



City of Westminster

Committee Agenda

Title: **Licensing Sub-Committee (4)**

Meeting Date: **Thursday 13 April 2023**

Time: **10.00 am**

Venue: **Rooms 18.01 - 18.03 - 18th Floor, 64 Victoria Street, London, SW1E 6QP**

Members: **Councillors:**

Angela Piddock (Chair)
Jim Glen
TBC

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda.

Admission to the public gallery is via a visitor's pass which is available from the main ground floor reception at 64 Victoria Street from 9.30am.

If you have a disability and require any special assistance, please contact the Committee Officer (details listed below) in advance of the meeting.

An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.

If you require further information, please contact the Committee Officer, Sarah Craddock, Committee and Councillor Co-ordinator.

Email: scraddock@westminster.gov.uk Tel: 0779098018
Corporate Website: www.westminster.gov.uk

Note for Members: Members are reminded that officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. Regarding Item 2, guidance on Declarations of Interests is included in the Code of Governance. If Members and Officers have any questions, they should contact the Director of Law before the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To report any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

Licensing Applications for Determination

1. HM THE KINGS CORONATION, HYDE PARK CORNER LODGE, HYDE PARK CORNER, W1J 7NT

(Pages 1 - 206)

| Ward CIA* SCZ** | Site Name & Address | Application Type | Licensing Reference No. |
|---|---|-------------------------|----------------------------|
| Knights bridge and Belgravia * None ** None | HM The Kings Coronation Hyde Park Corner Lodge Hyde Park Corner W1J 7NT | New Premises Licence | 23/00891/LIPN |
| *Cumulative Impact Area ** Special Consideration Zone | | | |

2. HM THE KINGS CORONATION, OPEN SPACE AT JUNCTION AND HORSEGUARDS ROAD AND THE MALL, LONDON

(Pages 207 - 386)

| Ward CIA* SCZ** | Site Name & Address | Application Type | Licensing Reference No. |
|--|---|-----------------------------|------------------------------------|
| St James's * None ** None | HM The Kings Coronation Open Space at Junction and Horseguards Road and The Mall London | New Premises Licence | 23/00844/LIPN |
| *Cumulative Impact Area ** Special Consideration Zone | | | |

**Stuart Love
Chief Executive
4 April 2023**

In considering applications for Premises Licences under the Licensing Act 2003, the Sub Committee is advised of the following:

Policy Considerations

The Licensing Sub-Committee is required to have regard to the City of Westminster statement of Licensing Policy, effective from January 2021.

Guidance Considerations

The Licensing Sub-Committee is required to have regard to any guidance issued by the Secretary of State under Section 182 the Licensing Act 2003. The most recent version was published in April 2018.

Core hours When Customers Are Permitted to Be on The Premises

Core hours, as set out in the Council's Statement of Licensing Policy 2021, are when customers are permitted to be on the Premises. The maximum opening hours permitted will not exceed the start time and terminal hour for each of the days where licensable activity is permitted.

Note: The core hours are for all licensable activities but if an application includes Late Night Refreshment, then the starting time for that licensable activity will be 11.00 pm.

1. Casinos

Up to 24 hours a day whilst Casino Gaming is permitted by a Premises Licence under the Gambling Act 2005.

2. Cinemas, Cultural Venues and Live Sporting Premises

Monday to Sunday: 09:00 hours to 24:00 hours

3. Hotels

Monday to Thursday: 09:00 hours to 23:30 hours

Friday and Saturday: 09:00 hours to 24:00 hours

Sunday: 09:00 hours to 22:30 hours

Sundays Immediately Prior To A Bank Holiday: 09:00 hours to 24:00 hours

Sale of alcohol to guests for consumption in hotel/guest rooms only: Anytime up to 24 hours

4. Off licences

Monday to Saturday: 08:00 hours to 23:00 hours

Sunday: 09:00 hours to 22:30 hours

5. Outdoor Spaces

Monday to Thursday: 09:00 hours to 23:30 hours

Friday and Saturday: 09:00 hours to 24:00 hours

Sunday: 09:00 hours to 22:30 hours

Sundays Immediately Prior To A Bank Holiday: 09:00 hours to 24:00 hours

6. Pubs and bars, Fast Food and Music and Dance venues

Monday to Thursday: 10:00 hours to 23:30 hours

Friday and Saturday: 10:00 hours to 24:00 hours

Sunday: 12:00 hours to 22:30 hours

Sundays Immediately Prior To A Bank Holiday: 12:00 hours to 24:00 hours

7. Qualifying Clubs

Monday to Thursday: 09:00 hours to 24:00 hours
Friday and Saturday: 09:00 hours to 24:00 hours
Sunday: 09:00 hours to 22:30 hours
Sundays Immediately Prior To A Bank Holiday: 09:00 hours to 24:00 hours

8. Restaurants

Monday to Thursday: 09:00 hours to 23:30 hours
Friday and Saturday: 09:00 hours to 24:00 hours
Sunday: 09:00 hours to 22:30 hours
Sundays Immediately Prior To A Bank Holiday: 09:00 hours to 24:00 hours

9. Sexual Entertainment Venues and Sex Cinemas

Monday to Thursday: 09:00 hours to 23:30 hours
Friday and Saturday: 09:00 hours to 24:00 hours
Sunday: 09:00 hours to 22:30 hours
Sundays Immediately Prior To A Bank Holiday: 09:00 hours to 24:00 hours

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City of Westminster

Licensing Sub-Committee Report

Item No:

Date:

13 April 2023

Licensing Ref No:

23/00891/LIPN - New Premises Licence

Title of Report:

HM The Kings Coronation
Hyde Park Corner Lodge
Hyde Park Corner
London
W1J 7NT

Report of:

Director of Public Protection and Licensing

Wards involved:

Knightsbridge & Belgravia

Policy context:

City of Westminster Statement of Licensing Policy

Financial summary:

None

Report Author:

Jessica Donovan
Senior Licensing Officer

Contact details

Telephone: 020 7641 6500
Email: Jdonovan@westminster.gov.uk

1. Application

| 1-A Applicant and premises | | | |
|-----------------------------------|---|------------------------------------|-----------------------------|
| Application Type: | New Premises Licence, Licensing Act 2003 | | |
| Application received date: | 10 February 2023 | | |
| Applicant: | Department Of Digital Culture, Media And Sport (DCMS) | | |
| Premises: | HM The Kings Coronation | | |
| Premises address: | Hyde Park Corner Lodge Hyde Park Corner London W1J 7NT | Ward: | Knightsbridge and Belgravia |
| | | Cumulative Impact Area: | None |
| | | Special Consideration Zone: | None |
| Premises description: | The application is made to support the weekend of celebrations for His Majesty The King's Coronation from 6 May 2023 through to 7 May 2023. | | |
| Premises licence history: | This is an application for a new premises licence and as such there is no licence history. | | |
| Applicant submissions: | <p>This application is for the South West Corner of Hyde Park with a boundary to the south along South Carriage Drive; to the east from South Carriage Drive up to the Police Observation Post; to the north following a line from the Police observation post to West Carriage Drive; and to the west along West Carriage Drive to the junction with South Carriage Drive.</p> <p>Provision is made within the application for facilities to enable the sale of alcohol within the area covered by the licence, as well the full range of regulated entertainment to facilitate the celebrations.</p> <p>The application is for a time limited licence to run from 6th to 8th May 2023.</p> <p>The applicant has provided the following submissions:</p> <ul style="list-style-type: none"> • A mediation letter and supporting documents for interested parties • Statement from [REDACTED] • Statement and supporting documents from [REDACTED] • Statement from [REDACTED] • Statement from [REDACTED] <p>A copy of the applicant's submissions can be found at Appendix 2.</p> | | |
| Applicant amendments: | None | | |

| 1-B Proposed licensable activities and hours | | | | | | | |
|---|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Plays: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | N/A | | | | | |

| | | | | | | | |
|---|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Films: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | N/A | | | | | |

| | | | | | | | |
|---|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Live Music: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | N/A | | | | | |

| | | | | | | | |
|---|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Recorded Music: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | N/A | | | | | |

| | | | | | | | |
|---|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Performance of Dance: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | N/A | | | | | |

| | | | | | | | |
|--|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Anything of a similar description to that falling within Live Music, Recorded Music and Performance of Dance: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | N/A | | | | | |

| | | | | | | | |
|---|------------|-------------|------------|---------------------------------|------------|------------|-------------|
| Sale by retail of alcohol | | | | On or off sales or both: | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 10:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 18:00 | 22:00 |
| Seasonal variations/ Non-standard timings: | | N/A | | | | | |

| | | | | | | | |
|---|------------|-------------|------------|-------------|------------|------------|------------|
| Hours premises are open to the public | | | | | | | |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 00:00 | 00:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 23:59 | 23:59 |
| Seasonal variations/ Non-standard timings: | | N/A | | | | | |

2. Representations

| 2-A Responsible Authorities | |
|--|-------------------------|
| Responsible Authority: | The Licensing Authority |
| Representative: | Steven Rowe |
| Received: | 08 March 2023 |
| <p>I write in relation to the application submitted for a new time-limited premises licence for His Majesty The Kings Coronation event due to take place across the Bank Holiday weekend from Saturday 6th May 2023 through to Monday 8th May 2023</p> <p>As a responsible authority under section 13(4) of the Licensing Act 2003 as amended under the Police and Social Responsibility Act 2011, the Licensing Authority has considered your application in full. There are discussions that need to take place in order to ensure that the event will promote the four licensing objectives:</p> <ul style="list-style-type: none">• Prevention of public nuisance;• Public safety;• Prevention of crime & disorder; and• Protection of children from harm. <p>The following licensable activities and operating times are proposed as part of this application:</p> <p>Performance of Dance Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Exhibition of a Film Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Performance of Live Music Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Playing of Recorded Music Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Anything of a similar description to Live Music, Recorded Music or Performance of Dance Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Performance of a Play Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Sale by Retail of Alcohol Saturday: 10:00 to 18:00 Sunday: 16:00 to 22:00</p> <p>Capacity: Approximately 49,999</p> | |

This application falls under the Council's Cinemas, Cultural Venues, Live Sporting and Outdoor Spaces Policy (CCSOS1). This policy is applied for the use of an outdoor space for licensable activities and other purposes as part of or ancillary to an event. This is covered by proposed condition 11 which restricts the activities permitted by the licence to the Kings Coronation Bank Holiday weekend, or any such other dates agreed through the Kings Coronation City Operations Group' (COG).

In order to assess the application in full, it would be useful if you could address the following points and questions. It may be, based upon your response, that additional conditions may be proposed to be added to the operating schedule of the licence to ensure sufficient restrictions are in place to reflect the operation.

1. Licensable activities have been applied for Saturday to Sunday. It would be useful to understand how the activities will be utilised on all days and what intended events will be taking place on each day.
2. Will public entry to the site be a via a ballot ticket only? If so, what days will be operating via a ballot system? And if not, how will entry to the site be controlled?
3. The off-sale of alcohol has been applied for – could you outline how off-sales will be operated and in what circumstances alcohol will be permitted beyond licensable remit?
4. Is there an age restriction for entry to the site? If under 18s will be permitted to the site, has this been accounted for in regards to any alcohol management/safeguarding plans? And is there any need for adult supervision by those under 18?
5. In terms of entry to the site, where are the intended queue management points and main access/egress points? It would also be useful to understand how dispersal will be managed and how individuals will be directed away from the site so as to avoid any additional pressure on special consideration zones and the West End cumulative impact area.

Furthermore, proposed condition 4 relates to drinks being sold, supplied or consumed in polycarbonate or crushable vessels unless prior exemption has been obtained for a specific event/site. It would be helpful if you could outline what specific events/sites you have in mind and intended operations – e.g. is it proposed there may be any champagne bars/VIP areas?

Through the COG meetings, further questions may be raised to ensure a comprehensive assessment of the application. However, please accept this as a formal representation to the application and I look forward to having further conversations with you via the COG in regards to the operation and conditions.

| | |
|-------------------------------|------------------------------|
| Responsible Authority: | Environmental Health Service |
| Representative: | Anil Drayan |
| Received: | 09 March 2023 |

I refer to the application for a time limited Premises Licence for the above area for the King's Coronation event which is due to take place across the Bank Holiday weekend from Saturday 6 May 2023 until Sunday 7 May 2023.

A plan of the area to be used for licensable activities has been submitted, ref Job Ref 124*, Rev No 8, dated 22.01.2023

The following licensable activities are being sought:

1. Regulated Entertainments both indoors and outdoors on Saturday 6 May between 09:00 to 19:00 hours and on Sunday 7 May 16.00 to 22:30 hours.:
 - Plays
 - Films
 - Live Music
 - Recorded Music
 - Performance of Dance
 - Anything similar to Live Music, Recorded Music and Performance of Dance
2. Supply of Alcohol 'On and 'Off' the premises on Saturday 6 May between 10:00 to 18:00 hours and on Sunday 7 May 16.00 to 22:00 hours.

I wish to make the following representations based on the operating schedule and plans submitted:

1. The Regulated Entertainments sought and for the times requested may lead to an increase in Public Nuisance in the area and impact on Public Safety
2. The Supply of Alcohol and for the times requested may lead to an increase in Public Nuisance in the area and impact on Public Safety

Environmental Health also makes the following further comments:

The applicant has submitted satisfactory comprehensive list of conditions and Environmental Health are not looking to add to what is being proposed.

Nevertheless due to the nature of the event and its potential impact over a wide area Environmental Health feels the matter should be placed for consideration before the Licensing Sub-Committee for determination and shall therefore wait to withdraw its representations at Committee so that it can take part in any discussions that might be held there.

If you require further advice or information please contact me.

| 2-B Other Persons | | | |
|---|------------------|--|---------|
| Name: | | [REDACTED] | |
| Address and/or Residents Association: | | [REDACTED] | |
| Status: | Valid | In support or opposed: | Opposed |
| Received: | 17 February 2023 | | |
| <p>Please NO NO NO..</p> <p>There is far too much noise in this area already. Let us families enjoy the park and feel comfortable taking our kids to the park to skate, walk and enjoy the wildlife. This is FAR TOO INTRUSIVE.</p> <p>There are other venues available for this kind of activity. Please direct the applicants to other enclosed venues.</p> | | | |
| Name: | | [REDACTED] <i>(Withdrawn 30th March 2023)</i> | |
| Address and/or Residents Association: | | [REDACTED] | |
| Status: | Valid | In support or opposed: | Opposed |
| Received: | 17 February 2023 | | |
| <p>Strongly object to this application. Events of this nature in the area being applied for disturb the peace of the neighbours esp at the weekends. I vehemently Object this application, Hyde Park/Speakers Corner area is not the place to do this. Neighbours want to enjoy the peacefulness of their weekends. This is noise pollution in the park. This also affects the wildlife in the park negatively. Please refuse this application under all circumstances. Those wishing to participate /run these activites should do it in an enclosed space designated specifically for this purpose. C'mon Westminster Council lets not turn our green spaces into a circus ! London is noise polluted enough esp around Park Lane and Hyde Park Corner with Winter Wonderland in the winter and Music Festival in the summer. Pls allow us neighbours some peace in the Spring and Autum. Thanks.</p> <p><i>Following the applicant's mediation letter, the interested party withdrew their representation on 30 March 2023.</i></p> | | | |

3. Policy & Guidance

The following policies within the City Of Westminster Statement of Licensing Policy apply:

Policy HRS1 applies

- A. Applications within the core hours set out below in this policy will generally be granted for the relevant premises uses, subject to not being contrary to other policies in the Statement of Licensing Policy.
- B. Applications for hours outside the core hours set out in Clause C will be considered on their merits, subject to other relevant policies, and with particular regard to the following:
1. The demonstration of compliance in the requirements of policies CD1, PS1, PN1 and CH1 associated with the likelihood of the effect of the grant of a licence for later or earlier hours on crime and disorder, public safety, public nuisance and the protection of children from harm.
 2. If the application is located within a Special Consideration Zone they have demonstrated that they have taken account of the issues identified in that area and provided adequate mitigation.
 3. Whether there is residential accommodation in the proximity of the premises that would likely be adversely affected by premises being open or carrying out operations at the hours proposed.
 4. The proposed hours of the licensable activities and when customers will be permitted to remain on the premises.
 5. The proposed hours when any music, including incidental music, will be played.
 6. The hours when customers will be allowed to take food or drink outside the premises or be within open areas which form part of the premises.
 7. The existing hours of licensable activities and the past operation of the premises (if any) and hours of licensable premises in the vicinity.
 8. Whether customers and staff have adequate access to public transport when arriving at and leaving the premises, especially at night.
 9. The capacity of the premises.
 10. The type of use, recognising that some venues are more likely to impact the licensing objectives than others; for example, pubs and bars are higher risk than theatres, cinemas and other cultural and sporting venues due to the nature of the operation.
 11. The Licensing Authority will take into account the active measures proposed for a 'winding down' period including arrangements for people to be collected from the premises to travel home safely.
 12. Conditions on hours may be attached that require that the supply of alcohol for consumption on the premises ceases a suitable period of time before customers are required to leave the premises.
 13. The council, acting as the Licensing Authority, may reduce hours if, after review, it is necessary to impose conditions specifying shorter hours in order to promote the licensing objectives.
 14. Specific days for non-standard hours should be identified and justified as part of the application to allow responsible authorities and interested parties to evaluate the impact that these licensable activities may have, and to plan accordingly. The consideration of applications for later hours for Bank Holiday Mondays will take into account that later hours are generally granted for preceding Sundays and that the next day is a working day. Non-specific days

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|---|---|
| | <p>are expected to be covered by Temporary Event Notices or variation applications.</p> <p>C. For the purpose of Clauses A and B above, the Core Hours for applications for each premises use type as defined within this policy are:</p> <ol style="list-style-type: none"> 1. Casinos: Up to 24 hours a day whilst casino gaming is permitted by a premises licence under the Gambling Act 2005. 2. Cinemas, Cultural Venues and Live Sporting Premises: Monday to Sunday: 9am to 12am 3. Hotels: Monday to Thursday: 9am to 11.30pm. Friday and Saturday: 9am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 9am to 12am. For the sale of alcohol to guests for consumption in hotel/guest rooms only: Anytime up to 24 hours. 4. Off licences: Monday to Saturday: 8am to 11pm. Sunday: 9am to 10.30pm. 5. Outdoor Spaces: Monday to Thursday: 9am to 11.30pm. Friday and Saturday: 9am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 9am to 12am. 6. Pubs and bars, Fast Food and Music and Dance venues: Monday to Thursday: 10am to 11.30pm. Friday and Saturday: 10am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 12pm to 12am. 7. Qualifying Clubs: Monday to Thursday: 9am to 12am.. Friday and Saturday: 9am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 9am to 12am. 8. Restaurants: Monday to Thursday: 9am to 11.30pm. Friday and Saturday: 9am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 9am to 12am. 9. Sexual Entertainment Venues and Sex Cinemas: Monday to Thursday: 9am to 11.30pm. Friday and Saturday: 9am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 9am to 12am. <p>D. Core hours are when customers are permitted to be on the premises and therefore the maximum opening hours permitted will be to the same start and terminal hours for each of the days where licensable activity is permitted.</p> <p>E. For the purposes of this policy, 'premises uses' are defined within the relevant premises use policies within this statement.</p> |
| <p>Policy CCSOS1 (A) applies</p> | <p>A. Applications outside the West End Cumulative Zones will generally be granted subject to:</p> <ol style="list-style-type: none"> 1. The application meeting the requirements of policies CD1, PS1, PN1 and CH1. 2. The hours for licensable activities are within the council's Core Hours Policy HRS1. 3. The operation of any delivery services for alcohol and/or late-night refreshment meeting the council's Ancillary Delivery of Alcohol and/or Late-Night Refreshment Policy DEL1. 4. The applicant has clearly demonstrated that the sale by retail of alcohol and late-night refreshment will be ancillary to the venue's primary function as a cinemas, cultural and live sporting venues and outdoor space. 5. The applicant has taken account of the Special Consideration Zone Policy SCZ1 if the premises are located within a designated area. |

| | |
|--|---|
| | <p>6. The application and operation of the venue meeting the definition for a cinema, cultural venue, live sporting premises or outdoor space as per Clause C</p> <p>C. For the purposes of this policy the primary function of a cinema, cultural venue and live sporting premises is defined as:</p> <ol style="list-style-type: none"> 1. Cinema For the exhibition of feature or shorts films to an audience. 2. Cultural Venues <ol style="list-style-type: none"> a. Theatres: for the performance of plays, dramatic or other entertainment performances to an audience. b. Performance Venues: for a live performance in front of an audience which may include concert halls, comedy clubs or similar performances venues. c. Cultural Uses: for the exhibition of art (e.g. galleries), a museum, or historical building/site that is open for visitors to visit on payment. 3. Live sporting premises: the premises or the use to which the licence is intended for <ol style="list-style-type: none"> a. Live sporting events in the form of boxing and wrestling which takes place either inside or outside in the presence of an audience. b. Live sporting events that are licensable as they are being held within a building where the sport and audience are accommodated wholly or partly inside that building. c. Live sporting events that will take place outside a building, where the live sporting event is not a licensable activity but other licensable activities, are provided ancillary to that live sporting event. 4. Outdoor space The use of an outdoor space for licensable activities and other purposes as part of or ancillary to an event, small to large concerts, national significant musical concert or events (e.g. Hyde Park), Mayoral or council organised events and seasonal activities (e.g. Christmas market or Winter Wonderland). 5. For the purposes of C1 to C3 above: <ol style="list-style-type: none"> a. The sale of alcohol and late-night refreshment must be an ancillary function to the primary purpose of the venue. b. An audience may include either invited guests, members of that venue or associated organisation or members of the public who have purchased a ticket or not. |
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4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5. Appendices

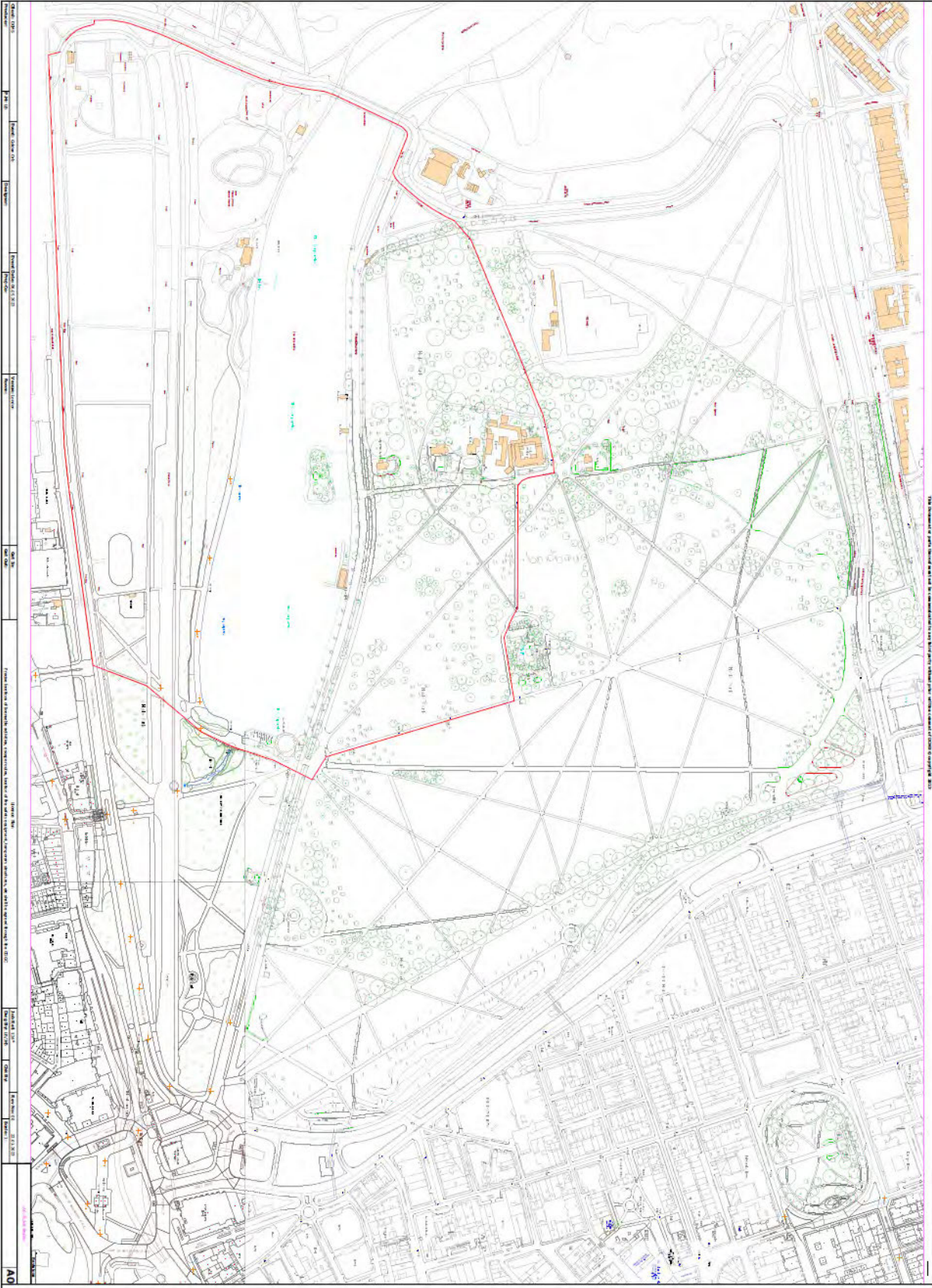
| | |
|-------------------|--|
| Appendix 1 | Premises plans |
| Appendix 2 | Applicant supporting documents |
| Appendix 3 | Premises history |
| Appendix 4 | Proposed conditions |
| Appendix 5 | Residential map and list of premises in the vicinity |

| | |
|-----------------------|---|
| Report author: | Jessica Donovan Senior Licensing Officer |
| Contact: | Telephone: 020 7641 6500 Email: Jdonovan@westminster.gov.uk |

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

| | | |
|----------|---|------------------|
| 1 | Licensing Act 2003 | N/A |
| 2 | City of Westminster Statement of Licensing Policy | 01 October 2021 |
| 3 | Amended Guidance issued under section 182 of the Licensing Act 2003 | December 2022 |
| 4 | The Licensing Authority representation | 08 March 2023 |
| 5 | Environmental Health Service representation | 09 March 2023 |
| 6 | Interested party 1 representation | 17 February 2023 |
| 7 | Interested party 2 representation (<i>Withdrawn 30 March 2023</i>) | 17 February 2023 |



Applicants' mediation email and documents to interested parties

Dear Sir and Madam

I am the solicitor with responsibility for the Hyde Park premises licence application to which you have objected.

I attach the following:

- Licensing notice
- Licensing application
- Conditions proposed to attach to the premises licence
- Engagement letter sent to residents within 50 metres of the event site
- Map plan disclosing the event site

As you will see this is an application to permit licensable activities to be conducted for and across the weekend of the Coronation. The application itself is made by the Government department for Digital Culture Media and Sport, who are charged with organising elements of the Coronation and the associated celebratory activities.

In broad terms the licence will allow people to come together to celebrate, in a specific part of Hyde Park outlined in red on the plan attached, on the weekend of the 6th - 7th May. The application seeks permission from 9.00 am until 7.00 pm on the Saturday and 4.00 pm until 10.30 pm on Sunday.

The Coronation itself will take place on Saturday 6 May when many thousands of visitors will congregate in the Royal Parks and along the processional route. On Sunday 7 May a live (televised) concert will take place at Windsor Castle and will be transmitted to viewing sites across the Royal Parks.

An application has also been made for Green Park which will host similar activities, albeit within sight of the Mall and the Palace.

On the weekend large screens will allow the activities being undertaken on the Saturday around Westminster, and on the Sunday at Windsor Castle, to be viewed and enjoyed by those who wish to watch collectively in the Royal Parks. The activity areas do not cover the whole of Hyde Park but instead just specific areas contained within the red line on the attached plan. The plans hopefully make this clear but are, in respect of this application, fairly described as covering the following: *The south west corner of Hyde Park with the boundary to the south along south carriage drive: to the east from south carriage drive up to the police observation post: to the north following a line from the police observation post to west carriage drive: and to the west along west carriage drive to the junction with south carriage drive.*

The conditions that are proposed were formulated following extensive pre-application consultation and dialogue with the Westminster City Council licensing and environmental health team.

These events have, as you will anticipate, been very carefully planned and programmed so as to ensure that the national celebration across this weekend can be properly and fairly observed, and celebrated. Noise consultants have been engaged and are working with the environmental health team at Westminster so as to ensure that the activities do not unreasonably intrude. Careful consideration has been given to the siting of the screens for public viewing as well as the alcohol and food dispense points from which licensable activities will be conducted.

The licence is time limited, that is to say that it will only permit activities across the Coronation weekend and the licence will lapse after the activities have finished. Whilst we are respectful of the concerns that you have made, this application is specifically directed toward allowing everyone, including families and others, to enjoy this historic event in the parks and other areas around the ceremonial footprint. We would also observe that the application is limited to an enclosed space designated specifically for the purpose, it does not extend up toward Speakers Corner.

To be clear this is not a private commercial application for a concert or similar, as perhaps your representation anticipates, but instead a celebratory venue for members of the public to enjoy this significant historical moment.

If you would wish to discuss any element of this application please do not hesitate to get in touch

Yours sincerely

Matthew

Matthew Phipps
Partner
Head of Licensing England and Wales
for TLT LLP
D: +44(0) 0333 00 60201
M: +44(0) 7786 856 510
[Linkedin](#)
www.TLT.com

**LICENSING ACT 2003:
APPLICATION FOR NEW PREMISES LICENCE**

Notice is hereby given that The Department for Digital, Culture, Media and Sport has applied in respect of The South West Corner of Hyde Park with a boundary to the south along South Carriage Drive; to the east from South Carriage Drive up to the Police Observation Post; to the north following a line from the Police observation post to West Carriage Drive; and to the west along West Carriage Drive to the junction with South Carriage Drive; as shown on the plan submitted with the application, for a new premises licence under the Licensing Act 2003 to allow for:

A time limited premises licence from 6th May 2023 until 7th May 2023 for the purposes of the celebration of His Majesty The King's Coronation to permit the following:

For the sale of alcohol Saturday 6th May from 10:00h until 18:00h and Sunday 7th May from 16:00h until 22:00h.

For Regulated entertainment (plays/films/live music/recorded music/performance of dance and anything similar to live music, recorded music and performance of dance) Saturday 6th May from 09:00h until 19:00h and Sunday 7th May from 16:00h until 22:30h.

The hours the premises are open to the public will be 24 hours a day for the duration of the premises licence.

Representations to this application must be made in writing, by the end of 10th March 2023, to the City of Westminster **Licensing Service, Westminster City Hall, 64 Victoria Street, London SW1E 5QP**. The public register where applications are available to be viewed by members of the public can be accessed online by visiting at www.westminster.gov.uk/Licensing and following the link to the public register. The Licensing Authority must receive representations by the date given above. The Licensing Authority will have regard to any such representation in considering the application.

It is an offence to knowingly or recklessly make a false statement in connection with this application. Persons will be liable on summary conviction to an unlimited fine.

TLT Solicitors, One Redcliff Street, Bristol, BS1 6TP

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Department for Digital, Culture, Media and Sport (DCMS)

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

| | | | |
|---|--------|-----------------|--|
| Postal address of premises or, if none, ordnance survey map reference or description | | | |
| The South West Corner of Hyde Park with a boundary to the south along South Carriage Drive; to the east from South Carriage Drive up to the Police Observation Post; to the north following a line from the Police observation post to West Carriage Drive; and to the west along West Carriage Drive to the junction with South Carriage Drive; as shown on the plan submitted with the application. | | | |
| Post town | London | Postcode | |

| | |
|---|-----------------------|
| Telephone number at premises (if any) | n/a |
| Non-domestic rateable value of premises | £ - No Rateable Value |

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as**

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input checked="" type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

| | | | | | |
|--|------------------------------|--|-----------------------------|--------------------------------|--|
| Mr <input type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| Date of birth | | I am 18 years old or over <input type="checkbox"/> | | Please tick yes | |
| Nationality | | | | | |
| Current residential address if different from premises address | | | | | |
| Post town | | | Postcode | | |
| Daytime contact telephone number | | | | | |
| E-mail address (optional) | | | | | |
| Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information) | | | | | |

SECOND INDIVIDUAL APPLICANT (if applicable)

| | | | | | |
|---|------------------------------|-------------------------------|-----------------------------|--------------------------------|-----------------|
| Mr <input type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| Date of birth over | | I am 18 years old or | | <input type="checkbox"/> | Please tick yes |
| Nationality | | | | | |
| Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information) | | | | | |
| Current residential address if different from premises address | | | | | |
| Post town | | Postcode | | | |
| Daytime contact telephone number | | | | | |
| E-mail address (optional) | | | | | |

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

| |
|---|
| Name Department of Digital, Culture, Media and Sport (DCMS) |
| Address 100 Parliament Street London SW1A 2BQ |
| Registered number (where applicable) n/a |

| |
|--|
| Description of applicant (for example, partnership, company, unincorporated association etc.) Government Department |
| Telephone number (if any) c/o Matthew Phipps of TLT Solicitors - 03330 060201 |
| E-mail address (optional) c/o Matthew Phipps of TLT Solicitors – matthew.phipps@TLTsolicitors.com |

Part 3 Operating Schedule

When do you want the premises licence to start?

| | | |
|----|----|-------------|
| DD | MM | YYYY |
| 0 | 6 | 0 5 2 0 2 3 |

If you wish the licence to be valid only for a limited period, when do you want it to end?

| | | |
|----|----|-------------|
| DD | MM | YYYY |
| 0 | 8 | 0 5 2 0 2 3 |

Please give a general description of the premises (please read guidance note 1)

The South West Corner of Hyde Park with a boundary to the south along South Carriage Drive; to the east from South Carriage Drive up to the Police Observation Post; to the north following a line from the Police observation post to West Carriage Drive; and to the west along West Carriage Drive to the junction with South Carriage Drive; as shown on the plan submitted with the application.

The application is made to support the weekend of celebrations for His Majesty The King's Coronation from 6 May 2023 through to 7 May 2023.

Provision is made within the application for facilities to enable the sale of alcohol within the area covered by the licence, as well the full range of regulated entertainment to facilitate the celebrations.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- | | |
|--|-------------------------------------|
| Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
| a) plays (if ticking yes, fill in box A) | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |

- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

| Plays Standard days and timings (please read guidance note 7) | | | Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input type="checkbox"/> |
|--|-------|--------|--|----------|-------------------------------------|
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Day | Start | Finish | | | |
| Mon | | | Please give further details here (please read guidance note 4) | | |
| Tue | | | | | |
| Wed | | | State any seasonal variations for performing plays (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6) | | |
| Sat | 09:00 | 19:00 | | | |
| Sun | 16:00 | 22:30 | | | |

B

| | | | | | |
|---|-------|--------|---|----------|-------------------------------------|
| Films Standard days and timings (please read guidance note 7) | | | Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Day | Start | Finish | Please give further details here (please read guidance note 4) | | |
| Mon | | | | | |
| Tue | | | State any seasonal variations for the exhibition of films (please read guidance note 5) | | |
| Wed | | | | | |
| Thur | | | Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6) | | |
| Fri | | | | | |
| Sat | 09:00 | 19:00 | | | |
| Sun | 16:00 | 22:30 | | | |

C

| Indoor sporting events Standard days and timings (please read guidance note 7) | | | <u>Please give further details</u> (please read guidance note 4) |
|---|-------|--------|--|
| Day | Start | Finish | |
| Mon | | | |
| | | | |
| Tue | | | <u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5) |
| | | | |
| Wed | | | |
| | | | |
| Thur | | | <u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6) |
| | | | |
| Fri | | | |
| | | | |
| Sat | | | |
| | | | |
| Sun | | | |
| | | | |

D

| | | | | |
|--|-------|--------|---|--------------------------|
| Boxing or wrestling entertainments Standard days and timings (please read guidance note 7) | | | Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3) | |
| | | | Indoors | <input type="checkbox"/> |
| | | | Outdoors | <input type="checkbox"/> |
| Day | Start | Finish | Both | <input type="checkbox"/> |
| Mon | | | Please give further details here (please read guidance note 4) | |
| | | | | |
| Tue | | | | |
| | | | | |
| Wed | | | State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5) | |
| | | | | |
| Thur | | | | |
| | | | | |
| Fri | | | Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6) | |
| Sat | | | | |
| Sun | | | | |

E

| | | | | | |
|--|-------|--------|---|----------|-------------------------------------|
| Live music Standard days and timings (please read guidance note 7) | | | Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Day | Start | Finish | Please give further details here (please read guidance note 4) | | |
| Mon | | | | | |
| Tue | | | State any seasonal variations for the performance of live music (please read guidance note 5) | | |
| Wed | | | | | |
| Thur | | | Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6) | | |
| Fri | | | | | |
| Sat | 09:00 | 19:00 | | | |
| Sun | 16:00 | 22:30 | | | |

F

| | | | | |
|--|-------|--------|---|-------------------------------------|
| Recorded music Standard days and timings (please read guidance note 7) | | | Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3) | |
| | | | Indoors | <input type="checkbox"/> |
| | | | Outdoors | <input type="checkbox"/> |
| | | | Both | <input checked="" type="checkbox"/> |
| Day | Start | Finish | Please give further details here (please read guidance note 4) | |
| Mon | | | | |
| Tue | | | | |
| Wed | | | | |
| Thur | | | State any seasonal variations for the playing of recorded music (please read guidance note 5) | |
| Fri | | | | |
| Sat | 09:00 | 19:00 | Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6) | |
| Sun | 16:00 | 22:30 | | |
| | | | | |

G

| Performances of dance Standard days and timings (please read guidance note 7) | | | Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input type="checkbox"/> |
|--|-------|--------|---|----------|-------------------------------------|
| Day | Start | Finish | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for the performance of dance</u> (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | 09:00 | 19:00 | | | |
| Sun | 16:00 | 22:30 | | | |

H

| | | | | | |
|--|-------|--------|--|----------|-------------------------------------|
| Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7) | | | Please give a description of the type of entertainment you will be providing | | |
| Day | Start | Finish | <u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| Mon | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Tue | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Wed | | | | | |
| Thur | | | <u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5) | | |
| Fri | | | | | |
| Sat | 09:00 | 19:00 | <u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sun | 16:00 | 22:30 | | | |

1

| | | | | | |
|--|-------|--------|---|----------|--------------------------|
| Late night refreshment Standard days and timings (please read guidance note 7) | | | Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | | | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

J

| | | | | | |
|---|-------|--------|---|------------------|-------------------------------------|
| Supply of alcohol Standard days and timings (please read guidance note 7) | | | Will the supply of alcohol be for consumption – please tick (please read guidance note 8) | On the premises | <input type="checkbox"/> |
| | | | | Off the premises | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Day | Start | Finish | State any seasonal variations for the supply of alcohol (please read guidance note 5) | | |
| Mon | | | | | |
| Tue | | | | | |
| Wed | | | | | |
| Thur | | | | | |
| Fri | | | | | |
| Sat | 10:00 | 18:00 | | | |
| Sun | 16:00 | 22:00 | | | |
| | | | Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) | | |

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

| | |
|---|------------|
| Name ██████████ | |
| Date of birth ██████████ | |
| Address ██████████ | |
| Postcode | ██████████ |
| Personal licence number (if known) ██████████ | |
| Issuing licensing authority (if known) ██████████ | |

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

| | | | |
|---|-------|--------|--|
| Hours premises are open to the public Standard days and timings (please read guidance note 7) | | | <u>State any seasonal variations</u> (please read guidance note 5) The premises is open 24 hours a day for the duration of the event. |
| Day | Start | Finish | <u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6) |
| Mon | | | |
| Tue | | | |
| Wed | | | |
| Thur | | | |
| Fri | | | |
| Sat | 00:00 | 23:59 | |
| Sun | 00:00 | 23:59 | |
| | | | |
| | | | |

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Please see attached

Additional plans will be submitted for each of the days with details of where the licensing activities will be carried out.

All additional plans will be accompanied with the notation such as 'Precise locations of licensing activities, escape routes, location of fire safety equipment, temporary structures etc shall be agreed through the King's Coronation City Operations Group (COG)'

b) The prevention of crime and disorder

Please see attached.

c) Public safety

Please see attached.

d) The prevention of public nuisance

Please see attached.

e) The protection of children from harm

Please see attached.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable. **(ONLINE APPLICATION)**
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- ~~[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).~~

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

| | |
|--------------------|---|
| Declaration | <ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15) |
|--------------------|---|

| | |
|-----------|--|
| Signature |  pp Matthew Phipps for TLT Solicitors |
| Date | 10 th February 2023 |
| Capacity | Solicitor for Applicant |

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

| | |
|-----------|--|
| Signature | |
| Date | |
| Capacity | |

| | | | |
|--|-------------------|----------|---------|
| Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Matthew Phipps TLT Solicitors One Redcliff Street | | | |
| Post town | Bristol | Postcode | BS1 6TP |
| Telephone number (if any) | +44(0)3330 060201 | | |
| If you would prefer us to correspond with you by e-mail, your e-mail address (optional) matthew.phipps@TLTsolicitors.com | | | |

HM Kings Coronation

Hyde Park

Draft Operating Schedule and Schedule of proposed conditions

- **Applicant** – Department for Digital, Culture, Media and Sport

- **Description of premises**

The South West Corner of Hyde Park with a boundary to the south along South Carriage Drive; to the east from South Carriage Drive up to the Police Observation Post; to the north following a line from the Police observation post to West Carriage Drive; and to the west along West Carriage Drive to the junction with South Carriage Drive; as shown on the plan submitted with the application

- **Hours for the provision of licensable activities**

- Hours premises are open
 - 24 hours a day
- Alcohol
 - Saturday 6 May – 1000 to 1800
 - Sunday 7 May - 1600 to 2200
- Regulated entertainment (plays/films/live music/recorded music/performance of dance/anything similar to live music/recorded music/performance of dance)
 - Saturday 6 May – 0900 to 1900
 - Sunday 7 May - 1600 to 2230

Draft Schedule of Proposed Conditions

1. The King's Coronation City Operations Group' (COG) shall be set up for this event at least 2 months prior to the event starting and chaired by a representative of the City Council's City Promotions, Events and Filming Team (CPEFT) . Meetings of the COG shall be held as often and be composed of as determined by the COG:

- i. Membership of the COG shall consist of invited representatives of the following and any other appropriate and specialist advisor(s) as required by the Chair of the COG;
 - The Royal Parks
 - Designated event organiser (where the licensee is not the event organiser)
 - Westminster City Council (Environmental Health Consultation Team (EHCT) and CPEFT)
 - The Metropolitan Police Service (MPS)
 - The London Ambulance Service
 - London Fire Brigade
 - Transport for London (Underground and Surface Transport)
 - Department of Digital, Culture, Media and Sport.
- ii. The Chair of the COG may request additional sub-groups or working groups to report back on key elements as required.

The operational use of this licence to meet the licensing objectives of the Licensing Act for the major events shall be agreed through the COG process. Prior to the event starting EHCT shall provide feedback to the Licensee that the event can proceed based on canvassing carried out of the members of the COG

2. The Premises Licence Holder shall present a draft Event Management Plan (EMP) to authorised officers by 17th March 2023, or such later date as may be agreed with COG with a final version presented to the final meeting of the COG. The EMP shall include but not limited to the following:

- (a) Crowd Management Plan
- (b) Command Control and Communication
- (c) Wayfinding Signage, Branding and VMS Signs
- (d) Business and Resident (B&R) Communications
- (e) Accreditation Plan
- (f) Ticketing
- (g) Traffic Management Plan

- (h) Licences and Permits
- (i) Volunteer and Staffing
- (j) Stakeholder Operations
- (k) Team Structure
- (l) Health and Safety
- (m) Medical Operations Plan
- (n) CAD Plans
- (o) Infrastructure
- (p) Radio Communications
- (q) Insurance
- (r) Cleansing Plans

3. Save for unanticipated occurrences or emergencies, and with the agreement of relevant officer(s) of the COG the hours when the licensable activities will be carried out will be no later than the hours set out below:

a. Alcohol

i. Saturday 6 May – 1000 to 1800

ii. Sunday 7 May - 1600 to 2200

b. Regulated entertainment (plays/films/live music/recorded music/performance of dance/anything similar to live music/recorded music/performance of dance)

iii. Saturday 6 May – 0900 to 1900

iv. Sunday 7 May - 1600 to 2230

4. All drinks sold, supplied or consumed shall only be in open polycarbonate or crushable vessels unless prior exemption has been obtained in writing or by e-mail from Westminster's Environmental Health Consultation Team and/or MPS Licensing Team for a specific event or site

5. All staff involved in the sale or supply of alcohol shall be trained in the responsible sale of alcohol. The Designated Premises Supervisor and the Personal Licence Holders on duty at each bar shall in addition have ACT-E and WAVE training. The training log will be made available for inspection by MPS and licensing authority.

6. Any bars shall close immediately on the direction of the senior police officer engaged on the event.
7. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
8. In relation to the sale of alcohol, a Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
9. The Premises Licence Holder shall install a comprehensive CCTV system on site in accordance with the CCTV Plan agreed with COG and in particular with the MPS. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the minimum of delay when requested. All recordings shall be stored for a minimum period of 31 days with date and time stamping, and recordings should be made available upon the request of Police or authorised officer as soon as reasonable practicable throughout the entire 31 day period.
10. The Premises Licence holder shall comply with all reasonable requirements of MPS Licensing Team, the London Fire Brigade and Westminster City Council's EHCT and CPEFT.
11. Activities permitted under this licence are intended to be across the King's Coronation Bank Holiday Weekend from Saturday 6 May 2023 until Sunday 7 May 2023 (a period of two days). Changes to the stated dates shall only be made with agreement of COG. Should the event dates be changed then this licence does not permit activities to extend for a longer period than set out above.
12. Any special effects or mechanical installations shall be arranged, operated and stored so as to minimise any risk to the safety of those using the site. The following special effects will only be used if authorised through the COG process.
 - dry ice and cryogenic fog
 - smoke machines and fog generators
 - pyrotechnics including fireworks

- firearms
- lasers
- explosives and highly flammable substances.
- real flame.
- strobe lighting.

13. The certificates listed below shall be submitted to the licensing authority upon written request:

- Any permanent or temporary emergency lighting battery or system
- Any permanent or temporary electrical installation
- Any permanent or temporary emergency warning system

14. Additional plans will be submitted to COG for each of the days with details of where the licensable activities will be carried out.

15. Before any concessions stand for the sale of alcohol or food opens to the public under the licence, the final plans deposited to the COG will be checked by the Environmental Health Consultation Team to ensure they are an accurate reflection of the work carried out and these plans shall also be provided to the Licensing Authority. Where minor layout changes have occurred during the course of construction new plans shall be provided to the Environmental Health Consultation Team and the Licensing Authority



His Majesty King Charles III Coronation

1. I, [REDACTED], am Director of Ceremonials at the DCMS and make this statement in support of applications for premises licences across the weekend of the 5 – 7 May in relation to the Coronation of the King and Queen Consort.
2. This statement is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.
3. I am delighted to be Director of Ceremonials at the DCMS. I have held this role since April 2022.
4. My role as Director of Ceremonials at the DCMS involves managing large scale ceremonial events across His Majesty's Government's portfolio. In the context of the Coronation I am the lead official for planning and delivery of the event. I work directly to the joint Permanent Secretaries who are the Senior Responsible Owners for the Coronation.
5. Prior to my role as Director of Ceremonials in DCMS, I was the Director for Security, Resilience, Health and Programme Management for the COP26 unit (Cabinet Office) from February 2021 to April 2022, responsible for the security and health of over 40,000 attendees from 197 countries. Before this, I spent a significant amount of time in the Home Office from 2003 to 2021, successfully completing the Police Strategic Command Course in 2013. My roles during this time included a secondment as an Assistant Chief Officer for Lancashire Constabulary, as well as a wide variety of policing and security focused programmes.
6. The wider DCMS team has many years of experience of delivering major national events - both commemorations and celebrations. Every year, DCMS delivers Remembrance Sunday in Whitehall and parts of St James's Park, and contributes to State Visits and Royal Weddings. Most recently the DCMS has had responsibility for organising and delivering the Queen's Platinum Jubilee celebrations and large volumes of the planning and commercial commitments for the funeral of Her Late Majesty Queen Elizabeth II (Op London Bridge).

7. The team with responsibility for the delivery of the Coronation celebrations is split in to three distinct groups, including the Planning and Delivery Team (inclusive of comms), the C3 Testing and Readiness Team and the Engagement Team (inclusive of Windsor planning).
8. The team comprises individuals with significant experience of working on major events. For example, it includes those who have worked on projects including, the Commonwealth Games in Birmingham, the Platinum Jubilee and Op London Bridge. This includes colleagues that have been brought in specifically based on their event management experience in the Greater London Authority, and the Cabinet Office. Lessons learned from these events have been applied to the Coronation throughout the planning.
9. In addition to the DCMS team, we are supported by colleagues from across government and London / Windsor partners - more detail of which is outlined below.

DCMS'S ROLE

10. On the 6 May 2023 King Charles II coronation will take place at Westminster Abbey. DCMS is delighted to be supporting the Royal Household in the delivery of national opportunities to celebrate the Coronation of King Charles III and the Queen Consort.
11. The role of DCMS is as the event owner for both planning and delivery of the event. This spans both elements such as crowd management, and engagement with wider HMG stakeholders, as well as coordinating the operational delivery of the Service in Westminster Abbey, and associated processions. Alongside this, the DCMS plays a critical role in the organisation of communications and the media, as well as other projects including the Coronation Medal and The Big Help Out.

THE WIDER CORONATION TEAM

12. DCMS is delighted to be working with a range of partner organisations to deliver the Coronation events in London. Identity has been appointed as the event management contractor. Identity has global experience in the delivery of events and within London, for example, and were previously appointed to manage the delivery of the London New Years Eve celebrations in 2022/23.
13. DCMS are working closely with all major domestic broadcasters (BBC, ITN and Sky) as well as BBC Studios on production and broadcast coverage of the event
14. DCMS has been working with a wide range of London agencies and partners, including Westminster City Council officials, The Royal Parks, the Greater London Authority, Transport for London, and the Metropolitan Police Service to ensure that all events over the course of the Coronation weekend run smoothly and safely.
15. All of these partners' work is coordinated through the City Operations Group (**COG**), with the first group meeting on 10th January 2023. The City Operations Group acts as the Safety Advisory Group (**SAG**) for the event. Sitting above this is the City

Coordination Group, that focuses on aligning the tactical partners on the plans. And the London Strategic Partners Group provides strategic oversight through the senior leaders in each of the partner organisations. These can feed into national governance structures where appropriate. Supporting the COG, are a range of working groups focusing on specific areas of planning including (but not exclusive to) the route and procession, crowd management, accreditation and screen sites. These groups feed information into the COG to ensure all London partners are appropriately cited on current planning. This is the same governance structure that was successfully used for Op London Bridge.

THE CORONATION CELEBRATION

16. Although many local and regional events will take place across the UK, the focus for DCMS in respect of these applications are events taking place in and around St James's Park, Green Park and Hyde Park and including highways in the Westminster area.

17. For ease of reference, I refer to the two application sites in this statement as follows

- Green Park – this includes Green Park, St James Park, Parliament Square, Whitehall and Trafalgar Square
- Hyde Park – this covers to the south west corner of Hyde Park

18. Two events are taking place for which DCMS is applying for a Premises Licence:

Saturday 6 May 2023 - the Coronation of King Charles III

The Coronation will take place on Saturday 6 May.

Military processions will take place to and from Westminster Abbey, ending with a balcony appearance at Buckingham Palace.

There are plans to have screens within the application sites to assist in planning to maximise public engagement in the event, alongside further planning to support accessible viewing areas and welfare facilities across the event footprint.

Sunday 7 May 2023 – Concert at Windsor Castle

A live televised concert will be relayed to screens within the application sites.

The concert is due to commence at 20:30 and to end at 22:00. Welfare provisions in the area have been considered and planned for.

19. DCMS has applied for licensable activity from Friday night through to Sunday night. Our proposal is for the following activity:

Friday – an application for late night refreshment (**LNR**) has been included within the Green Park application for the Friday night into the Saturday morning

Saturday – applications for the sale of alcohol across both the Green Park and Hyde Park sites have been applied for between the hours of 10:00 and 18:00. This is accompanied by an application for the full range of regulated entertainment between 09:00 and 19:00.

Sunday - applications for the sale of alcohol across both the Green Park and Hyde Park sites have been applied for between the hours of 16:00 and 22:00. This is accompanied by an application for the full range of regulated entertainment between 16:00 and 22:30.

THE LICENSABLE ACTIVITIES

20. DCMS has applied for **late night refreshment** in Green Park only on the Friday night/Saturday morning. In early discussions with the licensing authority and other officers it was suggested that we apply for LNR as a welfare provision for any members of the public who might turn early to get a good viewing position of the Coronation procession. LNR refreshment will be provided from one of the existing outlets, set back from the main thoroughfare, in St James Park and we anticipate will be limited to tea, coffee and bacon sandwiches. Catering facilities will not be advertised, will not sell alcohol and will not open unless there are sufficient members of the public in the parks to merit opening. This is in line with the approach taken around The Platinum Jubilee celebrations.
21. Out of an abundance of caution DCMS has applied for **entertainment, for plays, films, live music, recorded music, performance of dance and anything similar to live music, recorded music and performance of dance** across the two application sites albeit that it is anticipated that the provision of any regulated entertainment will be limited and likely to only include the screen sites across Hyde Park, St James' Park and Green Park.
22. DCMS has applied for a **Licence to sell alcohol**. We are again delighted to be working in partnership with Colicci Ltd to provide a range of Food & Drink offerings within the Parks to add to the enjoyment of the viewing public on this historic occasion. Colicci is contracted to The Royal Parks and has provided food and beverage concessions in the Parks for 30 years, including at the Platinum Jubilee celebrations.

BUSINESS & RESIDENT ENGAGEMENT

23. In advance of submitting the applications for premises licences, DCMS undertook a process of business and resident engagement. We wrote to nearly 969 addresses within Westminster to share with them the plans to celebrate the Coronation. We attach a copy of that letter here (**DCMS 1**). We understand that Westminster City Council undertook a similar exercise at the outset of a licensing process.

THE EVENT MANAGEMENT PLAN

24. DCMS has commissioned Identity to develop, with a range of partners, an Event Management Plan (**EMP**). This will cover all aspects of delivery, including build schedules, health and safety checks, security and police coordination, as well as event control on the days of the events. We are pleased to be working with partners on the COG to sign-off a fully effective plan for the occasion. A copy of the draft EMP was sent to Westminster City Council on the 17 March and presented to COG on the Thursday 30th March 2023.
25. The EMP will continue to be developed during the testing phase and the plans within it will be adapted by partners. The final version will be signed off by the City Coordination Group ahead of the event.

MEETING THE FOUR LICENSING OBJECTIVES

26. DCMS is committed to ensuring a safe and secure event for everyone across the two application sites and will continue to work with the COG up to, and during the Coronation weekend itself.
27. **Prevention of Crime and Disorder** - we are working in partnership with teams in a range of expert organisations - this includes Colicci, for the sale of alcohol; Identity, our professional event management company; Westminster City Council, Events Team; the Metropolitan Police Service; the Royal Parks team; Transport for London; the Mayor's Office.
28. **Prevention of Public Nuisance** - we are working with Identity and Vanguardia to produce effective Noise Management Plans. Vanguardia have significant experience of working at events across Westminster, most recently The Queen's Platinum Jubilee and the London Half Marathon (which started and finished in Hyde Park).
29. **Protection of Children from Harm** - as well as the protections put in place within the Alcohol Management Plan, Identity will be working with TLC - an expert partner to ensure that lost children and vulnerable adults are adequately cared for. We have also engaged St John Ambulance to ensure that there is a medical provision for all members of the public within the event areas. This is supported by a fully coordinated plan with the London Ambulance Service.
30. **Public Safety** - DCMS is working with Identity to ensure that planning for crowd management is robust and proportionate. Identity has contracted three stewarding companies to support the delivery of effective crowd management across the proposed event footprint. These include, The SES Group, Showsec and Total Event Solutions.
31. DCMS fully accepts the conditions contained with the Premises Licence. Whilst all partners agree to abide by these conditions, where appropriate, DCMS is putting in place legally-binding contracts to ensure full compliance.

PRE-APPLICATION CONSULTATION

32. In the run up to the submission of the application we engaged in lengthy pre-application consultation with the Westminster City Council licensing team and the relevant responsible authorities, in particular the Police and the Environmental Health Officer. They provided significant support and assistance to colleagues and Partners. We also engaged in the licensing authorities formal pre application protocol.
33. The application conditions are modelled, significantly, on the proposals made by the licensing team and responsible authorities. As touched on above, there has been a significant dialogue with a variety of stakeholders throughout the build up to the application and indeed to the event itself.
34. That dialogue and discussion will continue after the premises licence hearing and is expressly provided for within the premises licence conditions through the COG who will continue to oversee all plans and proposals throughout the remaining weeks before the event.

COMMENTS ON REPRESENTATIONS RECEIVED

35. The applications have drawn the following representations

- Green Park
The Environmental Health Officer
The Licensing Authority as a responsible authority
- Hyde Park
The Environmental Health Officer
The Licensing Authority as a responsible authority
2 local residents

36. It is worthy of comment that the **Environmental Health Officer**, in his representation to each application states as follows

The applicant has submitted a satisfactory comprehensive list of conditions and Environmental Health are not looking to add to what is being proposed.

Nevertheless due to the nature of the event and its potential impact over a wide area Environmental Health feels the matter should be placed for consideration before the Licensing Sub-Committee for determination and shall therefore wait to withdraw its representation at Committee so that it can take part in any discussions that might be held there.

37. In their representation the **Licensing Authority** asked a series of questions. I attach at **DCMS 2** a response document to the issues and questions raised by officers in their representation. Dealing with a couple of points raised in the questions

Access to the site:

Whilst there is a public ballot for tickets to the concert in Windsor Castle on the Sunday evening, there is no public ballot for access to the application sites and access will be open to all members of the public. It is proposed that two small areas within the application sites will be by way of allocated tickets to, for example, key workers, Military veterans, police and military cadets.

Dispersal:

Access and egress to and from the site forms part of the Overall Crowd Management and Public Safety Strategy, Overall Crowd Management Plans and Emergency and Evacuation Plans. These are contained within the EMP, which is the subject of ongoing scrutiny by the COG.

Off sales

The intention for the inclusion of alcohol sales is not to encourage visitors to remove alcohol from the site but given the scale of the site, and the fact that it is not ticketed it will not be possible to ensure that anyone attending the site leaves the area without taking alcoholic drinks bought on site away with them.

All the bars will be situated well within the red line and not on the periphery of the site.

38. Two representations were received from **local residents**. On receipt we instructed our legal partners to engage with the local residents through the Licensing Authority. A copy of the response to the local residents, in which details of the nature of the application are set out, can be found at **DCMS 3**.

39. The response to the residents included the following documents:

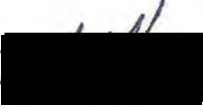
- Licensing notice
- Licensing application
- Conditions proposed to attach to the premises licence
- Engagement letter sent to residents within 50 metres of the event site
- Map plan disclosing the event site

CONCLUSION

40. DCMS has the experience and partnerships with other key stakeholders to ensure that the Coronation is celebrated safely and securely, and with the national importance and profile it deserves.

41. The applications are made to provide a celebratory venue for members of the public to enjoy this significant historical moment.

42. We are delighted to be working with experienced partners to ensure that the four licensing objectives are the cornerstones of how the events will be coordinated and delivered.

Signed: 

Date: 28/03/2023

Attachments:

DCMS 1 – Residents and Business Engagement Letter

DCMS 2 – Response to Licensing Authority Representation

DCMS 3 – Response to Residents Representation

ATTACHMENTS TO THE STATEMENT OF [REDACTED], DCMS

DCMS 1- Residents and Business Engagement Letter



Dear Resident/Business Owner

His Majesty The King's Coronation, 6th May 2023

We are writing to inform you that the Department for Digital, Culture, Media and Sport plans to submit a premise licence application to Westminster City Council to permit licensable activities (sale of alcohol, regulated entertainment and late night refreshments) within St. James' Park, The Green Park, Hyde Park and Central London. This application relates to the plans to celebrate His Majesty The King's Coronation on Saturday 6th and Sunday 7th May 2023.

Details of the main events that will take place in central London over the Coronation weekend are highlighted below, but the premises licence will only relate to activities within the parks and Westminster. Comprehensive details can be found on the DCMS website; <https://www.gov.uk/government/news/coronation-weekend-celebrations-that-will-bring-communities-together-announced>

Saturday 6th May

The Coronation service at Westminster Abbey will be followed by a ceremonial procession with opportunities for the public to line the route or follow the events from various screening locations within The Royal Parks and Central London.

Sunday 7th May

Central London, including The Royal Parks, will host screenings of the BBC concert being held in Windsor.

DCMS 2- Response to Licensing Authority Representation

23/00844/LIPN:

The Kings Coronation –

Open Space At, Junction and Horse Guards Road and The Mall

Responses to WCC Licensing authority questions

1. Licensable activities have been applied for Friday – Sunday. It would be useful to understand how the activities will be utilised on all days and what intended events will be taking place on each day.

On Friday 5 May the only licensable activity being applied for is late night refreshment, as a welfare facility for those people who may be arriving early to get a better view of the Coronation procession

On Saturday 6 May the Coronation of King Charles III will take place at Westminster Abbey. There will be provision of catering across several hospitality compounds within the proposed licensed areas, providing a range of food and drink (alcoholic and non-alcoholic drinks). Screens placed around the application sites will relay the ceremony, and associated procession to and from Westminster from Buckingham Palace which which may also include the showing of historical film footage.

On the return to the Palace the Royal Party will later appear on the balcony of Buckingham Palace with bars closing at 18:00.

On Sunday 7 May a Concert will take place at Windsor Castle and will be relayed to the application sites. Again, the hospitality compounds within the licensed areas will be providing a range of food and drink (alcoholic and non-alcoholic). The concert will start at 20:00 and it is anticipated that the concert will end at 22:00. The sale of alcohol at both sites on these days will end at 2200

The provision of regulated entertainment throughout the course of the weekend has been applied for out of an abundance of caution and it is anticipated that what regulated entertainment that may be provided over the course of the weekend in the two application sites will be limited, and the two sites are intended to provide a celebratory venue for members of the public to be part of and enjoy this significant and historic moment.

Full details of the programme will form part of the evidence bundle to be provided to the Licensing Authority in due course and all details are, of course, shared with the COG

2. Will public entry to the site be a via a ballot ticket only? If so, what days will be operating via a ballot system? And if not, how will entry to the site be controlled?

Whilst there is a public ballot to the concert taking place at Windsor Castle on Sunday, access to the majority of the application sites is open to the public and there is no public ballot

It is proposed that two small areas will be by way of allocated tickets (e.g. for key workers, Royal British Legion/Veterans, police and military cadets)

- Grandstand in front of Buckingham Palace (approx 4,000 cap) and
- a standing ticketed area in front of Admiralty Arch (approx 400)

3. The off-sale of alcohol has been applied for – could you outline how off-sales will be operated and in what circumstances alcohol will be permitted beyond licensable remit?

The sales of alcohol will be operated from a number of bar sites within the public areas, inside the “red line” of the plan submitted with the application.

The bars will be operated by Collicci (who already operate a number of licensed units within the Royal Parks)

The bars will offer a range of alcoholic (and non-alcoholic drinks) and there will also be a number of food concessions within the application site.

The intention for the inclusion off sales is not to encourage visitors to remove alcohol from the site but given the scale of the site, and the fact that it is not ticketed (see above), it will not be possible to ensure that anyone attending the site leave the area without taking alcoholic drinks bought on site away with them. All the bars will be situated well within the red line and not on the periphery of the site

It is for this reason the off sales have been included to avoid any unintentional breaches

4. Late night refreshment has been applied for Friday: 23:00 to 05:00 as a welfare consideration. To avoid individuals being drawn to, or retained in, the area after the events, how will late night refreshment provisions be managed in terms of advertisement? And what is the scale of the provisions for late night refreshment in terms of number of kiosks and food offering?

As part of the pre application discussion, it was suggested that the provision of late night refreshment be included in the application (in line with what was applied for with the application for the Queens Platinum Jubilee) as a welfare provision for those who may be arriving at the site in the early hours of the morning.

Late night refreshment has only been applied for on the Friday night/Saturday morning (being the day of the Coronation). NO application for late night refreshment has been made in relation to the Saturday night/Sunday morning in the run up to the concert.

We anticipate that the provision of late-night refreshment will be limited to hot drinks and bacon sandwiches, or its equivalent. No alcohol will be served

There will be no external advertising of the late-night refreshment provision and it is anticipated that any late-night refreshment will be provided from one of the existing Collicci outlets in St James Park, situated away from the main thoroughfare for pedestrian traffic

5. Is there an age restriction for entry to the site? If under 18s will be permitted to the site, has this been accounted for in regards to any alcohol management/safeguarding plans? And is there any need for adult supervision by those under 18?

There is no age restriction for entry to the site and it will be open to all members of the public.

All bars will be operating a Challenge 25 policy, with appropriate signage at each bar. Each bar will have a designated bar manager, provided by the nominated bar provider by Collicci who have, for a number of years, been operating licensed units within the Royal Parks

In addition to this the EMP includes, amongst other plans, a Crowd Welfare, Safeguarding and Lost/Found Vulnerable Persons Plan

6. **In terms of entry to the site, where are the intended queue management points and main access/egress points? It would also be useful to understand how dispersal will be managed and how individuals will be directed away from the site so as to avoid any additional pressure on special consideration zones and the West End cumulative impact area.**

Access and egress to and from the site forms part of the Overall Crowd Management and Public Safety Strategy, Overall Crowd Management Plans and Emergency and Evacuation Plans. These are contained within the EMP, which is the subject of on going scrutiny by the COG

7. **Furthermore, proposed condition 4 relates to drinks being sold, supplied or consumed in polycarbonate or crushable vessels unless prior exemption has been obtained for a specific event/site. It would be helpful if you could outline what specific events/sites you have in mind and intended operations – e.g. is it proposed there may be any champagne bars/VIP areas?**

It is anticipated that there will be no requirement to take advantage of the request to seek an exemption from the requirement to sell drinks in polycarbonate or crushable vessels

The addition of this condition was included out of an abundance of caution in the event that there may be the need to ask for this exemption.

Should any request be made then this will be supported by information and details as to how these specific areas will operate

23/00891/LIPN

The Kings Coronation

Hyde Park Corner

Responses to WCC Licensing authority questions

1. Licensable activities have been applied for Friday – Sunday. It would be useful to understand how the activities will be utilised on all days and what intended events will be taking place on each day.

On Friday 5 May the only licensable activity being applied for is late night refreshment, as a welfare facility for those people who may be arriving early to get a better view of the Coronation procession

On Saturday 6 May the Coronation of King Charles III will take place at Westminster Abbey. There will be provision of catering across several hospitality compounds within the proposed licensed areas, providing a range of food and drink (alcoholic and non-alcoholic drinks). Screens placed around the application sites will relay the ceremony, and associated procession to and from Westminster from Buckingham Palace which which may also include the showing of historical film footage.

On the return to the Palace the Royal Party will later appear on the balcony of Buckingham Palace with bars closing at 18:00.

On Sunday 7 May a Concert will take place at Windsor Castle and will be relayed to the application sites. Again, the hospitality compounds within the licensed areas will be providing a range of food and drink (alcoholic and non-alcoholic). The concert will start at 20:00 and it is anticipated that the concert will end at 22:00. The sale of alcohol at both sites on these days will end at 2200

The provision of regulated entertainment throughout the course of the weekend has been applied for out of an abundance of caution and it is anticipated that what regulated entertainment that may be provided over the course of the weekend in the two application sites will be limited, and the two sites are intended to provide a celebratory venue for members of the public to be part of and enjoy this significant and historic moment.

Full details of the programme will form part of the evidence bundle to be provided to the Licensing Authority in due course and all details are, of course, shared with the COG

2. Will public entry to the site be a via a ballot ticket only? If so, what days will be operating via a ballot system? And if not, how will entry to the site be controlled?

Whilst there is a public ballot to the concert taking place at Windsor Castle on Sunday, access to the majority of the application sites is open to the public and there is no public ballot

It is proposed that two small areas will be by way of allocated tickets (e.g. for key workers, Royal British Legion/Veterans, police and military cadets)

- Grandstand in front of Buckingham Palace (approx 4,000 cap) and
- a standing ticketed area in front of Admiralty Arch (approx 400)

3. The off-sale of alcohol has been applied for – could you outline how off-sales will be operated and in what circumstances alcohol will be permitted beyond licensable remit?

The sales of alcohol will be operated from a number of bar sites within the public areas, inside the “red line” of the plan submitted with the application.

The bars will be operated by Collicci (who already operate a number of licensed units within the Royal Parks)

The bars will offer a range of alcoholic (and non-alcoholic drinks) and there will also be a number of food concessions within the application site.

The intention for the inclusion off sales is not to encourage visitors to remove alcohol from the site but given the scale of the site, and the fact that it is not ticketed (see above), it will not be possible to ensure that anyone attending the site leave the area without taking alcoholic drinks bought on site away with them. All the bars will be situated well within the red line and not on the periphery of the site

It is for this reason the off sales have been included to avoid any unintentional breaches

5. Is there an age restriction for entry to the site? If under 18s will be permitted to the site, has this been accounted for in regards to any alcohol management/safeguarding plans? And is there any need for adult supervision by those under 18?

There is no age restriction for entry to the site and it will be open to all members of the public.

All bars will be operating a Challenge 25 policy, with appropriate signage at each bar. Each bar will have a designated bar manager, provided y the nominated bar provider by Collicci who have, for a number of years, been operating licensed units within the Royal Parks

In addition to this the EMP includes, amongst other plans, a Crowd Welfare, Safeguarding and Lost/Found Vulnerable Persons Plan

6. In terms of entry to the site, where are the intended queue management points and main access/egress points? It would also be useful to understand how dispersal will be managed and how individuals will be directed away from the site so as to avoid any additional pressure on special consideration zones and the West End cumulative impact area.

Access and egress to and from the site forms part of the Overall Crowd Management and Public Safety Strategy, Overall Crowd Management Plans and Emergency and Evacuation Plans. These are contained within the EMP, which is the subject of on going scrutiny by the COG

7. Furthermore, proposed condition 4 relates to drinks being sold, supplied or consumed in polycarbonate or crushable vessels unless prior exemption has been obtained for a specific event/site. It would be helpful if you could outline what specific events/sites you have in mind and intended operations – e.g. is it proposed there may be any champagne bars/VIP areas?

It is anticipated that there will be no requirement to take advantage of the request to seek an exemption from the requirement to sell drinks in polycarbonate or crushable vessels

The addition of this condition was included out of an abundance of caution in the event that there may be the need to ask for this exemption.

Should any request be made then this will be supported by information and details as to how these specific areas will operate

ATTACHMENTS TO THE STATEMENT OF [REDACTED], DCMS

DCMS 3- Response to Residents Representation

Ewen Macgregor

From: Matthew Phipps
Sent: 16 March 2023 17:18
To: Rowe, Steven: WCC
Cc: Ewen Macgregor
Subject: Licensing application - Coronation of the King and Queen Consort (Coronation)
Attachments: FINAL Public Notice KC Hyde Park 090223.doc; 10022023
1012094F93PXGN151JV_Attachment-3.pdf; 10022023
1012094F93PXGN151JV_Attachment-4.pdf; 10022023
1012094F93PXGN151JV_Attachment-2.pdf; Draft OGO B&R letter to support app
25Jan23 (2).docx

Dear Steve

Please can you pass this to the two residential objectors to the Hyde Park application (as addresses we have don't appear to be complete).

Best wishes

Matthew

Dear Sir and Madam

I am the solicitor with responsibility for the Hyde Park premises licence application to which you have objected.

I attach the following:

- Licensing notice
- Licensing application
- Conditions proposed to attach to the premises licence
- Engagement letter sent to residents within 50 metres of the event site
- Map plan disclosing the event site

As you will see this is an application to permit licensable activities to be conducted for and across the weekend of the Coronation. The application itself is made by the Government department for Digital Culture Media and Sport, who are charged with organising elements of the Coronation and the associated celebratory activities.

In broad terms the licence will allow people to come together to celebrate, in a specific part of Hyde Park outlined in red on the plan attached, on the weekend of the 6th - 7th May. The application seeks permission from 9.00 am until 7.00 pm on the Saturday and 4.00 pm until 10.30 pm on Sunday.

The Coronation itself will take place on Saturday 6 May when many thousands of visitors will congregate in the Royal Parks and along the processional route. On Sunday 7 May a live (televised) concert will take place at Windsor Castle and will be transmitted to viewing sites across the Royal Parks.

An application has also been made for Green Park which will host similar activities, albeit within sight of the Mall and the Palace.

On the weekend large screens will allow the activities being undertaken on the Saturday around Westminster, and on the Sunday at Windsor Castle, to be viewed and enjoyed by those who wish to watch collectively in the Royal Parks. The activity areas do not cover the whole of Hyde Park but instead just specific areas contained within the red line on the attached plan. The plans hopefully make this clear but are, in respect of this application, fairly described as covering the following: *The south west corner of Hyde Park with the boundary to the south along south carriage drive: to the east from south carriage drive up to the police observation post: to the north following a line from the police*

observation post to west carriage drive: and to the west along west carriage drive to the junction with south carriage drive.

The conditions that are proposed were formulated following extensive pre-application consultation and dialogue with the Westminster City Council licensing and environmental health team.

These events have, as you will anticipate, been very carefully planned and programmed so as to ensure that the national celebration across this weekend can be properly and fairly observed, and celebrated. Noise consultants have been engaged and are working with the environmental health team at Westminster so as to ensure that the activities do not unreasonably intrude. Careful consideration has been given to the siting of the screens for public viewing as well as the alcohol and food dispense points from which licensable activities will be conducted.

The licence is time limited, that is to say that it will only permit activities across the Coronation weekend and the licence will lapse after the activities have finished. Whilst we are respectful of the concerns that you have made, this application is specifically directed toward allowing everyone, including families and others, to enjoy this historic event in the parks and other areas around the ceremonial footprint. We would also observe that the application is limited to an enclosed space designated specifically for the purpose, it does not extend up toward Speakers Corner.

To be clear this is not a private commercial application for a concert or similar, as perhaps your representation anticipates, but instead a celebratory venue for members of the public to enjoy this significant historical moment.

If you would wish to discuss any element of this application please do not hesitate to get in touch

Yours sincerely

Matthew

Matthew Phipps
Partner
Head of Licensing England and Wales
for TLT LLP
D: +44(0) 0333 00 60201
M: +44(0) 7786 856 510
[Linkedin](#)
www.TLT.com

<https://www.gov.uk/government/consultations/licensing-act-2003-regulatory-easements/consultation-licensing-act-2003-regulatory-easements-accessible>

<https://www.gov.uk/government/consultations/licensing-act-2003-regulatory-easements/consultation-licensing-act-2003-regulatory-easements-accessible#about-this-consultation>

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)



STATEMENT OF [REDACTED]

1. I, [REDACTED]
[REDACTED] make this statement in support of an application by the DCMS for premises licences in relation to the Kings Coronation celebrations over the weekend of the 5 – 7 May 2023
2. This statement is true to the best of my knowledge and belief, and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.

Background

3. As a Project Director and Creative Director, I have led the creation and delivery of some of the world’s most highly acclaimed, broadcast public events, ceremonies and brand experiences,
4. I have been responsible for building and leading many world-class, international teams of creators, designers, performers, technicians and producers.

5. A selection of projects of note on which I have played a significant leadership role include the Hong Kong Handover & Farewell; the ceremonies for the Athens 2004 and the Beijing 2008 Olympic Games; the Manchester 2002, Melbourne 2006, Glasgow 2014 and Gold Coast 2018 Commonwealth Games; the FIFA World Cup and FIFA Confederations Cup in South Africa and more than 6 editions of the Mayor of London's New Year's Eve Celebrations.
6. Most recently I was Project Director for COP 26 United Nations Climate Change Conference Glasgow 2021, show Director for Her Majesty the Queen's Platinum Jubilee Pageant and Project Director for the world's largest citywide light art festival, Noor Riyadh 2022.
7. The Identity Group has over 20 years global experience of project managing and running large-scale, high-profile events. The services that Identity provides include, but are not limited to project management, creative services, design and build, operations, technical services, logistics and on-site support.
8. Identity has previous invaluable experience working with government bodies and global brands including the Foreign, Commonwealth and Development Office, Department of Transport, as well as internationally recognised brands including Google, Apple and Rolls Royce.
9. We were proud to have been awarded The Queens Award for Enterprise: International Trade 2020. The business has also received wider industry recognition.
10. In recent years, by way of example, Identity has provided support for the following events:
 - Mayor of London New Year's Eve 2022
Full infrastructure delivery including show, ticketing, security, crowd management, welfare and Health and Safety
 - The 47th G7 Summit, 2021
Full production and infrastructure delivery for one of the first major international summits to take place after the pandemic.
 - COP 26 United Nations Climate Change Conference Glasgow 2021
Production of the UK's largest ever event
11. More details about Identity's involvement with these, and other events, can be found at <https://identityglobal.com/experience/>
12. I have also attached at **DZ 1** a brochure setting out the background to Identity and some of the recent events that Identity has been involved in

Identity and DCMS

13. Following a competitive tender process conducted at the end of 2022, the Department for Culture, Media & Sport (DCMS) appointed Identity as the Event Management Provider to assist in the planning and delivery of the ceremonial event for the Coronation of His Majesty King and Her Majesty the Queen Consort.
14. Identity's scope of work includes supporting all areas of activity for which DCMS has planning and delivery responsibility. From a planning perspective this extends from the time of commencement of the contract through to the event conclusion and final de-rig of the event.
15. The planning phase includes all the pre-planning associated with the deliverables and the testing and exercising programme.
16. The delivery phase includes the scheduled build, tests and rehearsals, the day of the Coronation and associated weekend celebrations (in London) and the derig.
17. Identity is working collaboratively with the DCMS and partners to achieve the event objectives:
 - To celebrate and explain the constitutional, historic, and spiritual significance of the Coronation
 - To illustrate and reflect The Sovereign's constitutional position as Head of State of the UK, the 14 Realms, the UK Overseas Territories, and the Crown Dependencies
 - To demonstrate the role of The King on the wider global stage, as Head of State, Head of Nation and Head of the Commonwealth and showcase the best of the United Kingdom to the world
 - To reflect the modern, diverse, multi-faith United Kingdom and particularly promote the themes of youth, community, diversity, and sustainability
18. In addition, through the course of our activity we will:
 - Actively manage potential impacts on the environment and local community and identify opportunities to deliver environmental and social value
 - Provide an accessible and inclusive setting for all
 - Ensure a safe and secure atmosphere

- Encourage sustainable behaviour, including the promotion of responsible sources and responsible use of resources throughout the supply chain
- Leave a positive legacy.

Identity's scope of work on The Coronation of His Majesty The King and Her Majesty The Queen Consort

19. Identity's scope of work includes the coordination and management all elements of event planning and operational delivery associated with the Coronation, in collaboration with DCMS and all stakeholders.

20. Identity will work as part of a wider team of partners, key stakeholders and experts with existing relationships, expertise and knowledge; working openly and collaboratively together, as one team, to plan and deliver a successful event.

21. Identity has overarching management of the event in terms of:

- Operational planning, logistics, delivery and event control
- Developing a Readiness and Testing programme
- Collaborating with DCMS and partners to develop a C3 structure for the delivery period which including reporting process, escalation communications and tracking/logging for all relevant stakeholders
- Design and implement a comprehensive radio communications structure to support the C3 plan (control room and on the ground operations)
- Developing contingency plans for a range of possible scenarios
- There will be a requirement for strong information security and effective processes to ensure elements of the plan do not enter the public domain

22. Key responsibilities include:

- Access and Accreditation (vehicles and people)
- Business and resident engagement
- CAD drawings

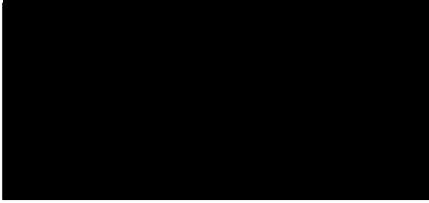
- Coordination of multi-agency plans
 - Coronation Theatre (Westminster Abbey) - design and construction
 - Crowd and visitor management plan
 - Crowd welfare
 - Event Management Plan
 - Event safety and CDM
 - Licencing and permissions
 - Look and Feel
 - Management of all DCMS-owned infrastructure
 - Media facilities - design and construction
 - Overall event planning
 - PA and AV requirements
 - Project Management
 - Radio communications
 - Signage and wayfinding
 - Staffing and Volunteer Management
 - Stakeholder consultation
 - Stewarding and security
 - Technical Production
 - Ticketed Spectator infrastructure (including grandstands and viewing platforms)
 - Ticketing
 - Traffic Management
 - Vehicle management
23. To fulfil its delivery responsibilities, Identity has built a large team of talented and experienced event professionals, to design and deliver all aspects of the event plan, ensuring a robust overall project management foundation, quality control and safe delivery across the event footprint.

Identity and the premises licence application process for the Kings Coronation

24. Reporting to me are [REDACTED] (Lead Producer) and [REDACTED] (Operations Director). Together, they have responsibility for managing the operations team. They have also had primary responsibility for the delivery of the premises licenses and have been the main point of contact between Identity, Westminster City Council, relevant stakeholders and TLT solicitors who have been instructed by the DCMS to make the applications for the premises licenses.
25. I have attached at **DZ 2** a document setting out details of their roles and responsibilities and their engagement in the licensing process.
26. I have also attached to this statement the following documents:
- **DZ 3** Event Management Plan index
 - **DZ 4** Noise Management Plan – Green Park
 - **DZ 5** Noise Management Plan – Hyde Park
 - **DZ 6** Letter to local residents and businesses (with polygram)
27. More details and an explanation of these can be found in document **DZ 2 – Identity and the Premises Licence Applications.**

Conclusion

28. Identity has a respected track record of the delivery of projects of scale and significance. and
29. We are delighted to be working with the DCMS and honoured to be support the operational delivery of the Coronation of His Majesty The King and Her Majesty The Queen Consort.
30. Identity has been working closely with all stakeholders will continue to do so through the COG, to ensure the development and delivery of the EMP up to and throughout the Kings Coronation weekend of celebrations, to ensure the safe and successful delivery of this prestigious and historic event, in a manner that does our stakeholders, the City and the UK proud.



.....



Dated the 3rd day of April 2023

Attachments:

- DZ 1** Brochure
- DZ 2** Identity and the premises licence application process for the Kings Coronation
- DZ 3** Event Management Plan index
- DZ 4** Noise Management Plan – Green Park
- DZ 5** Noise Management Plan – Hyde Park
- DZ 6** Letter to local residents and businesses (with polygrams)

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

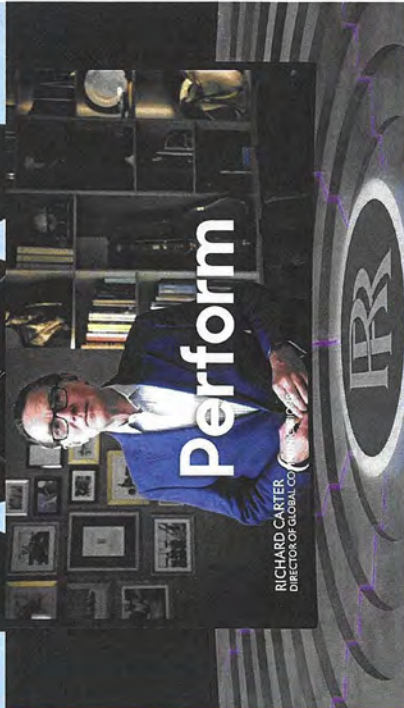
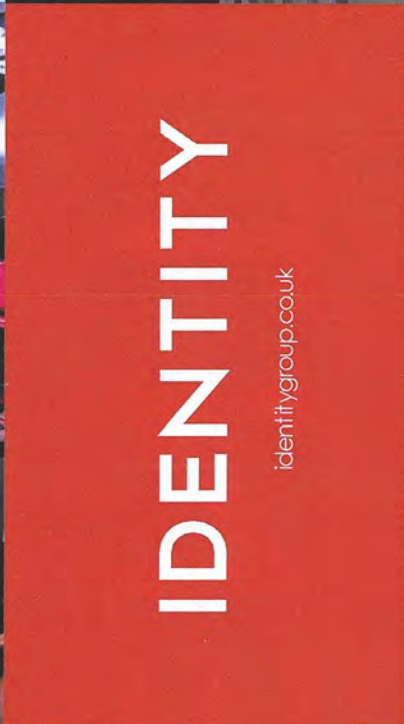
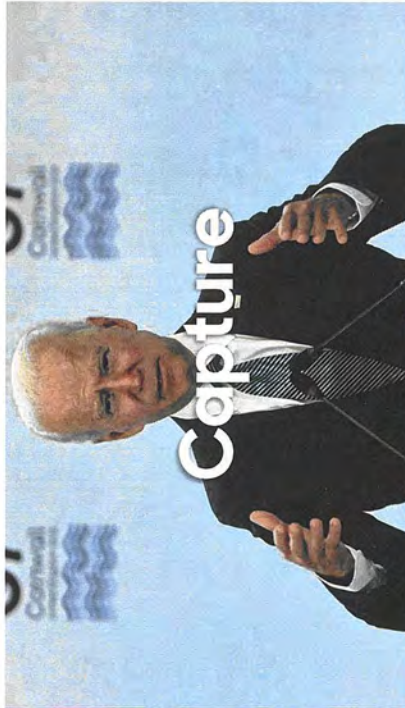
Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF [REDACTED]

DZ 1 Brochure



IDENTITY

A valued partner

From SME to the UK's No.1 live events agency, Identity is trusted by government bodies and global brands.

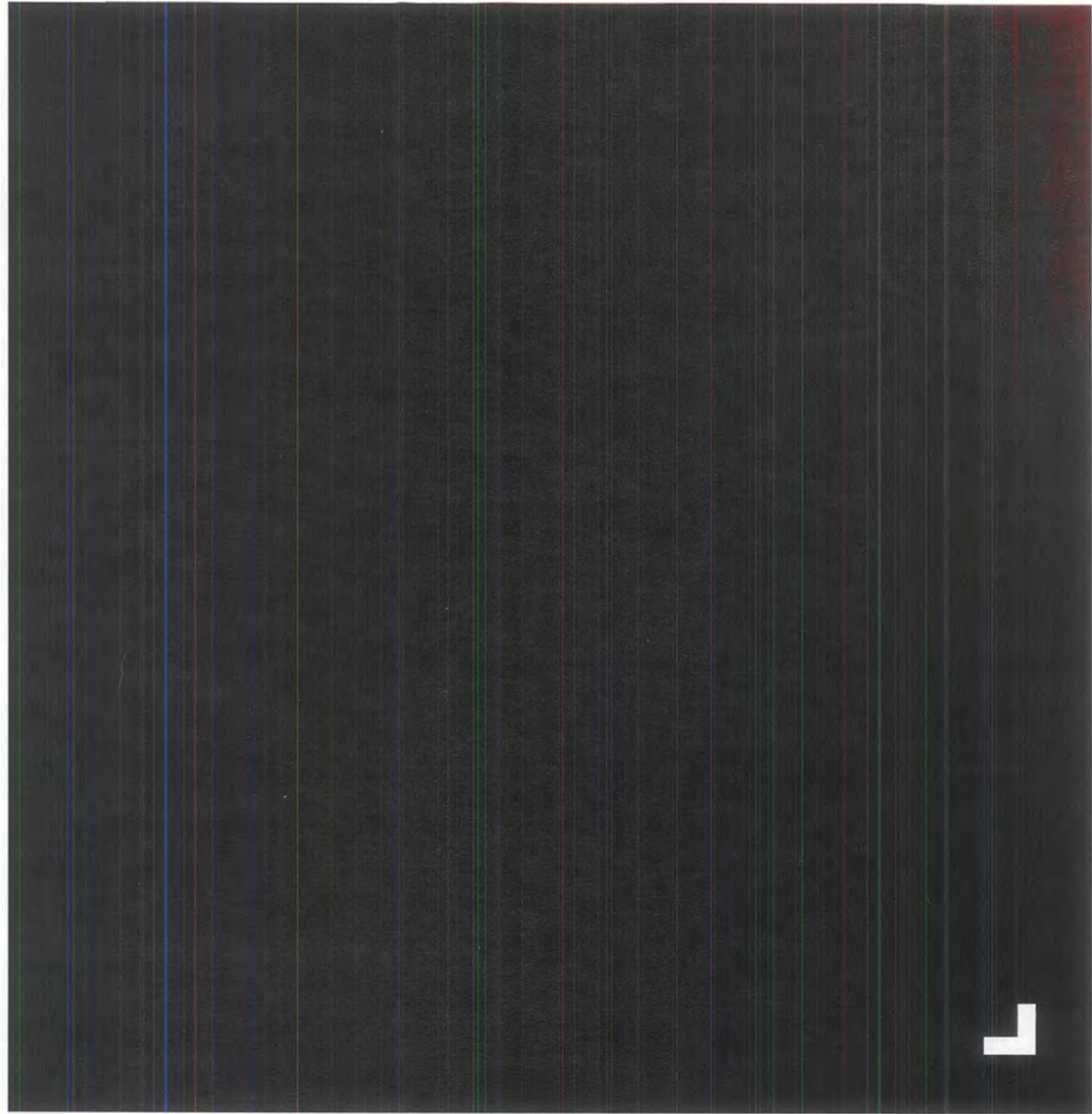


With industry recognition



End-to-End Event Delivery

- 20+ years of demonstrable large scale, high profile, global events expertise
- Full-service 360° capabilities all under one roof, underpinned by best-in-class project management and robust processes
- Exemplary audience and customer experience skills that create pioneering human experiences
- 150+ full time members of staff, UK and UAE offices
- Experts in brand positioning and executing exceptional, truly immersive experiential events across physical and digital spaces
- Our experiences put people first, tracking, analysing and optimising, to ensure that return is maximised on every engagement



Services



Full Service Delivery

- Project Management and end-to-end experience design and build
- Delegate management
- Contract management
- Transparent financial reporting
- 3D design & visualisation, graphic design & artworking
- Technical logistics
- Onsite support



Creative Development

- Blending creative ideation with technological innovation
- Award-winning creative and design
- Visual direction
- Digital content design and production
- Construction drawings with structural calculations
- Programme and content design



First Class Production

- Technical equipment hire including large scale LED walls, screens, sound, IT infrastructure
- Hire of lighting, high-level signage, rigging and flown audio solutions
- Strong and professional HSSE ethos and documentation process.
- Furniture hire or fabrication
- Shipping & waste management



Onsite Expertise

- Trade show stand fabrication
- Event freight and logistics
- Secure storage and maintenance of trade show stand
- Organiser and Venue liaison
- Onsite services – Power, Internet connectivity, water and waste



Measurability

- Track experience effectiveness across channels, audiences and time
- Critical metrics and KPIs
- Data capture & analytics
- Digital dashboards
- Evaluation
- Continuous improvement



Future Strategy

- Informed by behavioural economics and brand planning processes
- Audience insights
- Granular segmentation
- Data & analytics
- User need-states
- Journey mapping



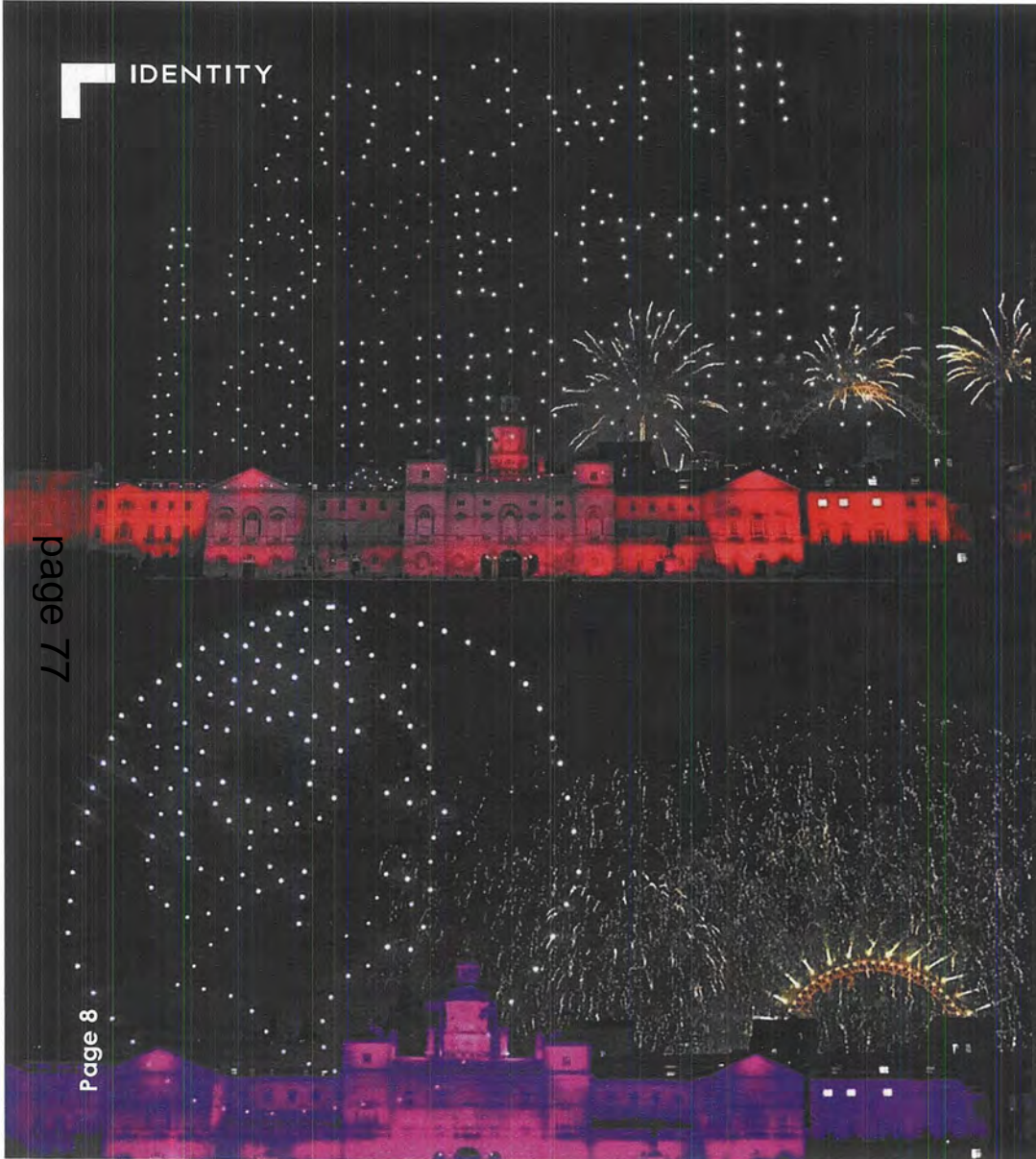
Our Portfolio





IDENTITY

IDENTITY



page 77

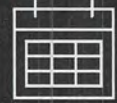
Page 8



Lasting **12** minutes long



More than **12,000** fireworks



Largest annual fireworks display in Europe



Only **4.5 months** in planning



400 drones above Horse Guards Parade



Rigging on London Eye from **4pm-10pm** on 31st



South bank spectacle to a live audience of over **100k**



More than **25 tonnes** of equipment is used to rig the pyrotechnic effects



Full infrastructure delivery including ticketing, security, welfare and H&S

London NYE Fireworks, London 2022



IDENTITY



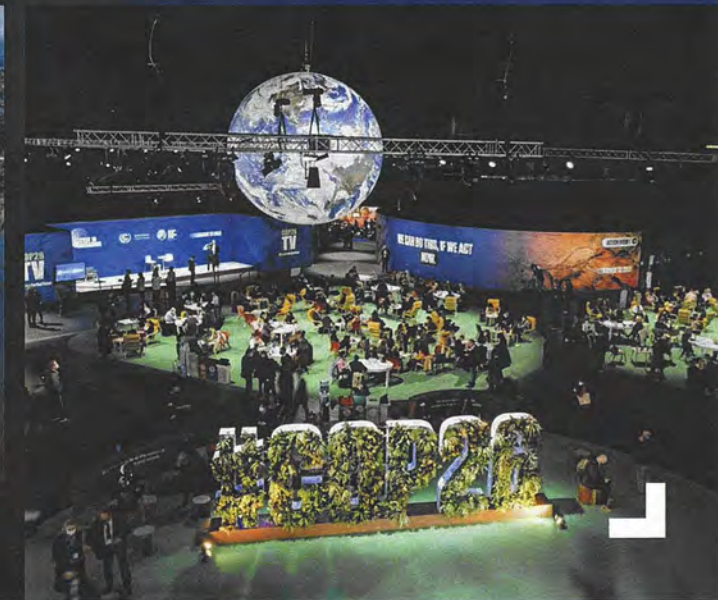
“

We would like to extend to you our appreciation for the support of the Identity team and their extraordinary efficiency, flexibility and friendly manner.

Director Conference Affairs Services, United Nations



COP26 United Nations Climate Change Conference, Glasgow 2021



IDENTITY

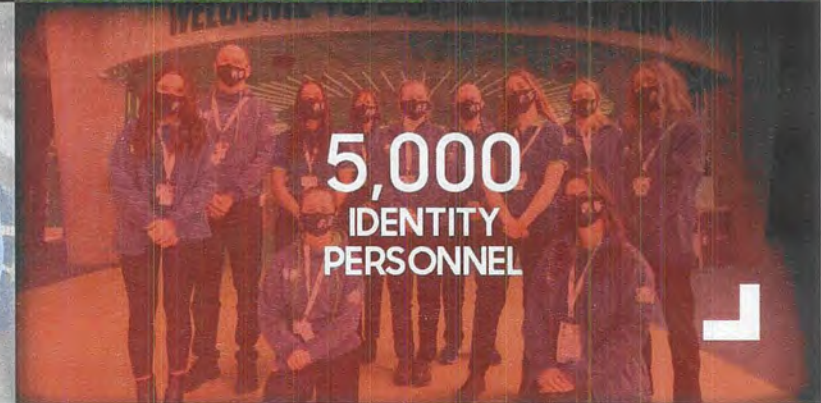
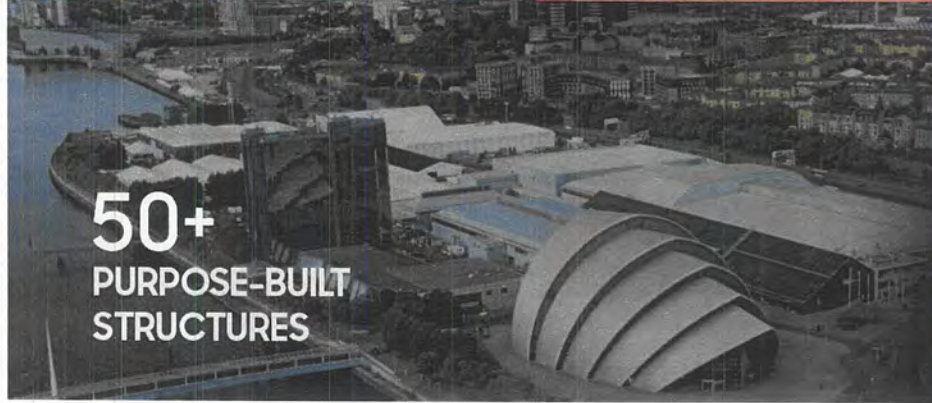
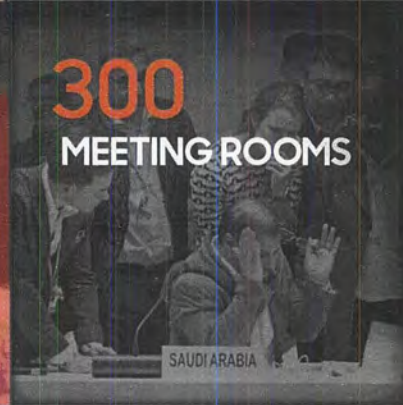
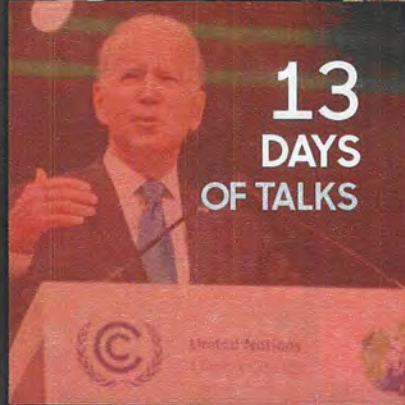
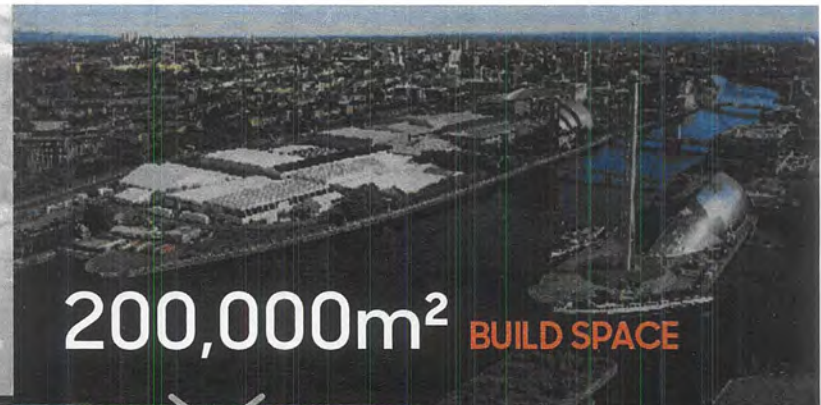
COP26

That's a wrap!

What was involved?

Here are some of the numbers surrounding Identity's production of the UK's largest ever event

page 79



50+
PURPOSE-BUILT
STRUCTURES

40,000
ATTENDEES

200,000m² BUILD SPACE

13
DAYS
OF TALKS

300
MEETING ROOMS

THAT'S
ABOUT

28
FOOTBALL PITCHES

484 RECYCLING
BINS

330 WATER
FOUNTAINS

1,124 TOILETS

1,000
VOLUNTEERS

FROM OVER
10,000
APPLICATIONS

5,000
IDENTITY
PERSONNEL



UK Presidency Pavilion United Nations Climate Change Conference, Glasgow 2021

In addition to Identity delivering COP26 in Glasgow, we worked with the UK Government to deliver their UK Presidency Pavilion.

The double story pavilion was able to change personality for each of the daily themes via digital content, soundscapes and lighting FX.

The space boasted a seminar room, changeable showcases alongside a VIP hospitality space on the upper level.





British Fashion Council GREAT Fashion for Climate Action, Glasgow 2021

Identity worked with GREAT and the British Fashion Council on this unique event with an exclusive audience. In a wide-ranging display of UK innovation, a cross-section of designers and brands came together to showcase how the fashion sector is making a contribution to sustainability and climate goals.

Identity provided technical production, graphics, design and build, logistics (transport, install, dismantle) and installation/technical staffing. As a production partner for the whole COP26 conference, Identity was able to ensure a seamless and holistic fit with the wider objectives and look and feel of COP26, and to ensure against any bottlenecks or supply chain restrictions. Identity also creatively utilised local supplier networks, helping to support the local economy.



IDENTITY



“

The professionalism, creativity and positive attitude of the Identity team across the many Summit venues was truly commendable and I was impressed with how the production team proved themselves nimble at reacting to change and excellent at designing creative solutions to the challenges that arose.

Boris Johnson, Prime Minister of the United Kingdom



G7 Leaders Summit, Cornwall 2021

IDENTITY



“

We have had overwhelmingly positive feedback from our visitors and senior stakeholders. The build looked absolutely fantastic. We could not have achieved this without your commitment and professionalism

Deputy Director, Protocol, Foreign, Commonwealth & Development Office

page 83



NATO Leaders Meeting, London 2019



“

Thanks to the sterling efforts by you and the team, Printworks really did look stunning. I particularly appreciated how you made last minute changes, as well as helping us manage expectations of our Canadian partners and our VIP speakers brilliantly. I was delighted with the result.

Deputy Director of the Multilateral Policy Directorate, Campaign for Media Freedom



IDENTITY

PREVENTING
SEXUAL VIOLENCE
IN CONFLICT



Preventing Sexual Violence in Conflict, QEI London 2022



“

“I am writing to thank you and your team for managing the rollout of the Government information stands. I am extremely grateful for your flexibility and resourcefulness, which allowed us to have sites up and running in a very short space of time. The feedback that we had from trade bodies representing the haulage sector was extremely positive, with particular value being placed on the availability of information in 12 languages. Thank you for helping us communicate vital information to the industry to help them prepare for Brexit.”

Rt Hon Grant Shapps MP Secretary of State for Transport



IDENTITY



“

Identity have carefully analysed the current suite of event material, offering up new and innovative ideas of how we might improve the look and feel at events and also proved that they can deliver quality from small to large.

Commander, Royal Navy



Annual Bi-Service Outreach Programme: Royal Navy, Nationwide from 2019

IDENTITY



“

Since Identity became the Royal Air Force events contract supplier, we have been very impressed by their professionalism and dedication to the task, as well as the positive personal relationships that have been developed within RAF Marketing and the wider recruiting Recruitment Force.

Squadron Leader,
Marketing Outreach Delivery



Annual Bi-Service Outreach Programme: RAF, Nationwide from 2019



“

Identity was one of the most collaborative and creative event production companies I have ever worked with! From the very beginning, they took the time to internalise my vision and brief, making the event one we could all be a part of creating. The end result was a memorable multi-platform, interactive, fun and purpose-driven event with overwhelmingly positive feedback from our community participants.





“

I wanted to say a huge thanks for all the work you put into the Festival of Marketing. Thank you for all your support, from a practical perspective, but also as a reassuring voice through the whole process. I look forward to working with you again.

Group Head of Awards and Events, Centaur



IDENTITY



NETFLIX

“

Everyone should be incredibly proud of what was accomplished in such a short amount of time. We are really pleased with how everything looks. What I've seen is nothing short of fantastic!”

Experiences Manager, Netflix

page 91



Army of the Dead – Immersive VR Experience, London 2021



IDENTITY



EXPO
2020
DUBAI
UAE



Expo 2020 Dubai – Norway Pavilion, Dubai 2021



MAYOR OF LONDON

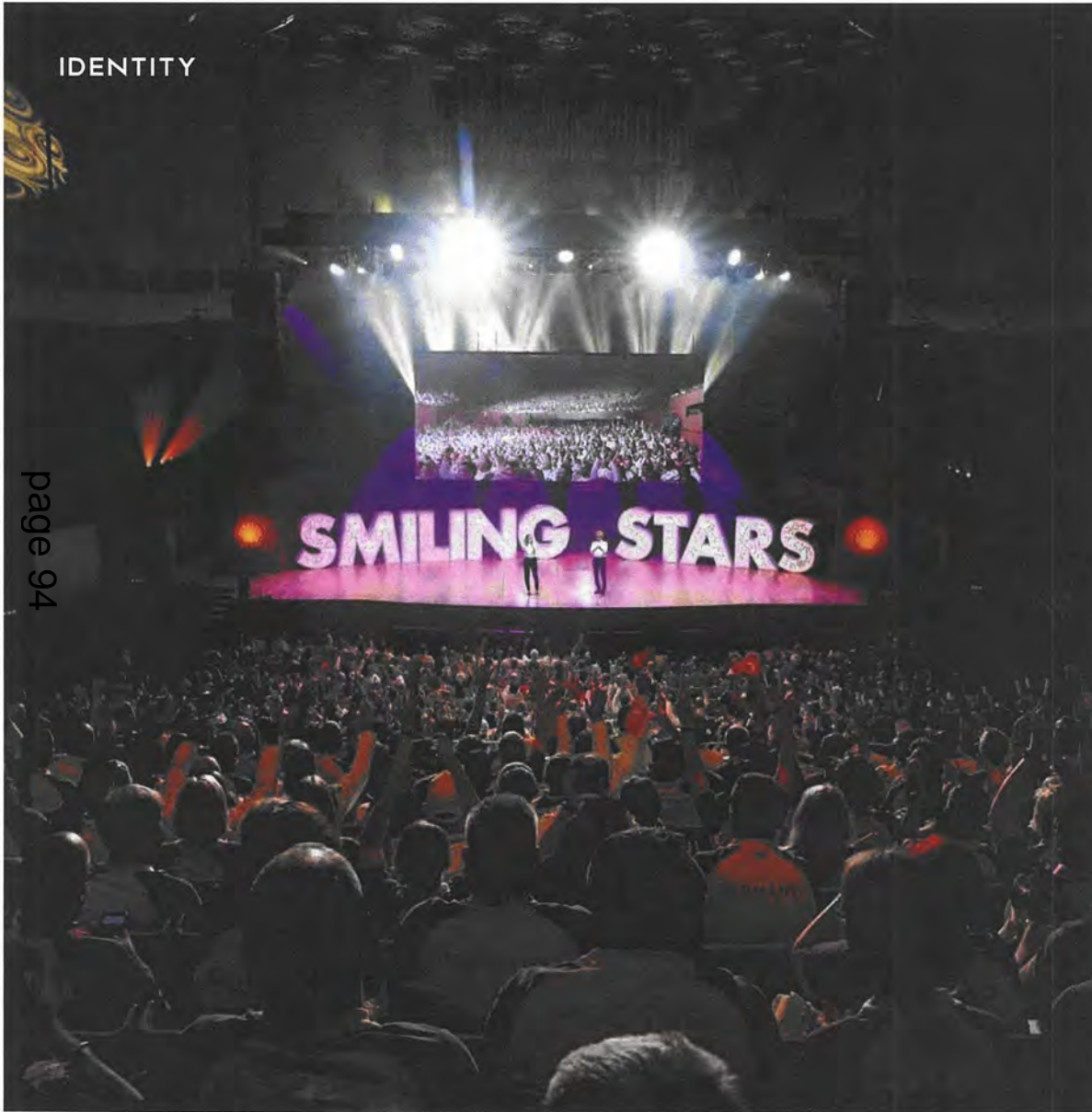
“

A thousand thank yous for last night. Your work and that of your team was seamless and so easy. It is such a relief to have a team like yours working with us, it means we just don't need to worry about any of the production side of things!

Senior Events Officer, GLA



Pride – Mayor of London, London 2022



SHELL SMILING STARS GLOBAL PROGRAMME

In April 2022, in a highly competitive bid process, Identity was awarded the multi-year contract to deliver Shell's Smiling Stars annual reward and recognition incentive programme.

Through a series of successful creative workshops, Identity are working closely with Shell and their CEO, facilitating the creation and development of unique event identities for ceremonies taking place across the globe.

Using iconic references to identify the chosen cities in conjunction with the famous Shell branding, we are to create visually striking video content and iconography with bold personalities, instantly recognisable for the event's 1,200 attendees. The event logo is then applied to media content for delegate communication, printed materials, stationary and other event collateral to ensure a holistic experience.



Baringa Festival

> What is Baringa?

- One day summer event, July 2023, 2,000 pax
- Fun celebration for staff and partners
- Creating opportunities for socialising, inclusive to all
- An event with a sustainable focus



> How is it going?

- Extensive venue search
- Unique venue selected – Hackney Bridge
- Top line creative approach
- Mix of wellbeing & entertainment
- Next steps, creative/production and entertainment proposal



> Future Opportunities

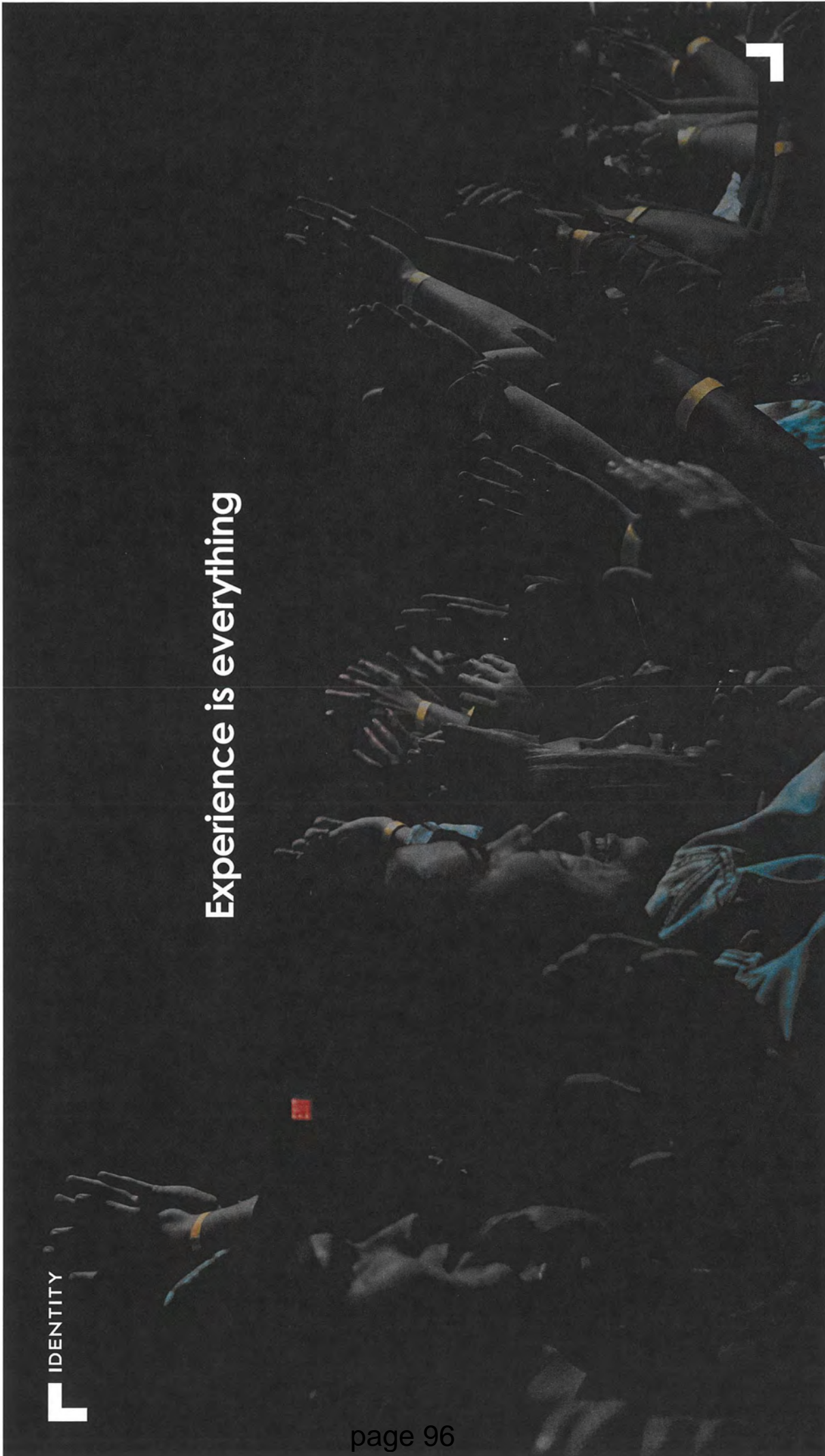
- Onsite work for Gala 2023
- Future opportunities for Christmas 2023
- Three year contract, summer 2024, 2025



IDENTITY



Experience is everything



Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF [REDACTED]

DZ 2 Identity and the premises licence application process for the Kings Coronation

Department for Culture, Media and Sport (“DCMS”)
The Kings Coronation
Application for grant of premises licences
Westminster City Council
Application reference numbers
23/00844/LIPN (Green Park)
23/00891/LIPN (Hyde Park)



**IDENTITY AND THE PREMISES LICENCE APPLICATION PROCESS
FOR THE KINGS CORONATION**

1. Within Identity the premises licence application process for the Kings Coronation has been led by [REDACTED].
2. Their position and roles in so far as they relate to the Coronation planning process within Identity can be found below.

Experience

3. [REDACTED] is a senior events' professional with more than 20 years' experience planning and delivering elite and mass participation sports events and high-profile public events in London and across the UK. This encompasses ensuring a best practice approach to project management, quality control, crisis management, key stakeholder consultation and responsible procurement.
4. Her previous experience includes, but is not limited to the following:
 - Project Director – Mayor of London New Years Eve (2022)
 - Event Director – Royal Parks Half Marathon (2008-2021)

- Event Director – London Triathlon (2017-2022)
 - Account Director – London 2012 Olympic Road Events and Central London Zone (2012)
5. [REDACTED] is an experienced Project Director with 25 years' experience into the delivery and operational aspects of high-profile public events and multi-sport Games with a detailed understanding of working in a multi-agency and multi-stakeholder environment.
6. His previous experience includes, but is not limited to the following:
- Operations Director for Platinum Jubilee Pageant 2022
 - Operations Director for Mayor of London's New Years Eve (2022, 2019, 2018, 2017)
 - Project Director for Euro2020 London Fan Zone and Football Village 2021
7. In so far as their roles in Operation Golden Orb (**OGO**) are concerned these can be summarised as follows:
- [REDACTED] - Lead Producer (Operations), responsible for
 - leading the Identity operations team to deliver:
 - C3 – Command and Control,
 - Wayfinding and branding,
 - staff and volunteers,
 - accreditation,
 - live screen sites,
 - stakeholder consultation
 - [REDACTED] Operations Director for Operation Golden Orb responsible for
 - Developing the crowd management plans
 - Ensuring crowd management plans are integrated with the Police plans
 - Ensuring that the crowd management plans work alongside other stakeholder plans such as station operations delivered by transport providers.
 - Stakeholder consultation, licencing and permissions
 - Oversight of Traffic Management team

8. They also have responsibility for the delivery of the premises licences (and other permissions) and have been the main point of contact within Identity during the licensing process. They have been heavily involved in the planning of the premises licence applications from the outset, engaging with Westminster City Council and the, the responsible authorities and in particular the development of the Event Management Plan (EMP).

The Event Management Plan

9. The EMP is a key document in addressing how the event organisers will co-operate with one another and with other stakeholders in the planning, build, delivery and de-rig of a co-ordinated and safe weekend of events.
10. Furthermore, at the heart of the safe delivery of the premises licence, sits the EMP.
11. A copy of the Index to the **EMP** can be found at **DZ 3**
12. It will be appreciated by the Licensing Committee that certain aspects of the EMP will be confidential and Identity are unable to disclose these details as part of this statement.
13. The Licensing Committee can take confidence that the EMP is subject to on-going and rigorous scrutiny by the City Operations Group (COG) which in effect is the Safety Advisory Group (SAG) for the event

The role and Membership of the City Operations Group (COG)

14. The primary focus of COG is to ensure the safe delivery of OGO.
15. The following are all represented on COG
 - DCMS
 - Cabinet Office
 - FCDO
 - DFT
 - MOD
 - The Royal Parks (TRP)
 - Westminster City Council (WCC)
 - Westminster Abbey
 - Royal Household
 - Lord Chamberlain's Office
 - London Fire Brigade (LFB)
 - London Ambulance Service (LAS)
 - Metropolitan Police Service (MPS)

- British Transport Police (BTP)
- NHS England
- Transport for London (TfL)
- London Underground (LU)
- Network Rail (NR)
- St. John Ambulance (SJA)
- Royal Borough of Kensington and Chelsea (RBKC)
- London Borough of Lambeth (LBL)
- Greater London Authority (GLA)

16. As one would expect there are a number of working groups within COG that include

- Traffic and Transport Group
- Ceremonial Route and Procession
- Medical
- Crowd Management and Public Safety
- Screen Sites
- C3 and Readiness Testing
- Access and Accreditation
- London Communications Group
- Media Planning Group
- VVIP Transport
- Westminster Abbey

17. In so far as OGO is concerned, the COG first met in January of this year and there have been regular meetings of COG and the working groups which will continue up to Coronation weekend

18. Identity attends these meetings, as appropriate, and the various agencies will scrutinise and provide advice and guidance, as well as operational planning for all deliverables

The Licensing Process – Pre-Application Consultation – The Responsible Authorities

19. In advance of submitting the premises licence applications Identity engaged in significant pre application consultation with the licensing authority and the responsible authorities, in particular the Police (Ben Chadwick and David Morgan) and the Environmental Health Officer (EHO), Anil Drayan.

20. There were extensive discussions about the licensable activities being applied for (including the provision of late-night refreshment on the Friday night/Saturday morning for any early

arrivals), the hours that should be applied for, the areas to be covered by the “red line” on the application plans and the development of a robust and appropriate operating schedule.

21. For the sake of simplicity, during the pre-application process the two applications became known as:

- Green Park - this includes Green Park, St James Park, Parliament Square, Whitehall and Trafalgar Square
- Hyde Park - this covers to the south west corner of Hyde Park

22. Through the DCMS solicitors, there was further engagement via the Westminster City Council formal pre application process

The Licensing Process – Pre-Application Consultation – Neighbour and Resident Engagement

23. As part of the pre application process Identity engaged the services of Nelsons Direct Marketing to carry out a letter drop to all business Neighbour and resident engagement

24. A copy of the letter that was sent to local residents and businesses (together with polygrams showing the areas covered by the letter drop) can be found at **DZ 6**

25. In total, 969 households/businesses received the letter.

26. It is understood that Westminster City Council also carry out their own resident and business engagement as part of the licensing application process.

Post Submission of the Licence Application

27. Following the submission of the licence application, Identity continued to be engaged in the process assisting with response to any queries and representations that were submitted.

28. Two residents’ representation were received to the application and whilst the responses to these are more fully dealt with in the statement of [REDACTED] at the DCMS, it is understood that one of the resident representors has withdrawn their representation on receipt of further information about the nature of the applications

29. Identity contributed to the responses to the representations submitted by the Licensing Authority, as a responsible authority, and again more information about these are set out in, and attached to, the statement of [REDACTED].

30. Whilst the EHO has made representations to both applications it is noted that he has commented as follows

The applicant has submitted a satisfactory comprehensive list of conditions and Environmental Health are not looking to add to what is being proposed.

Nevertheless due to the nature of the event and its potential impact over a wide area Environmental Health feels the matter should be placed for consideration before the Licensing Sub-Committee for determination and shall therefore wait to withdraw its representation at Committee so that it can take part in any discussions that might be held there.

Noise Management Plan (NMP)

31. As part of the discussions with the EHO Identity was advised to commission NMPs for the Green Park and Hyde Park licence applications. We were advised by the EHO that these plans could be based on, in so far as the Green Park application was concerned, the NMP for the Queens Platinum Jubilee, and in relation to Hyde Park, the NMP that was commissioned for the London Half Marathon 2022, both of which had been produced by Vanguardia
32. Identity instructed Vanguardia to produce NMPs as advised, and these can be found at **DZ 4** (Green Park) and **DZ 5** (Hyde Park)
33. Copies of the NMPs were subsequently forwarded to Anil Drayan, EHO, on 20 March 2023, and he has confirmed that he is happy with the content of these reports.

The Event Weekend

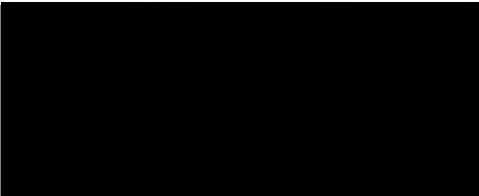
34. Over the course of the weekend representatives from Identity will be in attendance and on duty as will other senior members of those organisations who make up COG.
35. Localised control rooms will be set up in both of the licensed areas, again with representatives from relevant members of COG.
36. Leadership of these local control rooms over the course Coronation weekend will be led by Identity



.....



Dated 3rd day of April 2023



.....



Dated 3rd day of April 2023

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF [REDACTED]

DZ 3 – Event Management Plan Index

Index to the Event Management Plan

1. Introduction & Guidance
 - i. Glossary and Terminology
 - ii. Guidance on Handling the Document
 - iii. Purpose of the Event Management Plan
2. Project Summary and Overview
 - i. Event Objectives
 - ii. Event Overview
 - iii. Event Planning and Delivery
 - iv. Key On-Site Dates
 - v. Event Footprint
3. Processional Routes
 - i. The King's Procession
 - ii. The Coronation Procession
 - iii. Flypast
 - iv. Procession Audience Viewing Areas
 - v. Military Arrivals
 - vi. Route Liner Admin Points
 - vii. Dispersal
 - viii. Street Furniture Removal
 - ix. Grandstand and Viewing Platforms
4. Venues
 - i. The Royal Parks – St. James's Park, Green Park and Hyde Park
 - ii. Westminster Abbey
 - iii. St. Margaret's Church
5. Event Operations
 - i. Event Footprint
 - ii. Ticketing
 - iii. Business and Resident (B&R) Communications
 - iv. B&R Footprint
 - v. Communications
 - vi. B&R Database
 - vii. B&R Letter Drop
 - viii. Key B&R Group Engagement
 - ix. Government Access
 - x. Wayfinding Signage and Branding
 - xi. Look and Feel Dressing
 - xii. Licencing, Permits and Permissions
 - xiii. Accreditation, Vetting and Access Control

- xiv. Crew Welfare
- xv. Concessions
- xvi. Insurance
- 6. Crowd Management
 - i. Crowd Management Strategy and Operational Plan
 - ii. Security and Stewarding
 - iii. Crowd Welfare
 - iv. Volunteers
 - v. Military Aid to the Civil Authorities (MACA)
 - vi. Operational Public Communication Plan
- 7. Traffic Management
 - i. Traffic Management Stewards
 - ii. Traffic Management Company
 - iii. Stadium Management – VIP Parking
- 8. Media and Broadcast
 - i. Media Stands and Supporting Infrastructure
 - ii. QE11 Plan
 - iii. Queen Victoria Memorial
 - iv. Canada Gate
 - v. Crimea
 - vi. Media Village, Green Park
 - vii. Media Accreditation
 - viii. Commemorative Programme
 - ix. Production Schedule and Infrastructure Plan
- 9. Technical Production
 - i. CDM Planning
 - ii. Overview Build and Break Schedule
 - iii. Site Barriers, Fencing and Hoarding
 - iv. Processional Route Barrier and Infrastructure
 - v. Temporary Demountable Structures
 - vi. Temporary Power
 - vii. Sound and PA System
 - viii. Radio Communications
 - ix. Site Lighting
 - x. CAD Plans
 - xi. Waste Management and Cleansing
 - xii. Toilets
 - xiii. Plant and Access Equipment
 - xiv. Cranes and Hi-Abs
 - xv. Key Suppliers

- xvi. Overview Build and Break Schedule
- 10. Command, Control and Communications (C3)
 - i. Strategic Plan
 - ii. Control Room Management
 - iii. PELF – Coordination and Shared Situational Awareness
 - iv. Traffic Control Room
 - v. Logging System (ECR Manager Log)
 - vi. PELF and Local Control Room Layouts
 - vii. Emergency Plan
 - viii. Testing and Readiness
- 11. Health and Safety
 - i. Overview of Approach
 - ii. Pre-Event Management
 - iii. On-Event Management
 - iv. Site Rules and Inductions
 - v. Adverse Weather Plans
- 12. Medical
- 13. Sustainability
- 14. Access Planning

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF [REDACTED]

DZ 4 - Noise Management Plan – Green Park

VANGUARDIA

A BURO HAPPOLD COMPANY

The Coronation of King Charles III

St James' Park Noise Management Plan

0056251-0820-4-NMP-0002

0056251

20 March 2023

Revision P01

| Revision | Description | Issued by | Date | Checked |
|----------|-----------------|-----------|------------|---------|
| P01 | Initial release | JS | 20/03/2023 | DF |

https://burohappold.sharepoint.com/sites/056251/02_Documents/04_Reports/NMP/0056251-0820-4-NMP-0002-P01
 KC3 Coronation London - St James Park.docx

Report Disclaimer

This Report was prepared by Vanguardia Limited ("VL") for the sole benefit, use and information of Identity Group for managing entertainment noise from the Coronation. VL assumes no liability or responsibility for any reliance placed on this Report by any third party for any actions taken by any third party in reliance of the information contained herein. VL's responsibility regarding the contents of the Report shall be limited to the purpose for which the Report was produced and shall be subject to the express contract terms with Identity Group. The Report shall not be construed as investment or financial advice. The findings of this Report are based on the available information as set out in this Report.

author

[REDACTED]

date

20 March 2023

approved

[REDACTED]

signature

[REDACTED]

date

20 March 2023

Contents

| | |
|--|-----------|
| 1 Introduction | 5 |
| 1.1 Preface | 5 |
| 1.2 Consultant's Experience | 5 |
| 1.3 Event Information | 5 |
| 1.4 Event Timings | 6 |
| 2 Noise Conditions | 6 |
| 2.1 Premises Licence | 6 |
| 2.2 Local Authority Engagement | 7 |
| 2.3 Licence Conditions | 7 |
| 3 Sound Management Plan | 8 |
| 3.1 Sound Propagation and Pre-Event Tests | 8 |
| 3.2 Sound Management | 8 |
| 3.3 Telephone Complaints Line | 8 |
| 4 Summary Reporting | 9 |
| 4.1 Post-Concert Report | 9 |
| Appendix A Redline Plan | 10 |
| Appendix B Environmental Health Liaison | 11 |
| | |
| Table of Figures | |
| Figure 1 - Screen PA systems (red) and Processional speakers (blue) (© Google 2020) | 7 |
| Figure 2 - Control communication protocol schematic | 9 |
| Figure 3 - Redline plan of the application area | 10 |

Glossary

| Term | Definition |
|-------------------------------------|--|
| A-weighting | The human ear is not equally sensitive to all frequencies of sound. It is relatively much less sensitive to very low frequencies such as 'mains hum', and to very high frequencies such as the call of a bat, than to the 'mid-frequencies' important for human voice communication. In order to make sound level meters, which would otherwise be indiscriminate in registering sound pressures, respond in a way which reflects human perception of sound, they usually are fitted with a set of filters to progressively filter out the high and low frequency energy. The filters are made to an internationally standardised specification and the filtered noise level is said to be 'A-weighted'. Sometimes A-weighted decibel levels are denoted 'dB(A)', but the correct, internationally standardised format for reporting requires the 'A' to be appended to the noise descriptor, e.g. $L_{Aeq,T}$, L_{Amax} , etc. |
| Ambient Noise | This is the totally encompassing sound at the measurement position over a specified time interval and usually comprises sound from many different sources both near and far. |
| Attenuation | A general term used to indicate the reduction of noise, or the amount (in decibels) by which it is reduced. |
| Averaging | In the absence of a dominant steady source, the sound level at a point, indoors or outdoors, varies continuously. For example, the variation may be over a few dB about an average value in a quiet room, or over 10 dB or more in a noisy outdoor environment. In order to define a level to represent the relative level of noise in the space it is necessary to define that average value. The most common averaging methods are energy averaging (L_{Aeq}) and statistical averaging (L_{AN} where N is a percentage between 1 and 100). The $L_{A10,T}$, the noise level exceeded for 10% of the measurement time interval T, is commonly used in the UK for the assessment of road traffic noise. |
| Background Noise Level, $L_{A90,T}$ | Background noise level is a term used to describe that level to which the noise falls during quiet spells, when there is lull in passing traffic for example. It is quantified by the $L_{A90,T}$ which is the noise level that is exceeded for 90% of the measurement time interval, T. |
| Decibels | Noise conventionally is measured in decibels (dB). The decibel is a logarithmic unit and decibel levels do not add and subtract arithmetically. An increase or decrease of 3 dB in the level of a steady noise is about the smallest that is noticeable. It represents a doubling or halving of noise energy. An increase or decrease of 10 dB represents a ten-fold change in noise energy, and is perceived as a doubling or halving of loudness. The threshold of hearing for a typical young, healthy adult is 0 dB A-weighted sound pressure level. A noise level of 140 dB(A) can cause physical pain. Most people listen to their televisions at about 60 to 65 dB(A). Alongside a busy main road the ambient noise level may be in the 70 to 80 dB(A) range; on a quiet day in the country it might be as low as 30 dB, in town 40 to 50 dB(A). |
| Decibel Addition | If two similar noise sources operate together their combined noise level at an observer's position some distance away is 3 dB higher than the noise level generated by just one of them. If two further machines are switched on the noise level generated by all four at the observer's position is 3 dB higher than the level generated by the two. If the number of machines is again doubled, to eight, the noise level increases by another 3 dB, and so on. |
| L_{Aeq} | The 'equivalent continuous A-weighted sound pressure level' is an average of the fluctuating sound energy in a space. It is the value of the A-weighted sound pressure level of a continuous, steady sound that, over the specified time period, T seconds, has the same root mean square sound pressure as the varying sound. It can be likened to the mean petrol consumption of a car over a specific journey during which the instantaneous consumption peaked during periods of acceleration and fell during periods of coasting or braking. |
| Façade level | Road and railway traffic noise levels often are specified in terms of the sound level at a position 1 m in front of the most exposed façade of potentially noise sensitive premises. Such levels are assumed to be 3 dB(A) higher than sound levels measured at an equivalent position away from the noise reflected off the building façade and any other surfaces (excluding the ground). |
| Music Noise Level (MNL) | The L_{Aeq} of the music noise measured at a particular location without interference from extraneous ambient noise. |

1 Introduction

1.1 Preface

Vanguardia Limited has been instructed by Identity Group to provide a Noise Management Plan in support of the application for a premises licence relating to, and to act as the Appointed Acoustic Consultant (AAC) for, the Coronation of King Charles III, which is to be held at Westminster Abbey on Saturday 6th May 2023, with a simulcast of the Coronation Concert on Sunday 7th May 2023.

The purpose of this Noise Management Plan is to describe the noise monitoring and management scheme that will be put into place by the AAC to manage the amplified sound levels at noise sensitive properties.

Sound reinforcement installations are planned at multiple locations along the procession route and in the surrounding areas, including the Queen Victoria Monument (QVM), The Mall, Whitehall, Horse Guards Parade, St James' Park, and Green Park. A redline plan of the application area is presented in Appendix A.

Licence conditions relating to noise are presented in Section 2 and the practical measures that will be adopted to achieve compliance are described in Section 3.

It is intended that this is considered a 'live' document which may evolve further with ongoing liaison between Vanguardia, the event promoter and the local authority.

1.2 Consultant's Experience

Vanguardia Limited is a specialist consulting company dealing in the field of sound, noise, and acoustics in the entertainment industry. The company has been involved with noise management issues for thousands of concert and festival events in the UK and overseas since the 1970's.

Vanguardia has extensive experience of managing noise from events in the proposed licence area, including the VE Day celebrations in Horse Guards Parade, multiple Royal Parks Half Marathons, and the Queen's Platinum Jubilee celebrations in 2022.

This document is primarily based on the Noise Management Plan for the Queen's Platinum Jubilee, during which Vanguardia worked with the promoter, local authority, sound system provider and members of the public to successfully manage the noise from multiple sources and locations during the celebration event.

1.3 Event Information

The event site will incorporate the following elements:

Saturday 6th May:

- PA speakers along the procession route (The Mall, Whitehall, Parliament Street, Parliament Square)
- Grandstand seating with accompanying PA at QVM and either side of Admiralty Arch
- Video screens with accompanying PA in Green Park (Broadwalk) and St James' Park (Bandstand)

Sunday 7th May:

- Video screens with accompanying PA in Horse Guards Parade and St James' Park

Sound system configuration information is yet to be confirmed by the production team.

1.4 Event Timings

Rehearsals are scheduled for the night of 2nd May running over into 3rd, PA will not be used during rehearsals. System checks will be required on Friday 5th May.

The provisional event programme is a live document and for up-to-date information the most recent version of the working schedule should be consulted. The following timings are anticipated to be representative of worst case:

- Friday 5th May: No regulated entertainment.
System checks and propagation testing from screen and procession route systems at various times between 12:00 and 20:00 approx.
- Saturday 6th May: Regulated entertainment limited to the hours of 09:00 – 19:00.
Amplified sound on screen systems scheduled between 09:00 and 16:30 approx. Amplified sound on processional route between 10:00 and 13:00 approx.
- Sunday 7th May: Regulated entertainment limited to the hours of 16:00 – 22:30.
Pre-show music is scheduled from 19:00 approx. The concert is scheduled between 20:30 and 22:00. Sound systems will relay audio from the concert. No amplified sound after 22:30.

2 Noise Conditions

2.1 Premises Licence

A licence is sought to cover the premises described as follows:

- *To include Green Park and to the west, the area to the front of Buckingham Palace with a boundary to the south along Birdcage Walk (encompassing St James' Park), to include Parliament Square and the Sanctuary; to the east along Parliament Street and Whitehall; to include Trafalgar Square and to the north along The Mall as shown on the plan submitted with the application.*

Sound sources proposed within the application area are presented in Figure 1.



Figure 1 - Screen PA systems (red) and Processional speakers (blue) (© Google 2020)

2.2 Local Authority Engagement

The applicant engaged with Westminster City Council Environmental Health Consultation Team (Environmental Health Officer Anil Drayan) at a very early stage to elicit pre-application advice.

Mr Drayan's recommendation at that stage was that this document be based on the Noise Management Plan executed by Vanguardia for the Queen's Platinum Jubilee.

Vanguardia further liaised with Mr Drayan in the agreement of the licence conditions presented below. Copies of the original advice and email communications are presented in Appendix B.

2.3 Licence Conditions

A target level of 85 dB $L_{Aeq,15 \text{ minutes}}$ and a limit of 90 dB $L_{Aeq,15 \text{ minutes}}$ (measured at a distance of 75 m from the PA system) have been agreed for the relaying of sound during the Coronation on the Saturday and from the Coronation Concert on the Sunday, from locations mapped in red in Figure 1 and listed below:

- Saturday: Video screens with accompanying PA in Green Park (Broadwalk) and St James' Park (Bandstand)
- Sunday: Video screens with accompanying PA in Horse Guards Parade and St James' Park (Bandstand)

A limit of 75 dB $L_{Aeq,15 \text{ minutes}}$ (measured at a distance of 15 m from the loudspeaker) has been agreed for the relaying of sound along the Processional Route during the Coronation on the Saturday, from locations mapped in blue in Figure 1 and listed below:

- Grandstand seating at QVM and either side of Admiralty Arch
- PA speakers along The Mall, Whitehall, Parliament Street and Parliament Square.

Spot measurements will be taken at appropriate locations by the AAC throughout the event. Measurements will also be taken in response to any noise complaint that may be received, subject to staff availability.

3 Sound Management Plan

The AAC will provide a minimum of three acoustic consultants to carry out all noise management functions over Coronation weekend. All acoustic measurements will be undertaken with Class 1 precision grade instrumentation.

3.1 Sound Propagation and Pre-Event Tests

Prior to the start of the Coronation, the production team will be carrying out soundchecks and as part of this process, the AAC will undertake measurements to correlate the music noise levels at the mixing desk with those observed at the most sensitive sound control positions. The results of these tests will be used to set indicative sound limits at mixer positions.

It is anticipated that such propagation testing will take place on Friday 5th May between 12:00 and 20:00.

3.2 Sound Management

Music sound levels near screens and in the surrounding community will be monitored periodically throughout the event to confirm compliance with the agreed limits. Where there is any apparent excess, instructions will be immediately issued to the relevant sound engineer to make reductions as required.

The promoter will ensure that the sound system supplier and all individual sound engineers are informed of the noise management limits and that any instructions from the AAC must be implemented immediately. There will be direct contact between the mixing desk and the consultants monitoring music noise levels at relevant control locations. For clarity, communications with the sound engineers will come only from the AAC.

3.3 Telephone Complaints Line

A dedicated telephone complaints line number will be advertised to local residents. A schematic of the control communication protocol is provided in Figure 2.

Details of all complaints received via the telephone complaints line will be recorded and an efficient process for distributing this information to the relevant persons agreed. It is essential that accurate and timely information is provided to the on-site team.

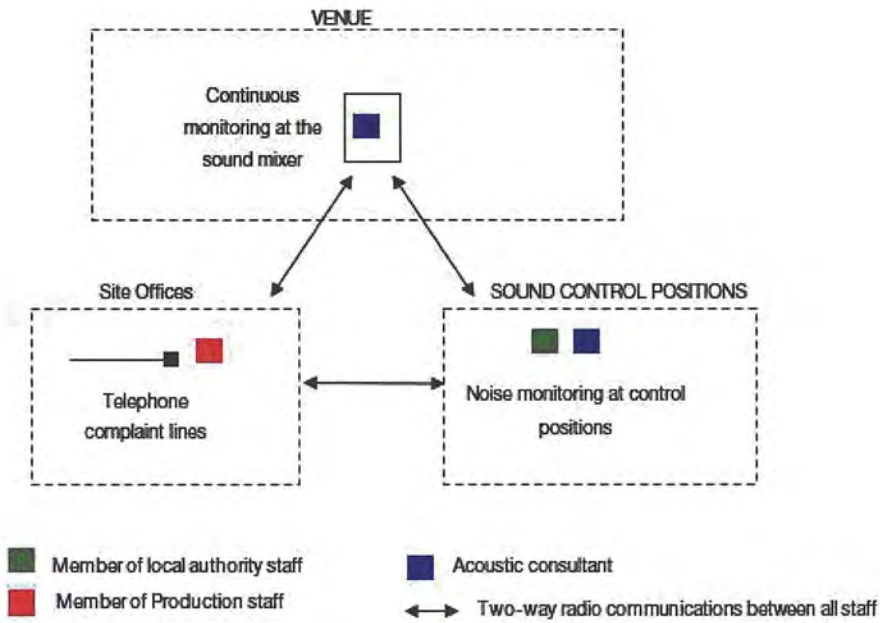


Figure 2 - Control communication protocol schematic

4 Summary Reporting

4.1 Post-Concert Report

A post event report including the results of on- and off-site measurements, details of any complaints, and actions taken (as appropriate) will be issued to the local authority within one month of the final event if required.

Appendix A Redline Plan

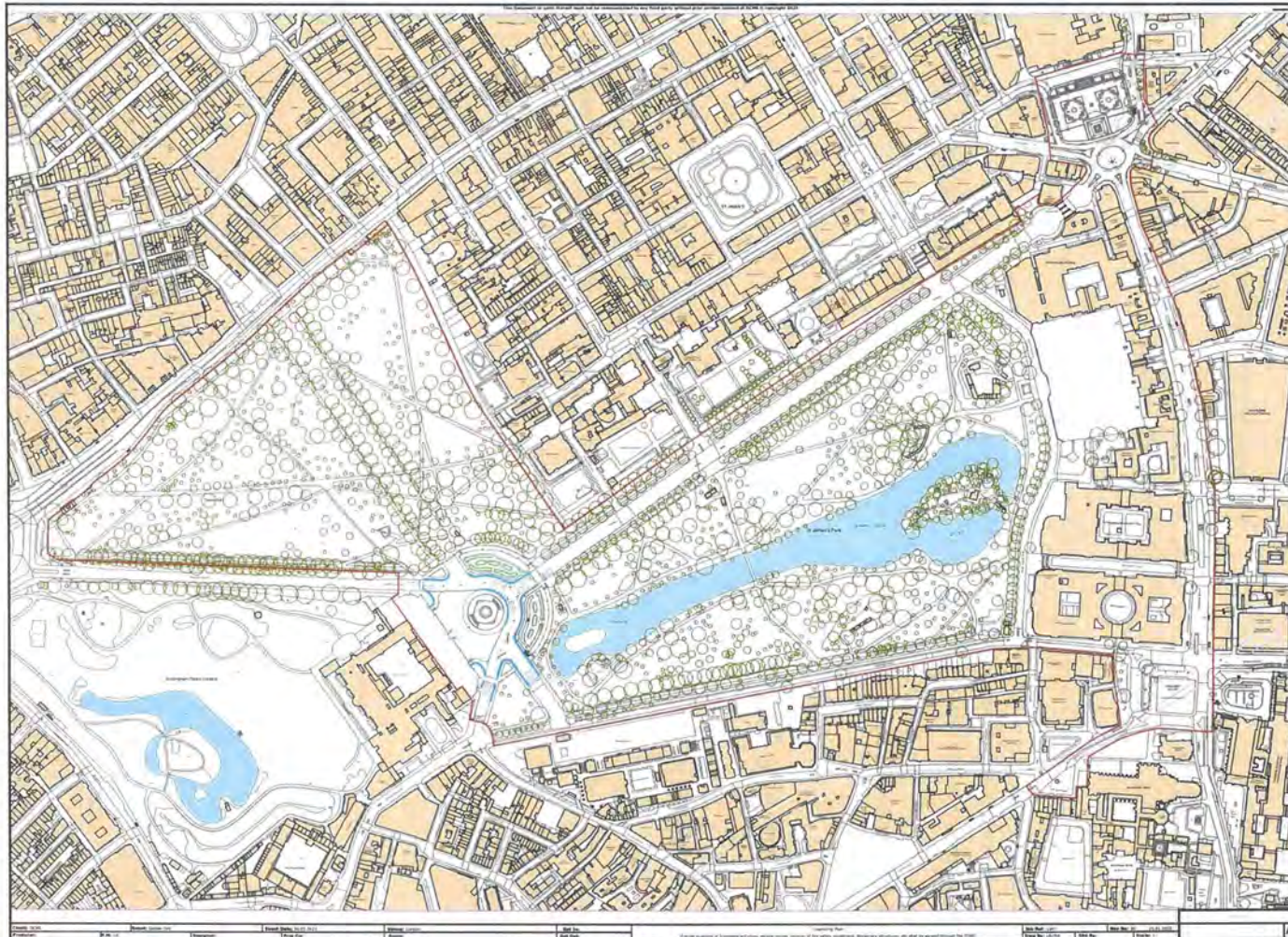


Figure 3 - Redline plan of the application area

0056251-0820-4-NMP-0002
St James' Park Noise Management Plan
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Revision P01
20 March 2023
Page 10

Appendix B Environmental Health Liaison

Pre-application advice received from Anil Drayan covered both this application and a separate application for proposed activities in Hyde Park, as follows::

1. Green Park/St James Application

Noise Management Plan (NMP):

For the Queen's Platinum Jubilee (QPJ) an acoustic report titled '*Noise Assessment and Noise Management Plan*' from Vanguardia Ltd, ref VAN-0052259-0820-0, dated 26 January 2022 was submitted for that event.

The report identifies 10 Buckingham Gate as the nearest noise sensitive receptor – this is agreed and also agreed is that the sound limits shall be based on the levels achieved at this location for the proposed hours of operation.

On that basis the following condition was set for that application:

- The sound levels at 1m from 10 Buckingham Gate during the musical concert shall not exceed 75dB(A), Leq,5min

For this event no new acoustic report is required and I am happy for this report to be used as the basis for the standards in the Noise Management Plan.

Furthermore as there is no live concert but relaying of a concert to be held in Windsor via screens the sound levels are unlikely to be needed to be as loud for that concert. Experience from the QJP event showed that music relayed via screens could be lower and still provide a more than acceptable experience for patrons.

On that basis I recommend that the Noise Management Plan (NMP) should be based on the following sound levels:

- The sound levels at 75m from a screen during the musical concert relayed from Windsor shall not exceed 85dB(A), Leq,15min

Arrangements for monitoring during the concert and agreeing levels should be agreed with myself and I am happy to be contacted by whoever is devising the NMP. My contact details are adrayan@westminster.gov.uk or EHConsultationTeam@westminster.gov.uk

2. Hyde Park

Noise Management Plan (NMP):

For this event no new acoustic report is required and I am happy for advice in this report to be used as the basis for the standards in the Noise Management Plan.

Furthermore as there is no live concert but relaying of a concert to be held in Windsor via screens the sound levels are unlikely to be needed to be as loud as for a live concert. Experience from the QJP event showed that music relayed via screens could be lower and still provide a more than acceptable experience for patrons.

Arrangements for monitoring during the concert and agreeing levels should be agreed with myself and I am happy to be contacted by whoever is devising the NMP. My contact details are adrayan@westminster.gov.uk or EHConsultationTeam@westminster.gov.uk

Please note I am happy for the NMP to be based on the following:

- For the Queen's Platinum Jubilee (QPJ) noise levels set for the relaying of the concert via the screens was set at 85dB(A), Leq,15min at 75m. This was found to be acceptable for the audience and did not generate any adverse feedback from local residents.
- Noise Management Plan for the Half-Marathon event held in October 2022 in nearly similar location (please find copy as separate attachment to this advisory)

Vanguardia email correspondence with Anil Drayan is copied below:

[REDACTED]

From: Drayan, Anil: WCC <adrayan@westminster.gov.uk>
Sent: 24 February 2023 10:18
To: [REDACTED]
Cc: 0056251 SDLR- KC3 Coronation London-AcCon
Subject: RE: KCIII coronation noise management plan

****External Email. This email originated from outside Vanguardia.****

Hi [REDACTED]

Yes your proposals are satisfactory.

Particularly for the Sunday concert event I would recommend that there are some monitoring arrangements independent of those in control of FOH mixing desk

Best regards

Anil

Mr Anil Drayan
Environmental Health Officer
Environmental Health Consultation Team
Regulatory Support Team 2

Dir. Tel : 07931546137
E-mail : adrayan@westminster.gov.uk
Website : www.westminster.gov.uk
Westminster City Council
Environment and City Management
15th Floor
City Hall
64 Victoria Street, London
SW1E 6QP



From: [REDACTED]
Sent: 22 February 2023 18:26
To: Drayan, Anil: WCC <adrayan@westminster.gov.uk>
Cc: 0056251 SDLR- KC3 Coronation London-AcCon <056251@burohappold.onmicrosoft.com>
Subject: RE: KCIII coronation noise management plan

You don't often get email from [REDACTED] [Learn why this is important](#)

Hi Anil, many thanks for your time on the phone earlier today.

As discussed, we are looking at separate licences for the activities in Hyde Park, and for those in the area around Buckingham Palace, Trafalgar Square and Westminster Abbey.

For the Hyde Park licence we would propose:

- A limit of 65 dB LAeq,15 minutes measured at any of the control locations used for the London Half Marathon (see below, indicative screen/speaker orientations shown in red)

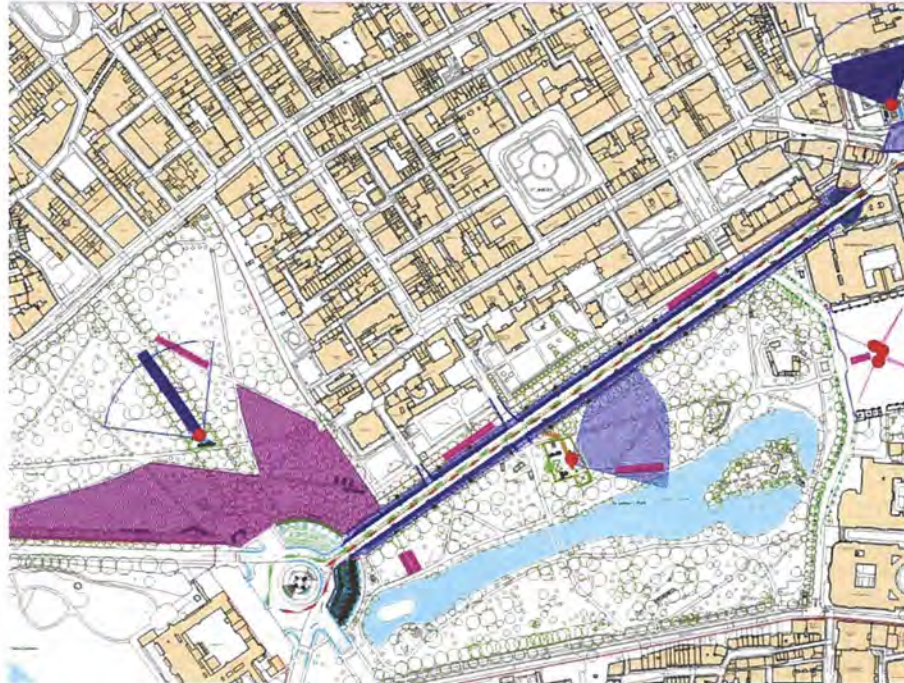


For the other licence we would propose:

For the relaying of sound during the Coronation on the Saturday, and from the Coronation Concert on the Sunday (see below, PA systems indicated in red):

- For PA systems that accompany screens in Green Park, St James's Park, Trafalgar Square and (Sunday only) Horseguards Parade: a target level of 85 dB LAeq,5 minutes and a limit of 90 dB LAeq,15 minutes measured at a distance of 75 m from the PA system.

The context for this proposed limit is that it equates to a level of around 93 dB LAeq,T at 37.5 m, where a FOH mixing desk might normally be situated, and where a level of 95 dB LAeq,T would normally be the minimum level expected for reasonable quality of entertainment at a live concert. Additionally, crowd noise measurements taken at the Platinum Jubilee event approximately 85 - 90 m from the screen in Green Park were around 85 dB LAeq,5 minutes in the absence of any entertainment noise, so a music level of 85 dB LAeq,15 minutes at 75 m (as you proposed) could be lower than the crowd noise level for a significant proportion of the crowd.



Along the processional route there will be loudspeakers in place that will play background music and relay the sound from within Westminster Abbey during the ceremony between 10:00 and 13:00 approximately.

- For PA arrays along the processional route: a limit of 75 dB $L_{Aeq,15 \text{ minutes}}$ measured at a distance of 15 m from the loudspeaker, to protect nearby members of the public from the risk of hearing damage.

I would be grateful if you could please confirm whether you find these proposed limits acceptable in terms of preventing public nuisance.

I look forward to hearing from you soon.

Kind regards,

[Redacted signature]

[Redacted name]
ASSOCIATE ACOUSTICS CONSULTANT

Vanguardia | Acoustics

[Redacted address]

VANGUARDIA

A BURO HAPPOLD COMPANY

From: [REDACTED]
Sent: 21 February 2023 11:34
To: adravan@westminster.gov.uk
Subject: KCIII coronation noise management plan

Hi Anil, I just left you a voice message.

I'm working on the noise management plan for the upcoming Coronation and was hoping I could have a chat with you regarding noise limits, monitoring locations, etc.

Have you availability in the next couple of days, please? I understand the plan has to be submitted before the end of the month.

I look forward to hearing from you soon.

Kind regards,

[REDACTED]
[REDACTED]
ASSOCIATE ACOUSTICS CONSULTANT

[REDACTED]
[REDACTED]
[REDACTED]

VANGUARDIA

A BURO HAPPOLD COMPANY

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The COVID-19 vaccine is our first line of defence against coronavirus. The vaccine has been proven to be safe and effective at protecting people against serious illness from coronavirus. For information about vaccine centres and how to book your appointment, visit: www.westminster.gov.uk/vaccinations

FREE EARLY EDUCATION AND CHILDCARE

15 hours of free early education and childcare is available for all 3 and 4 year olds for up to 38 weeks per year, with an extended entitlement of 30 hours where eligible.

[REDACTED]

[REDACTED]

[REDACTED]

Email: [REDACTED]

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation


Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF 

DZ 5 - Noise Management Plan – Hyde Park

VANGUARDIA

A BURO HAPPOLD COMPANY

The Coronation of King Charles III

Hyde Park Noise Management Plan

0056251-0820-4-NMP-0003

0056251

20 March 2023

Revision P01

| Revision | Description | Issued by | Date | Checked |
|----------|-----------------|-----------|------------|---------|
| P01 | Initial release | JS | 20/03/2023 | DF |

[https://burohappold.sharepoint.com/sites/056251/02_Documents/04_Reports/NMP/0056251-0820-4-NMP-0003-P01 KC3 Coronation London - Hyde Park.docx](https://burohappold.sharepoint.com/sites/056251/02_Documents/04_Reports/NMP/0056251-0820-4-NMP-0003-P01%20KC3%20Coronation%20London%20-%20Hyde%20Park.docx)

Report Disclaimer

This Report was prepared by Vanguardia Limited ("VL") for the sole benefit, use and information of Identity Group for managing entertainment noise from the Coronation. VL assumes no liability or responsibility for any reliance placed on this Report by any third party for any actions taken by any third party in reliance of the information contained herein. VL's responsibility regarding the contents of the Report shall be limited to the purpose for which the Report was produced and shall be subject to the express contract terms with Identity Group. The Report shall not be construed as investment or financial advice. The findings of this Report are based on the available information as set out in this Report.

author

[REDACTED]

date

20 March 2023

approved

[REDACTED]

signature

[REDACTED]

date

20 March 2023

Contents

| | |
|--|-----------|
| 1 Introduction | 5 |
| 1.1 Preface | 5 |
| 1.2 Consultant’s Experience | 5 |
| 1.3 Event Information | 5 |
| 1.4 Event Timings | 5 |
| 2 Noise Conditions | 6 |
| 2.1 Premises Licence | 6 |
| 2.2 Local Authority Engagement | 7 |
| 2.3 Licence Conditions | 7 |
| 3 Sound Management Plan | 7 |
| 3.1 Sound Propagation and Pre-Event Tests | 7 |
| 3.2 Sound Management | 7 |
| 3.3 Telephone Complaints Line | 8 |
| 4 Summary Reporting | 8 |
| 4.1 Post-Concert Report | 8 |
| Appendix A Redline Plan | 9 |
| Appendix B Environmental Health Liaison | 10 |

Table of Figures

| | |
|---|----------|
| Figure 1 - Screen PA systems (red) and monitoring locations (orange) (© Google 2020) | 6 |
| Figure 2 - Control communication protocol schematic | 8 |
| Figure 3 – Redline plan of the application area | 9 |

Glossary

| Term | Definition |
|-------------------------------------|--|
| A-weighting | The human ear is not equally sensitive to all frequencies of sound. It is relatively much less sensitive to very low frequencies such as 'mains hum', and to very high frequencies such as the call of a bat, than to the 'mid-frequencies' important for human voice communication. In order to make sound level meters, which would otherwise be indiscriminate in registering sound pressures, respond in a way which reflects human perception of sound, they usually are fitted with a set of filters to progressively filter out the high and low frequency energy. The filters are made to an internationally standardised specification and the filtered noise level is said to be 'A-weighted'. Sometimes A-weighted decibel levels are denoted 'dB(A)', but the correct, internationally standardised format for reporting requires the 'A' to be appended to the noise descriptor, e.g. $L_{Aeq,T}$, L_{Amin} , etc. |
| Ambient Noise | This is the totally encompassing sound at the measurement position over a specified time interval and usually comprises sound from many different sources both near and far. |
| Attenuation | A general term used to indicate the reduction of noise, or the amount (in decibels) by which it is reduced. |
| Averaging | In the absence of a dominant steady source, the sound level at a point, indoors or outdoors, varies continuously. For example, the variation may be over a few dB about an average value in a quiet room, or over 10 dB or more in a noisy outdoor environment. In order to define a level to represent the relative level of noise in the space it is necessary to define that average value. The most common averaging methods are energy averaging (L_{Aeq}) and statistical averaging (L_{AN} where N is a percentage between 1 and 100). The $L_{A10,T}$, the noise level exceeded for 10% of the measurement time interval T, is commonly used in the UK for the assessment of road traffic noise. |
| Background Noise Level, $L_{A90,T}$ | Background noise level is a term used to describe that level to which the noise falls during quiet spells, when there is lull in passing traffic for example. It is quantified by the $L_{A90,T}$ which is the noise level that is exceeded for 90% of the measurement time interval, T. |
| Decibels | Noise conventionally is measured in decibels (dB). The decibel is a logarithmic unit and decibel levels do not add and subtract arithmetically. An increase or decrease of 3 dB in the level of a steady noise is about the smallest that is noticeable. It represents a doubling or halving of noise energy. An increase or decrease of 10 dB represents a ten-fold change in noise energy, and is perceived as a doubling or halving of loudness. The threshold of hearing for a typical young, healthy adult is 0 dB A-weighted sound pressure level. A noise level of 140 dB(A) can cause physical pain. Most people listen to their televisions at about 60 to 65 dB(A). Alongside a busy main road the ambient noise level may be in the 70 to 80 dB(A) range; on a quiet day in the country it might be as low as 30 dB, in town 40 to 50 dB(A). |
| Decibel Addition | If two similar noise sources operate together their combined noise level at an observer's position some distance away is 3 dB higher than the noise level generated by just one of them. If two further machines are switched on the noise level generated by all four at the observer's position is 3 dB higher than the level generated by the two. If the number of machines is again doubled, to eight, the noise level increases by another 3 dB, and so on. |
| L_{Aeq} | The 'equivalent continuous A-weighted sound pressure level' is an average of the fluctuating sound energy in a space. It is the value of the A-weighted sound pressure level of a continuous, steady sound that, over the specified time period, T seconds, has the same root mean square sound pressure as the varying sound. It can be likened to the mean petrol consumption of a car over a specific journey during which the instantaneous consumption peaked during periods of acceleration and fell during periods of coasting or braking. |
| Façade level | Road and railway traffic noise levels often are specified in terms of the sound level at a position 1 m in front of the most exposed façade of potentially noise sensitive premises. Such levels are assumed to be 3 dB(A) higher than sound levels measured at an equivalent position away from the noise reflected off the building façade and any other surfaces (excluding the ground). |
| Music Noise Level (MNL) | The L_{Aeq} of the music noise measured at a particular location without interference from extraneous ambient noise. |

1 Introduction

1.1 Preface

Vanguardia Limited has been instructed by Identity Group to provide a Noise Management Plan in support of the application for a premises licence relating to, and to act as the Appointed Acoustic Consultant (AAC) for, the Coronation of King Charles III, which is to be held at Westminster Abbey on Saturday 6th May 2023, with a simulcast of the Coronation Concert on Sunday 7th May 2023.

The purpose of this Noise Management Plan is to describe the noise monitoring and management scheme that will be put into place by the AAC to manage the amplified sound levels at noise sensitive properties.

Sound reinforcement installations are planned at several locations in the south-west corner of Hyde Park. A redline plan of the application area is presented in Appendix A.

Licence conditions relating to noise are presented in Section 2 and the practical measures that will be adopted to achieve compliance are described in Section 3.

It is intended that this is considered a 'live' document which may evolve further with ongoing liaison between Vanguardia, the event promoter and the local authority.

1.2 Consultant's Experience

Vanguardia Limited is a specialist consulting company dealing in the field of sound, noise, and acoustics in the entertainment industry. The company has been involved with noise management issues for thousands of concert and festival events in the UK and overseas since the 1970's.

Vanguardia has extensive experience of managing noise from events in the vicinity of the proposed licence area, including the annual British Summer Time events run by AEG and multiple Royal Parks Half Marathons.

This document is primarily based on the Noise Management Plan for the Royal Parks Half Marathon, during which Vanguardia has regularly worked with the promoter, local authority, sound system provider and members of the public to successfully manage the noise from multiple sources and locations.

1.3 Event Information

The event site will incorporate the following elements:

Saturday 6th May:

- Video screens with accompanying PA at three locations in Hyde Park (Football Fields, Cockpit and Boathouse Lawn)

Sound system configuration information is yet to be confirmed by the production team.

1.4 Event Timings

Rehearsals are scheduled for the night of 2nd May running over into 3rd, PA will not be used during rehearsals. System checks will be required on Friday 5th May.

The provisional event programme is a live document and for up-to-date information the most recent version of the working schedule should be consulted. The following timings are anticipated to be representative of worst case:

- Friday 5th May: No regulated entertainment.
System checks and propagation testing from screen systems at various times between 12:00 and 20:00 approx.
- Saturday 6th May: Regulated entertainment limited to the hours of 09:00 – 19:00.
Amplified sound on screen systems scheduled between 09:00 and 16:30 approx.
- Sunday 7th May: Regulated entertainment limited to the hours of 16:00 – 22:30.
No proposed amplified sound.

2 Noise Conditions

2.1 Premises Licence

A licence is sought to cover the premises described as follows:

- *The South West Corner of Hyde Park with a boundary to the south along South Carriage Drive; to the east from South Carriage Drive up to the Police Observation Post; to the north following a line from the Police observation post to West Carriage Drive; and to the west along West Carriage Drive to the junction with South Carriage Drive; as shown on the plan submitted with the application*

Sound sources proposed within the application area are presented in Figure 1.



Figure 1 - Screen PA systems (red) and monitoring locations (orange) (© Google 2020)

2.2 Local Authority Engagement

The applicant engaged with Westminster City Council Environmental Health Consultation Team (Environmental Health Officer Anil Drayan) at a very early stage to elicit pre-application advice.

Mr Drayan's recommendation at that stage was that this document be based on the Noise Management Plan executed by Vanguardia for the Royal Parks Half Marathon.

Vanguardia further liaised with Mr Drayan in the agreement of the licence conditions presented below. Copies of the original advice and email communications with Vanguardia are presented in Appendix B.

2.3 Licence Conditions

A limit of 65 dB $L_{Aeq,15 \text{ minutes}}$ has been agreed, measured at any of the numbered control locations indicated in orange on Figure 1 and listed below:

1. Exhibition Road
2. Ennismore Gardens
3. Rutland Gate
4. Trevor Place
5. Raphael Street

Spot measurements will be taken by the AAC at the above locations throughout the event. Measurements will also be taken in response to any complaint that may be received, subject to staff availability.

3 Sound Management Plan

The AAC will provide a minimum of three acoustic consultants to carry out all noise management functions over the Coronation weekend. All acoustic measurements will be undertaken with Class 1 precision grade instrumentation.

3.1 Sound Propagation and Pre-Event Tests

Prior to the start of the Coronation, the production team will be carrying out soundchecks and as part of this process, the AAC will undertake measurements to correlate the music noise levels at the mixing desk with those observed at the most sensitive sound control positions. The results of these tests will be used to set indicative sound limits at mixer positions.

It is anticipated that such propagation testing will take place on Friday 5th May between 12:00 and 20:00.

3.2 Sound Management

Music sound levels near screens and in the surrounding community will be monitored periodically throughout the event to confirm compliance with the agreed limits. Where there is any apparent excess, instructions will be immediately issued to the relevant sound engineer to make reductions as required.

The promoter will ensure that the sound system supplier and all individual sound engineers are informed of the noise management limits and that any instructions from the AAC must be implemented immediately. There will be direct

contact between the mixing desk and the consultants monitoring music noise levels at relevant control locations. For clarity, communications with the sound engineers will come only from the AAC.

3.3 Telephone Complaints Line

A dedicated telephone complaints line number will be advertised to local residents. A schematic of the control communication protocol is provided in Figure 2.

Details of all complaints received via the telephone complaints line will be recorded and an efficient process for distributing this information to the relevant persons agreed. It is essential that accurate and timely information is provided to the on-site team.

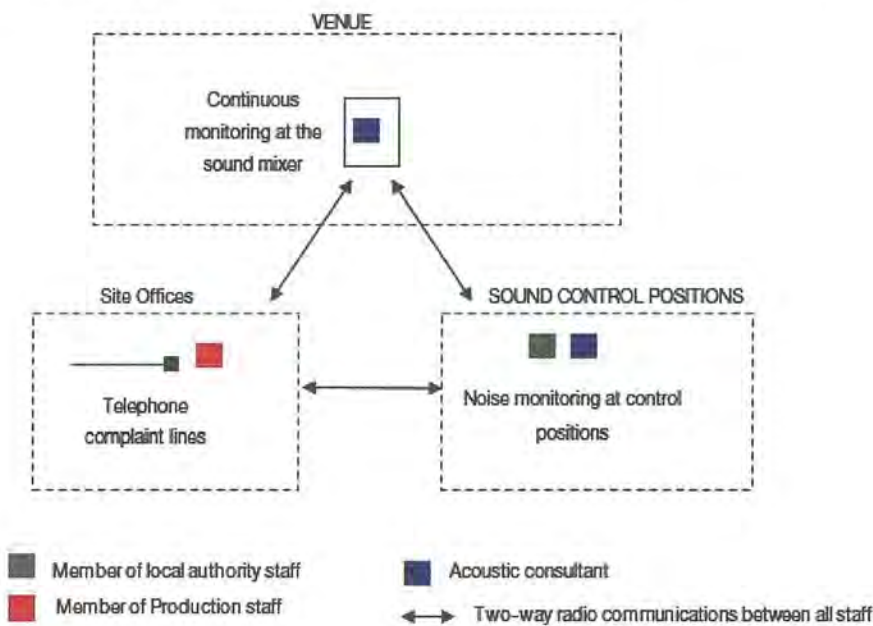


Figure 2 - Control communication protocol schematic

4 Summary Reporting

4.1 Post-Concert Report

A post event report including the results of on- and off-site measurements, details of any complaints, and actions taken (as appropriate) will be issued to the local authority within one month of the final event if required.

Appendix A Redline Plan

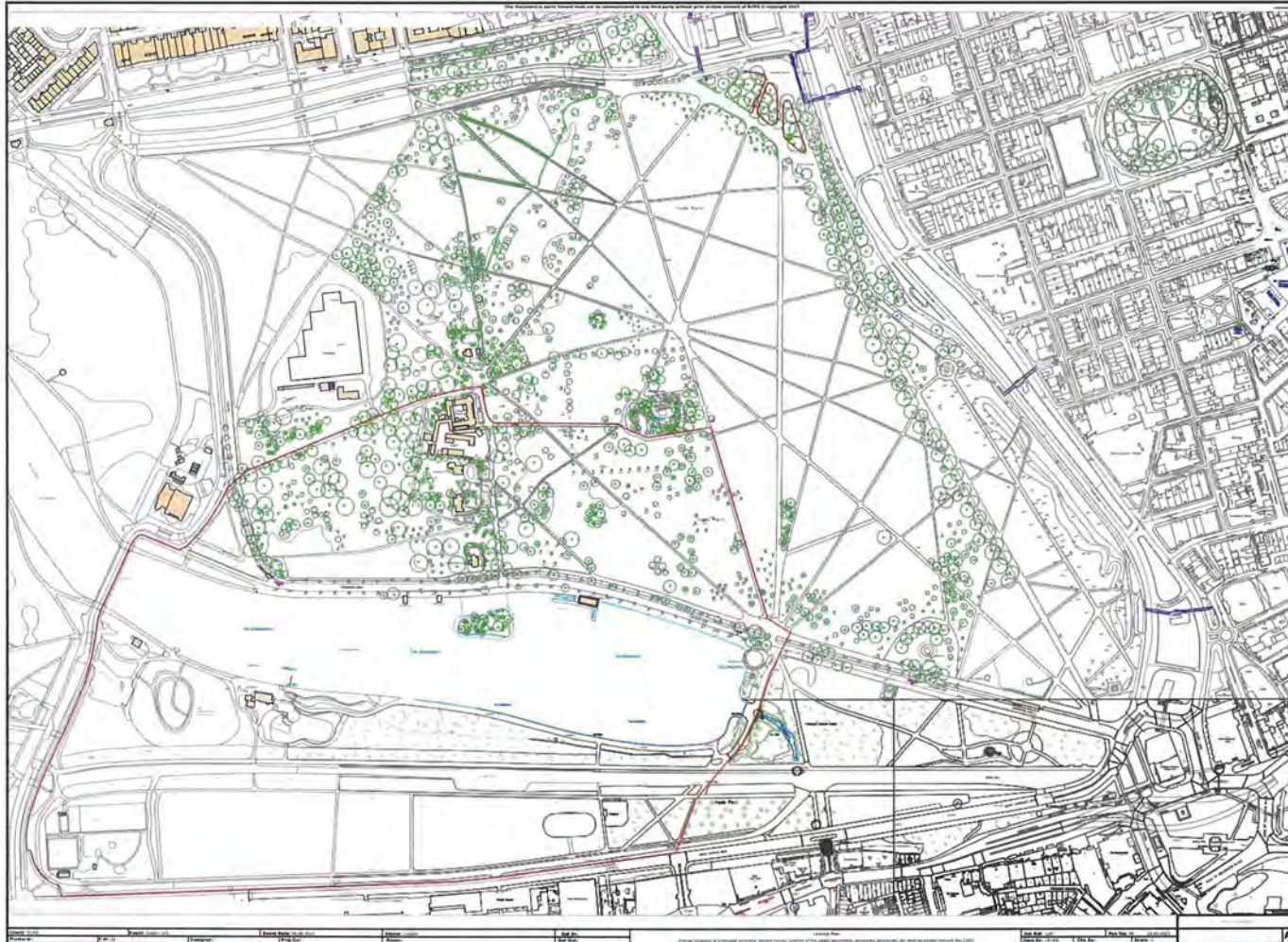


Figure 3 – Redline plan of the application area

Appendix B Environmental Health Liaison

Pre-application advice received from Anil Drayan covered both this Hyde Park application and a separate application for the area around Green Park and St James Park, as follows::

1. Green Park/St James Application

Noise Management Plan (NMP):

For the Queen's Platinum Jubilee (QPJ) an acoustic report titled '*Noise Assessment and Noise Management Plan*' from Vanguardia Ltd, ref VAN-0052259-0820-0, dated 26 January 2022 was submitted for that event.

The report identifies 10 Buckingham Gate as the nearest noise sensitive receptor – this is agreed and also agreed is that the sound limits shall be based on the levels achieved at this location for the proposed hours of operation.

On that basis the following condition was set for that application:

- The sound levels at 1m from 10 Buckingham Gate during the musical concert shall not exceed 75dB(A), Leq,5min

For this event no new acoustic report is required and I am happy for this report to be used as the basis for the standards in the Noise Management Plan.

Furthermore as there is no live concert but relaying of a concert to be held in Windsor via screens the sound levels are unlikely to be needed to be as loud for that concert. Experience from the QJP event showed that music relayed via screens could be lower and still provide a more than acceptable experience for patrons.

On that basis I recommend that the Noise Management Plan (NMP) should be based on the following sound levels:

- The sound levels at 75m from a screen during the musical concert relayed from Windsor shall not exceed 85dB(A), Leq,15min

Arrangements for monitoring during the concert and agreeing levels should be agreed with myself and I am happy to be contacted by whoever is devising the NMP. My contact details are adrayan@westminster.gov.uk or EHConsultationTeam@westminster.gov.uk

2. Hyde Park

Noise Management Plan (NMP):

For this event no new acoustic report is required and I am happy for advice in this report to be used as the basis for the standards in the Noise Management Plan.

Furthermore as there is no live concert but relaying of a concert to be held in Windsor via screens the sound levels are unlikely to be needed to be as loud as for a live concert. Experience from the QJP event showed that music relayed via screens could be lower and still provide a more than acceptable experience for patrons.

Arrangements for monitoring during the concert and agreeing levels should be agreed with myself and I am happy to be contacted by whoever is devising the NMP. My contact details are adrayan@westminster.gov.uk or EHConsultationTeam@westminster.gov.uk

Please note I am happy for the NMP to be based on the following:

- For the Queen's Platinum Jubilee (QPJ) noise levels set for the relaying of the concert via the screens was set at 85dB(A), Leq,15min at 75m. This was found to be acceptable for the audience and did not generate any adverse feedback from local residents.
- Noise Management Plan for the Half-Marathon event held in October 2022 in nearly similar location (please find copy as separate attachment to this advisory)

Vanguardia email correspondence with Anil Drayan is copied below:

From: Drayan, Anil: WCC <adrayan@westminster.gov.uk>
Sent: 24 February 2023 10:18
To: [REDACTED]
Cc: 0056251 SDLR- KC3 Coronation London-AcCon
Subject: RE: KCIII coronation noise management plan

****External Email. This email originated from outside Vanguardia.****

Hi [REDACTED]

Yes your proposals are satisfactory.

Particularly for the Sunday concert event I would recommend that there are some monitoring arrangements independent of those in control of FOH mixing desk

Best regards

Anil

Mr Anil Drayan
Environmental Health Officer
Environmental Health Consultation Team
Regulatory Support Team 2

Dir. Tel : 07931546137
E-mail : adrayan@westminster.gov.uk
Website : www.westminster.gov.uk
Westminster City Council
Environment and City Management
15th Floor
City Hall
64 Victoria Street, London
SW1E 6QP



City of
Westminster

From: [REDACTED]
Sent: 22 February 2023 18:26
To: Drayan, Anil: WCC <adrayan@westminster.gov.uk>
Cc: 0056251 SDLR- KC3 Coronation London-AcCon <056251@burohappold.onmicrosoft.com>
Subject: RE: KCIII coronation noise management plan

You don't often get email from [REDACTED] [Learn why this is important](#)

Hi Anil, many thanks for your time on the phone earlier today.

As discussed, we are looking at separate licences for the activities in Hyde Park, and for those in the area around Buckingham Palace, Trafalgar Square and Westminster Abbey.

For the Hyde Park licence we would propose:

- A limit of 65 dB LAeq,15 minutes measured at any of the control locations used for the London Half Marathon (see below, indicative screen/speaker orientations shown in red)

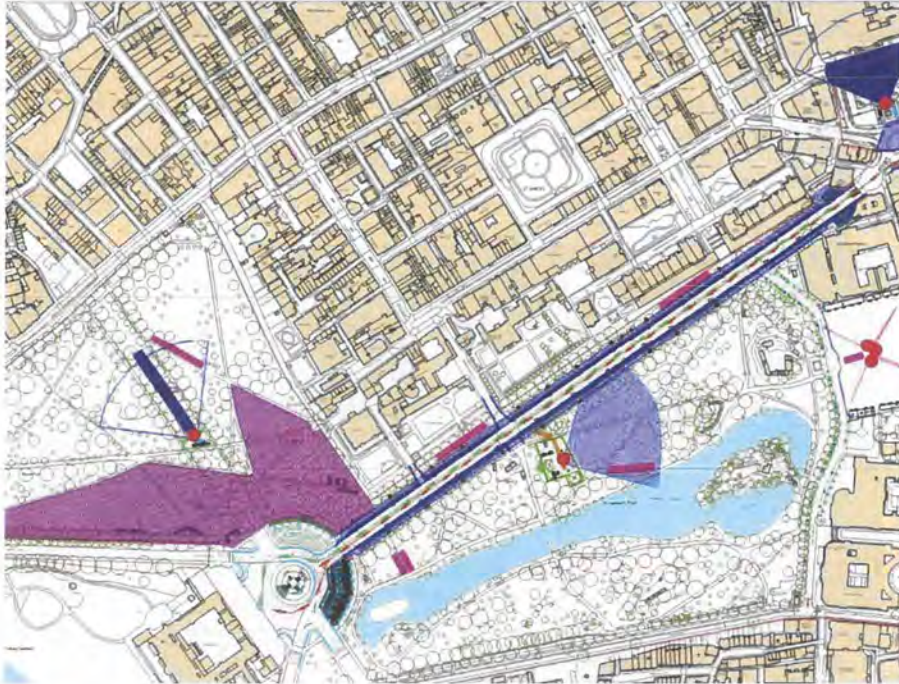


For the other licence we would propose:

For the relaying of sound during the Coronation on the Saturday, and from the Coronation Concert on the Sunday (see below, PA systems indicated in red):

- For PA systems that accompany screens in Green Park, St James's Park, Trafalgar Square and (Sunday only) Horseguards Parade: a target level of 85 dB LAeq,15 minutes and a limit of 90 dB LAeq,15 minutes measured at a distance of 75 m from the PA system.

The context for this proposed limit is that it equates to a level of around 93 dB LAeq,T at 37.5 m, where a FOH mixing desk might normally be situated, and where a level of 95 dB LAeq,T would normally be the minimum level expected for reasonable quality of entertainment at a live concert. Additionally, crowd noise measurements taken at the Platinum Jubilee event approximately 85 - 90 m from the screen in Green Park were around 85 dB LAeq,5 minutes; in the absence of any entertainment noise, so a music level of 85 dB LAeq,15 minutes at 75 m (as you proposed) could be lower than the crowd noise level for a significant proportion of the crowd.



Along the processional route there will be loudspeakers in place that will play background music and relay the sound from within Westminster Abbey during the ceremony between 10:00 and 13:00 approximately.

- For PA arrays along the processional route: a limit of 75 dB $L_{Aeq, 15 \text{ minutes}}$ measured at a distance of 15 m from the loudspeaker, to protect nearby members of the public from the risk of hearing damage.

I would be grateful if you could please confirm whether you find these proposed limits acceptable in terms of preventing public nuisance.

I look forward to hearing from you soon.

Kind regards,

[Redacted signature]

[Redacted name]
ASSOCIATE ACOUSTICS CONSULTANT

Vanguardia | Acoustics

[Redacted contact information]

VANGUARDIA

A BURO HAPPOLD COMPANY

From: [REDACTED]
Sent: 21 February 2023 11:34
To: adrayan@westminster.gov.uk
Subject: KCIII coronation noise management plan

Hi Anil, I just left you a voice message.

I'm working on the noise management plan for the upcoming Coronation and was hoping I could have a chat with you regarding noise limits, monitoring locations, etc.

Have you availability in the next couple of days, please? I understand the plan has to be submitted before the end of the month.

I look forward to hearing from you soon.

Kind regards,

[REDACTED]

[REDACTED]
ASSOCIATE ACOUSTICS CONSULTANT

Vanguardia | Acoustics

[REDACTED]



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FREE EARLY EDUCATION AND CHILDCARE

15 hours of free early education and childcare is available for all 3 and 4 year olds for up to 38 weeks per year, with an extended entitlement of 30 hours where eligible.

[REDACTED]

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF ██████████

DZ 6 - Letter to local residents and businesses (with polygrams)



Dear Resident/Business Owner

His Majesty The King's Coronation, 6th May 2023

We are writing to inform you that the Department for Digital, Culture, Media and Sport plans to submit a premise licence application to Westminster City Council to permit licensable activities (sale of alcohol, regulated entertainment and late night refreshments) within St. James' Park, The Green Park, Hyde Park and Central London. This application relates to the plans to celebrate His Majesty The King's Coronation on Saturday 6th and Sunday 7th May 2023.

Details of the main events that will take place in central London over the Coronation weekend are highlighted below, but the premises licence will only relate to activities within the parks and Westminster. Comprehensive details can be found on the DCMS website; <https://www.gov.uk/government/news/coronation-weekend-celebrations-that-will-bring-communities-together-announced>

Saturday 6th May

The Coronation service at Westminster Abbey will be followed by a ceremonial procession with opportunities for the public to line the route or follow the events from various screening locations within The Royal Parks and Central London.

Sunday 7th May

Central London, including The Royal Parks, will host screenings of the BBC concert being held in Windsor.





Department for Culture, Media and Sport ("DCMS")

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)



STATEMENT OF [REDACTED]

1. I [REDACTED] make this statement in support of the application by the DCMS for two premises licences in relation to His Majesty The King's Coronation (KC) celebrations.
2. This statement is true to the best of my knowledge and belief and I make it knowing that if it is tendered in evidence I shall be liable to prosecution if I have wilfully stated in anything that I know to be false or do not believe to be true.
3. The statement addresses the provision of hospitality (food and drink) within the proposed application site.

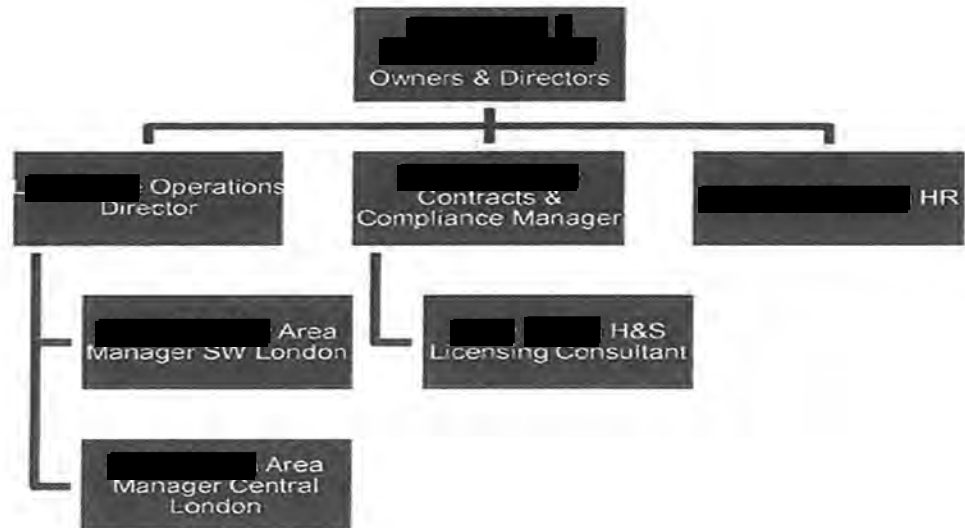
Background and experience

4. [REDACTED]. Colicci is a family run hospitality business that was set up by [REDACTED] when he came over to England in 1982. The business started off with a single ice cream van. We now operate over 35 sites in parks across London which range from a number of licenced cafes and restaurants to mobile kiosks and vans. I attach at **RC1** a Company Structure. I have produced at **RC2** a site portfolio of some of the outlets that Colicci operates.

5. I have worked in the family hospitality business from a very young age on a seasonal basis and full time for the last 15 years. I have been running the business for the last six years and in that time the business has grown considerably.
6. Colicci operates the current day to day mobile catering concession within the Royal Parks and as and when events come to St James's and Green Parks (amongst other parks), we deliver the catering for these events.
7. Colicci also run a number of licenced premises within the Royal Parks on a day to day basis. We run two licenced sites in St James's Park that operate off sales, one site operating off sales in Green Park, two sites operating off sales in Hyde Park and one site operating on sales in Kensington Gardens.
8. There are further sites operating licences in outer London parks where we have cafes and restaurants. We have multiple personal licence holders in all of the sites listed above, some of whom will come and act as bar managers for the KC. I deal with this below.
9. Colicci has, in the past, delivered catering for (but not limited to) the following events:
 - Queen's Platinum Jubilee 2022 – St James's Park and Green Park (QPJ)
 - VE Day Celebrations 1995
 - The Funeral of Diana Princess of Wales 1997
 - Golden Jubilee 2002
 - Live 8 (2005)
 - The Royal Wedding 2011
 - Diamond Jubilee 2012
 - Tour de France 2007 and 2014
 - London Marathon (every year)
 - Ride London (every year)
 - Battersea Fireworks (every year)
10. I am a personal licence holder and will be the designated premises supervisor (DPS) on any licence granted by virtue of these applications.

Colicci Key Personnel

11. I have set out a structure chart of the key personnel within Colicci below.
-



12. Whilst all members of the management team will clearly have roles to play in the delivery of the hospitality offering for the KC it is important that I highlight in particular the roles of [REDACTED].
13. [REDACTED] have between them in excess of 30 years' experience in running high profile events involving alcohol sales. [REDACTED] has worked with Colicci for over 10 years and was involved in delivering the 2022 QPJ event. She oversees all compliance for the business.
14. [REDACTED] joined the company in 2021 having worked for an events company specialising in operating bars. He has over 20 years' experience in bar work and has delivered bars at events such as Royal Ascot, Hampton Court Flower Show, Chelsea Flower Show, BBC Proms, Knebworth, Boardmasters and many more.
15. [REDACTED] and I have all been instrumental in pulling together the alcohol management plan (AMP) which I deal with in greater detail below.

Queens Platinum Jubilee (QPJ) – hospitality

16. Colicci was responsible for the delivery of the hospitality offering, in its totality across the St James's/Green Park application site last summer. We ran and operated all the licenced bar outlets with independent operators (with whom we had dealt in the past), running the food outlets.

17. That event took place across St James's Park, Green Park, The Mall and Queen Victoria's memorial. The St James's/Green Park site is slightly more extensive in this application than the application site last year but all the same key principles, strategies and procedures will apply.
18. The Queen's Platinum Jubilee event was a significant success. I attach here a link to a one minute video that illustrates a little of our engagement and involvement. [jubilee catering fc 16x9.MP4 - Google Drive](#) – also here - <https://www.instagram.com/reel/Ce59cisIAXw/?igshid=YmMyMTA2M2Y=>
19. In the Queen's Platinum Jubilee event there was, of course, a significant concert site in addition to the publicly accessible parks which hosted the BBC produced musical concert in celebration of that auspicious occasion.
20. At this year's celebrations the Saturday event will predominantly involve the royal party going to Westminster, from Buckingham Palace, for the coronation ceremony, returning to the palace after the ceremony and we anticipate significant crowds attending in order to observe both the parties attending but also the event itself relayed on a number of large screens positioned throughout the parks.
21. This proposal is, absent the concert very much in line with last year's events and activities. I would say here that it is much reduced as a result of the absence of the live concert in the park and it being a procession. The bar requirement is significantly reduced as a result.
22. On the Sunday whilst there is proposed a significant music concert in celebration of the Coronation, that will take place at Windsor. However the concert will be relayed on screens across Green Park (+) and Hyde Park with large volumes of attendees expected.
23. The activities proposed in Hyde Park will mirror those in St James's but will be more in the nature of a communal experience viewed on screen rather than with any "live" (face to face) entertainment.

The applications

24. The applications have requested permission for the sale of alcohol (both on and off sales), regulated entertainment and late night refreshment to celebrate the celebrations for His Majesty The Kings Coronation.

Sale of alcohol

25. Saturday and Sunday 5th and 6th of May – St James's/Green Park and Hyde Park.

Late night refreshment

26. Friday 4th May from 11.00 pm to 5.00 am (the morning following). St James's/Green Park only.
27. I will deal with the requirement for late night refreshment later in this statement.

Hours of operation

28. The hours of operation are proposed from 10.00 am until 7.00 pm on the Saturday in St James's Park and from 4.00 pm until 10.30 pm in Hyde Park on the Sunday. It is fair to highlight that these hours are slightly precautionary, all stakeholders in the run up to the submission of this application felt that was the appropriate approach.
29. On the day of the QPJ concert whilst the concert itself did not start until 8.00 pm, and one might reasonably have expected therefore the concert arena to fill up some two plus hours before, in the event there were significant queues for attendees four plus hours before the event indeed more than one hour before the gates opened. The learning from last year's events is that interest in these auspicious occasions is very significant and we expect attendees to want to obtain the best possible place within the parks so as to view the activities and enjoy the day. We believe people will gather much earlier than Platinum Jubilee Saturday and finish mid to late afternoon. This is likely to be more akin to Trooping of the Colour as opposed to the Saturday Jubilee concert day.

Off sales

30. The authority will note that there is a requirement for an off sales provision in the applications. This has been included out of an abundance of caution. All sales of alcohol will be in open vessels. There will, for example, be no sales of commemorative bottles of champagne or gin (sold in sealed containers) for members of the public to take away with them. The location of the bars, which I deal with below, are deliberately located away from the periphery of the application site but there may be limited circumstances in which attendees take drinks that may have purchased on site outside the boundary of the application site.
31. I should also point out there will be nothing stopping members of the public bringing their own food and drink (in hampers/cool boxes for example) to the application site.

Location of hospitality units

32. For the sake of completeness, I attach a plan at **RC4** disclosing the proposed hospitality site locations.

34. On site build started on the 3 April We will start by building the infrastructure to support catering such as the services (generators and water). We will start welcoming catering trailers and kiosks on Wednesday 3rd May and site them up.

Hospitality compounds

35. There are proposed to be six hospitality compounds located within St James's/Green Park and along The Mall. 5 in St James Park (Saturday and Sunday) 1 in Green Park (Saturday only) and 4 in Hyde Park (likely to be Saturday Only)
36. These have been deliberately located away from the perimeter of the application site. See attached latest plan, albeit it is right to flag that this is a dynamic operation and so this should be understood to be a working document
37. These will be accessible to members of the public without the need to have purchased a ticket.
41. All sales of alcohol will be in non-glass containers save for some sales of cans of beer/lager. The pricing will be the same across each of the licenced outlets.

Alcohol management plan (AMP)

48. I will be on site for the duration of the KC celebrations and will oversee the delivery of the hospitality offering over the course of the weekend.
49. The operation of the bars is subject to the AMP which is one of the documents contained within the event management plan. The latest iteration of the AMP can be found at **RC3**. This has been developed by myself and the senior management team of Colicci drawing on our considerable experience of operating at events of this nature over many years which I have referenced above. A copy of the AMP has been sent to both the police and the licensing authority.
50. The AMP details how we intend to fulfil the four licensing objectives. Our business is very familiar with its responsibility for ensuring sale of alcohol.
51. The AMP is a living document and will continue to be reviewed and amended as necessary up to and if required during the KC celebrations.
52. Each hospitality compound will have a bar manager who will be a personal licence holder from an existing Colicci site. All senior management and bar managers will undergo ACT awareness training and Wave training prior to the event.

53. Every member of staff will undergo Challenge 25 training which will cover what is an acceptable form of ID, conflict management and dealing with intoxicated customers. There will be a refusals log book formed as part of the Challenge 25 pack and each bar will have onsite.
55. The bar managers will be responsible for this and will have assistance in conducting training and daily briefings from [REDACTED]. We will conduct our own test purchasing and ensure stock areas are stewarded so that there is no unauthorised access. All bar structures will be safe structures and offer welfare provision for bar staff.
57. Over the course of the weekend we will employ 50 staff to service our existing kiosks within the Royal Parks. Across the KC site we will employ a further 20 staff. These will be drawn from existing staff we employ and supplemented by staff recruited from a bar agency we have an existing relationship with. We have already been in contact with the agency to ensure that sufficient staff will be available to service the licenced facilities. All staff will receive training as set out above.
58. There will be a first aider and fire marshal on every bar. These will be detailed at each bar in the bar pack.
59. Outside of hours of operation, all catering, bar and food units and back of house areas will be secured to ensure that members of the public do not and cannot gain access.
60. At the end of every trading day the management team of Colicci will meet for a debrief on days trading and make and implement any changes to the AMP as are necessary (and as may be requested by the police and other responsible authorities).

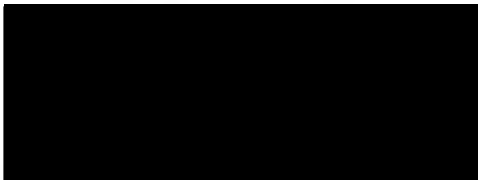
Late night refreshment

61. The application includes the request for the provision of late night refreshment in St James's/Green Park on the night preceding the coronation. This has been included simply to provide a welfare facility for any members of the public who choose to camp in the Royal Parks the night before the celebrations and was included within the application following discussions between the applicant and the responsible authorities at Westminster City Council.
62. There will be a period of at least an hour before the hospitality units referred to above close and any other outlets open for the provision of late night refreshment. This is to assist with dispersal and to avoid a situation where members of the public are hanging around in the Royal Parks.
63. We anticipate that late night refreshment will not be offered be offered 23.30 pm in any event.

64. Late night refreshment will likely be provided from one or two of our existing kiosks within St James's Park serving hot food and cold drinks some sandwiches and bacon baps only. This will be serviced from fixed kiosks in St James Park, Marlborough Gate and Memorial Kiosk. There will be no alcohol served.
65. There will be no external advertising that the late night refreshment is being provided within the application site.

Conclusion

66. Colicci is delighted and honoured to have been appointed to provide the hospitality facilities in the Royal Parks as part of the Kings Coronation celebrations.
67. Colicci has many years of experience providing hospitality facilities within the Royal Parks and at similar high end celebratory events over recent years notably the Queen's Platinum Jubilee.
68. In light of this experience appropriate control measures has highlighted in the AMP will be put in place for the delivery of the hospitality offer over the course of the KC weekend.
69. We will continue to work with the responsible authorities and in particular the licensing department of Westminster City Council and the police, up to and during the weekend celebrations in relation to the successful delivery of the hospitality offering as set out in this statement.



Dated 4th day April 2023\

Attachments

RC1 – Colicci Company Structure

RC2 – Colicci Site Portfolio

RC3 – Alcohol Management Plan

RC4 – Hospitality Site Plan Locations

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

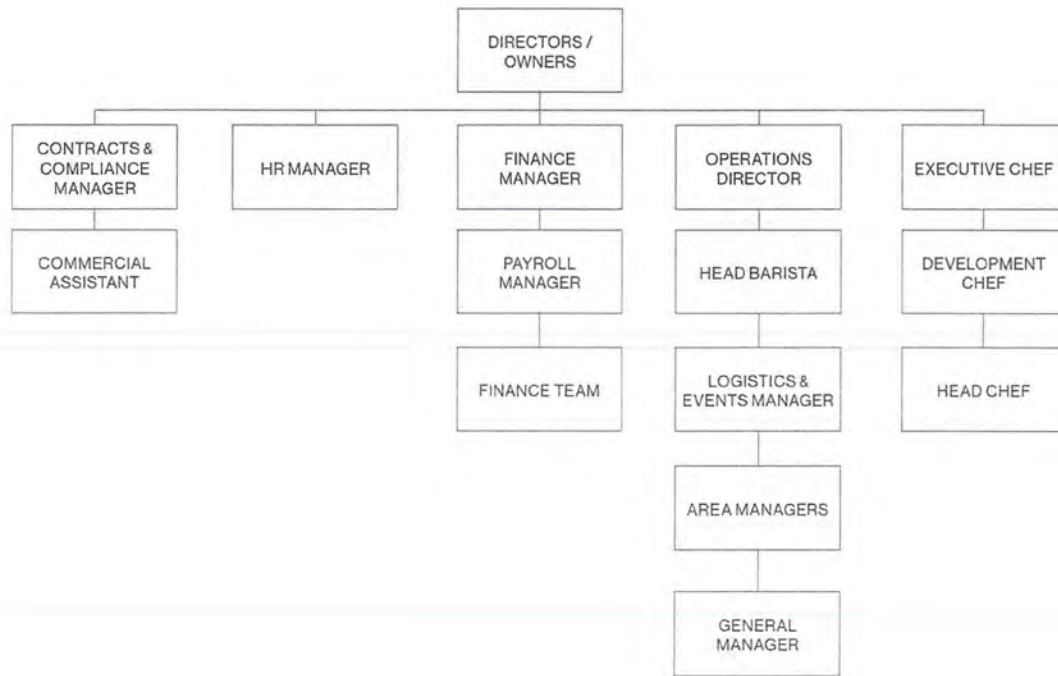
23/00891/LIPN (Hyde Park)



ATTACHMENT TO THE STATEMENT OF [REDACTED]

RC1 – Colicci Company Structure

Company Structure



Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)



ATTACHMENT TO THE STATEMENT OF [REDACTED]

RC2 – Colicci Site Portfolio

COLICCI



SITE PORTFOLIO

The National Portrait Gallery | 2021

Colicci has grown to an operation of over 30 fixed sites in London's most visited parks with a mixture of cafes, kiosks, restaurants & beautiful vintage ice cream trucks. It's important to us to make things ourselves using only the best ingredients - evidenced in our own dedicated kitchens and bakery. Colicci is still a family business steeped in history and today we believe that every customer should experience the family bond and taste the passion in our food and drink.

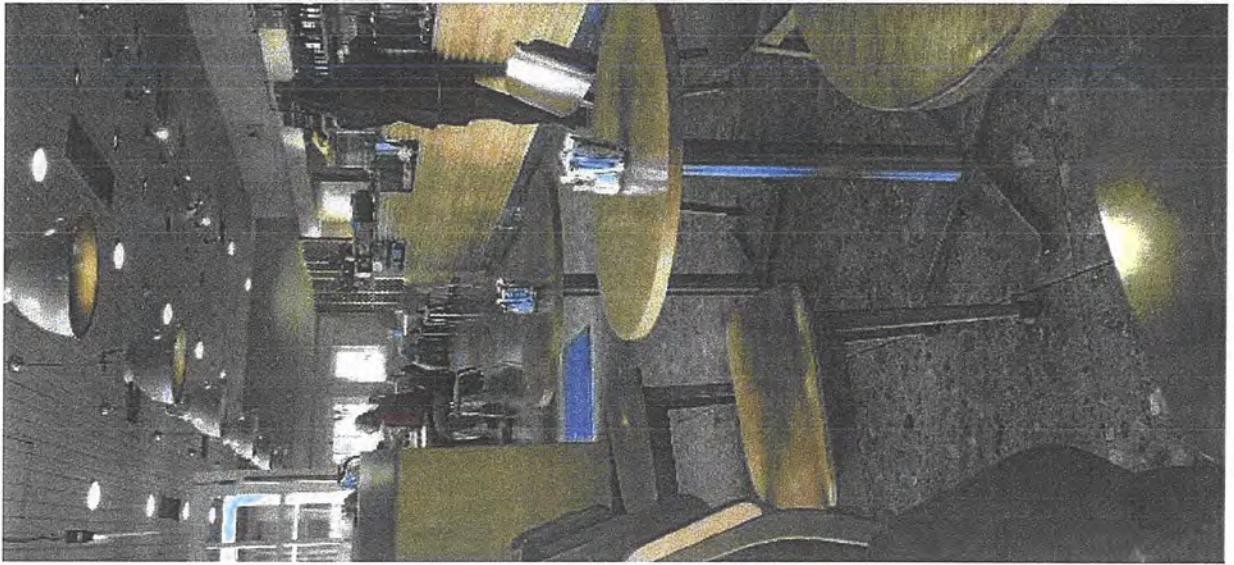
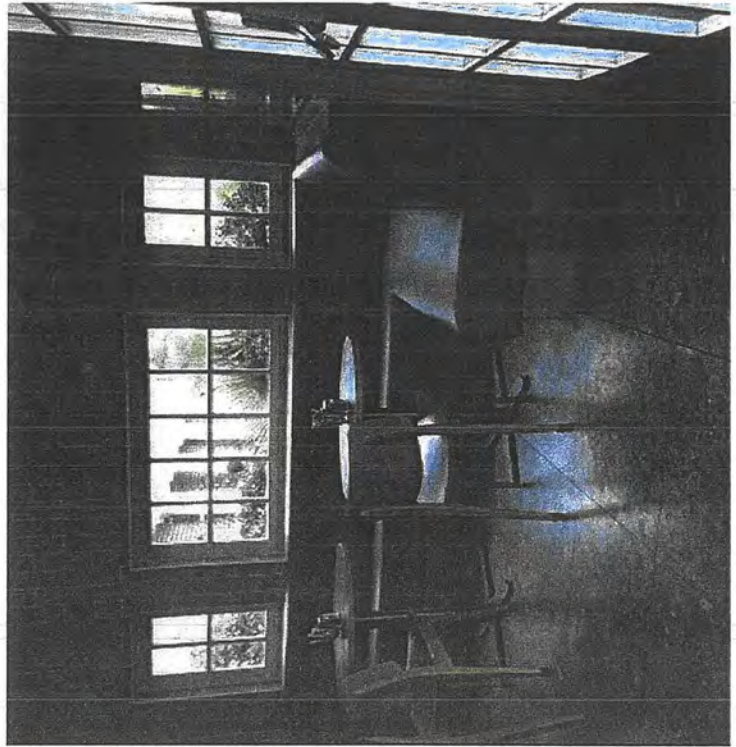
The Serpentine Lido Cafe

Details

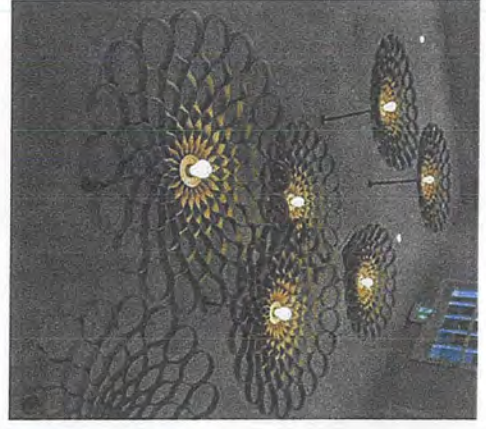
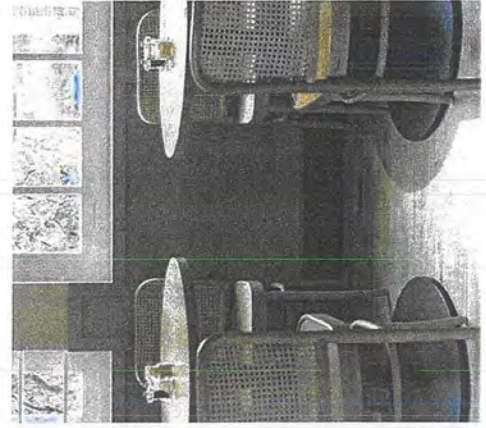
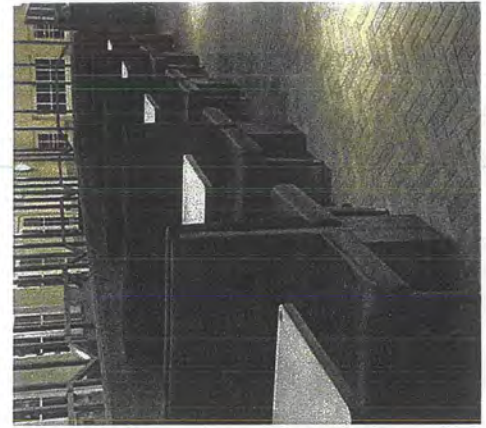
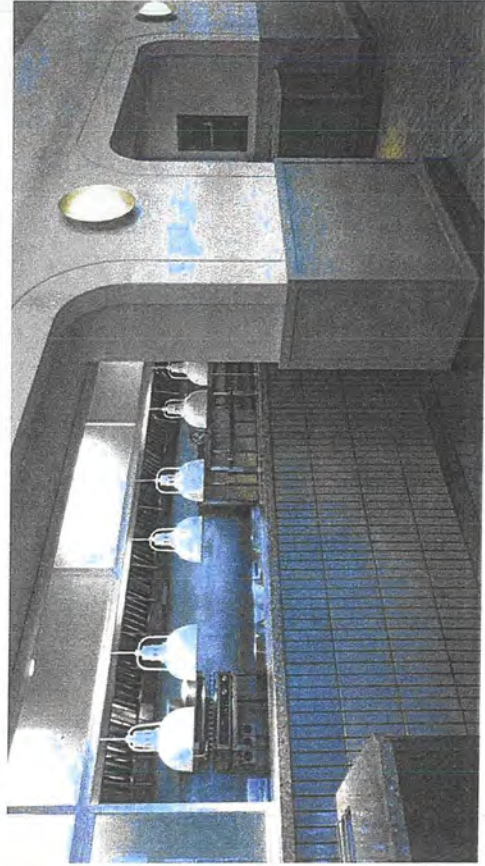
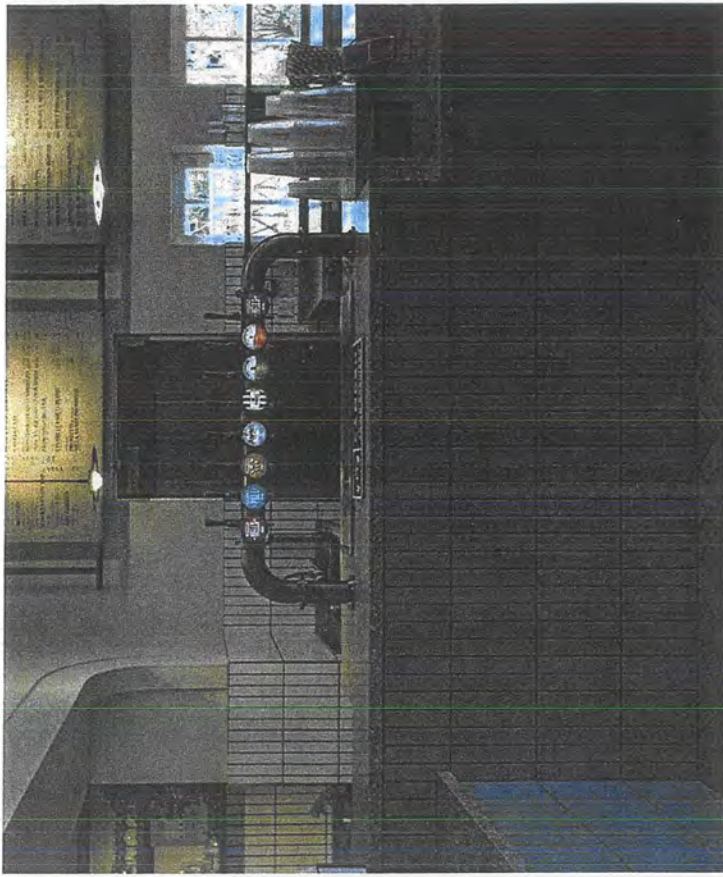
Location: Hyde Park
Designer: Article Design Studio
Date: Spring 2020
Construction Duration: 16 weeks



Pre
Renovation



Post
Renovation



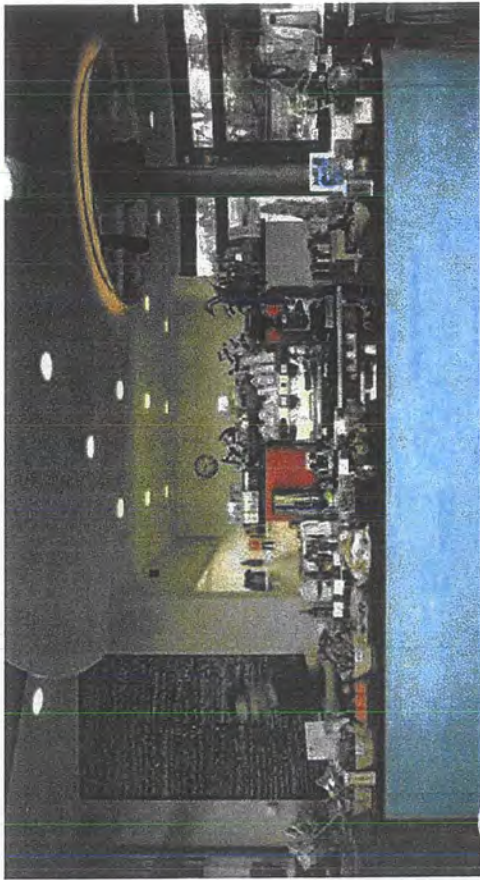
The Peckham Round

Details

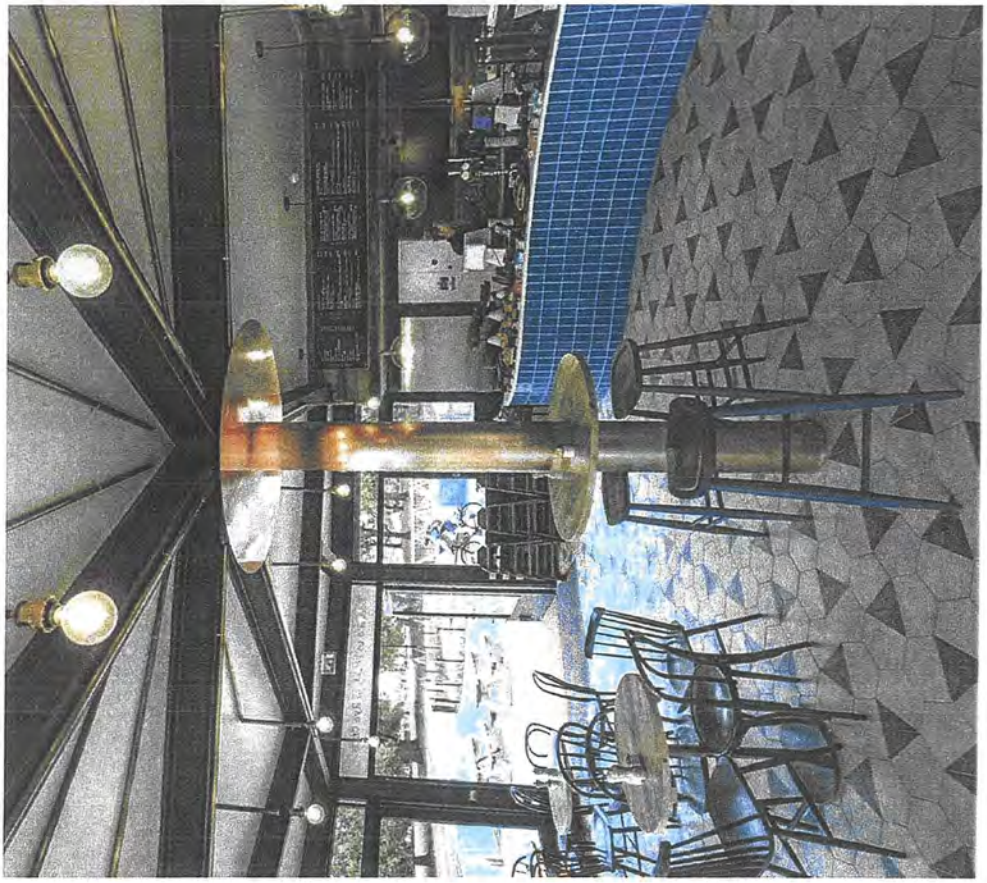
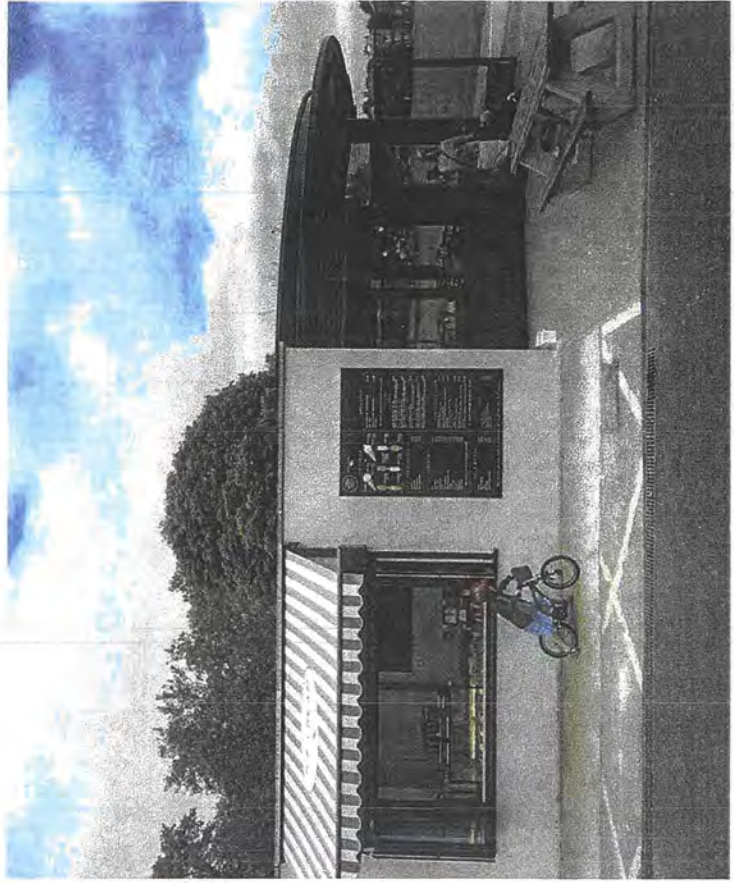
Location: Peckham Rye Park
Designer: Mizzi Studio
Date: Summer 2018
Construction Duration: 4,5 months



Pre
Renovation



Post
Renovation



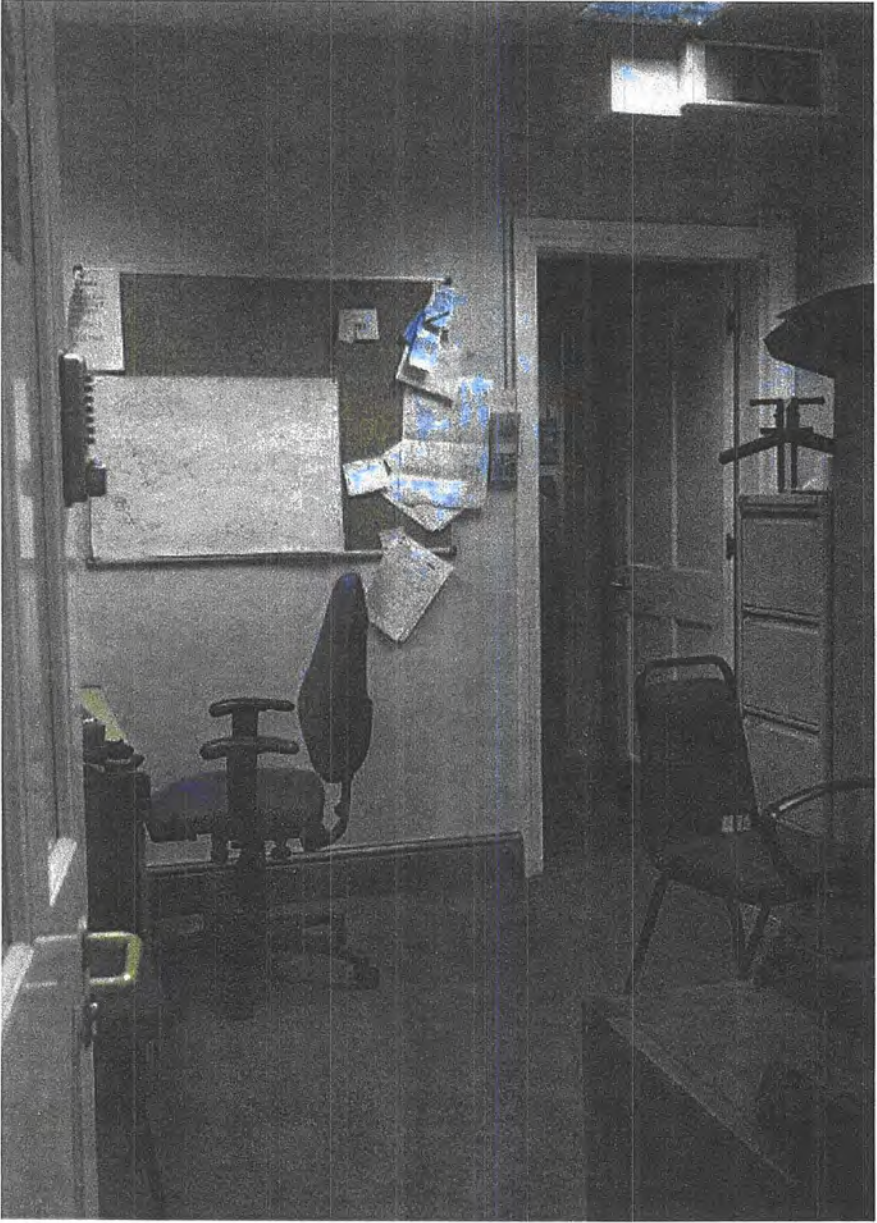
Storey's Gate Café

Details

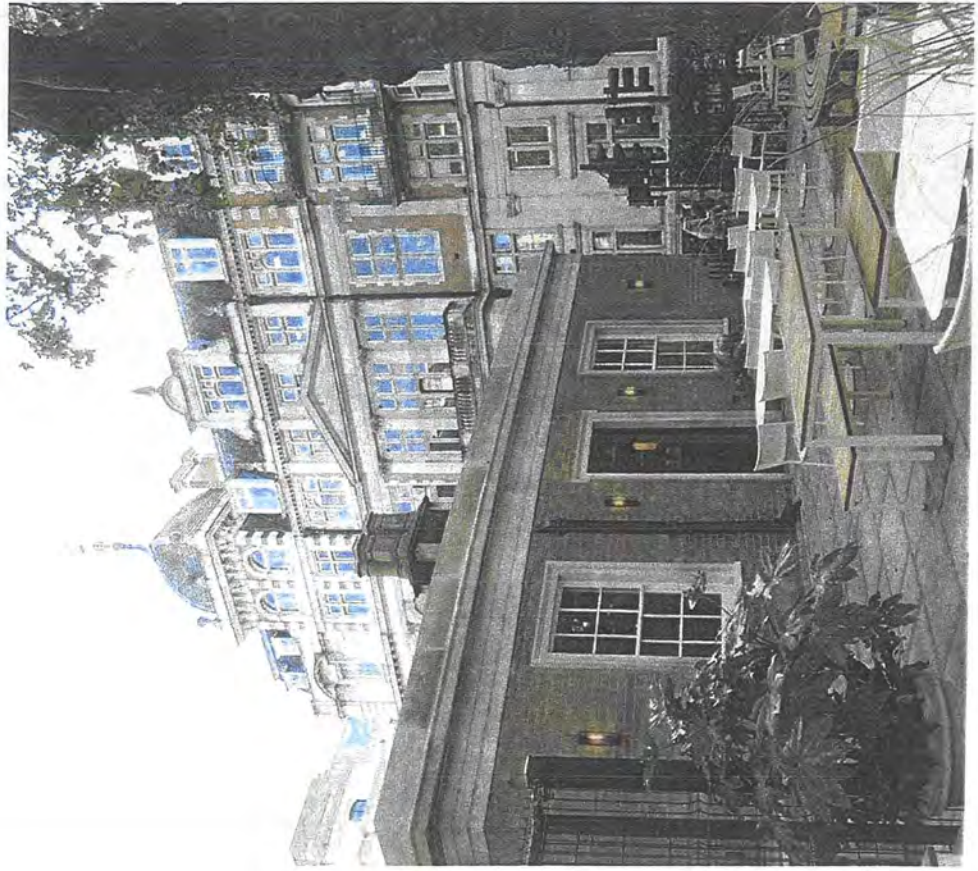
Location: St James Park
Designer: Article Design Studio
Date: Autumn 2019
Construction Duration: 5 weeks



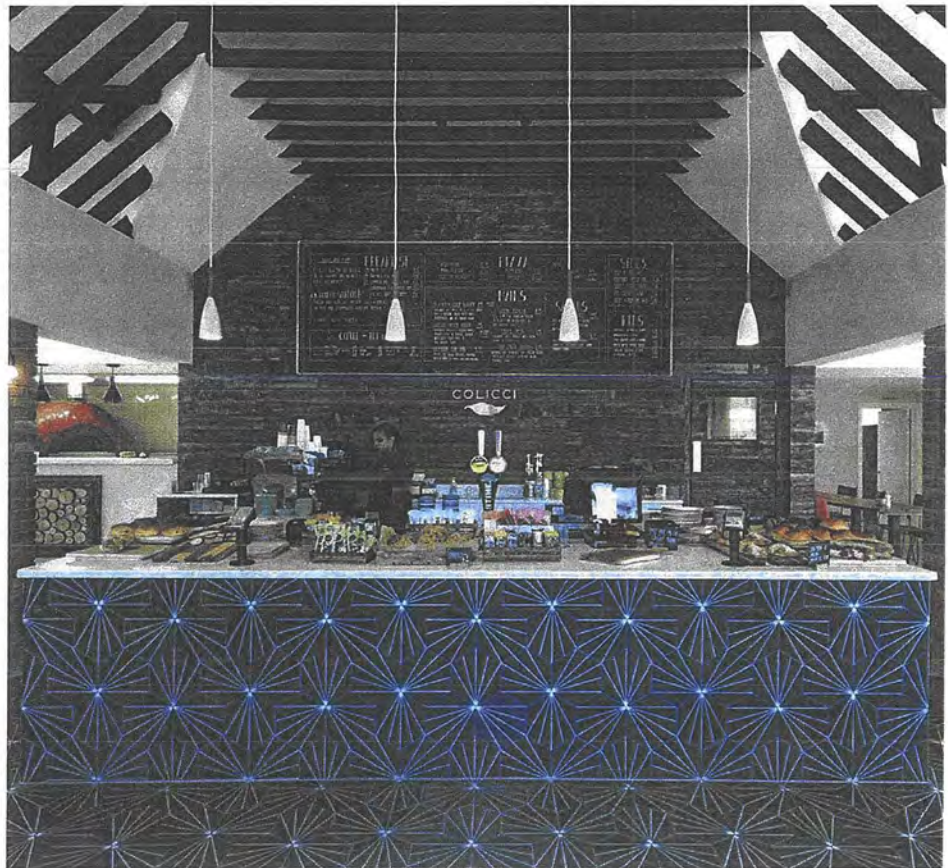
Pre Renovation



Post Renovation



Dulwich Clock Cafe



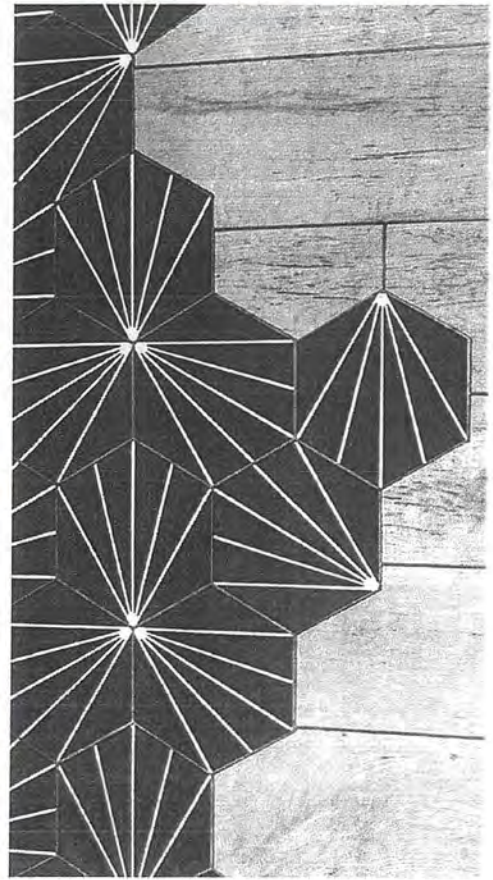
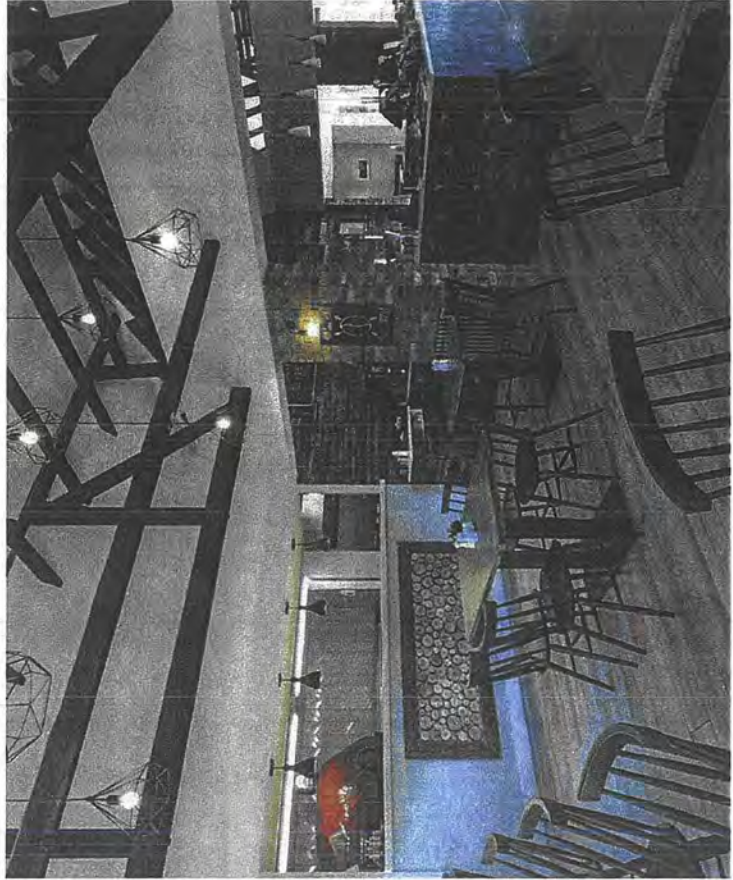
Details

Location: Dulwich Park
Designer: Mizzi Studio
Date: Spring 2017
Construction Duration: 14 weeks

Pre
Renovation



Post
Renovation



Westfield Stratford kiosk

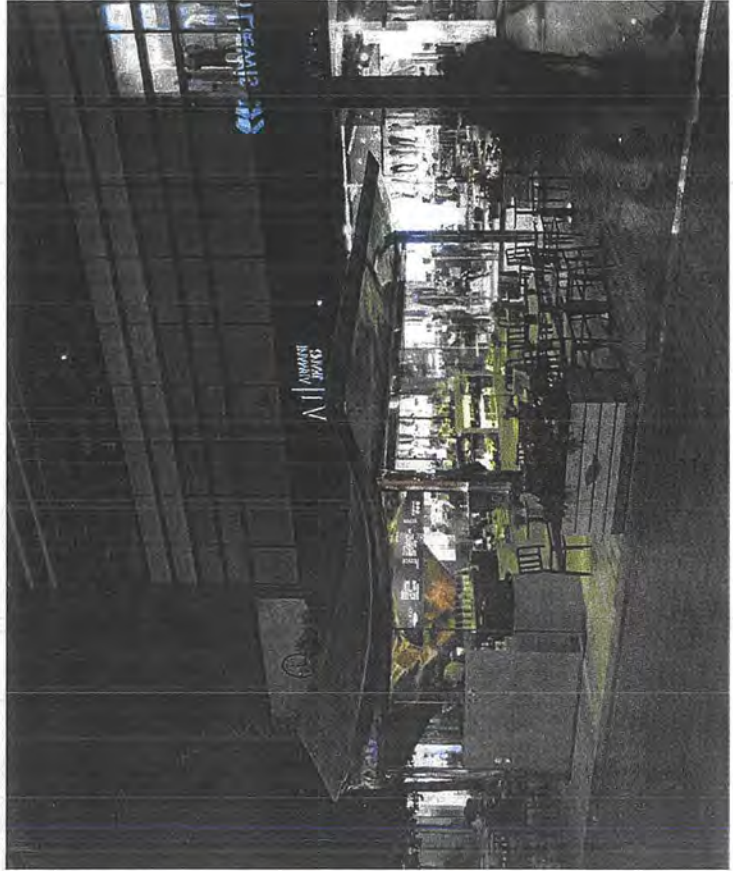
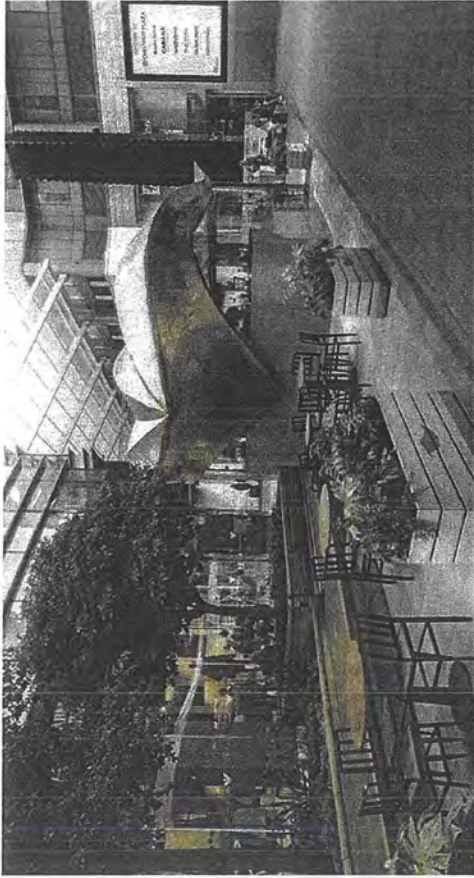
Details

Location: Westfield Stratford
Designer: Mizzi Studio
Date: Winter 2016
Construction Duration: 12 weeks



Restaurant & Bar Design Awards

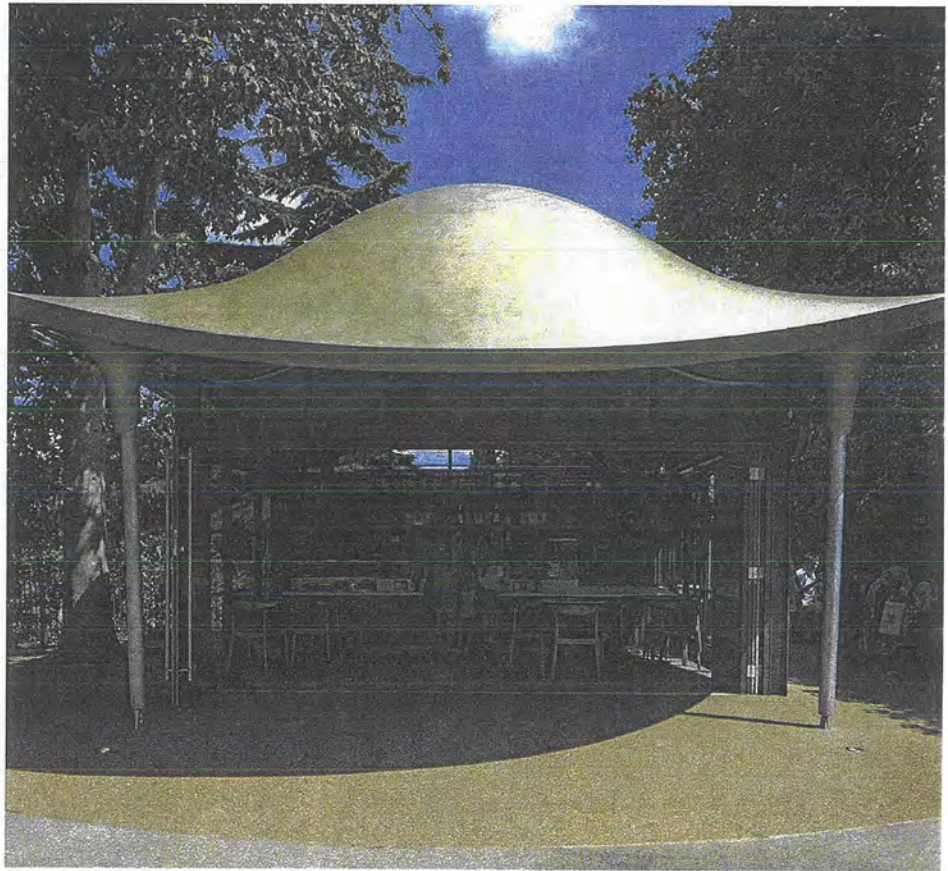
Winner

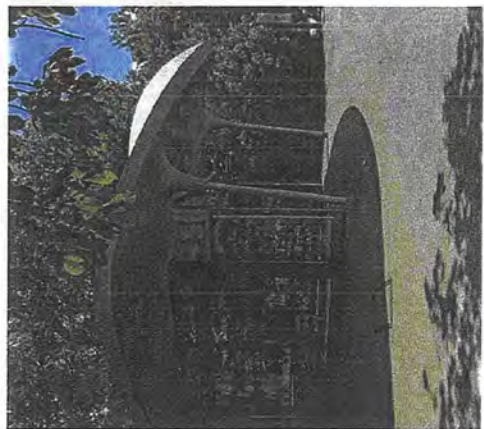
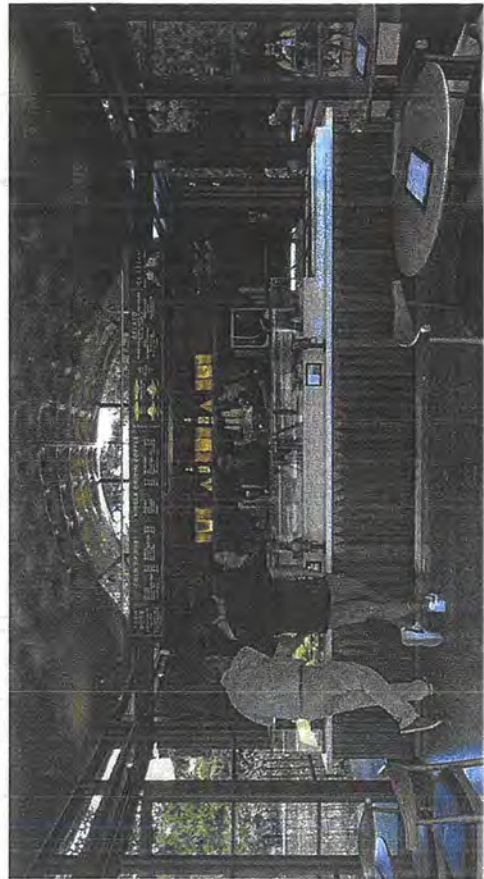
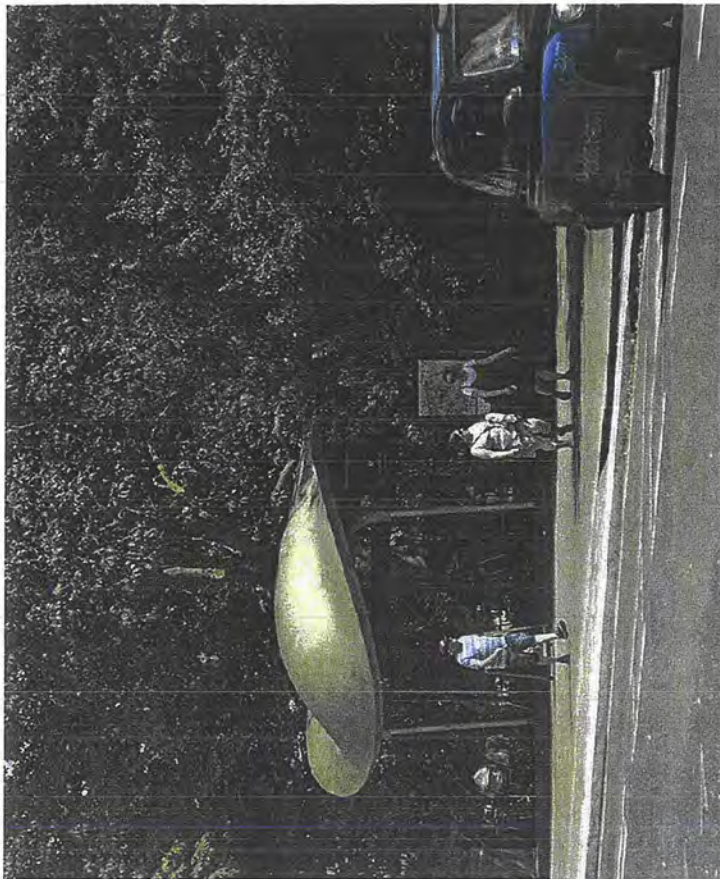


Serpentine Coffee House

Details

Location: Hyde Park
Designer: Mizzi Studio
Date: Summer 2019
Construction Duration: 4 months





The Royal Park Cafes

Details

Location: 8 kiosks across Hyde Park,
Green Park & St James Park

Designer: Mizzi Studio

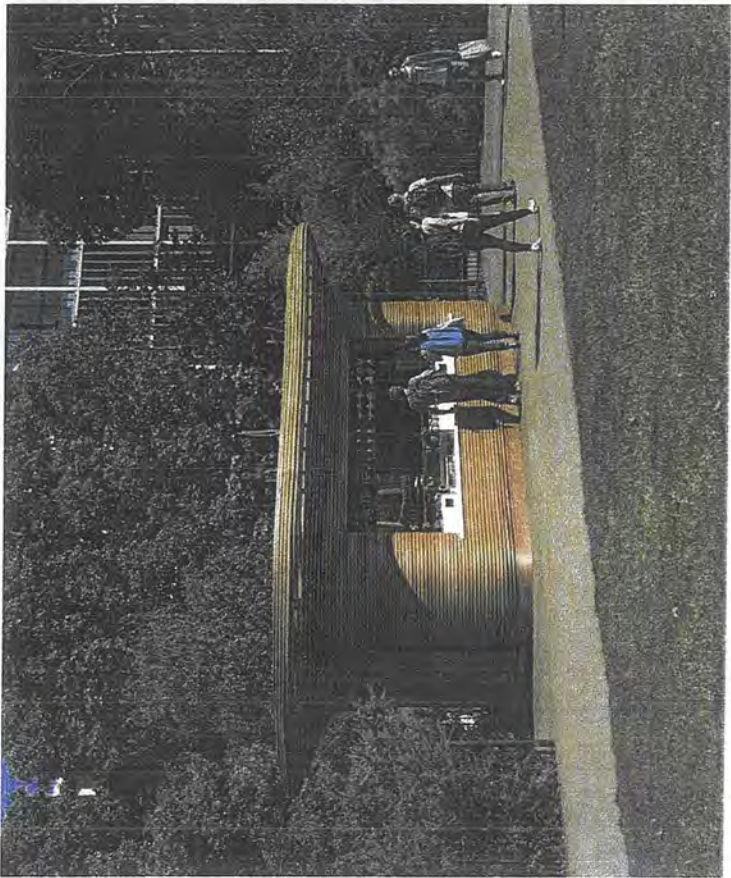
Date: Nov 2018 - Oct 2019

Construction Duration: 1 year



Restaurant & Bar Design Awards

Winner



COLICCI



THANK YOU

rob@colicci.co.uk

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)



ATTACHMENT TO THE STATEMENT OF [REDACTED]

RC3 – Alcohol Management Plan

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

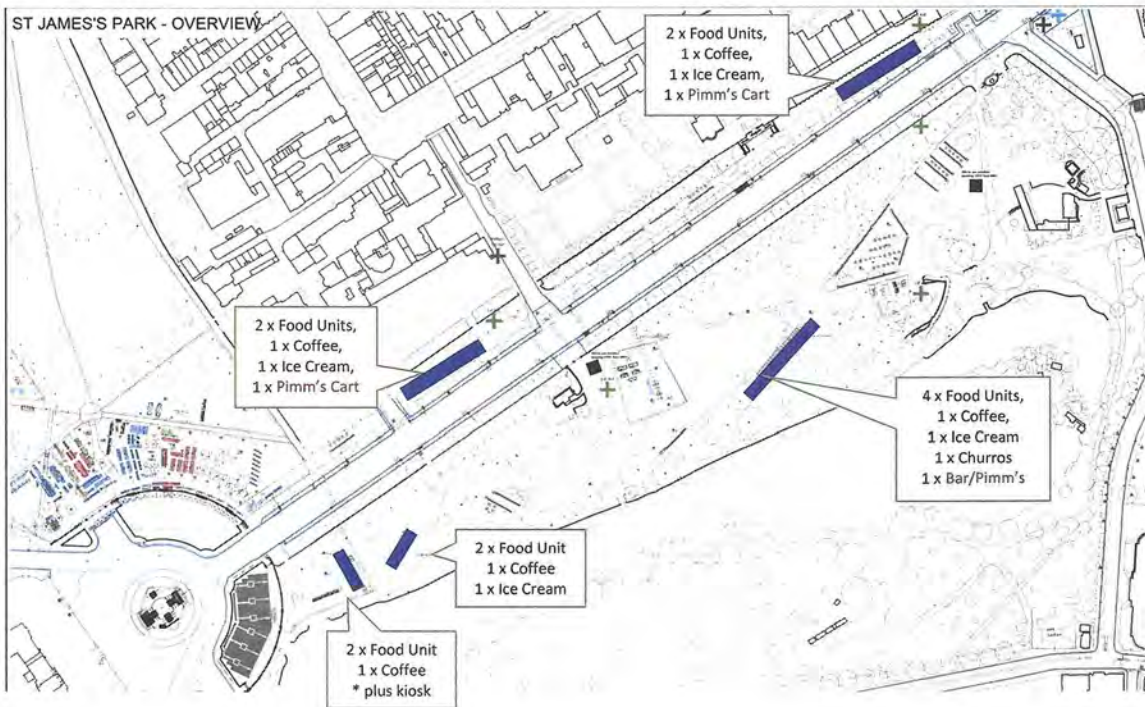
23/00891/LIPN (Hyde Park)



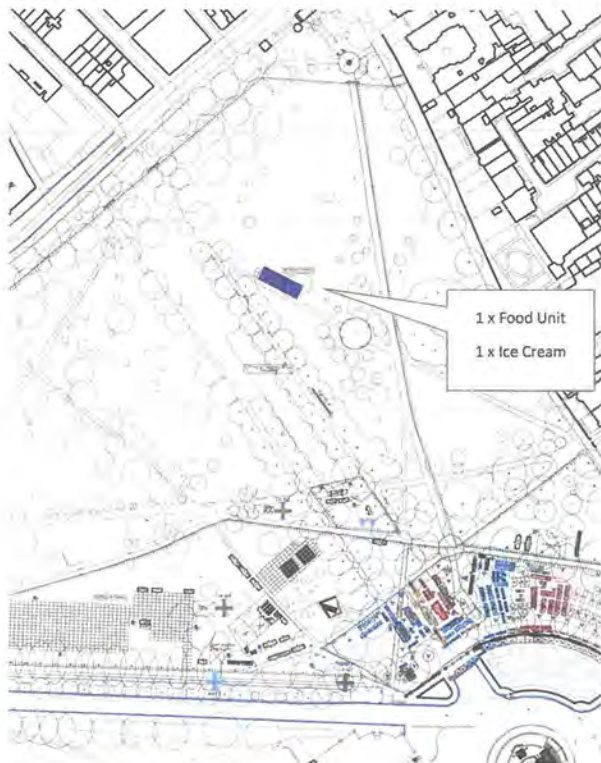
ATTACHMENT TO THE STATEMENT OF [REDACTED]

RC4 – Hospitality Site Plan Locations

St James Park



Green Park



Trading Times

Friday 5th May

Welfare overnight service from Marlborough Gate and Memorial permanent kiosk. Kiosks will continue trading from the usual close time of 18:00 to an opening time of 06:00 on the 6th.

Saturday 6th of May

Concession in St James and Green Park

Coffee Units – 05:00 to 17:00

Food Units – 06:00 to 17:00

Bars Open – 10:00 to 17:00

Concession in Hyde Park

Coffee Units – 07:00 to 17:00

Food Units – 08:00 to 17:00

Bars Open – 10:00 to 17:00

Saturday 7th of May

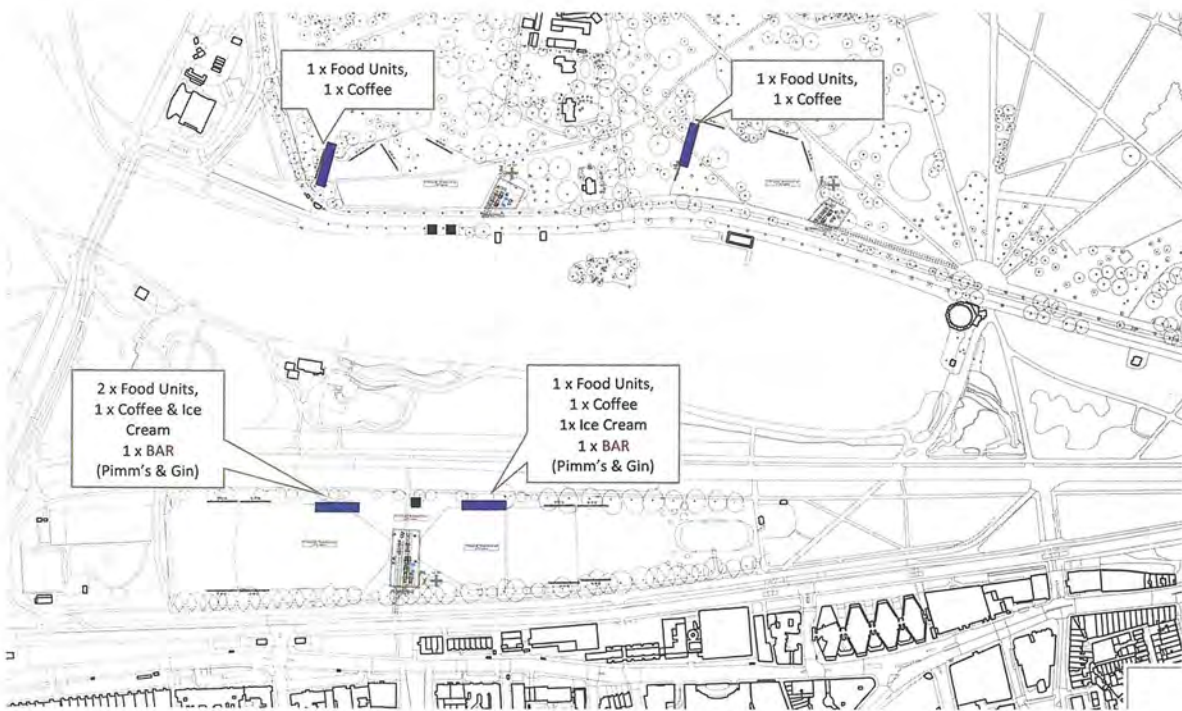
Concession in St James Park Screen Site

Coffee Units – 16:00 to 22:00

Food Units – 16:00 to 22:00

Bars Open – 16:00 to 22:00

Hyde Park Cockpit & Boathouse Screen sites



BEFORE THE CITY OF WESTMINSTER'S

LICENSING SUB-COMMITTEE

THEIR MAJESTIES CORONATION CELEBRATIONS

BBC STATEMENT

1. I, [REDACTED], Deputy Head of Production for BBC Studios Events
2. This statement is being made in support of the premises licence applications for the Royal Parks relating to their Majesties Coronation celebrations over the weekend of the 6th May when His Majesty King Charles III will be crowned alongside The Queen Consort in a historic Coronation at Westminster Abbey, and 7th May 2023, when a special Coronation Concert will take place at Windsor Castle (and relayed back to the application sites).
3. This statement is true to the best of my knowledge and belief, and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.

BBC Studio Events

4. BBC Studios Events is a department within BBC Studios. It is an award-winning production company, sitting independently from BBC Public Service as a commercial entity. We are an unrivalled creator of, and investor in, UK events and content reaching audiences around the globe.
5. BBC Studios Events has the skill, reputation, contacts and vision to ensure that The Coronation Celebrations are delivered to the highest standards to audiences both live, across the UK and around the world.

6. BBC Studio Events were responsible for producing the Platinum Jubilee 2022, Diamond Jubilee 2012 and Golden Jubilee 2002 Concerts. In Addition, we have been responsible for the following events staged and televised for national organisations (indicated in parenthesis below):

2022

- The Funeral of HM The Queen
- Earthshot Prize Awards 2022 – The Royal Foundation

2021

- The Funeral of HRH Duke of Edinburgh
- Earthshot Prize Awards 2021 – The Royal Foundation

2020

- VJ Day 75: The Nation's Tribute – The Ministry of Defence
- VJ Day 75: VJ Day 75: The Nation Remembers – The Royal British Legion
- VJ Day 75: The Friendship of Nations – DCMS
- VE Day 75: The People's Celebration – The Royal British Legion
- VE Day 75: The Announcement of Victory – DCMS
- Holocaust Memorial Day – The Holocaust Memorial Day Trust

2019

- D-Day 75: A Tribute to Heroes – The Ministry of Defence

2018

- HM The Queen's Birthday Party – The Royal Household
- The Wedding of Prince Harry and Meghan Markle

2017

- World War One Remembered: Passchendaele – For The Fallen – DCMS

2014 – 2021 (annual)

- The Festival of Remembrance - The Royal British Legion

Operational overview

7. Our technical team has extensive experience as the host broadcaster delivering major events ranging from opening and closing ceremonies for international sporting competitions, Jubilee concerts, to Royal weddings reaching a global audience of over two billion people. We oversee the specification, supply, and delivery of all technical, broadcast and production

services required for the successful delivery of the events. Our team has unrivalled expertise for combining complex logistics with high creative ambition.

8. Across our portfolio of regular and special events we work extensively with stakeholders in the British military, government departments, the Royal Household, and charity partners. Forging collaborative partnerships with event organisers has been the key to decades of success.
9. This experience ranges from through management of inter-site connectivity, stage and studio building, the construction of production compounds, lighting and power overlays and special effects and pyrotechnics.
10. Our team is accustomed to meticulous technical planning. This includes, cabling and onsite logistics, camera positioning, connectivity, audio, communications and liaison with domestic and international broadcasters and media for the distribution and coordination of broadcast feeds and presentation positions.
11. For previous celebrations and for example at The Platinum Jubilee concert, we worked with a variety of partners including the Royal Households, the DCMS and other UK broadcasters, and managed over 800 crew on location. We negotiated contracts and access agreements with the Royal Households for studio and camera positions. We led on the agreements with the other UK broadcasters to ensure resources were effectively managed. The complex rig and derig schedule was also led by our production management teams.

Logistical overview of The Coronation Coverage - Saturday 6th May 2023

12. On May 6th His Majesty King Charles III will be crowned alongside The Queen Consort in a historic Coronation at Westminster Abbey, the first to take place in nearly 70-years.
13. On Saturday 6th May the live broadcast will begin on BBC One at 07:30. BBC Studios Events will provide live coverage of all the ceremonial events as they unfold across the morning, from the early military movements to the formal processions that lead to the Westminster Abbey service.
14. Our presenter will be in a studio at Buckingham Palace, position in the Canada Gate compound, joined by guests providing analysis and insight into the day's events. A reporter will be speaking to members of the military as they prepare for one of the largest military parades in living history.

15. As the doors to Westminster Abbey open, we will hear commentary on the events as well as reporting from outside The Abbey speaking to guests as they arrive.
16. Our extensive camera coverage will give the audience the best view of the ceremonial route from Buckingham Palace to Westminster Abbey. Starting with our route commentary of the atmosphere on the streets of London as the street liners take position and the scene is set for the departure of The King and Queen Consort from Buckingham Palace.
17. Our reporter will join the crowds who have gathered to watch this moment of history. They will speak to people who have travelled from across the country to witness this unique day as we capture the celebratory mood of the nation and ensure our broadcast is as representational of all the UK as possible.
18. With our live route coverage and internal shots of Westminster Abbey we will hand seamlessly between our presentation team setting the scene across ceremonial London. Our studio discussions will pause for full ceremonial coverage of the military processions. In Westminster Abbey we will provide coverage as the congregation of thousands gather featuring the international elite, British politicians past and present, faith leaders and the royal family. With the arrival of His Majesty The King and Queen our cameras will capture the unique Coronation Service in all its majesty. The architectural splendour of The Abbey will be a breath taking backdrop to the words and music of the Order of the Service.
19. We will follow the Coronation service with full multicamera live coverage of the return procession to Buckingham Palace. As the King and Queen will travel back through ceremonial London to Buckingham Palace, we will provide full coverage of events at Buckingham Palace culminating in the balcony appearance. As the Royal Family are received by The Mall full of the public – our cameras will capture the moment that the nation welcomes its newly crowned monarch.
20. To end this remarkable day the Royal Air Force will salute the King from the sky with a specially devised coronation Fly Past. Our off air time is still to be finalised following confirmation of the ceremonial but is expected to be around 14:45.
21. The presentation is a fully BBC funded event. There is a team of 18 currently working on the event in terms of editorial, logistical and operational planning. This number will grow considerably once the build and technical rig commences, and the broadcast crew start in late April.
22. There will be a production village compound built in Green Park consisting of production offices, studio operation and all broadcast vehicles. This is a shared compound alongside other broadcasters and is managed by the DCMS.

23. BBCS Events will be on site in the Canda Gate compound from Friday 28th April. The majority of our production vehicles and Outside broadcast trucks will be off site on Sunday 7th May, with remaining production items (and cabins) leaving on Monday 8th May.
24. The Coronation presentation is being broadcast live on BBC One and across BBC Radio.
25. We will return on BBC One at 19:00 with a 90 minutes highlights show including all the key moments of the day. The highlights will form the main duration of the broadcast and will be introduced live from our Buckingham Palace studio by our presenter and guests. The programme will conclude with a live link to Windsor where rehearsals for the Coronation Concert will be in full swing.

Logistical overview of The Coronation Concert- Sunday 7th May 2023

26. On Sunday, 7th May 2023, HM The King's special Coronation Concert will take place at Windsor Castle. Produced, staged and broadcast live by the BBC and BBC Studios, the Coronation Concert will bring music icons and contemporary stars together in celebration of this historic occasion.
27. The pre-concert build-up show is expected to start at 2000 for 30 mins and will be hosted from a presentation area in Windsor. The concert is then expected to start at 2030 for 90 minutes with the event finishing at 2200.
28. The concert will be attended by a public audience including volunteers from The King and The Queen Consort's many charity affiliations. There will be a total of 20,000 audience at the Concert, most of which will be standing
29. It will see a world-class classical orchestra to include the strings of the Countess of Wessex String Orchestra and woodwind, brass and percussion sections from the Bands of the Household Division together with a house band including drums, bass, guitars and keyboards. They will play interpretations of musical favourites which will primarily be contemporary and pop music tracks re-arranged to compliment the orchestra. These will be fronted by some of the biggest entertainers from the worlds of pop, opera, and soul music
30. In addition, the concert will see performers from the world of dance and the arts creating collaborations that combine elements of musical theatre, ballet and dance.

31. The performances will be supported by staging and effects located on the Castle's East Lawn and will also feature a selection of spoken word sequences delivered by stars of stage and screen.
32. Alongside the stars of the concert, the show will also see an exclusive appearance from The Coronation Choir. This diverse group will be created from the nation's keenest community choirs and amateur singers from across the United Kingdom. The Coronation Choir will appear alongside The Virtual Choir, made up of singers from across the Commonwealth, for a special performance on the night.
33. The centrepiece of the Coronation Concert, 'Lighting up the Nation', will see the country join together in celebration as iconic locations across the United Kingdom are lit up using projections, lasers, potential drone displays and illuminations.
34. The show will be continuous with no stop/start.
35. The Coronation Concert will be produced by BBC Studios, broadcast live on BBC One, BBC iPlayer, BBC Radio 2 and BBC Sounds.

Concert Rehearsals

36. Rehearsals are integral to the success of The Concert. There will be various rehearsals both on and off site for both the artistic and technical elements of The Concert. We are envisioning the following rehearsal schedule:
 - a. Offsite rehearsals will take place the 2 weeks prior to the concert
 - b. Concert rehearsals start from 29th April in Windsor
37. A particular focus will be on ensuring that rehearsals are limited and designed to cause as little disruption or publicity as possible.
38. After 2200 sound will be kept to a minimum
39. The duration of the tests and rehearsals will be kept to a minimum as far as reasonably practical, and where possible; the rehearsals will use the on-stage monitoring systems rather than the main PA to ensure levels are kept to a minimum. We will ensure that all restrictions put in place are kept to.

Audience: ticketing for the Concert

40. The Concert will have an audience of around 20,000 people. 15,000 of the tickets will be standing and the rest seated. 10,000 tickets have been balloted to the general public as 5000 pairs, with the remainder of the tickets (seated and standing) being split between charities and royal patronages and VIP guests, including the Royal Family. Ballot winners and charity/patronage ticket holders will receive digital tickets for the event and VIPs will receive paper tickets with QR codes to be scanned on attendance.

41. The public ballot has no closed but was available to those who are resident in England, Scotland, Wales, Northern Ireland, the Channel Isles and the Isle of Man; and to those who have a BFPO address. The tickets have been randomly drawn in a way that fairly reflects population spread across the UK (England, Scotland, Wales, Northern Ireland), the Channel Isles and the Isle of Man, and BFPO.

Conclusion

42. We believe that BBC Studio Events, in conjunction with the other key stakeholders, have the experience and technical/ logistical expertise to be able to put on a safe and compliant event of national importance and global reach.

Signed..... [redacted]

Name..... [redacted]

Dated.....27th March 2023.....

There is no licence or appeal history for the premises.

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or

less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
9. Admission of children to the premises must be restricted in accordance with the film classification recommended by the British Board of Film Classification or recommended by this licensing authority as appropriate.

Conditions consistent with the operating schedule

10. The King's Coronation City Operations Group' (COG) shall be set up for this event at least 2 months prior to the event starting and chaired by a representative of the City Council's City Promotions, Events and Filming Team (CPEFT) . Meetings of the COG shall be held as often and be composed of as determined by the COG:

i. Membership of the COG shall consist of invited representatives of the following and any other appropriate and specialist advisor(s) as required by the Chair of the COG;

- The Royal Parks
- Designated event organiser (where the licensee is not the event organiser)
- Westminster City Council (Environmental Health Consultation Team (EHCT) and CPEFT)
- The Metropolitan Police Service (MPS)
- The London Ambulance Service
- London Fire Brigade
- Transport for London (Underground and Surface Transport)
- Department of Digital, Culture, Media and Sport.

ii. The Chair of the COG may request additional sub-groups or working groups to report back on key elements as required.

The operational use of this licence to meet the licensing objectives of the Licensing Act for the major events shall be agreed through the COG process. Prior to the event starting EHCT shall provide feedback to the Licensee that the event can proceed based on canvassing carried out of the members of the COG

11. The Premises Licence Holder shall present a draft Event Management Plan (EMP) to authorised officers by 17th March 2023, or such later date as may be agreed with COG with a final version presented to the final meeting of the COG. The EMP shall include but not limited to the following:

- (a) Crowd Management Plan
- (b) Command Control and Communication
- (c) Wayfinding Signage, Branding and VMS Signs
- (d) Business and Resident (B&R) Communications
- (e) Accreditation Plan
- (f) Ticketing
- (g) Traffic Management Plan
- (h) Licences and Permits
- (i) Volunteer and Staffing
- (j) Stakeholder Operations
- (k) Team Structure
- (l) Health and Safety
- (m) Medical Operations Plan
- (n) CAD Plans

- (o) Infrastructure
 - (p) Radio Communications
 - (q) Insurance
 - (r) Cleansing Plans
12. Save for unanticipated occurrences or emergencies, and with the agreement of relevant officer(s) of the COG the hours when the licensable activities will be carried out will be no later than the hours set out below:
 - a. Alcohol
 - i. Saturday 6 May – 1000 to 1800
 - ii. Sunday 7 May - 1600 to 2200
 - b. Regulated entertainment (plays/films/live music/recorded music/performance of dance/anything similar to live music/recorded music/performance of dance)
 - iii. Saturday 6 May – 0900 to 1900
 - iv. Sunday 7 May - 1600 to 2230
 13. All drinks sold, supplied or consumed shall only be in open polycarbonate or crushable vessels unless prior exemption has been obtained in writing or by e-mail from Westminster’s Environmental Health Consultation Team and/or MPS Licensing Team for a specific event or site
 14. All staff involved in the sale or supply of alcohol shall be trained in the responsible sale of alcohol. The Designated Premises Supervisor and the Personal Licence Holders on duty at each bar shall in addition have ACT-E and WAVE training. The training log will be made available for inspection by MPS and licensing authority.
 15. Any bars shall close immediately on the direction of the senior police officer engaged on the event.
 16. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
 17. In relation to the sale of alcohol, a Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
 18. The Premises Licence Holder shall install a comprehensive CCTV system on site in accordance with the CCTV Plan agreed with COG and in particular with the MPS. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the minimum of delay when requested. All recordings shall be stored for a minimum period of 31 days with date and time stamping, and recordings should be made available upon the request of Police or authorised officer as soon as reasonable practicable throughout the entire 31 day period.

19. The Premises Licence holder shall comply with all reasonable requirements of MPS Licensing Team, the London Fire Brigade and Westminster City Council's EHCT and CPEFT.
20. Activities permitted under this licence are intended to be across the King's Coronation Bank Holiday Weekend from Saturday 6 May 2023 until Sunday 7 May 2023 (a period of two days). Changes to the stated dates shall only be made with agreement of COG. Should the event dates be changed then this licence does not permit activities to extend for a longer period than set out above.
21. Any special effects or mechanical installations shall be arranged, operated and stored so as to minimise any risk to the safety of those using the site. The following special effects will only be used if authorised through the COG process.
 - dry ice and cryogenic fog
 - smoke machines and fog generators
 - pyrotechnics including fireworks
 - firearms
 - lasers
 - explosives and highly flammable substances.
 - real flame.
 - strobe lighting.
22. The certificates listed below shall be submitted to the licensing authority upon written request:
 - Any permanent or temporary emergency lighting battery or system
 - Any permanent or temporary electrical installation
 - Any permanent or temporary emergency warning system
23. Additional plans will be submitted to COG for each of the days with details of where the licensable activities will be carried out.
24. Before any concessions stand for the sale of alcohol or food opens to the public under the licence, the final plans deposited to the COG will be checked by the Environmental Health Consultation Team to ensure they are an accurate reflection of the work carried out and these plans shall also be provided to the Licensing Authority. Where minor layout changes have occurred during the course of construction new plans shall be provided to the Environmental Health Consultation Team and the Licensing Authority

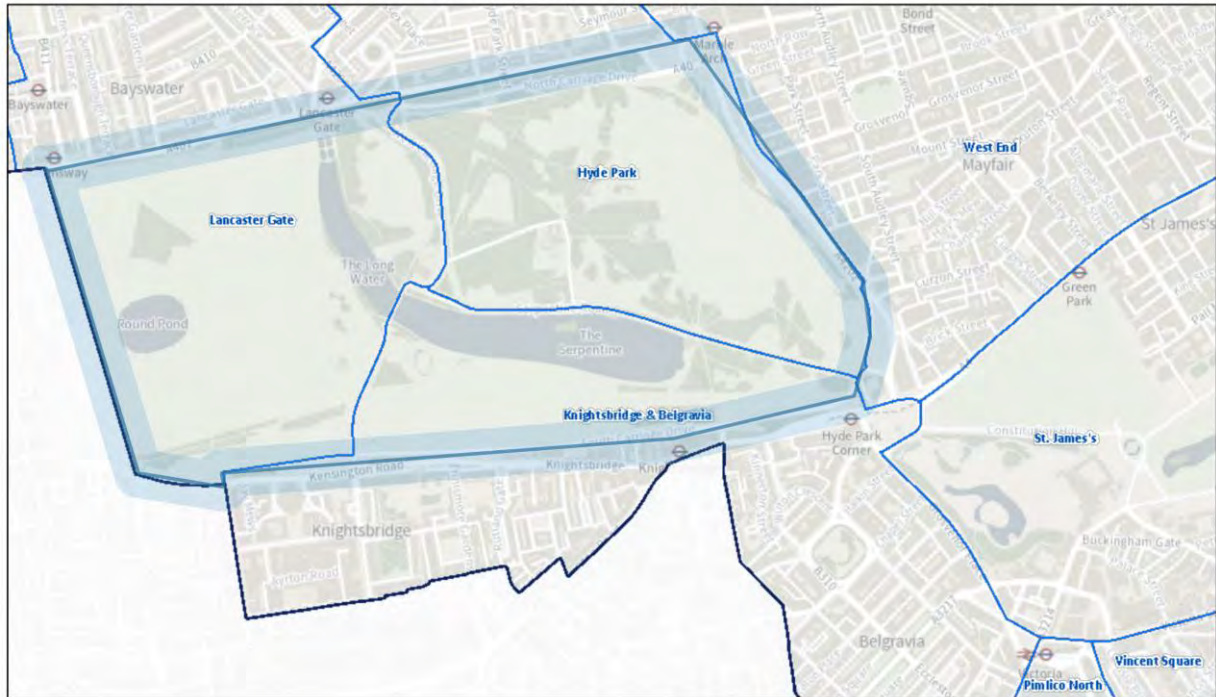
Conditions proposed by the Environmental Health Service

None

Conditions proposed by the Licensing Authority

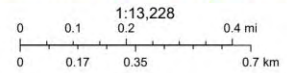
None

Hyde Park, London, W1J 7NT



30/03/2023, 12:49:41

- Borough Boundary - Mask
- Ward Boundaries
- Ward Labels
- Borough Boundary



Resident count: 1,987

| Licensed premises within 75 metres of Hyde Park, London, W1J 7NT | | | | |
|---|----------------------------|---|----------------------------------|--|
| Licence Number | Trading Name | Address | Premises Type | Time Period |
| 22/11750/LIPDPS | Hyde Park Sports Pavilion | The Pavilion Hyde Park 1 Serpentine Road London | Cafe within another property | Monday to Sunday; 07:00 - 22:00 |
| 21/00956/LIPDPS | No 63 Soroptimist | 63 Bayswater Road London W2 3PH | Club or institution | Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30 |
| 21/06027/LIPDPS | No 63 Soroptimist | 63 Bayswater Road London W2 3PH | Club or institution | Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30 |
| 22/06511/LIPDPS | The Swan Public House | 66 Bayswater Road London W2 3PH | Pub or pub restaurant with lodge | Sunday; 07:30 - 00:00 Monday to Saturday; 07:30 - 00:30 |
| 19/05830/LIPDPS | The Corus Hotel | 1-9 Lancaster Gate London W2 3LG | Hotel, 4+ star or major chain | Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30 |
| 19/14074/LIPVM | Royal Geographical Society | Royal Geographical Society 1 Kensington Gore London SW7 2AR | Club or institution | Monday; 10:00 - 23:30 Tuesday; 10:00 - 23:30 Wednesday; 10:00 - 23:30 Thursday; 10:00 - 23:30 Friday; 10:00 - 23:30 Saturday; 10:00 - 23:30 Sunday; 10:00 - 23:00 |
| 18/01419/LIPCHT | Osteria Romana | 3 Park Close London SW1X 7PQ | Restaurant | Sunday; 12:00 - 23:30 Monday to Saturday; 10:00 - 00:00 |
| 19/09260/LIPT | The Wellington Club | The Wellington Club 116A Knightsbridge London SW1X 7PL | Club or institution | Monday; 09:00 - 01:30 Sunday; 09:00 - 01:00 Tuesday to Saturday; 10:00 - 02:00 |

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|-----------------|---|--|----------------------------------|--|
| 13/04593/LIPN | Mari Vanna | Basement And Ground Floor Right 116 Knightsbridge London SW1X 7PJ | Restaurant | Sunday; 11:00 - 01:30 Monday to Saturday; 10:00 - 01:30 |
| 17/07571/LIPVM | Mari Vanna | Basement And Ground Floor Right 116 Knightsbridge London SW1X 7PJ | Restaurant | Sunday; 11:00 - 01:30 Monday to Saturday; 10:00 - 01:30 |
| 06/10139/WCCMAP | Columbia Hotel | 95-99 Lancaster Gate London W2 3NS | Hotel, 3 star or under | Not Recorded; XXXX - XXXX Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30 |
| 16/08809/LIPDPS | One Hyde Park | 100 Knightsbridge London SW1X 7LJ | Hotel, 4+ star or major chain | Monday to Sunday; 00:00 - 00:00 |
| 21/13939/LIPDPS | Royal Albert Hall | Royal Albert Hall Kensington Gore London SW7 2AP | Concert Hall | Monday; 08:30 - 01:30 Tuesday; 08:30 - 01:30 Wednesday; 08:30 - 01:30 Thursday; 08:30 - 01:30 Friday; 08:30 - 01:30 Saturday; 08:30 - 01:30 Sunday; 08:30 - 01:30 |
| 23/00795/LIPDPS | Mandarin Oriental Hyde Park | 66 Knightsbridge London SW1X 7LA | Hotel, 4+ star or major chain | Saturday to Sunday; 00:00 - 23:59 |
| 20/10550/LIPDPS | Thistle Hyde Park Hotel | 90 - 92 Lancaster Gate London W2 3NL | Hotel, 4+ star or major chain | Sunday; 12:00 - 00:00 Monday to Sunday; 10:00 - 00:30 |
| 22/08559/LIPDPS | Royal College Of Art | Royal College Of Art Kensington Gore London SW7 2EU | University land or building | Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30 |
| 22/11723/LIPV | Royal College Of Art Students Union | Royal College Of Art Kensington Gore London SW7 2EU | University land or building | Monday; 10:00 - 23:30 Tuesday; 10:00 - 23:30 Wednesday; 10:00 - 23:30 Thursday; |

| | | | | |
|-----------------|----------------------------|--|------------------------|--|
| | | | | 10:00 - 00:30 Friday; 10:00 - 00:30 Saturday; 10:00 - 23:30 Sunday; 10:00 - 23:00 |
| 19/10642/PREAPM | Not Recorded | 64 Knightsbridge London SW1X 7JF | Not Recorded | |
| 21/04735/LIPDPS | Not Recorded | 64 Knightsbridge London SW1X 7JF | Office | Monday to Sunday; 00:00 - 00:00 |
| 21/03177/LIPDPS | Royal Thames Yacht Club | 60 Knightsbridge London SW1X 7LF | Club or institution | Monday to Sunday; 00:00 - 00:00 |
| 18/03368/LIPST | RU6, Marble Arch Place | Development Site At 5-9 Marble Arch, 2-20 (evens) Edgware Road & 53-59 (odd) Bryanston Street London | Not Recorded | Sunday; 08:00 - 23:00 Monday to Thursday; 08:00 - 00:00 Friday to Saturday; 08:00 - 00:30 |
| 18/03364/LIPST | RU3, Marble Arch Place | Development Site At 5-9 Marble Arch, 2-20 (evens) Edgware Road & 53-59 (odd) Bryanston Street London | Cafe | Sunday; 10:00 - 22:30 Monday to Thursday; 08:00 - 00:00 Friday to Saturday; 08:00 - 00:30 |
| 18/03362/LIPST | RU2, Marble Arch Place | Development Site At 5-9 Marble Arch, 2-20 (evens) Edgware Road & 53-59 (odd) Bryanston Street London | Restaurant | Sunday; 08:00 - 23:00 Monday to Saturday; 08:00 - 00:00 |
| 18/03365/LIPST | RU4, Marble Arch Place | Development Site At 5-9 Marble Arch, 2-20 (evens) Edgware Road & 53-59 (odd) Bryanston Street London | Restaurant | Sunday; 08:00 - 23:00 Monday to Thursday; 08:00 - 00:00 Friday to Saturday; 08:00 - 00:30 |
| 19/07361/LIPST | Unit 4 | Development Site At 5-9 Marble Arch, 2-20 (evens) Edgware Road & 53-59 (odd) Bryanston Street London | Not Recorded | Sunday; 08:00 - 23:00 Monday to Thursday; 08:00 - 00:00 Friday to Saturday; 08:00 - 00:30 |

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|-----------------|---|--|-------------------------------|--|
| 20/03281/LIPN | Odeon Cinema 5-14 Marble Arch, 12-22 Edgware Road 53-63 Brya | Development Site At 5-9 Marble Arch, 2-20 (evens) Edgware Road & 53-59 (odd) Bryanston Street London | Not Recorded | Monday to Sunday; 00:00 - 00:00 |
| 18/03367/LIPST | RU5, Marble Arch Place | Development Site At 5-9 Marble Arch, 2-20 (evens) Edgware Road & 53-59 (odd) Bryanston Street London | Cafe | Sunday; 08:00 - 23:00 Monday to Thursday; 08:00 - 00:00 Friday to Saturday; 08:00 - 00:30 |
| 19/07371/LIPST | Unit 1 | Development Site At 5-9 Marble Arch, 2-20 (evens) Edgware Road & 53-59 (odd) Bryanston Street London | Not Recorded | |
| 17/15012/LIPDPS | Al Basha Restaurant | 48 Knightsbridge London SW1X 7JN | Restaurant | Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30 |
| 23/00471/LIPDPS | Thistle Kensington Gardens Hotel | Kensington Gardens Hotel 104 Bayswater Road London W2 3HL | Hotel, 4+ star or major chain | Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30 |
| 22/02893/LIPDPS | Waitrose | 104-105 Bayswater Road London W2 3HJ | Petrol filling station | Monday to Sunday; 00:00 - 00:00 |
| 20/11590/LIPDPS | Marriott Grosvenor House | Grosvenor House Hotel 90 Park Lane London W1K 7TN | Hotel, 4+ star or major chain | Monday to Sunday; 00:00 - 00:00 |
| 21/03495/LIPDPS | Grosvenor House Apartments | Grosvenor House Park Lane London W1K 7TN | Hotel, 4+ star or major chain | Sunday; 12:00 - 03:00 Monday to Saturday; 10:00 - 03:00 |
| 18/01186/LIPDPS | Ruya | 30 Upper Grosvenor Street London W1K 7PH | Coaching Inn | Sunday; 07:00 - 00:30 Monday to Saturday; 07:00 - 01:30 |
| 18/10180/LIPDPS | Richard Corrigan Within The Grosvenor House Hotel | 90 Park Lane London W1K 7TN | Restaurant | Sunday; 07:00 - 01:30 Monday to Saturday; 07:00 - 03:30 |

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|-----------------|---|--|-------------------------------|--|
| 19/03229/LIPT | Malthurst Park Lane | 83 Park Lane London W1K 7HB | Petrol filling station | Monday to Sunday; 00:00 - 00:00 |
| 09/03955/LICD | Latvian Welfare Club | 72 Queensborough Terrace London W2 3SH | Club or institution | Sunday; 12:00 - 22:00 Monday to Saturday; 11:00 - 23:00 |
| 17/06997/LIPDPS | The Crystal Suite (Dorchester Hotel) | Ground Floor And Mezzanine Dorchester Hotel 53 Park Lane London W1K 1QA | Hotel, 4+ star or major chain | Sunday; 12:00 - 03:30 Monday to Saturday; 10:00 - 03:30 |
| 22/06654/LIPV | Dorchester Hotel | Basement To Ninth Floor Dorchester Hotel 53 Park Lane London W1K 1QA | Hotel, 4+ star or major chain | Monday to Sunday; 00:00 - 00:00 |
| 17/06999/LIPDPS | Parcafe The Dorchester | Dorchester Hotel 53 Park Lane London W1K 1QA | Cafe | Monday to Sunday; 06:30 - 21:30 |
| 22/11692/LIPDPS | China Tang (Dorchester Hotel) | Basement Dorchester Hotel 53 Park Lane London W1K 1QA | Hotel, 4+ star or major chain | Sunday; 12:00 - 01:00 Monday to Saturday; 10:00 - 03:00 |
| 14/06252/LIPV | Hyde Park Corner Lodge | Hyde Park Corner Lodge Hyde Park Corner London W1J 7NT | Cafe | Monday to Sunday; 08:00 - 22:30 |
| 22/09628/LIPVM | The Dorchester | 45 Park Lane London W1K 1PN | Hotel, 4+ star or major chain | Monday; 00:00 - 00:00 Tuesday; 00:00 - 00:00 Wednesday; 00:00 - 00:00 Thursday; 00:00 - 00:00 Friday; 00:00 - 00:00 Saturday; 00:00 - 00:00 Sunday; 00:00 - 00:00 |
| 17/01793/LIPDPS | Hilton London Hyde Park Hotel | 129 Bayswater Road London W2 4RJ | Hotel, 4+ star or major chain | Monday to Sunday; 00:00 - 00:00 |
| 15/04940/LIPRW | Aubaine Hilton London Hyde Park Hotel | 129 Bayswater Road London W2 4RJ | Restaurant | Sunday; 07:00 - 23:00 Monday to Saturday; 07:00 - 23:30 |

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|-----------------|-----------------------|--|----------------------------------|---|
| 06/09836/WCCMAP | New Fortune Cookie | 1 Queensway London W2 4QJ | Restaurant | Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30 |
| 22/08737/LIPDPS | Mayfair Residences | 5 Stanhope Gate London W1K 1AH | Hotel, 4+ star or major chain | Monday to Sunday; 00:00 - 00:00 |
| 18/12615/LIPN | Wellington Arch | Apsley House 149 Piccadilly London W1J 7NT | Museums & Art Galleries | Monday to Sunday; 10:00 - 17:00 |

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City of Westminster

Licensing Sub-Committee Report

| | |
|--------------------|--|
| Item No: | |
| Date: | 13 April 2023 |
| Licensing Ref No: | 23/00844/LIPN - New Premises Licence |
| Title of Report: | HM The Kings Coronation Open Space at Junction and Horse Guards Road And The Mall The Mall London |
| Report of: | Director of Public Protection and Licensing |
| Wards involved: | St James's |
| Policy context: | City of Westminster Statement of Licensing Policy |
| Financial summary: | None |
| Report Author: | Kevin Jackaman Senior Licensing Officer |
| Contact details | Telephone: 0207 641 6500 Email: kjackaman@westminster.gov.uk |

| | | | |
|-----------------------------------|---|--|------------|
| 1. | Application | | |
| 1-A | Applicant and premises | | |
| Application Type: | New Premises Licence, Licensing Act 2003 | | |
| Application received date: | 8 February 2023 | | |
| Applicant: | Department Of Digital Culture Media and Sport | | |
| Premises: | HM The Kings Coronation | | |
| Premises address: | Open Space at Junction And Horse Guards Road And The Mall The Mall London SW1A 1AA | Ward: | St James's |
| | | Cumulative Impact Area: | None |
| | | Special Consideration Zone: | None |
| Premises description: | The application is made to support the weekend of celebrations for His Majesty The Kings Coronation from 5 May 2023 through to 7 May 2023. | | |
| Premises licence history: | This is an application for a new premises licence and as such there is no licence history. | | |
| Applicant submissions: | <p>The application is for Green Park/St James - To include Green Park and to the west, the area to the front of Buckingham Palace with a boundary to the south along Birdcage Walk (encompassing St James' Park), to include Parliament Square and the Sanctuary; to the east along Parliament Street and Whitehall; to include Trafalgar Square and to the north along The Mall as shown on the plan submitted with the application.</p> <p>Provision is made within the application for facilities to enable the sale of alcohol across the Royals Parks and within the area covered by the licence, as well the full range of regulated entertainment to facilitate the celebrations.</p> <p>The provision of Late Night Refreshment on the 5 May 2023 has been included as a welfare provision.</p> <p>The application is for a time limited licence to run from 5th to 7th May 2023.</p> <ul style="list-style-type: none"> • Statement from [REDACTED] • Statement and supporting documents from [REDACTED] • Statement from [REDACTED] • Statement from [REDACTED] <p>A copy of the applicant's submissions can be found at Appendix 2.</p> | | |
| Applicant amendments: | None | | |

| | | | | | | | |
|---|---|-------------|------------|----------------------------------|------------|------------|-------------|
| 1-B | Proposed licensable activities and hours | | | | | | |
| Plays: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | | None | | | | |

| | | | | | | | |
|---|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Films: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | | None | | | | |

| | | | | | | | |
|---|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Live music: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | | None | | | | |

| | | | | | | | |
|---|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Recorded music: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | | None | | | | |

| | | | | | | | |
|---|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Performance of dance: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | | None | | | | |

| | | | | | | | |
|---|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Anything of a similar description to live music, recorded music or performance of dance: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 09:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 19:00 | 22:30 |
| Seasonal variations/ Non-standard timings: | | None | | | | | |

| | | | | | | | |
|---|------------|-------------|------------|----------------------------------|------------|------------|-------------|
| Late Night Refreshment: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | 23:00 | N/A | N/A |
| End: | N/A | N/A | N/A | N/A | 05:00 | N/A | N/A |
| Seasonal variations/ Non-standard timings: | | None | | | | | |

| | | | | | | | |
|---|------------|-------------|------------|---------------------------------|------------|------------|-------------|
| Sale by retail of alcohol | | | | On or off sales or both: | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | N/A | 10:00 | 16:00 |
| End: | N/A | N/A | N/A | N/A | N/A | 18:00 | 22:00 |
| Seasonal variations/ Non-standard timings: | | None | | | | | |

| | | | | | | | |
|---|------------|-------------|------------|-------------|------------|------------|------------|
| Hours premises are open to the public | | | | | | | |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | N/A | N/A | N/A | N/A | 00:00 | 00:00 | 00:00 |
| End: | N/A | N/A | N/A | N/A | 23:59 | 23:59 | 23:59 |
| Seasonal variations/ Non-standard timings: | | None | | | | | |
| Adult Entertainment: | | None | | | | | |

| | |
|---|--------------------------------|
| 2. | Representations |
| 2-A | Responsible Authorities |
| Responsible Authority: | Licensing Authority |
| Representative: | Steven Rowe |
| Received: | 08 March 2023 |
| <p>I write in relation to the application submitted for a new time-limited premises licence for His Majesty The Kings Coronation event due to take place across the Bank Holiday weekend from Friday 5th May 2023 through to Sunday 7th May 2023</p> <p>As a responsible authority under section 13(4) of the Licensing Act 2003 as amended under the Police and Social Responsibility Act 2011, the Licensing Authority has considered your application in full. There are discussions that need to take place in order to ensure that the event will promote the four licensing objectives:</p> <ul style="list-style-type: none"> • Prevention of public nuisance; • Public safety; • Prevention of crime & disorder; and • Protection of children from harm. <p>The following licensable activities and operating times are proposed as part of this application:</p> <p>Performance of Dance (indoors & outdoors) Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Exhibition of a Film (indoors & outdoors) Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Performance of Live Music (indoors & outdoors) Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Playing of Recorded Music (indoors & outdoors) Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Anything of a similar description to Live Music, Recorded Music or Performance of Dance (indoors & outdoors) Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Performance of a Play (indoors & outdoors) Saturday: 09:00 to 19:00 Sunday: 16:00 to 22:30</p> <p>Late Night Refreshment (indoors & outdoors) Friday: 23:00 to 05:00</p> <p>Sale by Retail of Alcohol (on and off sales) Saturday: 10:00 to 18:00</p> | |

Sunday: 16:00 to 22:00.

Capacity: 90,000 +

This application falls under the Council's Cinemas, Cultural Venues, Live Sporting and Outdoor Spaces Policy (CCSOS1). This policy is applied for the use of an outdoor space for licensable activities and other purposes as part of or ancillary to an event. This is covered by proposed condition 11 which restricts the activities permitted by the licence to the Kings Coronation Bank Holiday weekend, or any such other dates agreed through the Kings Coronation City Operations Group' (COG).

In order to assess the application in full, it would be useful if you could address the following points and questions. It may be, based upon your response, that additional conditions may be proposed to be added to the operating schedule of the licence to ensure sufficient restrictions are in place to reflect the operation.

1. Licensable activities have been applied for Friday – Sunday. It would be useful to understand how the activities will be utilised on all days and what intended events will be taking place on each day.
2. Will public entry to the site be a via a ballot ticket only? If so, what days will be operating via a ballot system? And if not, how will entry to the site be controlled?
3. The off-sale of alcohol has been applied for – could you outline how off-sales will be operated and in what circumstances alcohol will be permitted beyond licensable remit? Late night refreshment has been applied for Friday: 23:00 to 05:00 as a welfare consideration. To avoid individuals being drawn to, or retained in, the area after the events, how will late night refreshment provisions be managed in terms of advertisement? And what is the scale of the provisions for late night refreshment in terms of number of kiosks and food offering?
4. Is there an age restriction for entry to the site? If under 18s will be permitted to the site, has this been accounted for in regards to any alcohol management/safeguarding plans? And is there any need for adult supervision by those under 18?
5. In terms of entry to the site, where are the intended queue management points and main access/egress points? It would also be useful to understand how dispersal will be managed and how individuals will be directed away from the site so as to avoid any additional pressure on special consideration zones and the West End cumulative impact area.

Furthermore, proposed condition 4 relates to drinks being sold, supplied or consumed in polycarbonate or crushable vessels unless prior exemption has been obtained for a specific event/site. It would be helpful if you could outline what specific events/sites you have in mind and intended operations – e.g. is it proposed there may be any champagne bars/VIP areas?

Through the COG meetings, further questions may be raised to ensure a comprehensive assessment of the application. However, please accept this as a formal representation to the application and I look forward to having further conversations with you via the COG in regards to the operation and conditions.

| | |
|-------------------------------|----------------------|
| Responsible Authority: | Environmental Health |
| Representative: | Anil Drayan |
| Received: | 08 March 2023 |

I refer to the application for a time limited Premises Licence for the above area for the King's Coronation event which is due to take place across the Bank Holiday weekend from Friday 5 May 2023 until Sunday 7 May 2023.

A plan of the area to be used for licensable activities has been submitted, ref Job Ref 124*, Rev No 9, dated 25.01.2023

The following licensable activities are being sought:

1. Regulated Entertainments both indoors and outdoors on Saturday 6 May between 09:00 to 19:00 hours and on Sunday 7 May 16.00 to 22:30 hours.:
 - Plays
 - Films
 - Live Music
 - Recorded Music
 - Performance of Dance
 - Anything similar to Live Music, Recorded Music and Performance of Dance
2. Provision of Late-Night Refreshment both indoors and outdoors on Friday 5 May between 23:00 to 05:00 hours.
3. Supply of Alcohol 'On and 'Off' the premises on Saturday 6 May between 10:00 to 18:00 hours and on Sunday 7 May 16.00 to 22:00 hours.

I wish to make the following representations based on the operating schedule and plans submitted:

1. The Regulated Entertainments sought and for the times requested may lead to an increase in Public Nuisance in the area and impact on Public Safety
2. The provision of Late-Night Refreshment for the times requested may lead to an increase in Public Nuisance in the area
3. The Supply of Alcohol and for the times requested may lead to an increase in Public Nuisance in the area and impact on Public Safety

Environmental Health also makes the following further comments:

The applicant has submitted satisfactory comprehensive list of conditions and Environmental Health are not looking to add to what is being proposed.

Nevertheless due to the nature of the event and its potential impact over a wide area Environmental Health feels the matter should be placed for consideration before the Licensing Sub-Committee for determination and shall therefore wait to withdraw its representation at Committee so that it can take part in any discussions that might be held there.

| | |
|--|--|
| 3. | Policy & Guidance |
| The following policies within the City of Westminster Statement of Licensing Policy apply: | |
| Policy CCSOS1(A) applies | <p>A. Applications outside the West End Cumulative Zones will generally be granted subject to:</p> <ol style="list-style-type: none"> 1. The application meeting the requirements of policies CD1, PS1, PN1 and CH1. 2. The hours for licensable activities are within the council's Core Hours Policy HRS1. 3. The operation of any delivery services for alcohol and/or late-night refreshment meeting the council's Ancillary Delivery of Alcohol and/or Late-Night Refreshment Policy DEL1. 4. The applicant has clearly demonstrated that the sale by retail of alcohol and late-night refreshment will be ancillary to the venue's primary function as a cinemas, cultural and live sporting venues and outdoor space. 5. The applicant has taken account of the Special Consideration Zone Policy SCZ1 if the premises are located within a designated area. 6. The application and operation of the venue meeting the definition for a cinema, cultural venue, live sporting premises or outdoor space as per Clause C <p>C. For the purposes of this policy the primary function of a cinema, cultural venue and live sporting premises is defined as:</p> <ol style="list-style-type: none"> 1. Cinema For the exhibition of feature or shorts films to an audience. 2. Cultural Venues <ol style="list-style-type: none"> a. Theatres: for the performance of plays, dramatic or other entertainment performances to an audience. b. Performance Venues: for a live performance in front of an audience which may include concert halls, comedy clubs or similar performances venues. c. Cultural Uses: for the exhibition of art (e.g. galleries), a museum, or historical building/site that is open for visitors to visit on payment. 3. Live sporting premises: the premises or the use to which the licence is intended for <ol style="list-style-type: none"> a. Live sporting events in the form of boxing and wrestling which takes place either inside or outside in the presence of an audience. b. Live sporting events that are licensable as they are being held within a building where the sport and audience are accommodated wholly or partly inside that building. c. Live sporting events that will take place outside a building, where the live sporting event is not a licensable activity but other licensable activities, are provided ancillary to that live sporting event. 4. Outdoor space The use of an outdoor space for licensable activities and other purposes as part of or ancillary to an event, small to large concerts, national significant musical concert or events (e.g. Hyde Park), Mayoral or council organised events and seasonal activities (e.g. Christmas market or Winter Wonderland). 5. For the purposes of C1 to C3 above: <ol style="list-style-type: none"> a. The sale of alcohol and late-night refreshment must be an ancillary function to the primary purpose of the venue. b. An audience may include either invited guests, members of that venue or associated organisation or members of the public who have purchased a ticket or not. |

| | |
|-----------------------------------|---|
| <p>Policy HRS1 applies</p> | <p>A. Applications within the core hours set out below in this policy will generally be granted for the relevant premises uses, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>B. Applications for hours outside the core hours set out in Clause C will be considered on their merits, subject to other relevant policies, and with particular regard to the following:</p> <ol style="list-style-type: none"> 1. The demonstration of compliance in the requirements of policies CD1, PS1, PN1 and CH1 associated with the likelihood of the effect of the grant of a licence for later or earlier hours on crime and disorder, public safety, public nuisance and the protection of children from harm. 2. If the application is located within a Special Consideration Zone they have demonstrated that they have taken account of the issues identified in that area and provided adequate mitigation. 3. Whether there is residential accommodation in the proximity of the premises that would likely be adversely affected by premises being open or carrying out operations at the hours proposed. 4. The proposed hours of the licensable activities and when customers will be permitted to remain on the premises. 5. The proposed hours when any music, including incidental music, will be played. 6. The hours when customers will be allowed to take food or drink outside the premises or be within open areas which form part of the premises. 7. The existing hours of licensable activities and the past operation of the premises (if any) and hours of licensable premises in the vicinity. 8. Whether customers and staff have adequate access to public transport when arriving at and leaving the premises, especially at night. 9. The capacity of the premises. 10. The type of use, recognising that some venues are more likely to impact the licensing objectives than others; for example, pubs and bars are higher risk than theatres, cinemas and other cultural and sporting venues due to the nature of the operation. 11. The Licensing Authority will take into account the active measures proposed for a 'winding down' period including arrangements for people to be collected from the premises to travel home safely. 12. Conditions on hours may be attached that require that the supply of alcohol for consumption on the premises ceases a suitable period of time before customers are required to leave the premises. 13. The council, acting as the Licensing Authority, may reduce hours if, after review, it is necessary to impose conditions specifying shorter hours in order to promote the licensing objectives. 14. Specific days for non-standard hours should be identified and justified as part of the application to allow responsible authorities and interested parties to evaluate the impact that these licensable activities may have, and to plan accordingly. The consideration of applications for later hours for Bank Holiday Mondays will take into account that later hours are generally granted for preceding Sundays and that the next day is a working day. Non-specific days are expected to be covered by Temporary Event Notices or variation applications. |
|-----------------------------------|---|

4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

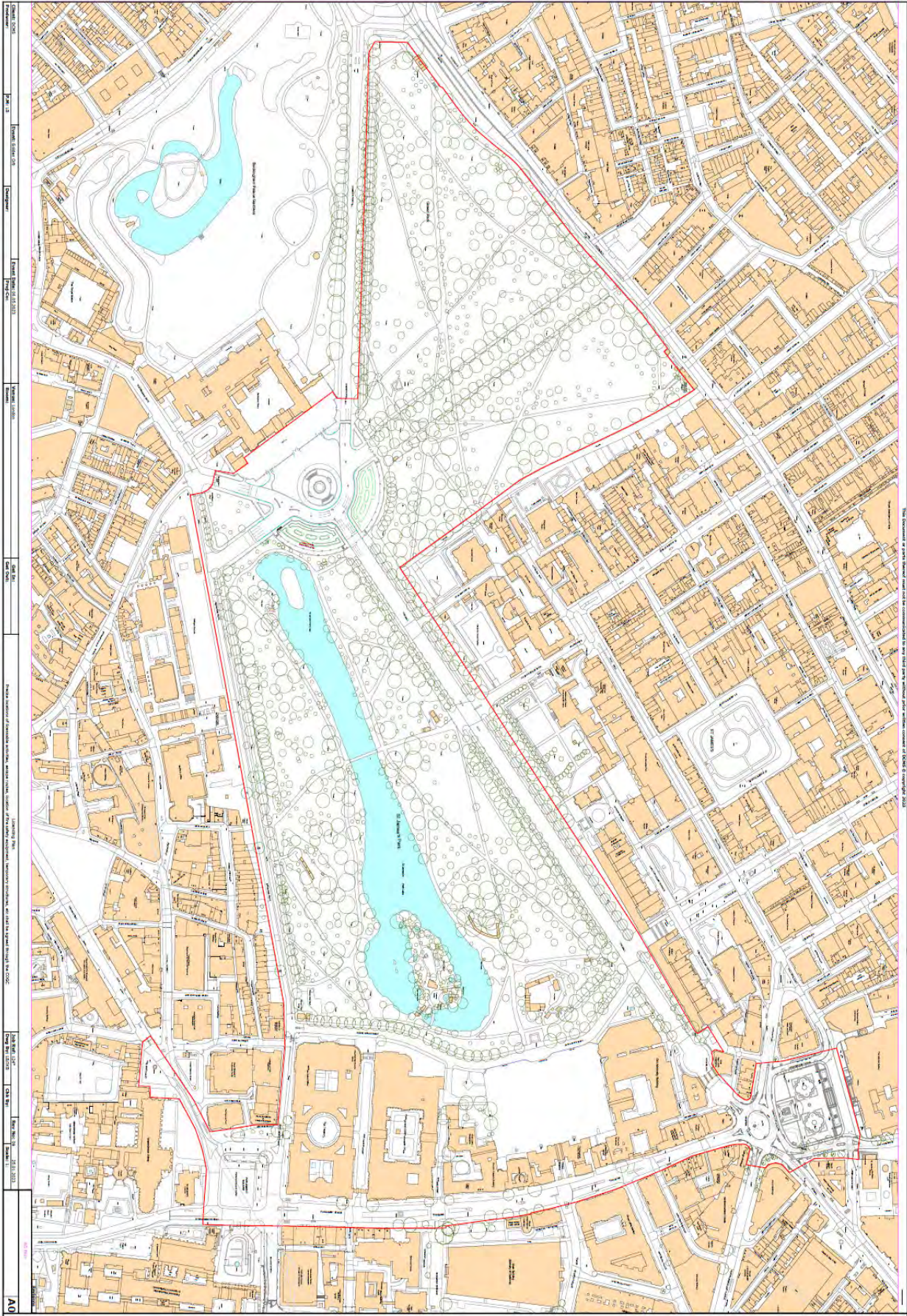
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| 5. | Appendices |
| Appendix 1 | Premises plans |
| Appendix 2 | Applicant supporting documents |
| Appendix 3 | Premises history |
| Appendix 4 | Proposed conditions |
| Appendix 5 | Residential map and list of premises in the vicinity |

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| Report author: | Kevin Jackaman Senior Licensing Officer |
| Contact: | Telephone: 0207 641 6500 Email: kjackaman@westminster.gov.uk |

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

| | | |
|----------|---|---------------|
| 1 | Licensing Act 2003 | N/A |
| 2 | City of Westminster Statement of Licensing Policy | October 2021 |
| 3 | Amended Guidance issued under section 182 of the Licensing Act 2003 | December 2022 |
| 4 | Licensing Authority representation | 08 March 2023 |
| 5 | Environmental Health representation | 08 March 2023 |



Statement from [REDACTED]



His Majesty King Charles III Coronation

1. I, [REDACTED] am Director of Ceremonials at the DCMS and make this statement in support of applications for premises licences across the weekend of the 5 – 7 May in relation to the Coronation of the King and Queen Consort.
2. This statement is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.
3. I am delighted to be Director of Ceremonials at the DCMS. I have held this role since April 2022.
4. My role as Director of Ceremonials at the DCMS involves managing large scale ceremonial events across His Majesty's Government's portfolio. In the context of the Coronation I am the lead official for planning and delivery of the event. I work directly to the joint Permanent Secretaries who are the Senior Responsible Owners for the Coronation.
5. Prior to my role as Director of Ceremonials in DCMS, I was the Director for Security, Resilience, Health and Programme Management for the COP26 unit (Cabinet Office) from February 2021 to April 2022, responsible for the security and health of over 40,000 attendees from 197 countries. Before this, I spent a significant amount of time in the Home Office from 2003 to 2021, successfully completing the Police Strategic Command Course in 2013. My roles during this time included a secondment as an Assistant Chief Officer for Lancashire Constabulary, as well as a wide variety of policing and security focused programmes.
6. The wider DCMS team has many years of experience of delivering major national events - both commemorations and celebrations. Every year, DCMS delivers Remembrance Sunday in Whitehall and parts of St James's Park, and contributes to State Visits and Royal Weddings. Most recently the DCMS has had responsibility for organising and delivering the Queen's Platinum Jubilee celebrations and large volumes of the planning and commercial commitments for the funeral of Her Late Majesty Queen Elizabeth II (Op London Bridge).

7. The team with responsibility for the delivery of the Coronation celebrations is split in to three distinct groups, including the Planning and Delivery Team (inclusive of comms), the C3 Testing and Readiness Team and the Engagement Team (inclusive of Windsor planning).
8. The team comprises individuals with significant experience of working on major events. For example, it includes those who have worked on projects including, the Commonwealth Games in Birmingham, the Platinum Jubilee and Op London Bridge. This includes colleagues that have been brought in specifically based on their event management experience in the Greater London Authority, and the Cabinet Office. Lessons learned from these events have been applied to the Coronation throughout the planning.
9. In addition to the DCMS team, we are supported by colleagues from across government and London / Windsor partners - more detail of which is outlined below.

DCMS'S ROLE

10. On the 6 May 2023 King Charles II coronation will take place at Westminster Abbey. DCMS is delighted to be supporting the Royal Household in the delivery of national opportunities to celebrate the Coronation of King Charles III and the Queen Consort.
11. The role of DCMS is as the event owner for both planning and delivery of the event. This spans both elements such as crowd management, and engagement with wider HMG stakeholders, as well as coordinating the operational delivery of the Service in Westminster Abbey, and associated processions. Alongside this, the DCMS plays a critical role in the organisation of communications and the media, as well as other projects including the Coronation Medal and The Big Help Out.

THE WIDER CORONATION TEAM

12. DCMS is delighted to be working with a range of partner organisations to deliver the Coronation events in London. Identity has been appointed as the event management contractor. Identity has global experience in the delivery of events and within London, for example, and were previously appointed to manage the delivery of the London New Years Eve celebrations in 2022/23.
13. DCMS are working closely with all major domestic broadcasters (BBC, ITN and Sky) as well as BBC Studios on production and broadcast coverage of the event
14. DCMS has been working with a wide range of London agencies and partners, including Westminster City Council officials, The Royal Parks, the Greater London Authority, Transport for London, and the Metropolitan Police Service to ensure that all events over the course of the Coronation weekend run smoothly and safely.
15. All of these partners' work is coordinated through the City Operations Group (**COG**), with the first group meeting on 10th January 2023. The City Operations Group acts as the Safety Advisory Group (**SAG**) for the event. Sitting above this is the City

Coordination Group, that focuses on aligning the tactical partners on the plans. And the London Strategic Partners Group provides strategic oversight through the senior leaders in each of the partner organisations. These can feed into national governance structures where appropriate. Supporting the COG, are a range of working groups focusing on specific areas of planning including (but not exclusive to) the route and procession, crowd management, accreditation and screen sites. These groups feed information into the COG to ensure all London partners are appropriately cited on current planning. This is the same governance structure that was successfully used for Op London Bridge.

THE CORONATION CELEBRATION

16. Although many local and regional events will take place across the UK, the focus for DCMS in respect of these applications are events taking place in and around St James's Park, Green Park and Hyde Park and including highways in the Westminster area.

17. For ease of reference, I refer to the two application sites in this statement as follows

- Green Park – this includes Green Park, St James Park, Parliament Square, Whitehall and Trafalgar Square
- Hyde Park – this covers to the south west corner of Hyde Park

18. Two events are taking place for which DCMS is applying for a Premises Licence:

Saturday 6 May 2023 - the Coronation of King Charles III

The Coronation will take place on Saturday 6 May.

Military processions will take place to and from Westminster Abbey, ending with a balcony appearance at Buckingham Palace.

There are plans to have screens within the application sites to assist in planning to maximise public engagement in the event, alongside further planning to support accessible viewing areas and welfare facilities across the event footprint.

Sunday 7 May 2023 – Concert at Windsor Castle

A live televised concert will be relayed to screens within the application sites.

The concert is due to commence at 20:30 and to end at 22:00. Welfare provisions in the area have been considered and planned for.

19. DCMS has applied for licensable activity from Friday night through to Sunday night
Our proposal is for the following activity:

Friday – an application for late night refreshment (**LNR**) has been included within the Green Park application for the Friday night into the Saturday morning

Saturday – applications for the sale of alcohol across both the Green Park and Hyde Park sites have been applied for between the hours of 10:00 and 18:00. This is accompanied by an application for the full range of regulated entertainment between 09:00 and 19:00.

Sunday - applications for the sale of alcohol across both the Green Park and Hyde Park sites have been applied for between the hours of 16:00 and 22:00. This is accompanied by an application for the full range of regulated entertainment between 16:00 and 22:30.

THE LICENSABLE ACTIVITIES

20. DCMS has applied for **late night refreshment** in Green Park only on the Friday night/Saturday morning. In early discussions with the licensing authority and other officers it was suggested that we apply for LNR as a welfare provision for any members of the public who might turn early to get a good viewing position of the Coronation procession. LNR refreshment will be provided from one of the existing outlets, set back from the main thoroughfare, in St James Park and we anticipate will be limited to tea, coffee and bacon sandwiches. Catering facilities will not be advertised, will not sell alcohol and will not open unless there are sufficient members of the public in the parks to merit opening. This is in line with the approach taken around The Platinum Jubilee celebrations.
21. Out of an abundance of caution DCMS has applied for **entertainment, for plays, films, live music, recorded music, performance of dance and anything similar to live music, recorded music and performance of dance** across the two application sites albeit that it is anticipated that the provision of any regulated entertainment will be limited and likely to only include the screen sites across Hyde Park, St James' Park and Green Park.
22. DCMS has applied for a **Licence to sell alcohol**. We are again delighted to be working in partnership with Colicci Ltd to provide a range of Food & Drink offerings within the Parks to add to the enjoyment of the viewing public on this historic occasion. Colicci is contracted to The Royal Parks and has provided food and beverage concessions in the Parks for 30 years, including at the Platinum Jubilee celebrations.

BUSINESS & RESIDENT ENGAGEMENT

23. In advance of submitting the applications for premises licences, DCMS undertook a process of business and resident engagement. We wrote to nearly 969 addresses within Westminster to share with them the plans to celebrate the Coronation. We attach a copy of that letter here (**DCMS 1**). We understand that Westminster City Council undertook a similar exercise at the outset of a licensing process.

THE EVENT MANAGEMENT PLAN

24. DCMS has commissioned Identity to develop, with a range of partners, an Event Management Plan (**EMP**). This will cover all aspects of delivery, including build schedules, health and safety checks, security and police coordination, as well as event control on the days of the events. We are pleased to be working with partners on the COG to sign-off a fully effective plan for the occasion. A copy of the draft EMP was sent to Westminster City Council on the 17 March and presented to COG on the Thursday 30th March 2023.
25. The EMP will continue to be developed during the testing phase and the plans within it will be adapted by partners. The final version will be signed off by the City Coordination Group ahead of the event.

MEETING THE FOUR LICENSING OBJECTIVES

26. DCMS is committed to ensuring a safe and secure event for everyone across the two application sites and will continue to work with the COG up to, and during the Coronation weekend itself.
27. **Prevention of Crime and Disorder** - we are working in partnership with teams in a range of expert organisations - this includes Colicci, for the sale of alcohol; Identity, our professional event management company; Westminster City Council, Events Team; the Metropolitan Police Service; the Royal Parks team; Transport for London; the Mayor's Office.
28. **Prevention of Public Nuisance** - we are working with Identity and Vanguardia to produce effective Noise Management Plans. Vanguardia have significant experience of working at events across Westminster, most recently The Queen's Platinum Jubilee and the London Half Marathon (which started and finished in Hyde Park).
29. **Protection of Children from Harm** - as well as the protections put in place within the Alcohol Management Plan, Identity will be working with TLC - an expert partner to ensure that lost children and vulnerable adults are adequately cared for. We have also engaged St John Ambulance to ensure that there is a medical provision for all members of the public within the event areas. This is supported by a fully coordinated plan with the London Ambulance Service.
30. **Public Safety** - DCMS is working with Identity to ensure that planning for crowd management is robust and proportionate. Identity has contracted three stewarding companies to support the delivery of effective crowd management across the proposed event footprint. These include, The SES Group, Showsec and Total Event Solutions.
31. DCMS fully accepts the conditions contained with the Premises Licence. Whilst all partners agree to abide by these conditions, where appropriate, DCMS is putting in place legally-binding contracts to ensure full compliance.

PRE-APPLICATION CONSULTATION

32. In the run up to the submission of the application we engaged in lengthy pre-application consultation with the Westminster City Council licensing team and the relevant responsible authorities, in particular the Police and the Environmental Health Officer. They provided significant support and assistance to colleagues and Partners. We also engaged in the licensing authorities formal pre application protocol.
33. The application conditions are modelled, significantly, on the proposals made by the licensing team and responsible authorities. As touched on above, there has been a significant dialogue with a variety of stakeholders throughout the build up to the application and indeed to the event itself.
34. That dialogue and discussion will continue after the premises licence hearing and is expressly provided for within the premises licence conditions through the COG who will continue to oversee all plans and proposals throughout the remaining weeks before the event.

COMMENTS ON REPRESENTATIONS RECEIVED

35. The applications have drawn the following representations

- Green Park
The Environmental Health Officer
The Licensing Authority as a responsible authority
- Hyde Park
The Environmental Health Officer
The Licensing Authority as a responsible authority
2 local residents

36. It is worthy of comment that the **Environmental Health Officer**, in his representation to each application states as follows

The applicant has submitted a satisfactory comprehensive list of conditions and Environmental Health are not looking to add to what is being proposed.

Nevertheless due to the nature of the event and its potential impact over a wide area Environmental Health feels the matter should be placed for consideration before the Licensing Sub-Committee for determination and shall therefore wait to withdraw its representation at Committee so that it can take part in any discussions that might be held there.

37. In their representation the **Licensing Authority** asked a series of questions. I attach at **DCMS 2** a response document to the issues and questions raised by officers in their representation. Dealing with a couple of points raised in the questions

Access to the site:

Whilst there is a public ballot for tickets to the concert in Windsor Castle on the Sunday evening, there is no public ballot for access to the application sites and access will be open to all members of the public. It is proposed that two small areas within the application sites will be by way of allocated tickets to, for example, key workers, Military veterans, police and military cadets.

Dispersal:

Access and egress to and from the site forms part of the Overall Crowd Management and Public Safety Strategy, Overall Crowd Management Plans and Emergency and Evacuation Plans. These are contained within the EMP, which is the subject of ongoing scrutiny by the COG.

Off sales

The intention for the inclusion of alcohol sales is not to encourage visitors to remove alcohol from the site but given the scale of the site, and the fact that it is not ticketed it will not be possible to ensure that anyone attending the site leaves the area without taking alcoholic drinks bought on site away with them.

All the bars will be situated well within the red line and not on the periphery of the site.

38. Two representations were received from **local residents**. On receipt we instructed our legal partners to engage with the local residents through the Licensing Authority. A copy of the response to the local residents, in which details of the nature of the application are set out, can be found at **DCMS 3**.

39. The response to the residents included the following documents:


- Licensing notice
- Licensing application
- Conditions proposed to attach to the premises licence
- Engagement letter sent to residents within 50 metres of the event site
- Map plan disclosing the event site

CONCLUSION

40. DCMS has the experience and partnerships with other key stakeholders to ensure that the Coronation is celebrated safely and securely, and with the national importance and profile it deserves.

41. The applications are made to provide a celebratory venue for members of the public to enjoy this significant historical moment.

42. We are delighted to be working with experienced partners to ensure that the four licensing objectives are the cornerstones of how the events will be coordinated and delivered.

Signed: 

Date: 28/03/2023

Attachments:

DCMS 1 – Residents and Business Engagement Letter

DCMS 2 – Response to Licensing Authority Representation

DCMS 3 – Response to Residents Representation

ATTACHMENTS TO THE STATEMENT OF [REDACTED], DCMS

DCMS 1- Residents and Business Engagement Letter



Dear Resident/Business Owner

His Majesty The King's Coronation, 6th May 2023

We are writing to inform you that the Department for Digital, Culture, Media and Sport plans to submit a premise licence application to Westminster City Council to permit licensable activities (sale of alcohol, regulated entertainment and late night refreshments) within St. James' Park, The Green Park, Hyde Park and Central London. This application relates to the plans to celebrate His Majesty The King's Coronation on Saturday 6th and Sunday 7th May 2023.

Details of the main events that will take place in central London over the Coronation weekend are highlighted below, but the premises licence will only relate to activities within the parks and Westminster. Comprehensive details can be found on the DCMS website; <https://www.gov.uk/government/news/coronation-weekend-celebrations-that-will-bring-communities-together-announced>

Saturday 6th May

The Coronation service at Westminster Abbey will be followed by a ceremonial procession with opportunities for the public to line the route or follow the events from various screening locations within The Royal Parks and Central London.

Sunday 7th May

Central London, including The Royal Parks, will host screenings of the BBC concert being held in Windsor.

ATTACHMENTS TO THE STATEMENT OF [REDACTED], DCMS

DCMS 2- Response to Licensing Authority Representation

23/00844/LIPN:

The Kings Coronation –

Open Space At, Junction and Horse Guards Road and The Mall

Responses to WCC Licensing authority questions

1. Licensable activities have been applied for Friday – Sunday. It would be useful to understand how the activities will be utilised on all days and what intended events will be taking place on each day.

On Friday 5 May the only licensable activity being applied for is late night refreshment, as a welfare facility for those people who may be arriving early to get a better view of the Coronation procession

On Saturday 6 May the Coronation of King Charles III will take place at Westminster Abbey. There will be provision of catering across several hospitality compounds within the proposed licensed areas, providing a range of food and drink (alcoholic and non-alcoholic drinks). Screens placed around the application sites will relay the ceremony, and associated procession to and from Westminster from Buckingham Palace which which may also include the showing of historical film footage.

On the return to the Palace the Royal Party will later appear on the balcony of Buckingham Palace with bars closing at 18:00.

On Sunday 7 May a Concert will take place at Windsor Castle and will be relayed to the application sites. Again, the hospitality compounds within the licensed areas will be providing a range of food and drink (alcoholic and non-alcoholic). The concert will start at 20:00 and it is anticipated that the concert will end at 22:00. The sale of alcohol at both sites on these days will end at 2200

The provision of regulated entertainment throughout the course of the weekend has been applied for out of an abundance of caution and it is anticipated that what regulated entertainment that may be provided over the course of the weekend in the two application sites will be limited, and the two sites are intended to provide a celebratory venue for members of the public to be part of and enjoy this significant and historic moment.

Full details of the programme will form part of the evidence bundle to be provided to the Licensing Authority in due course and all details are, of course, shared with the COG

2. Will public entry to the site be a via a ballot ticket only? If so, what days will be operating via a ballot system? And if not, how will entry to the site be controlled?

Whilst there is a public ballot to the concert taking place at Windsor Castle on Sunday, access to the majority of the application sites is open to the public and there is no public ballot

It is proposed that two small areas will be by way of allocated tickets (e.g. for key workers, Royal British Legion/Veterans, police and military cadets)

- Grandstand in front of Buckingham Palace (approx 4,000 cap) and
- a standing ticketed area in front of Admiralty Arch (approx 400)

3. The off-sale of alcohol has been applied for – could you outline how off-sales will be operated and in what circumstances alcohol will be permitted beyond licensable remit?

The sales of alcohol will be operated from a number of bar sites within the public areas, inside the “red line” of the plan submitted with the application.

The bars will be operated by Collicci (who already operate a number of licensed units within the Royal Parks)

The bars will offer a range of alcoholic (and non-alcoholic drinks) and there will also be a number of food concessions within the application site.

The intention for the inclusion off sales is not to encourage visitors to remove alcohol from the site but given the scale of the site, and the fact that it is not ticketed (see above), it will not be possible to ensure that anyone attending the site leave the area without taking alcoholic drinks bought on site away with them. All the bars will be situated well within the red line and not on the periphery of the site

It is for this reason the off sales have been included to avoid any unintentional breaches

4. Late night refreshment has been applied for Friday: 23:00 to 05:00 as a welfare consideration. To avoid individuals being drawn to, or retained in, the area after the events, how will late night refreshment provisions be managed in terms of advertisement? And what is the scale of the provisions for late night refreshment in terms of number of kiosks and food offering?

As part of the pre application discussion, it was suggested that the provision of late night refreshment be included in the application (in line with what was applied for with the application for the Queens Platinum Jubilee) as a welfare provision for those who may be arriving at the site in the early hours of the morning.

Late night refreshment has only been applied for on the Friday night/Saturday morning (being the day of the Coronation). NO application for late night refreshment has been made in relation to the Saturday night/Sunday morning in the run up to the concert.

We anticipate that the provision of late-night refreshment will be limited to hot drinks and bacon sandwiches, or its equivalent. No alcohol will be served

There will be no external advertising of the late-night refreshment provision and it is anticipated that any late-night refreshment will be provided from one of the existing Collicci outlets in St James Park, situated away from the main thoroughfare for pedestrian traffic

5. Is there an age restriction for entry to the site? If under 18s will be permitted to the site, has this been accounted for in regards to any alcohol management/safeguarding plans? And is there any need for adult supervision by those under 18?

There is no age restriction for entry to the site and it will be open to all members of the public.

All bars will be operating a Challenge 25 policy, with appropriate signage at each bar. Each bar will have a designated bar manager, provided by the nominated bar provider by Collicci who have, for a number of years, been operating licensed units within the Royal Parks

In addition to this the EMP includes, amongst other plans, a Crowd Welfare, Safeguarding and Lost/Found Vulnerable Persons Plan

6. In terms of entry to the site, where are the intended queue management points and main access/egress points? It would also be useful to understand how dispersal will be managed and how individuals will be directed away from the site so as to avoid any additional pressure on special consideration zones and the West End cumulative impact area.

Access and egress to and from the site forms part of the Overall Crowd Management and Public Safety Strategy, Overall Crowd Management Plans and Emergency and Evacuation Plans. These are contained within the EMP, which is the subject of on going scrutiny by the COG

7. Furthermore, proposed condition 4 relates to drinks being sold, supplied or consumed in polycarbonate or crushable vessels unless prior exemption has been obtained for a specific event/site. It would be helpful if you could outline what specific events/sites you have in mind and intended operations – e.g. is it proposed there may be any champagne bars/VIP areas?

It is anticipated that there will be no requirement to take advantage of the request to seek an exemption from the requirement to sell drinks in polycarbonate or crushable vessels

The addition of this condition was included out of an abundance of caution in the event that there may be the need to ask for this exemption.

Should any request be made then this will be supported by information and details as to how these specific areas will operate

23/00891/LIPN

The Kings Coronation

Hyde Park Corner

Responses to WCC Licensing authority questions

1. Licensable activities have been applied for Friday – Sunday. It would be useful to understand how the activities will be utilised on all days and what intended events will be taking place on each day.

On Friday 5 May the only licensable activity being applied for is late night refreshment, as a welfare facility for those people who may be arriving early to get a better view of the Coronation procession

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The bars will be operated by Collicci (who already operate a number of licensed units within the Royal Parks)

The bars will offer a range of alcoholic (and non-alcoholic drinks) and there will also be a number of food concessions within the application site.

The intention for the inclusion off sales is not to encourage visitors to remove alcohol from the site but given the scale of the site, and the fact that it is not ticketed (see above), it will not be possible to ensure that anyone attending the site leave the area without taking alcoholic drinks bought on site away with them. All the bars will be situated well within the red line and not on the periphery of the site

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In addition to this the EMP includes, amongst other plans, a Crowd Welfare, Safeguarding and Lost/Found Vulnerable Persons Plan

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Access and egress to and from the site forms part of the Overall Crowd Management and Public Safety Strategy, Overall Crowd Management Plans and Emergency and Evacuation Plans. These are contained within the EMP, which is the subject of on going scrutiny by the COG

7. Furthermore, proposed condition 4 relates to drinks being sold, supplied or consumed in polycarbonate or crushable vessels unless prior exemption has been obtained for a specific event/site. It would be helpful if you could outline what specific events/sites you have in mind and intended operations – e.g. is it proposed there may be any champagne bars/VIP areas?

It is anticipated that there will be no requirement to take advantage of the request to seek an exemption from the requirement to sell drinks in polycarbonate or crushable vessels

The addition of this condition was included out of an abundance of caution in the event that there may be the need to ask for this exemption.

Should any request be made then this will be supported by information and details as to how these specific areas will operate

ATTACHMENTS TO THE STATEMENT OF [REDACTED], DCMS

DCMS 3- Response to Residents Representation

Ewen Macgregor

From: Matthew Phipps
Sent: 16 March 2023 17:18
To: Rowe, Steven: WCC
Cc: Ewen Macgregor
Subject: Licensing application - Coronation of the King and Queen Consort (Coronation)
Attachments: FINAL Public Notice KC Hyde Park 090223.doc; 10022023
1012094F93PXGN151JV_Attachment-3.pdf; 10022023
1012094F93PXGN151JV_Attachment-4.pdf; 10022023
1012094F93PXGN151JV_Attachment-2.pdf; Draft OGO B&R letter to support app
25Jan23 (2).docx

Dear Steve

Please can you pass this to the two residential objectors to the Hyde Park application (as addresses we have don't appear to be complete).

Best wishes

Matthew

Dear Sir and Madam

I am the solicitor with responsibility for the Hyde Park premises licence application to which you have objected.

I attach the following:

- Licensing notice
- Licensing application
- Conditions proposed to attach to the premises licence
- Engagement letter sent to residents within 50 metres of the event site
- Map plan disclosing the event site

As you will see this is an application to permit licensable activities to be conducted for and across the weekend of the Coronation. The application itself is made by the Government department for Digital Culture Media and Sport, who are charged with organising elements of the Coronation and the associated celebratory activities.

In broad terms the licence will allow people to come together to celebrate, in a specific part of Hyde Park outlined in red on the plan attached, on the weekend of the 6th - 7th May. The application seeks permission from 9.00 am until 7.00 pm on the Saturday and 4.00 pm until 10.30 pm on Sunday.

The Coronation itself will take place on Saturday 6 May when many thousands of visitors will congregate in the Royal Parks and along the processional route. On Sunday 7 May a live (televised) concert will take place at Windsor Castle and will be transmitted to viewing sites across the Royal Parks.

An application has also been made for Green Park which will host similar activities, albeit within sight of the Mall and the Palace.

On the weekend large screens will allow the activities being undertaken on the Saturday around Westminster, and on the Sunday at Windsor Castle, to be viewed and enjoyed by those who wish to watch collectively in the Royal Parks. The activity areas do not cover the whole of Hyde Park but instead just specific areas contained within the red line on the attached plan. The plans hopefully make this clear but are, in respect of this application, fairly described as covering the following: *The south west corner of Hyde Park with the boundary to the south along south carriage drive: to the east from south carriage drive up to the police observation post: to the north following a line from the police*

observation post to west carriage drive: and to the west along west carriage drive to the junction with south carriage drive.

The conditions that are proposed were formulated following extensive pre-application consultation and dialogue with the Westminster City Council licensing and environmental health team.

These events have, as you will anticipate, been very carefully planned and programmed so as to ensure that the national celebration across this weekend can be properly and fairly observed, and celebrated. Noise consultants have been engaged and are working with the environmental health team at Westminster so as to ensure that the activities do not unreasonably intrude. Careful consideration has been given to the siting of the screens for public viewing as well as the alcohol and food dispense points from which licensable activities will be conducted.

The licence is time limited, that is to say that it will only permit activities across the Coronation weekend and the licence will lapse after the activities have finished. Whilst we are respectful of the concerns that you have made, this application is specifically directed toward allowing everyone, including families and others, to enjoy this historic event in the parks and other areas around the ceremonial footprint. We would also observe that the application is limited to an enclosed space designated specifically for the purpose, it does not extend up toward Speakers Corner.

To be clear this is not a private commercial application for a concert or similar, as perhaps your representation anticipates, but instead a celebratory venue for members of the public to enjoy this significant historical moment.

If you would wish to discuss any element of this application please do not hesitate to get in touch

Yours sincerely

Matthew

Matthew Phipps
Partner
Head of Licensing England and Wales
for TLT LLP
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M: +44(0) 7786 856 510
[Linkedin](#)
www.TLT.com

<https://www.gov.uk/government/consultations/licensing-act-2003-regulatory-easements/consultation-licensing-act-2003-regulatory-easements-accessible>

<https://www.gov.uk/government/consultations/licensing-act-2003-regulatory-easements/consultation-licensing-act-2003-regulatory-easements-accessible#about-this-consultation>

Statement and supporting documents from [REDACTED] (Identity Group)

Department for Culture, Media and Sport ("DCMS")
The Kings Coronation
Application for grant of premises licences
Westminster City Council
Application reference numbers
23/00844/LIPN (Green Park)
23/00891/LIPN (Hyde Park)



IDENTITY

STATEMENT OF [REDACTED]

1. I, [REDACTED] [REDACTED] make this statement in support of an application by [REDACTED] the DCMS for premises licences in relation to the Kings Coronation celebrations over the weekend of the 5 – 7 May 2023
2. This statement is true to the best of my knowledge and belief, and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.

Background

3. As a Project Director and Creative Director, I have led the creation and delivery of some of the world's most highly acclaimed, broadcast public events, ceremonies and brand experiences,
4. I have been responsible for building and leading many world-class, international teams of creators, designers, performers, technicians and producers.

5. A selection of projects of note on which I have played a significant leadership role include the Hong Kong Handover & Farewell; the ceremonies for the Athens 2004 and the Beijing 2008 Olympic Games; the Manchester 2002, Melbourne 2006, Glasgow 2014 and Gold Coast 2018 Commonwealth Games; the FIFA World Cup and FIFA Confederations Cup in South Africa and more than 6 editions of the Mayor of London's New Year's Eve Celebrations.
6. Most recently I was Project Director for COP 26 United Nations Climate Change Conference Glasgow 2021, show Director for Her Majesty the Queen's Platinum Jubilee Pageant and Project Director for the world's largest citywide light art festival, Noor Riyadh 2022.
7. The Identity Group has over 20 years global experience of project managing and running large-scale, high-profile events. The services that Identity provides include, but are not limited to project management, creative services, design and build, operations, technical services, logistics and on-site support.
8. Identity has previous invaluable experience working with government bodies and global brands including the Foreign, Commonwealth and Development Office, Department of Transport, as well as internationally recognised brands including Google, Apple and Rolls Royce.
9. We were proud to have been awarded The Queens Award for Enterprise: International Trade 2020. The business has also received wider industry recognition.
10. In recent years, by way of example, Identity has provided support for the following events:
 - Mayor of London New Year's Eve 2022
Full infrastructure delivery including show, ticketing, security, crowd management, welfare and Health and Safety
 - The 47th G7 Summit, 2021
Full production and infrastructure delivery for one of the first major international summits to take place after the pandemic.
 - COP 26 United Nations Climate Change Conference Glasgow 2021
Production of the UK's largest ever event
11. More details about Identity's involvement with these, and other events, can be found at <https://identityglobal.com/experience/>
12. I have also attached at **DZ 1** a brochure setting out the background to Identity and some of the recent events that Identity has been involved in

Identity and DCMS

13. Following a competitive tender process conducted at the end of 2022, the Department for Culture, Media & Sport (DCMS) appointed Identity as the Event Management Provider to assist in the planning and delivery of the ceremonial event for the Coronation of His Majesty King and Her Majesty the Queen Consort.
14. Identity's scope of work includes supporting all areas of activity for which DCMS has planning and delivery responsibility. From a planning perspective this extends from the time of commencement of the contract through to the event conclusion and final de-rig of the event.
15. The planning phase includes all the pre-planning associated with the deliverables and the testing and exercising programme.
16. The delivery phase includes the scheduled build, tests and rehearsals, the day of the Coronation and associated weekend celebrations (in London) and the derig.
17. Identity is working collaboratively with the DCMS and partners to achieve the event objectives:
 - To celebrate and explain the constitutional, historic, and spiritual significance of the Coronation
 - To illustrate and reflect The Sovereign's constitutional position as Head of State of the UK, the 14 Realms, the UK Overseas Territories, and the Crown Dependencies
 - To demonstrate the role of The King on the wider global stage, as Head of State, Head of Nation and Head of the Commonwealth and showcase the best of the United Kingdom to the world
 - To reflect the modern, diverse, multi-faith United Kingdom and particularly promote the themes of youth, community, diversity, and sustainability
18. In addition, through the course of our activity we will:
 - Actively manage potential impacts on the environment and local community and identify opportunities to deliver environmental and social value
 - Provide an accessible and inclusive setting for all
 - Ensure a safe and secure atmosphere

- Encourage sustainable behaviour, including the promotion of responsible sources and responsible use of resources throughout the supply chain
- Leave a positive legacy.

Identity's scope of work on The Coronation of His Majesty The King and Her Majesty The Queen Consort

19. Identity's scope of work includes the coordination and management all elements of event planning and operational delivery associated with the Coronation, in collaboration with DCMS and all stakeholders.

20. Identity will work as part of a wider team of partners, key stakeholders and experts with existing relationships, expertise and knowledge; working openly and collaboratively together, as one team, to plan and deliver a successful event.

21. Identity has overarching management of the event in terms of:

- Operational planning, logistics, delivery and event control
- Developing a Readiness and Testing programme
- Collaborating with DCMS and partners to develop a C3 structure for the delivery period which including reporting process, escalation communications and tracking/logging for all relevant stakeholders
- Design and implement a comprehensive radio communications structure to support the C3 plan (control room and on the ground operations)
- Developing contingency plans for a range of possible scenarios
- There will be a requirement for strong information security and effective processes to ensure elements of the plan do not enter the public domain

22. Key responsibilities include:

- Access and Accreditation (vehicles and people)
- Business and resident engagement
- CAD drawings

- Coordination of multi-agency plans
 - Coronation Theatre (Westminster Abbey) - design and construction
 - Crowd and visitor management plan
 - Crowd welfare
 - Event Management Plan
 - Event safety and CDM
 - Licencing and permissions
 - Look and Feel
 - Management of all DCMS-owned infrastructure
 - Media facilities - design and construction
 - Overall event planning
 - PA and AV requirements
 - Project Management
 - Radio communications
 - Signage and wayfinding
 - Staffing and Volunteer Management
 - Stakeholder consultation
 - Stewarding and security
 - Technical Production
 - Ticketed Spectator infrastructure (including grandstands and viewing platforms)
 - Ticketing
 - Traffic Management
 - Vehicle management
23. To fulfil its delivery responsibilities, Identity has built a large team of talented and experienced event professionals, to design and deliver all aspects of the event plan, ensuring a robust overall project management foundation, quality control and safe delivery across the event footprint.

Identity and the premises licence application process for the Kings Coronation

24. Reporting to me are [REDACTED] (Lead Producer) and [REDACTED] (Operations Director). Together, they have responsibility for managing the operations team. They have also had primary responsibility for the delivery of the premises licenses and have been the main point of contact between Identity, Westminster City Council, relevant stakeholders and TLT solicitors who have been instructed by the DCMS to make the applications for the premises licenses.
25. I have attached at **DZ 2** a document setting out details of their roles and responsibilities and their engagement in the licensing process.
26. I have also attached to this statement the following documents:
- **DZ 3** Event Management Plan index
 - **DZ 4** Noise Management Plan – Green Park
 - **DZ 5** Noise Management Plan – Hyde Park
 - **DZ 6** Letter to local residents and businesses (with polygram)
27. More details and an explanation of these can be found in document **DZ 2 – Identity and the Premises Licence Applications**.

Conclusion

28. Identity has a respected track record of the delivery of projects of scale and significance. and
29. We are delighted to be working with the DCMS and honoured to be support the operational delivery of the Coronation of His Majesty The King and Her Majesty The Queen Consort.
30. Identity has been working closely with all stakeholders will continue to do so through the COG, to ensure the development and delivery of the EMP up to and throughout the Kings Coronation weekend of celebrations, to ensure the safe and successful delivery of this prestigious and historic event, in a manner that does our stakeholders, the City and the UK proud.



.....



Dated the 3rd day of April 2023

Attachments:

DZ 1 Brochure

DZ 2 Identity and the premises licence application process for the Kings Coronation

DZ 3 Event Management Plan index

DZ 4 Noise Management Plan – Green Park

DZ 5 Noise Management Plan – Hyde Park

DZ 6 Letter to local residents and businesses (with polygrams)

Department for Culture, Media and Sport ("DCMS")

The Kings Coronation

Application for grant of premises licences

Westminster City Council

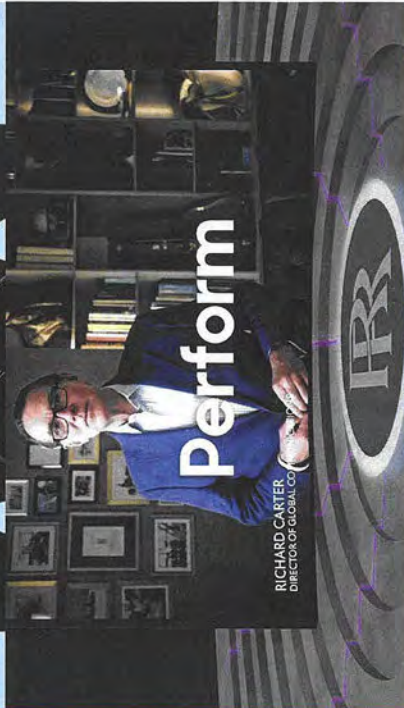
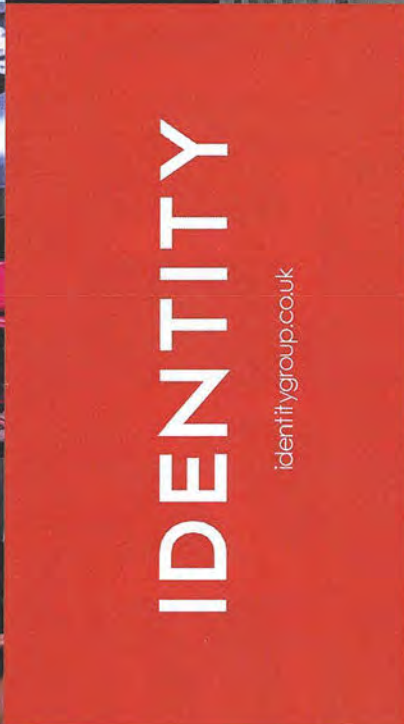
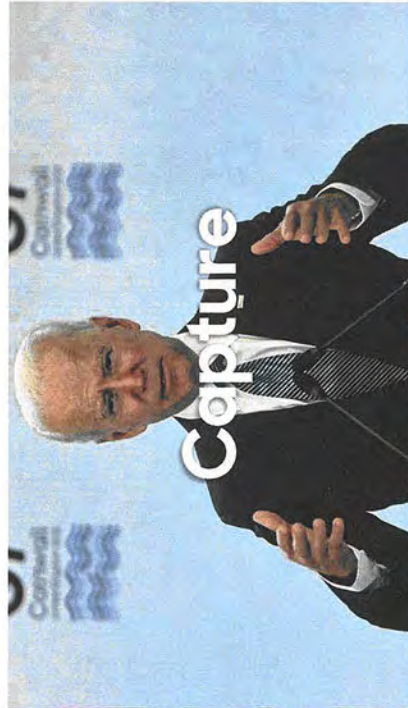
Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF [REDACTED]

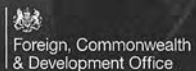
DZ 1 Brochure



IDENTITY

A valued partner

From SME to the UK's No.1 live events agency, Identity is trusted by government bodies and global brands.

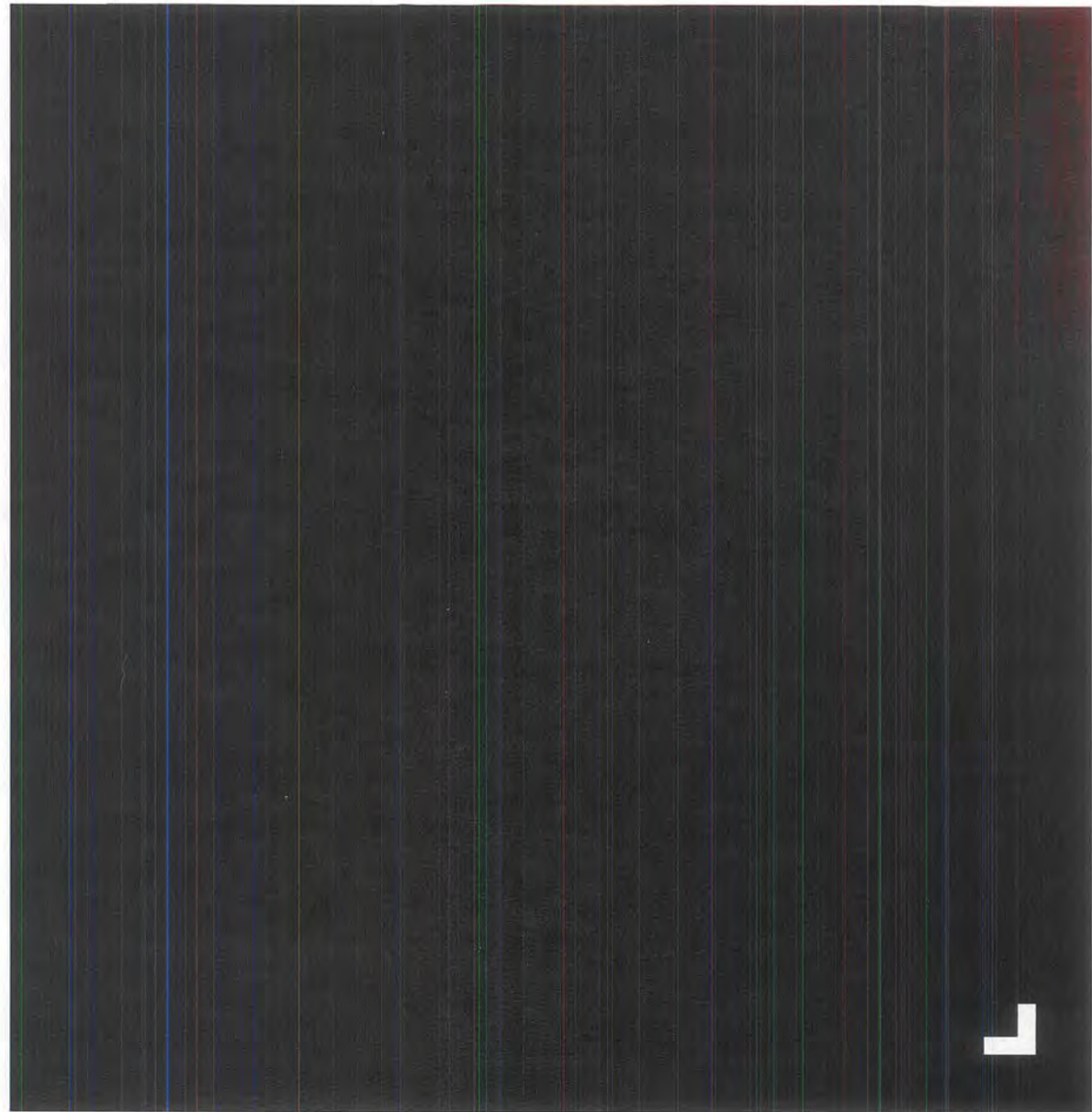


With industry recognition



End-to-End Event Delivery

- 20+ years of demonstrable large scale, high profile, global events expertise
- Full-service 360° capabilities all under one roof, underpinned by best-in-class project management and robust processes
- Exemplary audience and customer experience skills that create pioneering human experiences
- 150+ full time members of staff, UK and UAE offices
- Experts in brand positioning and executing exceptional, truly immersive experiential events across physical and digital spaces
- Our experiences put people first, tracking, analysing and optimising, to ensure that return is maximised on every engagement



Services



Full Service Delivery

- Project Management and end-to-end experience design and build
- Delegate management
- Contract management
- Transparent financial reporting
- 3D design & visualisation, graphic design & artworking
- Technical logistics
- Onsite support



Creative Development

- Blending creative ideation with technological innovation
- Award-winning creative and design
- Visual direction
- Digital content design and production
- Construction drawings with structural calculations
- Programme and content design



First Class Production

- Technical equipment hire including large scale LED walls, screens, sound, IT infrastructure
- Hire of lighting, high-level signage, rigging and flown audio solutions
- Strong and professional HSSE ethos and documentation process.
- Furniture hire or fabrication
- Shipping & waste management



Onsite Expertise

- Trade show stand fabrication
- Event freight and logistics
- Secure storage and maintenance of trade show stand
- Organiser and Venue liaison
- Onsite services – Power, Internet connectivity, water and waste



Measurability

- Track experience effectiveness across channels, audiences and time
- Critical metrics and KPIs
- Data capture & analytics
- Digital dashboards
- Evaluation
- Continuous improvement



Future Strategy

- Informed by behavioural economics and brand planning processes
- Audience insights
- Granular segmentation
- Data & analytics
- User need-states
- Journey mapping

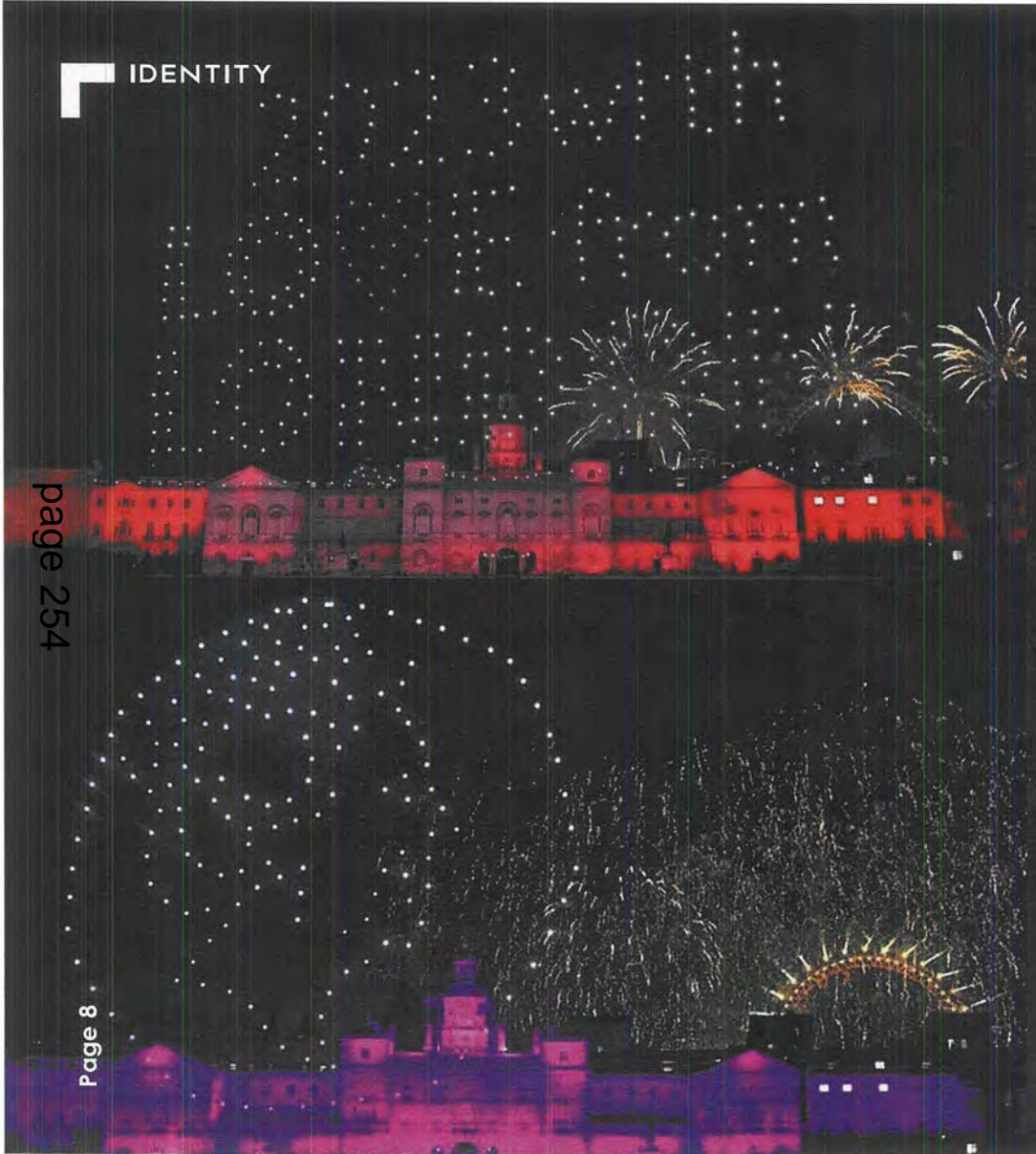


Our Portfolio





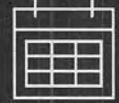
IDENTITY



Lasting **12** minutes long



More than **12,000** fireworks



Largest annual fireworks display in Europe



Only **4.5 months** in planning



400 drones above Horse Guards Parade



Rigging on London Eye from **4pm-10pm** on 31st



South bank spectacle to a live audience of over **100k**



More than **25 tonnes** of equipment is used to rig the pyrotechnic effects



Full infrastructure delivery including ticketing, security, welfare and H&S

London NYE Fireworks, London 2022



IDENTITY



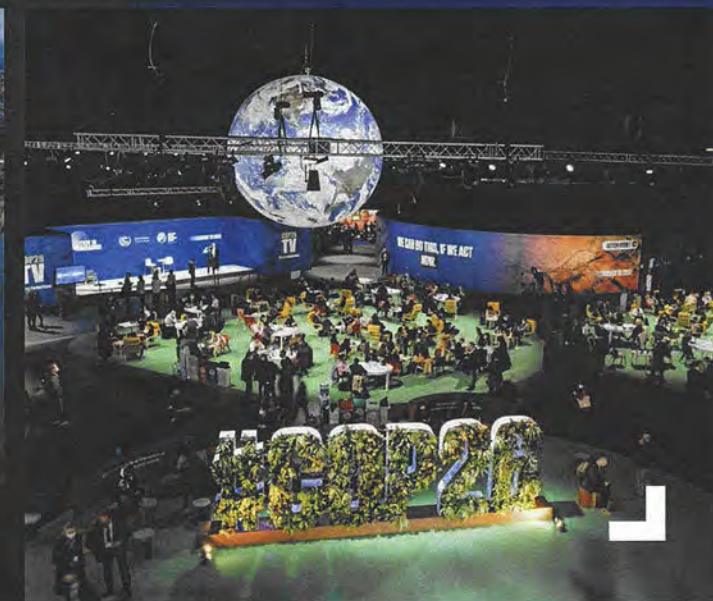
“

We would like to extend to you our appreciation for the support of the Identity team and their extraordinary efficiency, flexibility and friendly manner.

Director Conference Affairs
Services, United Nations



COP26 United Nations Climate Change Conference, Glasgow 2021



IDENTITY

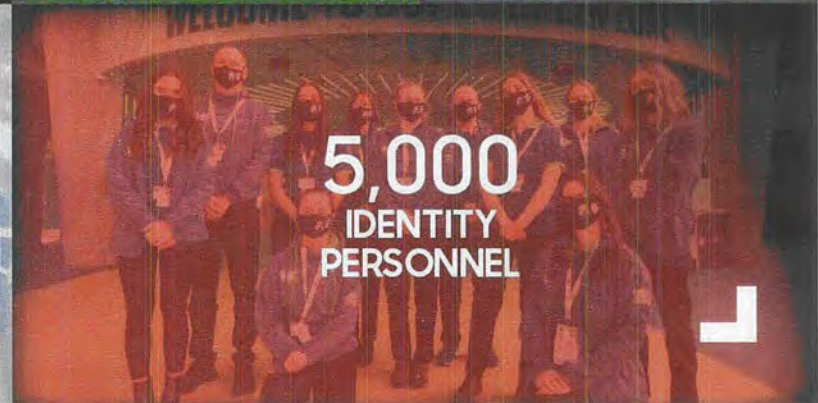
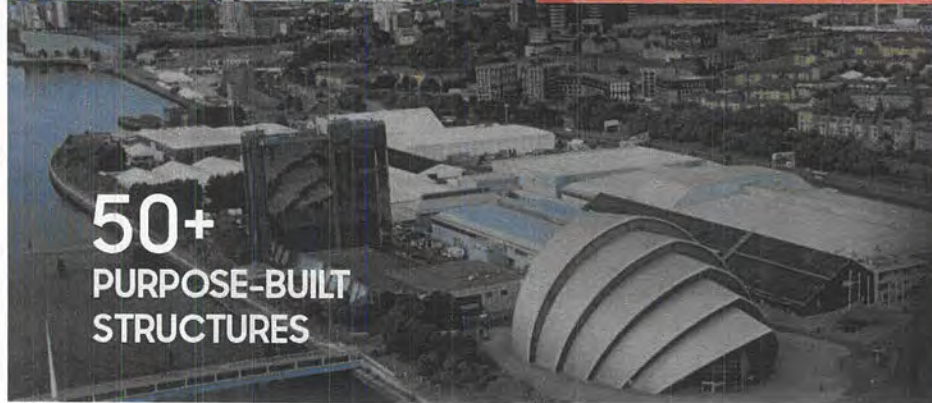
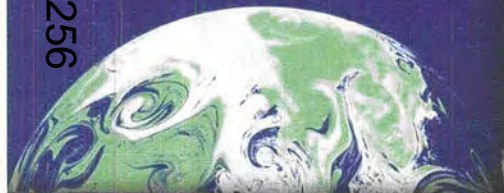
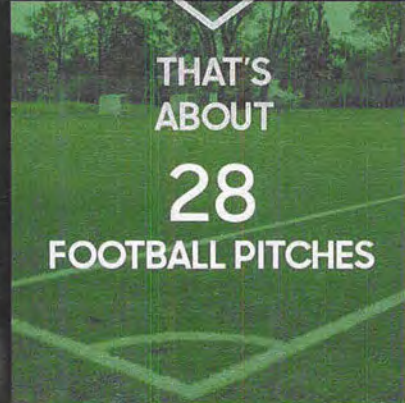
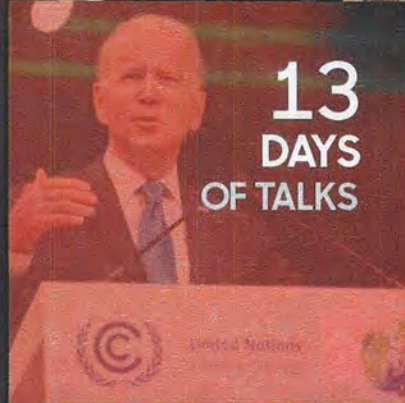
COP26

That's a wrap!

What was involved?

Here are some of the numbers surrounding Identity's production of the UK's largest ever event

page 256





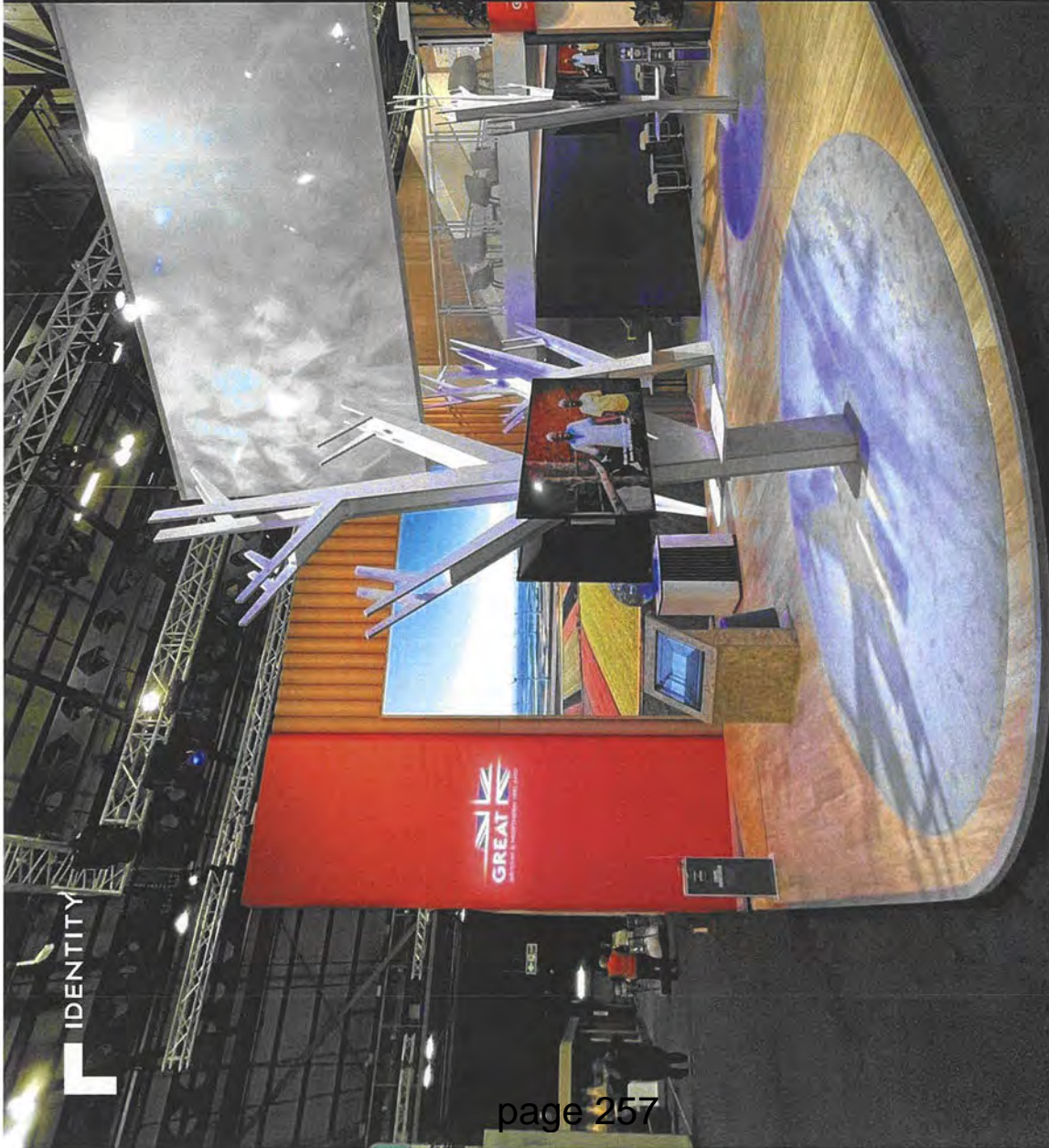
UK Presidency Pavilion

United Nations Climate Change Conference, Glasgow 2021

In addition to Identity delivering COP26 in Glasgow, we worked with the UK Government to deliver their UK Presidency Pavilion.

The double story pavilion was able to change personality for each of the daily themes via digital content, soundscapes and lighting FX.

The space boasted a seminar room, changeable showcases alongside a VIP hospitality space on the upper level.





British Fashion Council GREAT Fashion for Climate Action, Glasgow 2021

Identity worked with GREAT and the British Fashion Council on this unique event with an exclusive audience. In a wide-ranging display of UK innovation, a cross-section of designers and brands came together to showcase how the fashion sector is making a contribution to sustainability and climate goals.

Identity provided technical production, graphics, design and build, logistics (transport, install, dismantle) and installation/technical staffing. As a production partner for the whole COP26 conference, Identity was able to ensure a seamless and holistic fit with the wider objectives and look and feel of COP26, and to ensure against any bottlenecks or supply chain restrictions. Identity also creatively utilised local supplier networks, helping to support the local economy.



IDENTITY



“

The professionalism, creativity and positive attitude of the Identity team across the many Summit venues was truly commendable and I was impressed with how the production team proved themselves nimble at reacting to change and excellent at designing creative solutions to the challenges that arose.

Boris Johnson, Prime Minister of the United Kingdom



G7 Leaders Summit, Cornwall 2021

IDENTITY



“

We have had overwhelmingly positive feedback from our visitors and senior stakeholders. The build looked absolutely fantastic. We could not have achieved this without your commitment and professionalism

Deputy Director, Protocol, Foreign, Commonwealth & Development Office



NATO Leaders Meeting, London 2019

IDENTITY



The UK Government Canada
**DEFEND
MEDIA
FREEDOM**

“

Thanks to the sterling efforts by you and the team, Printworks really did look stunning. I particularly appreciated how you made last minute changes, as well as helping us manage expectations of our Canadian partners and our VIP speakers brilliantly. I was delighted with the result.

Deputy Director of the Multilateral Policy Directorate, Campaign for Media Freedom



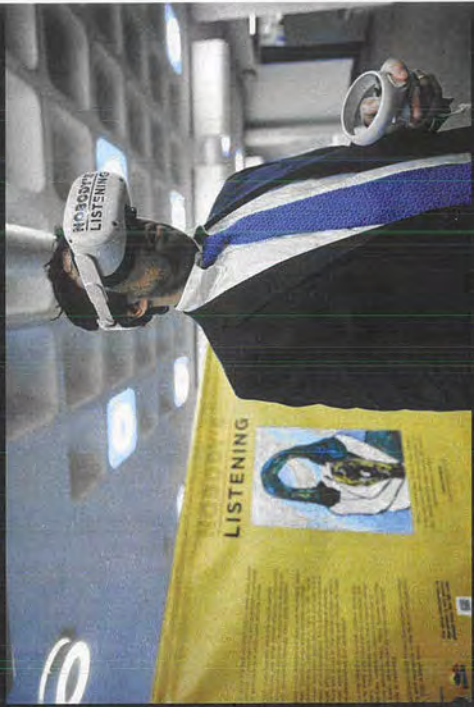
Global Conference for Media Freedom London 2019

page 261

IDENTITY



PREVENTING
SEXUAL VIOLENCE
IN CONFLICT



Preventing Sexual Violence in Conflict, QEI London 2022



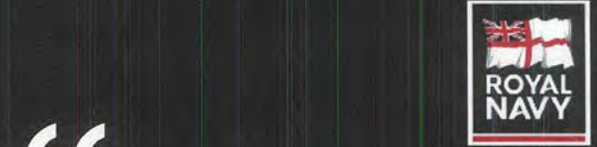
“

“I am writing to thank you and your team for managing the rollout of the Government information stands. I am extremely grateful for your flexibility and resourcefulness, which allowed us to have sites up and running in a very short space of time. The feedback that we had from trade bodies representing the haulage sector was extremely positive, with particular value being placed on the availability of information in 12 languages. Thank you for helping us communicate vital information to the industry to help them prepare for Brexit.”

Rt Hon Grant Shapps MP Secretary of State for Transport



IDENTITY



“

Identity have carefully analysed the current suite of event material, offering up new and innovative ideas of how we might improve the look and feel at events and also proved that they can deliver quality from small to large.

Commander, Royal Navy



Annual Bi-Service Outreach Programme: Royal Navy, Nationwide from 2019

IDENTITY



“

Since Identity became the Royal Air Force events contract supplier, we have been very impressed by their professionalism and dedication to the task, as well as the positive personal relationships that have been developed within RAF Marketing and the wider recruiting Recruitment Force.

Squadron Leader,
Marketing Outreach Delivery



Annual Bi-Service Outreach Programme: RAF, Nationwide from 2019

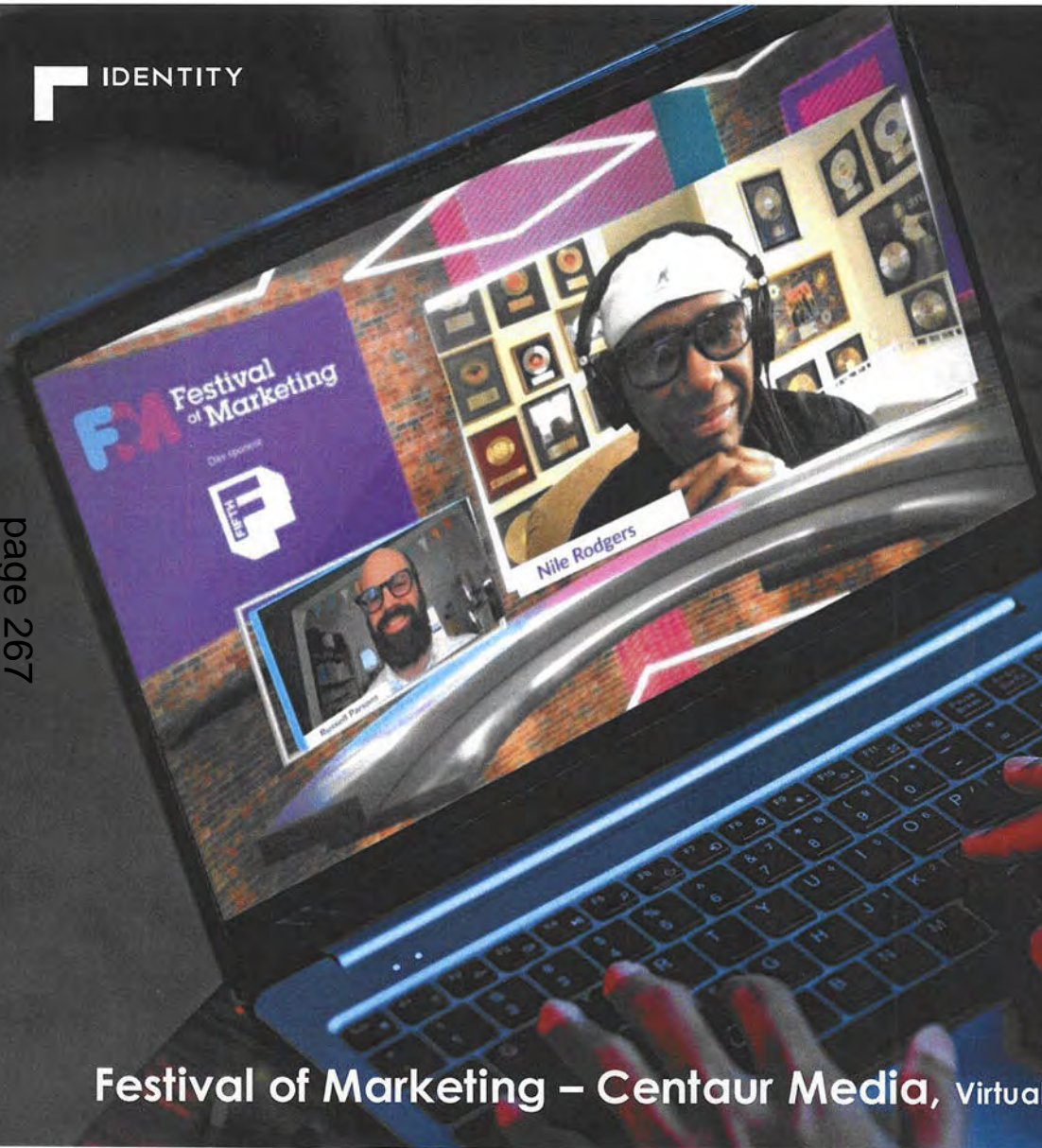


“

Identity was one of the most collaborative and creative event production companies I have ever worked with! From the very beginning, they took the time to internalise my vision and brief, making the event one we could all be a part of creating. The end result was a memorable multi-platform, interactive, fun and purpose-driven event with overwhelmingly positive feedback from our community participants.



Unilever - Knorr Global Summit, Virtual 2021



“

I wanted to say a huge thanks for all the work you put into the Festival of Marketing. Thank you for all your support, from a practical perspective, but also as a reassuring voice through the whole process. I look forward to working with you again.

Group Head of Awards and Events, Centaur



IDENTITY



NETFLIX

“

Everyone should be incredibly proud of what was accomplished in such a short amount of time. We are really pleased with how everything looks. What I've seen is nothing short of fantastic!”

Experiences Manager, Netflix

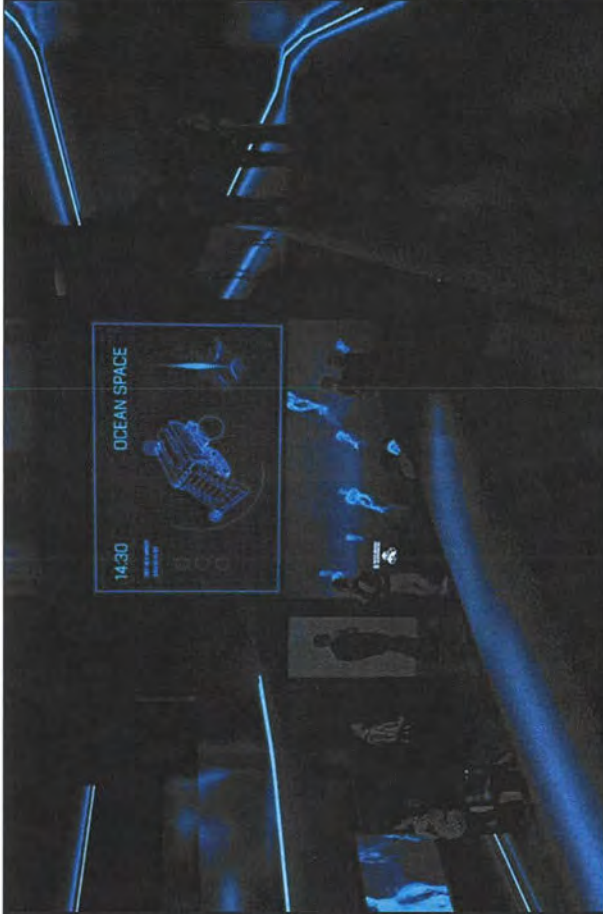
page 268



Army of the Dead – Immersive VR Experience, London 2021



IDENTITY



EXPO
2020
DUBAI
UAE

Expo 2020 Dubai – Norway Pavilion, Dubai 2021



MAYOR OF LONDON

“

A thousand thank yous for last night. Your work and that of your team was seamless and so easy. It is such a relief to have a team like yours working with us, it means we just don't need to worry about any of the production side of things!

Senior Events Officer, GLA

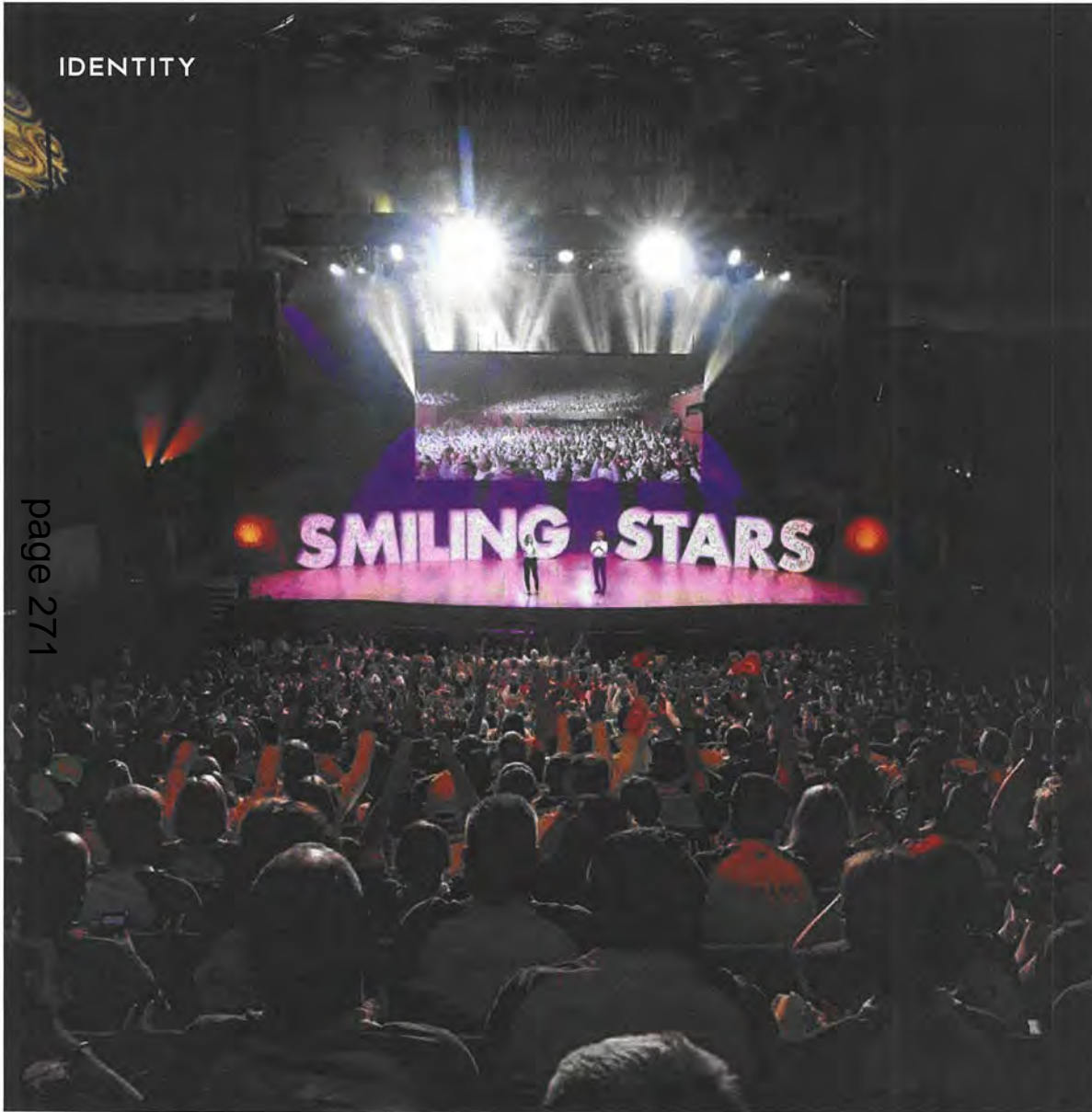
page 270



Pride – Mayor of London, London 2022

IDENTITY

page 271



SHELL SMILING STARS GLOBAL PROGRAMME

In April 2022, in a highly competitive bid process, Identity was awarded the multi-year contract to deliver Shell's Smiling Stars annual reward and recognition incentive programme.

Through a series of successful creative workshops, Identity are working closely with Shell and their CEO, facilitating the creation and development of unique event identities for ceremonies taking place across the globe.

Using iconic references to identify the chosen cities in conjunction with the famous Shell branding, we are to create visually striking video content and iconography with bold personalities, instantly recognisable for the event's 1,200 attendees. The event logo is then applied to media content for delegate communication, printed materials, stationary and other event collateral to ensure a holistic experience.



Baringa Festival

> What is Baringa?

- One day summer event, July 2023, 2,000 pax
- Fun celebration for staff and partners
- Creating opportunities for socialising, inclusive to all
- An event with a sustainable focus



> How is it going?

- Extensive venue search
- Unique venue selected – Hackney Bridge
- Top line creative approach
- Mix of wellbeing & entertainment
- Next steps, creative/production and entertainment proposal

> Future Opportunities

- Onsite work for Gala 2023
- Future opportunities for Christmas 2023
- Three year contract, summer 2024, 2025





Experience is everything



Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF [REDACTED]

DZ 2 Identity and the premises licence application process for the Kings Coronation

Department for Culture, Media and Sport (“DCMS”)
The Kings Coronation
Application for grant of premises licences
Westminster City Council
Application reference numbers
23/00844/LIPN (Green Park)
23/00891/LIPN (Hyde Park)



**IDENTITY AND THE PREMISES LICENCE APPLICATION PROCESS
FOR THE KINGS CORONATION**

1. Within Identity the premises licence application process for the Kings Coronation has been led by [REDACTED] and [REDACTED]
2. Their position and roles in so far as they relate to the Coronation planning process within Identity can be found below.

Experience

3. [REDACTED] is a senior events' professional with more than 20 years' experience planning and delivering elite and mass participation sports events and high-profile public events in London and across the UK. This encompasses ensuring a best practice approach to project management, quality control, crisis management, key stakeholder consultation and responsible procurement.
4. Her previous experience includes, but is not limited to the following:
 - Project Director – Mayor of London New Years Eve (2022)
 - Event Director – Royal Parks Half Marathon (2008-2021)

- Event Director – London Triathlon (2017-2022)
 - Account Director – London 2012 Olympic Road Events and Central London Zone (2012)
5. [REDACTED] is an experienced Project Director with 25 years' experience into the delivery and operational aspects of high-profile public events and multi-sport Games with a detailed understanding of working in a multi-agency and multi-stakeholder environment.
6. His previous experience includes, but is not limited to the following:
- Operations Director for Platinum Jubilee Pageant 2022
 - Operations Director for Mayor of London's New Years Eve (2022, 2019, 2018, 2017)
 - Project Director for Euro2020 London Fan Zone and Football Village 2021
7. In so far as their roles in Operation Golden Orb (**OGO**) are concerned these can be summarised as follows:
- [REDACTED] - Lead Producer (Operations), responsible for
 - leading the Identity operations team to deliver:
 - C3 – Command and Control,
 - Wayfinding and branding,
 - staff and volunteers,
 - accreditation,
 - live screen sites,
 - stakeholder consultation
 - [REDACTED] Operations Director for Operation Golden Orb responsible for
 - Developing the crowd management plans
 - Ensuring crowd management plans are integrated with the Police plans
 - Ensuring that the crowd management plans work alongside other stakeholder plans such as station operations delivered by transport providers.
 - Stakeholder consultation, licencing and permissions
 - Oversight of Traffic Management team

8. They also have responsibility for the delivery of the premises licences (and other permissions) and have been the main point of contact within Identity during the licensing process. They have been heavily involved in the planning of the premises licence applications from the outset, engaging with Westminster City Council and the, the responsible authorities and in particular the development of the Event Management Plan (EMP).

The Event Management Plan

9. The EMP is a key document in addressing how the event organisers will co-operate with one another and with other stakeholders in the planning, build, delivery and de-rig of a co-ordinated and safe weekend of events.
10. Furthermore, at the heart of the safe delivery of the premises licence, sits the EMP.
11. A copy of the Index to the **EMP** can be found at **DZ 3**
12. It will be appreciated by the Licensing Committee that certain aspects of the EMP will be confidential and Identity are unable to disclose these details as part of this statement.
13. The Licensing Committee can take confidence that the EMP is subject to on-going and rigorous scrutiny by the City Operations Group (COG) which in effect is the Safety Advisory Group (SAG) for the event

The role and Membership of the City Operations Group (COG)

14. The primary focus of COG is to ensure the safe delivery of OGO.
15. The following are all represented on COG
 - DCMS
 - Cabinet Office
 - FCDO
 - DFT
 - MOD
 - The Royal Parks (TRP)
 - Westminster City Council (WCC)
 - Westminster Abbey
 - Royal Household
 - Lord Chamberlain's Office
 - London Fire Brigade (LFB)
 - London Ambulance Service (LAS)
 - Metropolitan Police Service (MPS)

- British Transport Police (BTP)
- NHS England
- Transport for London (TfL)
- London Underground (LU)
- Network Rail (NR)
- St. John Ambulance (SJA)
- Royal Borough of Kensington and Chelsea (RBKC)
- London Borough of Lambeth (LBL)
- Greater London Authority (GLA)

16. As one would expect there are a number of working groups within COG that include

- Traffic and Transport Group
- Ceremonial Route and Procession
- Medical
- Crowd Management and Public Safety
- Screen Sites
- C3 and Readiness Testing
- Access and Accreditation
- London Communications Group
- Media Planning Group
- VVIP Transport
- Westminster Abbey

17. In so far as OGO is concerned, the COG first met in January of this year and there have been regular meetings of COG and the working groups which will continue up to Coronation weekend

18. Identity attends these meetings, as appropriate, and the various agencies will scrutinise and provide advice and guidance, as well as operational planning for all deliverables

The Licensing Process – Pre-Application Consultation – The Responsible Authorities

19. In advance of submitting the premises licence applications Identity engaged in significant pre application consultation with the licensing authority and the responsible authorities, in particular the Police (Ben Chadwick and David Morgan) and the Environmental Health Officer (EHO), Anil Drayan.

20. There were extensive discussions about the licensable activities being applied for (including the provision of late-night refreshment on the Friday night/Saturday morning for any early

arrivals), the hours that should be applied for, the areas to be covered by the "red line" on the application plans and the development of a robust and appropriate operating schedule.

21. For the sake of simplicity, during the pre-application process the two applications became known as:

- Green Park - this includes Green Park, St James Park, Parliament Square, Whitehall and Trafalgar Square
- Hyde Park - this covers to the south west corner of Hyde Park

22. Through the DCMS solicitors, there was further engagement via the Westminster City Council formal pre application process

The Licensing Process – Pre-Application Consultation – Neighbour and Resident Engagement

23. As part of the pre application process Identity engaged the services of Nelsons Direct Marketing to carry out a letter drop to all business Neighbour and resident engagement

24. A copy of the letter that was sent to local residents and businesses (together with polygrams showing the areas covered by the letter drop) can be found at **DZ 6**

25. In total, 969 households/businesses received the letter.

26. It is understood that Westminster City Council also carry out their own resident and business engagement as part of the licensing application process.

Post Submission of the Licence Application

27. Following the submission of the licence application, Identity continued to be engaged in the process assisting with response to any queries and representations that were submitted.

28. Two residents' representation were received to the application and whilst the responses to these are more fully dealt with in the statement of [REDACTED] at the DCMS, it is understood that one of the resident representors has withdrawn their representation on receipt of further information about the nature of the applications

29. Identity contributed to the responses to the representations submitted by the Licensing Authority, as a responsible authority, and again more information about these are set out in, and attached to, the statement of [REDACTED].

30. Whilst the EHO has made representations to both applications it is noted that he has commented as follows

The applicant has submitted a satisfactory comprehensive list of conditions and Environmental Health are not looking to add to what is being proposed.

Nevertheless due to the nature of the event and its potential impact over a wide area Environmental Health feels the matter should be placed for consideration before the Licensing Sub-Committee for determination and shall therefore wait to withdraw its representation at Committee so that it can take part in any discussions that might be held there.

Noise Management Plan (NMP)

31. As part of the discussions with the EHO Identity was advised to commission NMPs for the Green Park and Hyde Park licence applications. We were advised by the EHO that these plans could be based on, in so far as the Green Park application was concerned, the NMP for the Queens Platinum Jubilee, and in relation to Hyde Park, the NMP that was commissioned for the London Half Marathon 2022, both of which had been produced by Vanguardia
32. Identity instructed Vanguardia to produce NMPs as advised, and these can be found at **DZ 4** (Green Park) and **DZ 5** (Hyde Park)
33. Copies of the NMPs were subsequently forwarded to Anil Drayan, EHO, on 20 March 2023, and he has confirmed that he is happy with the content of these reports.

The Event Weekend

34. Over the course of the weekend representatives from Identity will be in attendance and on duty as will other senior members of those organisations who make up COG.
35. Localised control rooms will be set up in both of the licensed areas, again with representatives from relevant members of COG.
36. Leadership of these local control rooms over the course Coronation weekend will be led by Identity

[REDACTED]

.....

[REDACTED]

Dated 3rd day of April 2023

[REDACTED]

.....

[REDACTED]

Dated 3rd day of April 2023

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF [REDACTED]

DZ 3 – Event Management Plan Index

Index to the Event Management Plan

1. Introduction & Guidance
 - i. Glossary and Terminology
 - ii. Guidance on Handling the Document
 - iii. Purpose of the Event Management Plan
2. Project Summary and Overview
 - i. Event Objectives
 - ii. Event Overview
 - iii. Event Planning and Delivery
 - iv. Key On-Site Dates
 - v. Event Footprint
3. Processional Routes
 - i. The King's Procession
 - ii. The Coronation Procession
 - iii. Flypast
 - iv. Procession Audience Viewing Areas
 - v. Military Arrivals
 - vi. Route Liner Admin Points
 - vii. Dispersal
 - viii. Street Furniture Removal
 - ix. Grandstand and Viewing Platforms
4. Venues
 - i. The Royal Parks – St. James's Park, Green Park and Hyde Park
 - ii. Westminster Abbey
 - iii. St. Margaret's Church
5. Event Operations
 - i. Event Footprint
 - ii. Ticketing
 - iii. Business and Resident (B&R) Communications
 - iv. B&R Footprint
 - v. Communications
 - vi. B&R Database
 - vii. B&R Letter Drop
 - viii. Key B&R Group Engagement
 - ix. Government Access
 - x. Wayfinding Signage and Branding
 - xi. Look and Feel Dressing
 - xii. Licencing, Permits and Permissions
 - xiii. Accreditation, Vetting and Access Control

- xiv. Crew Welfare
- xv. Concessions
- xvi. Insurance
- 6. Crowd Management
 - i. Crowd Management Strategy and Operational Plan
 - ii. Security and Stewarding
 - iii. Crowd Welfare
 - iv. Volunteers
 - v. Military Aid to the Civil Authorities (MACA)
 - vi. Operational Public Communication Plan
- 7. Traffic Management
 - i. Traffic Management Stewards
 - ii. Traffic Management Company
 - iii. Stadium Management – VIP Parking
- 8. Media and Broadcast
 - i. Media Stands and Supporting Infrastructure
 - ii. QE11 Plan
 - iii. Queen Victoria Memorial
 - iv. Canada Gate
 - v. Crimea
 - vi. Media Village, Green Park
 - vii. Media Accreditation
 - viii. Commemorative Programme
 - ix. Production Schedule and Infrastructure Plan
- 9. Technical Production
 - i. CDM Planning
 - ii. Overview Build and Break Schedule
 - iii. Site Barriers, Fencing and Hoarding
 - iv. Processional Route Barrier and Infrastructure
 - v. Temporary Demountable Structures
 - vi. Temporary Power
 - vii. Sound and PA System
 - viii. Radio Communications
 - ix. Site Lighting
 - x. CAD Plans
 - xi. Waste Management and Cleansing
 - xii. Toilets
 - xiii. Plant and Access Equipment
 - xiv. Cranes and Hi-Abs
 - xv. Key Suppliers

- xvi. Overview Build and Break Schedule
- 10. Command, Control and Communications (C3)
 - i. Strategic Plan
 - ii. Control Room Management
 - iii. PELF – Coordination and Shared Situational Awareness
 - iv. Traffic Control Room
 - v. Logging System (ECR Manager Log)
 - vi. PELF and Local Control Room Layouts
 - vii. Emergency Plan
 - viii. Testing and Readiness
- 11. Health and Safety
 - i. Overview of Approach
 - ii. Pre-Event Management
 - iii. On-Event Management
 - iv. Site Rules and Inductions
 - v. Adverse Weather Plans
- 12. Medical
- 13. Sustainability
- 14. Access Planning

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

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23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF [REDACTED]

DZ 4 - Noise Management Plan – Green Park

VANGUARDIA

A BURO HAPPOLD COMPANY

The Coronation of King Charles III

St James' Park Noise Management Plan

0056251-0820-4-NMP-0002

0056251

20 March 2023

Revision P01

| Revision | Description | Issued by | Date | Checked |
|----------|-----------------|-----------|------------|---------|
| P01 | Initial release | JS | 20/03/2023 | DF |

[https://burohappold.sharepoint.com/sites/056251/02_Documents/04_Reports/NMP/0056251-0820-4-NMP-0002-P01 KC3 Coronation London - St James Park.docx](https://burohappold.sharepoint.com/sites/056251/02_Documents/04_Reports/NMP/0056251-0820-4-NMP-0002-P01%20KC3%20Coronation%20London%20-%20St%20James%20Park.docx)

Report Disclaimer

This Report was prepared by Vanguardia Limited ("VL") for the sole benefit, use and information of Identity Group for managing entertainment noise from the Coronation. VL assumes no liability or responsibility for any reliance placed on this Report by any third party for any actions taken by any third party in reliance of the information contained herein. VL's responsibility regarding the contents of the Report shall be limited to the purpose for which the Report was produced and shall be subject to the express contract terms with Identity Group. The Report shall not be construed as investment or financial advice. The findings of this Report are based on the available information as set out in this Report.

author [REDACTED]

date 20 March 2023

approved [REDACTED]

signature [REDACTED]

date 20 March 2023

Contents

| | |
|--|-----------|
| 1 Introduction | 5 |
| 1.1 Preface | 5 |
| 1.2 Consultant's Experience | 5 |
| 1.3 Event Information | 5 |
| 1.4 Event Timings | 6 |
| 2 Noise Conditions | 6 |
| 2.1 Premises Licence | 6 |
| 2.2 Local Authority Engagement | 7 |
| 2.3 Licence Conditions | 7 |
| 3 Sound Management Plan | 8 |
| 3.1 Sound Propagation and Pre-Event Tests | 8 |
| 3.2 Sound Management | 8 |
| 3.3 Telephone Complaints Line | 8 |
| 4 Summary Reporting | 9 |
| 4.1 Post-Concert Report | 9 |
| Appendix A Redline Plan | 10 |
| Appendix B Environmental Health Liaison | 11 |

Table of Figures

| | |
|--|-----------|
| Figure 1 - Screen PA systems (red) and Processional speakers (blue) (© Google 2020) | 7 |
| Figure 2 - Control communication protocol schematic | 9 |
| Figure 3 - Redline plan of the application area | 10 |

Glossary

| Term | Definition |
|-------------------------------------|--|
| A-weighting | The human ear is not equally sensitive to all frequencies of sound. It is relatively much less sensitive to very low frequencies such as 'mains hum', and to very high frequencies such as the call of a bat, than to the 'mid-frequencies' important for human voice communication. In order to make sound level meters, which would otherwise be indiscriminate in registering sound pressures, respond in a way which reflects human perception of sound, they usually are fitted with a set of filters to progressively filter out the high and low frequency energy. The filters are made to an internationally standardised specification and the filtered noise level is said to be 'A-weighted'. Sometimes A-weighted decibel levels are denoted 'dB(A)', but the correct, internationally standardised format for reporting requires the 'A' to be appended to the noise descriptor, e.g. $L_{Aeq,T}$, L_{Amax} , etc. |
| Ambient Noise | This is the totally encompassing sound at the measurement position over a specified time interval and usually comprises sound from many different sources both near and far. |
| Attenuation | A general term used to indicate the reduction of noise, or the amount (in decibels) by which it is reduced. |
| Averaging | In the absence of a dominant steady source, the sound level at a point, indoors or outdoors, varies continuously. For example, the variation may be over a few dB about an average value in a quiet room, or over 10 dB or more in a noisy outdoor environment. In order to define a level to represent the relative level of noise in the space it is necessary to define that average value. The most common averaging methods are energy averaging (L_{Aeq}) and statistical averaging (L_{AN} where N is a percentage between 1 and 100). The $L_{A10,T}$, the noise level exceeded for 10% of the measurement time interval T, is commonly used in the UK for the assessment of road traffic noise. |
| Background Noise Level, $L_{A90,T}$ | Background noise level is a term used to describe that level to which the noise falls during quiet spells, when there is lull in passing traffic for example. It is quantified by the $L_{A90,T}$ which is the noise level that is exceeded for 90% of the measurement time interval, T. |
| Decibels | Noise conventionally is measured in decibels (dB). The decibel is a logarithmic unit and decibel levels do not add and subtract arithmetically. An increase or decrease of 3 dB in the level of a steady noise is about the smallest that is noticeable. It represents a doubling or halving of noise energy. An increase or decrease of 10 dB represents a ten-fold change in noise energy, and is perceived as a doubling or halving of loudness. The threshold of hearing for a typical young, healthy adult is 0 dB A-weighted sound pressure level. A noise level of 140 dB(A) can cause physical pain. Most people listen to their televisions at about 60 to 65 dB(A). Alongside a busy main road the ambient noise level may be in the 70 to 80 dB(A) range; on a quiet day in the country it might be as low as 30 dB, in town 40 to 50 dB(A). |
| Decibel Addition | If two similar noise sources operate together their combined noise level at an observer's position some distance away is 3 dB higher than the noise level generated by just one of them. If two further machines are switched on the noise level generated by all four at the observer's position is 3 dB higher than the level generated by the two. If the number of machines is again doubled, to eight, the noise level increases by another 3 dB, and so on. |
| L_{Aeq} | The 'equivalent continuous A-weighted sound pressure level' is an average of the fluctuating sound energy in a space. It is the value of the A-weighted sound pressure level of a continuous, steady sound that, over the specified time period, T seconds, has the same root mean square sound pressure as the varying sound. It can be likened to the mean petrol consumption of a car over a specific journey during which the instantaneous consumption peaked during periods of acceleration and fell during periods of coasting or braking. |
| Façade level | Road and railway traffic noise levels often are specified in terms of the sound level at a position 1 m in front of the most exposed façade of potentially noise sensitive premises. Such levels are assumed to be 3 dB(A) higher than sound levels measured at an equivalent position away from the noise reflected off the building façade and any other surfaces (excluding the ground). |
| Music Noise Level (MNL) | The L_{Aeq} of the music noise measured at a particular location without interference from extraneous ambient noise. |

1 Introduction

1.1 Preface

Vanguardia Limited has been instructed by Identity Group to provide a Noise Management Plan in support of the application for a premises licence relating to, and to act as the Appointed Acoustic Consultant (AAC) for, the Coronation of King Charles III, which is to be held at Westminster Abbey on Saturday 6th May 2023, with a simulcast of the Coronation Concert on Sunday 7th May 2023.

The purpose of this Noise Management Plan is to describe the noise monitoring and management scheme that will be put into place by the AAC to manage the amplified sound levels at noise sensitive properties.

Sound reinforcement installations are planned at multiple locations along the procession route and in the surrounding areas, including the Queen Victoria Monument (QVM), The Mall, Whitehall, Horse Guards Parade, St James' Park, and Green Park. A redline plan of the application area is presented in Appendix A.

Licence conditions relating to noise are presented in Section 2 and the practical measures that will be adopted to achieve compliance are described in Section 3.

It is intended that this is considered a 'live' document which may evolve further with ongoing liaison between Vanguardia, the event promoter and the local authority.

1.2 Consultant's Experience

Vanguardia Limited is a specialist consulting company dealing in the field of sound, noise, and acoustics in the entertainment industry. The company has been involved with noise management issues for thousands of concert and festival events in the UK and overseas since the 1970's.

Vanguardia has extensive experience of managing noise from events in the proposed licence area, including the VE Day celebrations in Horse Guards Parade, multiple Royal Parks Half Marathons, and the Queen's Platinum Jubilee celebrations in 2022.

This document is primarily based on the Noise Management Plan for the Queen's Platinum Jubilee, during which Vanguardia worked with the promoter, local authority, sound system provider and members of the public to successfully manage the noise from multiple sources and locations during the celebration event.

1.3 Event Information

The event site will incorporate the following elements:

Saturday 6th May:

- PA speakers along the procession route (The Mall, Whitehall, Parliament Street, Parliament Square)
- Grandstand seating with accompanying PA at QVM and either side of Admiralty Arch
- Video screens with accompanying PA in Green Park (Broadwalk) and St James' Park (Bandstand)

Sunday 7th May:

- Video screens with accompanying PA in Horse Guards Parade and St James' Park

Sound system configuration information is yet to be confirmed by the production team.

1.4 Event Timings

Rehearsals are scheduled for the night of 2nd May running over into 3rd, PA will not be used during rehearsals. System checks will be required on Friday 5th May.

The provisional event programme is a live document and for up-to-date information the most recent version of the working schedule should be consulted. The following timings are anticipated to be representative of worst case:

- Friday 5th May: No regulated entertainment.
System checks and propagation testing from screen and procession route systems at various times between 12:00 and 20:00 approx.
- Saturday 6th May: Regulated entertainment limited to the hours of 09:00 – 19:00.
Amplified sound on screen systems scheduled between 09:00 and 16:30 approx. Amplified sound on processional route between 10:00 and 13:00 approx.
- Sunday 7th May: Regulated entertainment limited to the hours of 16:00 – 22:30.
Pre-show music is scheduled from 19:00 approx. The concert is scheduled between 20:30 and 22:00. Sound systems will relay audio from the concert. No amplified sound after 22:30.

2 Noise Conditions

2.1 Premises Licence

A licence is sought to cover the premises described as follows:

- *To include Green Park and to the west, the area to the front of Buckingham Palace with a boundary to the south along Birdcage Walk (encompassing St James' Park), to include Parliament Square and the Sanctuary; to the east along Parliament Street and Whitehall; to include Trafalgar Square and to the north along The Mall as shown on the plan submitted with the application.*

Sound sources proposed within the application area are presented in Figure 1.



Figure 1 - Screen PA systems (red) and Processional speakers (blue) (© Google 2020)

2.2 Local Authority Engagement

The applicant engaged with Westminster City Council Environmental Health Consultation Team (Environmental Health Officer Anil Drayan) at a very early stage to elicit pre-application advice.

Mr Drayan's recommendation at that stage was that this document be based on the Noise Management Plan executed by Vanguardia for the Queen's Platinum Jubilee.

Vanguardia further liaised with Mr Drayan in the agreement of the licence conditions presented below. Copies of the original advice and email communications are presented in Appendix B.

2.3 Licence Conditions

A target level of 85 dB $L_{Aeq,15 \text{ minutes}}$ and a limit of 90 dB $L_{Aeq,15 \text{ minutes}}$ (measured at a distance of 75 m from the PA system) have been agreed for the relaying of sound during the Coronation on the Saturday and from the Coronation Concert on the Sunday, from locations mapped in red in Figure 1 and listed below:

- Saturday: Video screens with accompanying PA in Green Park (Broadwalk) and St James' Park (Bandstand)
- Sunday: Video screens with accompanying PA in Horse Guards Parade and St James' Park (Bandstand)

A limit of 75 dB $L_{Aeq,15 \text{ minutes}}$ (measured at a distance of 15 m from the loudspeaker) has been agreed for the relaying of sound along the Processional Route during the Coronation on the Saturday, from locations mapped in blue in Figure 1 and listed below:

- Grandstand seating at QVM and either side of Admiralty Arch
- PA speakers along The Mall, Whitehall, Parliament Street and Parliament Square.

Spot measurements will be taken at appropriate locations by the AAC throughout the event. Measurements will also be taken in response to any noise complaint that may be received, subject to staff availability.

3 Sound Management Plan

The AAC will provide a minimum of three acoustic consultants to carry out all noise management functions over Coronation weekend. All acoustic measurements will be undertaken with Class 1 precision grade instrumentation.

3.1 Sound Propagation and Pre-Event Tests

Prior to the start of the Coronation, the production team will be carrying out soundchecks and as part of this process, the AAC will undertake measurements to correlate the music noise levels at the mixing desk with those observed at the most sensitive sound control positions. The results of these tests will be used to set indicative sound limits at mixer positions.

It is anticipated that such propagation testing will take place on Friday 5th May between 12:00 and 20:00.

3.2 Sound Management

Music sound levels near screens and in the surrounding community will be monitored periodically throughout the event to confirm compliance with the agreed limits. Where there is any apparent excess, instructions will be immediately issued to the relevant sound engineer to make reductions as required.

The promoter will ensure that the sound system supplier and all individual sound engineers are informed of the noise management limits and that any instructions from the AAC must be implemented immediately. There will be direct contact between the mixing desk and the consultants monitoring music noise levels at relevant control locations. For clarity, communications with the sound engineers will come only from the AAC.

3.3 Telephone Complaints Line

A dedicated telephone complaints line number will be advertised to local residents. A schematic of the control communication protocol is provided in Figure 2.

Details of all complaints received via the telephone complaints line will be recorded and an efficient process for distributing this information to the relevant persons agreed. It is essential that accurate and timely information is provided to the on-site team.

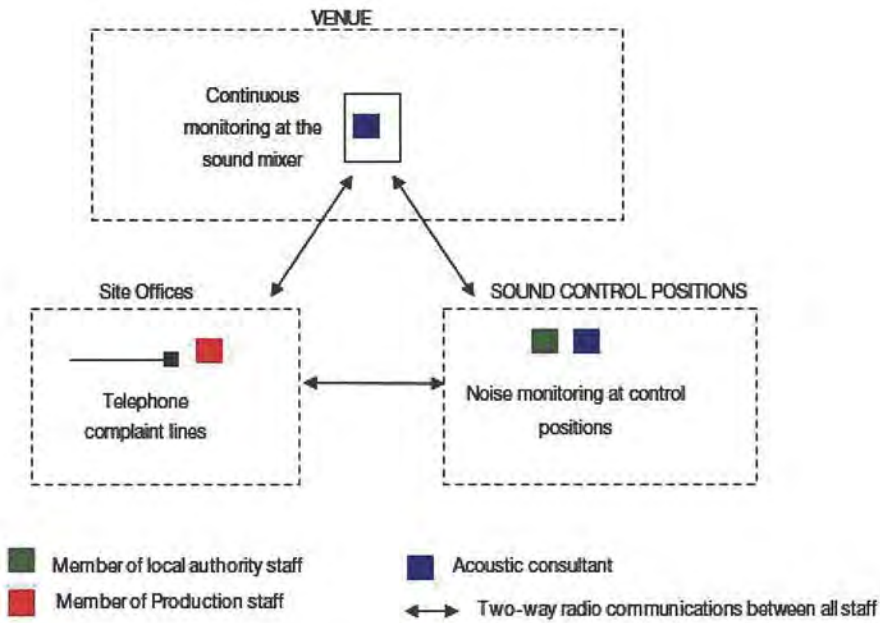


Figure 2 - Control communication protocol schematic

4 Summary Reporting

4.1 Post-Concert Report

A post event report including the results of on- and off-site measurements, details of any complaints, and actions taken (as appropriate) will be issued to the local authority within one month of the final event if required.

Appendix A Redline Plan

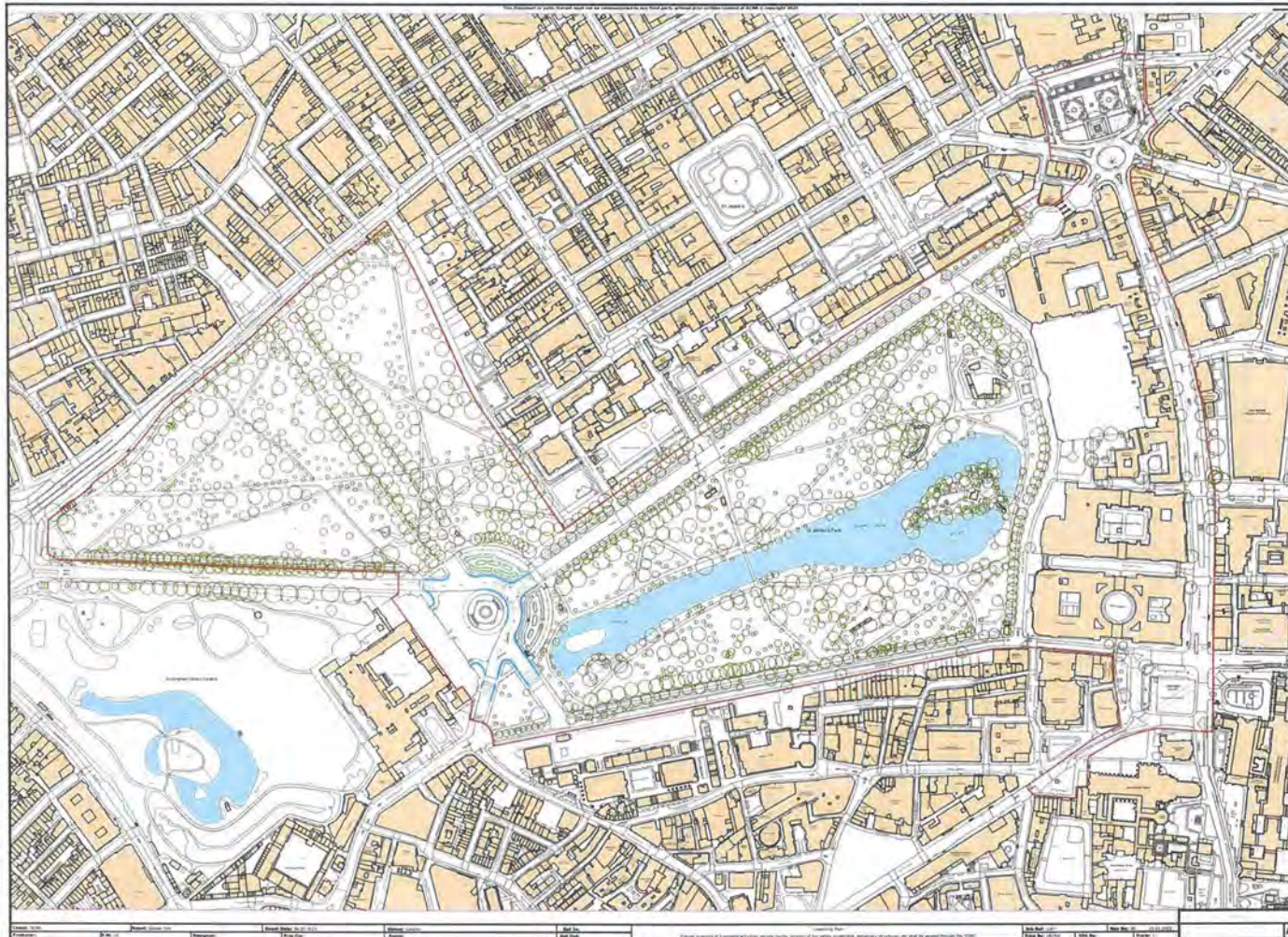


Figure 3 - Redline plan of the application area

0056251-0820-4-NMP-0002
St James' Park Noise Management Plan
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Revision P01
20 March 2023
Page 10

Appendix B Environmental Health Liaison

Pre-application advice received from Anil Drayan covered both this application and a separate application for proposed activities in Hyde Park, as follows::

1. Green Park/St James Application

Noise Management Plan (NMP):

For the Queen's Platinum Jubilee (QPJ) an acoustic report titled '*Noise Assessment and Noise Management Plan*' from Vanguardia Ltd, ref VAN-0052259-0820-0, dated 26 January 2022 was submitted for that event.

The report identifies 10 Buckingham Gate as the nearest noise sensitive receptor – this is agreed and also agreed is that the sound limits shall be based on the levels achieved at this location for the proposed hours of operation.

On that basis the following condition was set for that application:

- The sound levels at 1m from 10 Buckingham Gate during the musical concert shall not exceed 75dB(A), Leq,5min

For this event no new acoustic report is required and I am happy for this report to be used as the basis for the standards in the Noise Management Plan.

Furthermore as there is no live concert but relaying of a concert to be held in Windsor via screens the sound levels are unlikely to be needed to be as loud for that concert. Experience from the QJP event showed that music relayed via screens could be lower and still provide a more than acceptable experience for patrons.

On that basis I recommend that the Noise Management Plan (NMP) should be based on the following sound levels:

- The sound levels at 75m from a screen during the musical concert relayed from Windsor shall not exceed 85dB(A), Leq,15min

Arrangements for monitoring during the concert and agreeing levels should be agreed with myself and I am happy to be contacted by whoever is devising the NMP. My contact details are adrayan@westminster.gov.uk or EHConsultationTeam@westminster.gov.uk

2. Hyde Park

Noise Management Plan (NMP):

For this event no new acoustic report is required and I am happy for advice in this report to be used as the basis for the standards in the Noise Management Plan.

Furthermore as there is no live concert but relaying of a concert to be held in Windsor via screens the sound levels are unlikely to be needed to be as loud as for a live concert. Experience from the QJP event showed that music relayed via screens could be lower and still provide a more than acceptable experience for patrons.

Arrangements for monitoring during the concert and agreeing levels should be agreed with myself and I am happy to be contacted by whoever is devising the NMP. My contact details are adrayan@westminster.gov.uk or EHConsultationTeam@westminster.gov.uk

Please note I am happy for the NMP to be based on the following:

- For the Queen's Platinum Jubilee (QPJ) noise levels set for the relaying of the concert via the screens was set at 85dB(A), Leq,15min at 75m. This was found to be acceptable for the audience and did not generate any adverse feedback from local residents.
- Noise Management Plan for the Half-Marathon event held in October 2022 in nearly similar location (please find copy as separate attachment to this advisory)

Vanguardia email correspondence with Anil Drayan is copied below:

From: Drayan, Anil: WCC <adrayan@westminster.gov.uk>
Sent: 24 February 2023 10:18
To: [REDACTED]
Cc: 0056251 SDLR- KC3 Coronation London-AcCon
Subject: RE: KCIII coronation noise management plan

****External Email. This email originated from outside Vanguardia.****

Hi [REDACTED]

Yes your proposals are satisfactory.

Particularly for the Sunday concert event I would recommend that there are some monitoring arrangements independent of those in control of FOH mixing desk

Best regards

Anil

Mr Anil Drayan
Environmental Health Officer
Environmental Health Consultation Team
Regulatory Support Team 2

Dir. Tel : 07931546137
E-mail : adrayan@westminster.gov.uk
Website : www.westminster.gov.uk
Westminster City Council
Environment and City Management
15th Floor
City Hall
64 Victoria Street, London
SW1E 6QP



From: [REDACTED]
Sent: 22 February 2023 18:26
To: Drayan, Anil: WCC <adrayan@westminster.gov.uk>
Cc: 0056251 SDLR- KC3 Coronation London-AcCon <056251@burohappold.onmicrosoft.com>
Subject: RE: KCIII coronation noise management plan

You don't often get email from [redacted] [Learn why this is important](#)

Hi Anil, many thanks for your time on the phone earlier today.

As discussed, we are looking at separate licences for the activities in Hyde Park, and for those in the area around Buckingham Palace, Trafalgar Square and Westminster Abbey.

For the Hyde Park licence we would propose:

- A limit of 65 dB LAeq,15 minutes measured at any of the control locations used for the London Half Marathon (see below, indicative screen/speaker orientations shown in red)

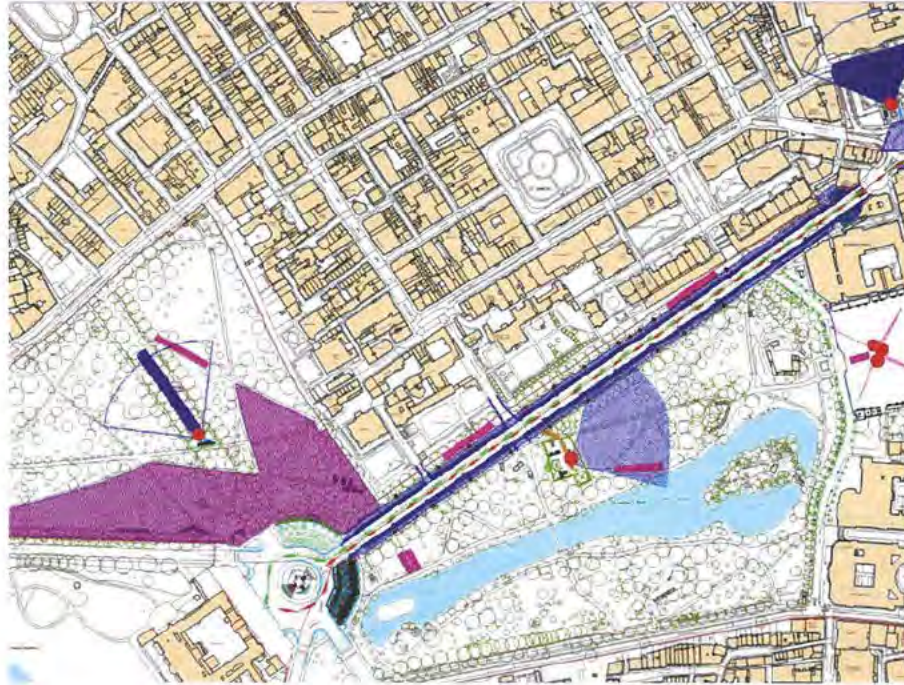


For the other licence we would propose:

For the relaying of sound during the Coronation on the Saturday, and from the Coronation Concert on the Sunday (see below, PA systems indicated in red):

- For PA systems that accompany screens in Green Park, St James's Park, Trafalgar Square and (Sunday only) Horseguards Parade: a target level of 85 dB LAeq,15 minutes and a limit of 90 dB LAeq,15 minutes, measured at a distance of 75 m from the PA system.

The context for this proposed limit is that it equates to a level of around 93 dB LAeq,T at 37.5 m, where a FOH mixing desk might normally be situated, and where a level of 95 dB LAeq,T would normally be the minimum level expected for reasonable quality of entertainment at a live concert. Additionally, crowd noise measurements taken at the Platinum Jubilee event approximately 85 - 90 m from the screen in Green Park were around 85 dB LAeq,5 minutes in the absence of any entertainment noise, so a music level of 85 dB LAeq,15 minutes at 75 m (as you proposed) could be lower than the crowd noise level for a significant proportion of the crowd.



Along the processional route there will be loudspeakers in place that will play background music and relay the sound from within Westminster Abbey during the ceremony between 10:00 and 13:00 approximately.

- For PA arrays along the processional route: a limit of 75 dB $L_{Aeq,15\text{ minutes}}$ measured at a distance of 15 m from the loudspeaker, to protect nearby members of the public from the risk of hearing damage.

I would be grateful if you could please confirm whether you find these proposed limits acceptable in terms of preventing public nuisance.

I look forward to hearing from you soon.

Kind regards,

█

█

Vanguardia | Acoustics

█

www.vanguardia.co.uk | [LinkedIn](#) | [Twitter](#) | [Instagram](#)

VANGUARDIA

A BUREAU HAPPOLD COMPANY

From: [REDACTED]
Sent: 21 February 2023 11:34
To: adrayan@westminster.gov.uk
Subject: KCIII coronation noise management plan

Hi Anil, I just left you a voice message.

I'm working on the noise management plan for the upcoming Coronation and was hoping I could have a chat with you regarding noise limits, monitoring locations, etc.

Have you availability in the next couple of days, please? I understand the plan has to be submitted before the end of the month.

I look forward to hearing from you soon.

Kind regards,

[REDACTED]
[REDACTED]
[REDACTED]

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COVID-19 VACCINATIONS

The COVID-19 vaccine is our first line of defence against coronavirus. The vaccine has been proven to be safe and effective at protecting people against serious illness from coronavirus. For information about vaccine centres and how to book your appointment, visit: www.westminster.gov.uk/vaccinations

FREE EARLY EDUCATION AND CHILDCARE

15 hours of free early education and childcare is available for all 3 and 4 year olds for up to 38 weeks per year, with an extended entitlement of 30 hours where eligible.


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Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF 

DZ 5 - Noise Management Plan – Hyde Park

VANGUARDIA

A BURO HAPPOLD COMPANY

The Coronation of King Charles III

Hyde Park Noise Management Plan

0056251-0820-4-NMP-0003

0056251

20 March 2023

Revision P01

| Revision | Description | Issued by | Date | Checked |
|----------|-----------------|-----------|------------|---------|
| P01 | Initial release | JS | 20/03/2023 | DF |

https://burohappold.sharepoint.com/sites/056251/02_Documents/04_Reports/NMP/0056251-0820-4-NMP-0003-P01_KC3_Coronation_London_-_Hyde_Park.docx

Report Disclaimer

This Report was prepared by Vanguardia Limited ("VL") for the sole benefit, use and information of Identity Group for managing entertainment noise from the Coronation. VL assumes no liability or responsibility for any reliance placed on this Report by any third party for any actions taken by any third party in reliance of the information contained herein. VL's responsibility regarding the contents of the Report shall be limited to the purpose for which the Report was produced and shall be subject to the express contract terms with Identity Group. The Report shall not be construed as investment or financial advice. The findings of this Report are based on the available information as set out in this Report.

author 

date **20 March 2023**

approved 

signature 

date **20 March 2023**

Contents

| | |
|--|-----------|
| 1 Introduction | 5 |
| 1.1 Preface | 5 |
| 1.2 Consultant's Experience | 5 |
| 1.3 Event Information | 5 |
| 1.4 Event Timings | 5 |
| 2 Noise Conditions | 6 |
| 2.1 Premises Licence | 6 |
| 2.2 Local Authority Engagement | 7 |
| 2.3 Licence Conditions | 7 |
| 3 Sound Management Plan | 7 |
| 3.1 Sound Propagation and Pre-Event Tests | 7 |
| 3.2 Sound Management | 7 |
| 3.3 Telephone Complaints Line | 8 |
| 4 Summary Reporting | 8 |
| 4.1 Post-Concert Report | 8 |
| Appendix A Redline Plan | 9 |
| Appendix B Environmental Health Liaison | 10 |

Table of Figures

| | |
|---|----------|
| Figure 1 - Screen PA systems (red) and monitoring locations (orange) (© Google 2020) | 6 |
| Figure 2 - Control communication protocol schematic | 8 |
| Figure 3 – Redline plan of the application area | 9 |

Glossary

| Term | Definition |
|-------------------------------------|--|
| A-weighting | The human ear is not equally sensitive to all frequencies of sound. It is relatively much less sensitive to very low frequencies such as 'mains hum', and to very high frequencies such as the call of a bat, than to the 'mid-frequencies' important for human voice communication. In order to make sound level meters, which would otherwise be indiscriminate in registering sound pressures, respond in a way which reflects human perception of sound, they usually are fitted with a set of filters to progressively filter out the high and low frequency energy. The filters are made to an internationally standardised specification and the filtered noise level is said to be 'A-weighted'. Sometimes A-weighted decibel levels are denoted 'dB(A)', but the correct, internationally standardised format for reporting requires the 'A' to be appended to the noise descriptor, e.g. $L_{Aeq,T}$, L_{Amin} , etc. |
| Ambient Noise | This is the totally encompassing sound at the measurement position over a specified time interval and usually comprises sound from many different sources both near and far. |
| Attenuation | A general term used to indicate the reduction of noise, or the amount (in decibels) by which it is reduced. |
| Averaging | In the absence of a dominant steady source, the sound level at a point, indoors or outdoors, varies continuously. For example, the variation may be over a few dB about an average value in a quiet room, or over 10 dB or more in a noisy outdoor environment. In order to define a level to represent the relative level of noise in the space it is necessary to define that average value. The most common averaging methods are energy averaging (L_{Aeq}) and statistical averaging (L_{AN} where N is a percentage between 1 and 100). The $L_{A10,T}$, the noise level exceeded for 10% of the measurement time interval T, is commonly used in the UK for the assessment of road traffic noise. |
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| Decibel Addition | If two similar noise sources operate together their combined noise level at an observer's position some distance away is 3 dB higher than the noise level generated by just one of them. If two further machines are switched on the noise level generated by all four at the observer's position is 3 dB higher than the level generated by the two. If the number of machines is again doubled, to eight, the noise level increases by another 3 dB, and so on. |
| L_{Aeq} | The 'equivalent continuous A-weighted sound pressure level' is an average of the fluctuating sound energy in a space. It is the value of the A-weighted sound pressure level of a continuous, steady sound that, over the specified time period, T seconds, has the same root mean square sound pressure as the varying sound. It can be likened to the mean petrol consumption of a car over a specific journey during which the instantaneous consumption peaked during periods of acceleration and fell during periods of coasting or braking. |
| Façade level | Road and railway traffic noise levels often are specified in terms of the sound level at a position 1 m in front of the most exposed façade of potentially noise sensitive premises. Such levels are assumed to be 3 dB(A) higher than sound levels measured at an equivalent position away from the noise reflected off the building façade and any other surfaces (excluding the ground). |
| Music Noise Level (MNL) | The L_{Aeq} of the music noise measured at a particular location without interference from extraneous ambient noise. |

1 Introduction

1.1 Preface

Vanguardia Limited has been instructed by Identity Group to provide a Noise Management Plan in support of the application for a premises licence relating to, and to act as the Appointed Acoustic Consultant (AAC) for, the Coronation of King Charles III, which is to be held at Westminster Abbey on Saturday 6th May 2023, with a simulcast of the Coronation Concert on Sunday 7th May 2023.

The purpose of this Noise Management Plan is to describe the noise monitoring and management scheme that will be put into place by the AAC to manage the amplified sound levels at noise sensitive properties.

Sound reinforcement installations are planned at several locations in the south-west corner of Hyde Park. A redline plan of the application area is presented in Appendix A.

Licence conditions relating to noise are presented in Section 2 and the practical measures that will be adopted to achieve compliance are described in Section 3.

It is intended that this is considered a 'live' document which may evolve further with ongoing liaison between Vanguardia, the event promoter and the local authority.

1.2 Consultant's Experience

Vanguardia Limited is a specialist consulting company dealing in the field of sound, noise, and acoustics in the entertainment industry. The company has been involved with noise management issues for thousands of concert and festival events in the UK and overseas since the 1970's.

Vanguardia has extensive experience of managing noise from events in the vicinity of the proposed licence area, including the annual British Summer Time events run by AEG and multiple Royal Parks Half Marathons.

This document is primarily based on the Noise Management Plan for the Royal Parks Half Marathon, during which Vanguardia has regularly worked with the promoter, local authority, sound system provider and members of the public to successfully manage the noise from multiple sources and locations.

1.3 Event Information

The event site will incorporate the following elements:

Saturday 6th May:

- Video screens with accompanying PA at three locations in Hyde Park (Football Fields, Cockpit and Boathouse Lawn)

Sound system configuration information is yet to be confirmed by the production team.

1.4 Event Timings

Rehearsals are scheduled for the night of 2nd May running over into 3rd, PA will not be used during rehearsals. System checks will be required on Friday 5th May.

The provisional event programme is a live document and for up-to-date information the most recent version of the working schedule should be consulted. The following timings are anticipated to be representative of worst case:

- Friday 5th May: No regulated entertainment.
System checks and propagation testing from screen systems at various times between 12:00 and 20:00 approx.
- Saturday 6th May: Regulated entertainment limited to the hours of 09:00 – 19:00.
Amplified sound on screen systems scheduled between 09:00 and 16:30 approx.
- Sunday 7th May: Regulated entertainment limited to the hours of 16:00 – 22:30.
No proposed amplified sound.

2 Noise Conditions

2.1 Premises Licence

A licence is sought to cover the premises described as follows:

- *The South West Corner of Hyde Park with a boundary to the south along South Carriage Drive; to the east from South Carriage Drive up to the Police Observation Post; to the north following a line from the Police observation post to West Carriage Drive; and to the west along West Carriage Drive to the junction with South Carriage Drive; as shown on the plan submitted with the application*

Sound sources proposed within the application area are presented in Figure 1.



Figure 1 - Screen PA systems (red) and monitoring locations (orange) (© Google 2020)

2.2 Local Authority Engagement

The applicant engaged with Westminster City Council Environmental Health Consultation Team (Environmental Health Officer Anil Drayan) at a very early stage to elicit pre-application advice.

Mr Drayan's recommendation at that stage was that this document be based on the Noise Management Plan executed by Vanguardia for the Royal Parks Half Marathon.

Vanguardia further liaised with Mr Drayan in the agreement of the licence conditions presented below. Copies of the original advice and email communications with Vanguardia are presented in Appendix B.

2.3 Licence Conditions

A limit of 65 dB $L_{Aeq,15\text{ minutes}}$ has been agreed, measured at any of the numbered control locations indicated in orange on Figure 1 and listed below:

1. Exhibition Road
2. Ennismore Gardens
3. Rutland Gate
4. Trevor Place
5. Raphael Street

Spot measurements will be taken by the AAC at the above locations throughout the event. Measurements will also be taken in response to any complaint that may be received, subject to staff availability.

3 Sound Management Plan

The AAC will provide a minimum of three acoustic consultants to carry out all noise management functions over the Coronation weekend. All acoustic measurements will be undertaken with Class 1 precision grade instrumentation.

3.1 Sound Propagation and Pre-Event Tests

Prior to the start of the Coronation, the production team will be carrying out soundchecks and as part of this process, the AAC will undertake measurements to correlate the music noise levels at the mixing desk with those observed at the most sensitive sound control positions. The results of these tests will be used to set indicative sound limits at mixer positions.

It is anticipated that such propagation testing will take place on Friday 5th May between 12:00 and 20:00.

3.2 Sound Management

Music sound levels near screens and in the surrounding community will be monitored periodically throughout the event to confirm compliance with the agreed limits. Where there is any apparent excess, instructions will be immediately issued to the relevant sound engineer to make reductions as required.

The promoter will ensure that the sound system supplier and all individual sound engineers are informed of the noise management limits and that any instructions from the AAC must be implemented immediately. There will be direct

contact between the mixing desk and the consultants monitoring music noise levels at relevant control locations. For clarity, communications with the sound engineers will come only from the AAC.

3.3 Telephone Complaints Line

A dedicated telephone complaints line number will be advertised to local residents. A schematic of the control communication protocol is provided in Figure 2.

Details of all complaints received via the telephone complaints line will be recorded and an efficient process for distributing this information to the relevant persons agreed. It is essential that accurate and timely information is provided to the on-site team.

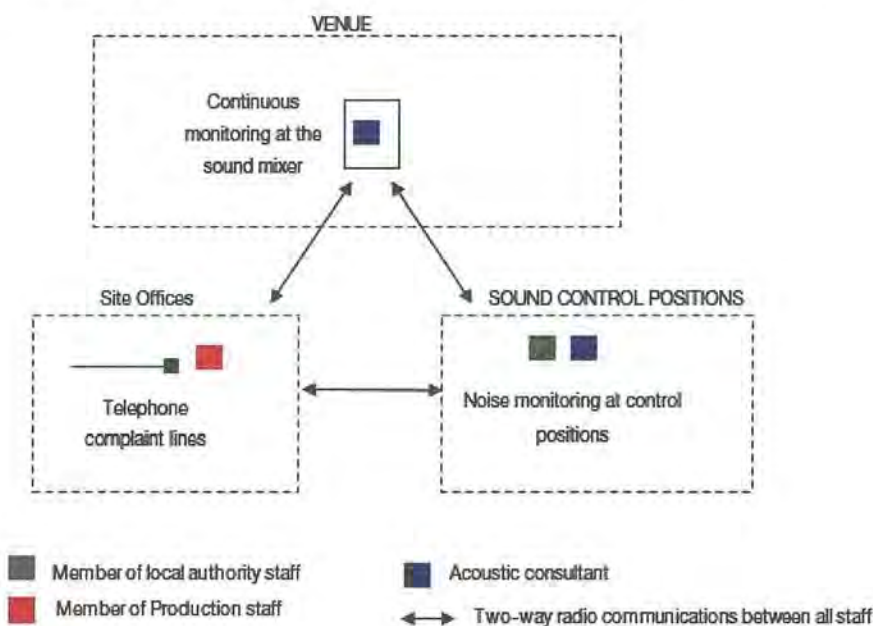


Figure 2 - Control communication protocol schematic

4 Summary Reporting

4.1 Post-Concert Report

A post event report including the results of on- and off-site measurements, details of any complaints, and actions taken (as appropriate) will be issued to the local authority within one month of the final event if required.

Appendix A Redline Plan

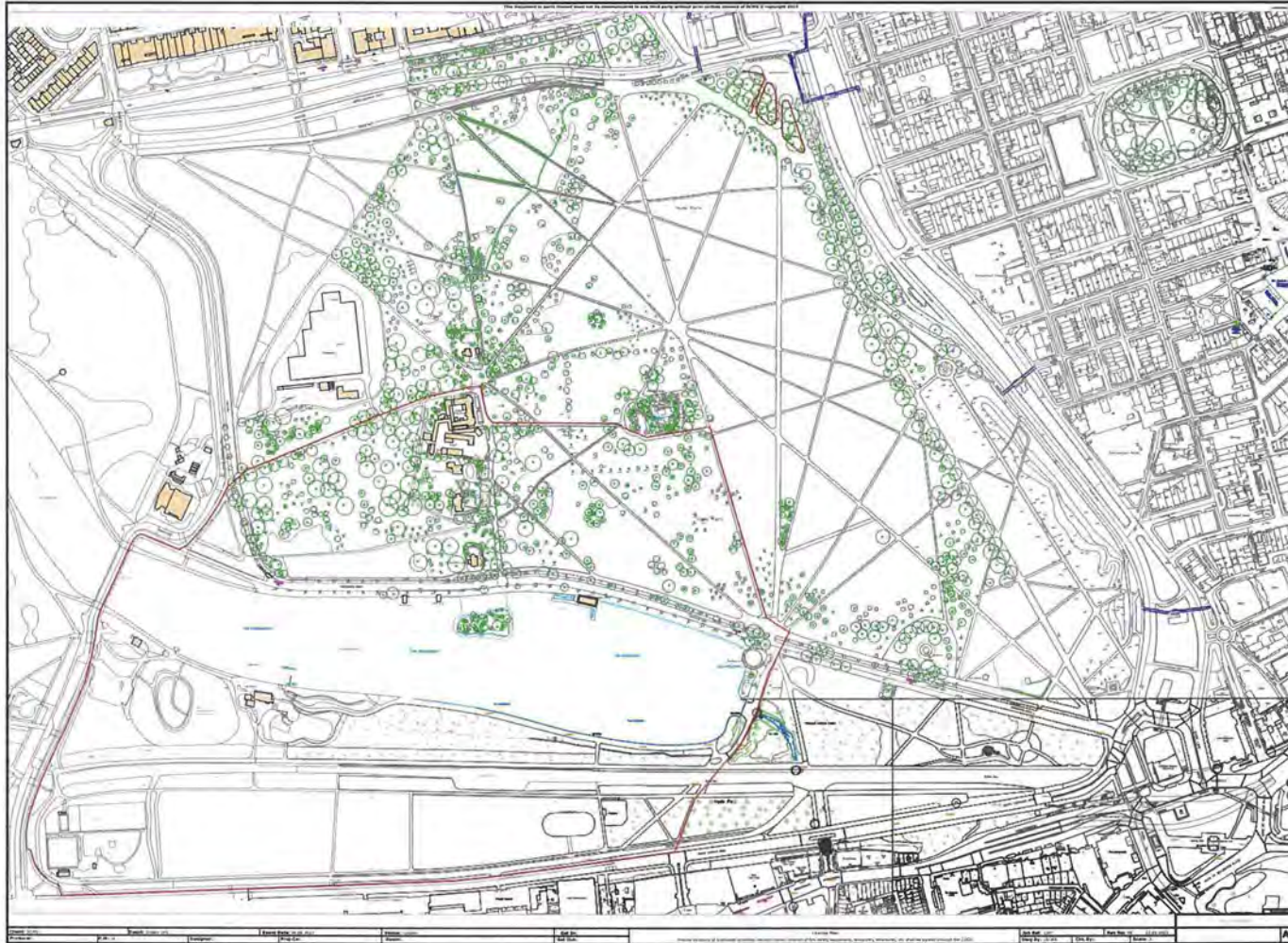


Figure 3 – Redline plan of the application area

Appendix B Environmental Health Liaison

Pre-application advice received from Anil Drayan covered both this Hyde Park application and a separate application for the area around Green Park and St James Park, as follows::

1. Green Park/St James Application

Noise Management Plan (NMP):

For the Queen's Platinum Jubilee (QPJ) an acoustic report titled '*Noise Assessment and Noise Management Plan*' from Vanguardia Ltd, ref VAN-0052259-0820-0, dated 26 January 2022 was submitted for that event.

The report identifies 10 Buckingham Gate as the nearest noise sensitive receptor – this is agreed and also agreed is that the sound limits shall be based on the levels achieved at this location for the proposed hours of operation.

On that basis the following condition was set for that application:

- The sound levels at 1m from 10 Buckingham Gate during the musical concert shall not exceed 75dB(A), Leq,5min

For this event no new acoustic report is required and I am happy for this report to be used as the basis for the standards in the Noise Management Plan.

Furthermore as there is no live concert but relaying of a concert to be held in Windsor via screens the sound levels are unlikely to be needed to be as loud for that concert. Experience from the QJP event showed that music relayed via screens could be lower and still provide a more than acceptable experience for patrons.

On that basis I recommend that the Noise Management Plan (NMP) should be based on the following sound levels:

- The sound levels at 75m from a screen during the musical concert relayed from Windsor shall not exceed 85dB(A), Leq,15min

Arrangements for monitoring during the concert and agreeing levels should be agreed with myself and I am happy to be contacted by whoever is devising the NMP. My contact details are adrayan@westminster.gov.uk or EHConsultationTeam@westminster.gov.uk

2. Hyde Park

Noise Management Plan (NMP):

For this event no new acoustic report is required and I am happy for advice in this report to be used as the basis for the standards in the Noise Management Plan.

Furthermore as there is no live concert but relaying of a concert to be held in Windsor via screens the sound levels are unlikely to be needed to be as loud as for a live concert. Experience from the QJP event showed that music relayed via screens could be lower and still provide a more than acceptable experience for patrons.

Arrangements for monitoring during the concert and agreeing levels should be agreed with myself and I am happy to be contacted by whoever is devising the NMP. My contact details are adrayan@westminster.gov.uk or EHConsultationTeam@westminster.gov.uk

Please note I am happy for the NMP to be based on the following:

- For the Queen's Platinum Jubilee (QPJ) noise levels set for the relaying of the concert via the screens was set at 85dB(A), Leq,15min at 75m. This was found to be acceptable for the audience and did not generate any adverse feedback from local residents.
- Noise Management Plan for the Half-Marathon event held in October 2022 in nearly similar location (please find copy as separate attachment to this advisory)

Vanguardia email correspondence with Anil Drayan is copied below:

From: Drayan, Anil: WCC <adrayan@westminster.gov.uk>
Sent: 24 February 2023 10:18
To: [REDACTED]
Cc: 0056251 SDLR- KC3 Coronation London-AcCon
Subject: RE: KCIII coronation noise management plan

****External Email. This email originated from outside Vanguardia.****

Hi [REDACTED]

Yes your proposals are satisfactory.

Particularly for the Sunday concert event I would recommend that there are some monitoring arrangements independent of those in control of FDH mixing desk

Best regards

Anil

Mr Anil Drayan
Environmental Health Officer
Environmental Health Consultation Team
Regulatory Support Team 2

Dir. Tel : 07931546137
E-mail : adrayan@westminster.gov.uk
Website : www.westminster.gov.uk
Westminster City Council
Environment and City Management
15th Floor
City Hall
64 Victoria Street, London
SW1E 6QP



City of
Westminster

From: [REDACTED]
Sent: 22 February 2023 18:26
To: Drayan, Anil: WCC <adrayan@westminster.gov.uk>
Cc: 0056251 SDLR- KC3 Coronation London-AcCon <056251@burohappold.onmicrosoft.com>
Subject: RE: KCIII coronation noise management plan

You don't often get email from [REDACTED]

Hi Anil, many thanks for your time on the phone earlier today.

As discussed, we are looking at separate licences for the activities in Hyde Park, and for those in the area around Buckingham Palace, Trafalgar Square and Westminster Abbey.

For the Hyde Park licence we would propose:

- A limit of 65 dB LAeq,15 minutes measured at any of the control locations used for the London Half Marathon (see below, indicative screen/speaker orientations shown in red)

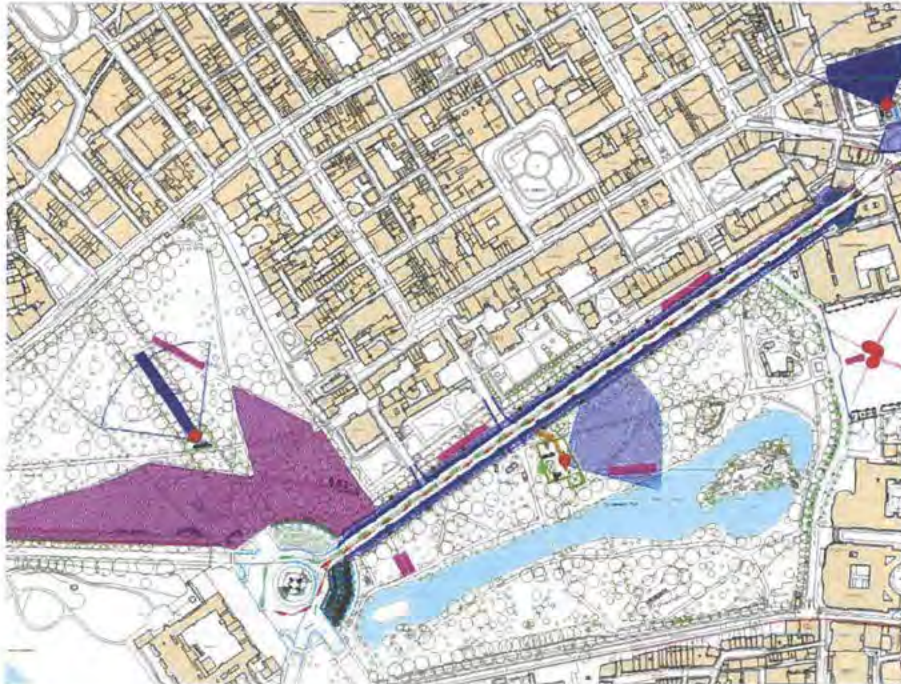


For the other licence we would propose:

For the relaying of sound during the Coronation on the Saturday, and from the Coronation Concert on the Sunday (see below, PA systems indicated in red):

- For PA systems that accompany screens in Green Park, St James's Park, Trafalgar Square and (Sunday only) Horseguards Parade: a target level of 85 dB LAeq,15 minutes and a limit of 90 dB LAeq,15 minutes measured at a distance of 75 m from the PA system.

The context for this proposed limit is that it equates to a level of around 93 dB LAeq,T at 37.5 m, where a FOH mixing desk might normally be situated, and where a level of 95 dB LAeq,T would normally be the minimum level expected for reasonable quality of entertainment at a live concert. Additionally, crowd noise measurements taken at the Platinum Jubilee event approximately 85 - 90 m from the screen in Green Park were around 85 dB LAeq,5 minutes; in the absence of any entertainment noise, so a music level of 85 dB LAeq,15 minutes at 75 m (as you proposed) could be lower than the crowd noise level for a significant proportion of the crowd.



Along the processional route there will be loudspeakers in place that will play background music and relay the sound from within Westminster Abbey during the ceremony between 10:00 and 13:00 approximately.

- For PA arrays along the processional route: a limit of 75 dB $L_{Aeq,15\text{ minutes}}$ measured at a distance of 15 m from the loudspeaker, to protect nearby members of the public from the risk of hearing damage.

I would be grateful if you could please confirm whether you find these proposed limits acceptable in terms of preventing public nuisance.

I look forward to hearing from you soon,

Kind regards,

█

█

Vanguardia | Acoustics
T: +44 (0)1883 718690

█

www.vanguardia.co.uk/ [LinkedIn](#) | [Twitter](#) | [Instagram](#)

VANGUARDIA

A BURO HAPPOLD COMPANY

From: [REDACTED]
Sent: 21 February 2023 11:34
To: adrayan@westminster.gov.uk
Subject: KCIII coronation noise management plan

Hi Anil, I just left you a voice message.

I'm working on the noise management plan for the upcoming Coronation and was hoping I could have a chat with you regarding noise limits, monitoring locations, etc.

Have you availability in the next couple of days, please? I understand the plan has to be submitted before the end of the month.

I look forward to hearing from you soon.

Kind regards,

[REDACTED]
[REDACTED]

Vanguardia | Acoustics

M: [REDACTED]
E: [REDACTED]

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VANGUARDIA

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COVID-19 VACCINATIONS

The COVID-19 vaccine is our first line of defence against coronavirus. The vaccine has been proven to be safe and effective at protecting people against serious illness from coronavirus. For information about vaccine centres and how to book your appointment, visit: www.westminster.gov.uk/vaccinations

FREE EARLY EDUCATION AND CHILDCARE

15 hours of free early education and childcare is available for all 3 and 4 year olds for up to 38 weeks per year, with an extended entitlement of 30 hours where eligible.


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Email 

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)

ATTACHMENTS TO THE STATEMENT OF 

DZ 6 - Letter to local residents and businesses (with polygrams)



Dear Resident/Business Owner

His Majesty The King's Coronation, 6th May 2023

We are writing to inform you that the Department for Digital, Culture, Media and Sport plans to submit a premise licence application to Westminster City Council to permit licensable activities (sale of alcohol, regulated entertainment and late night refreshments) within St. James' Park, The Green Park, Hyde Park and Central London. This application relates to the plans to celebrate His Majesty The King's Coronation on Saturday 6th and Sunday 7th May 2023.

Details of the main events that will take place in central London over the Coronation weekend are highlighted below, but the premises licence will only relate to activities within the parks and Westminster. Comprehensive details can be found on the DCMS website; <https://www.gov.uk/government/news/coronation-weekend-celebrations-that-will-bring-communities-together-announced>

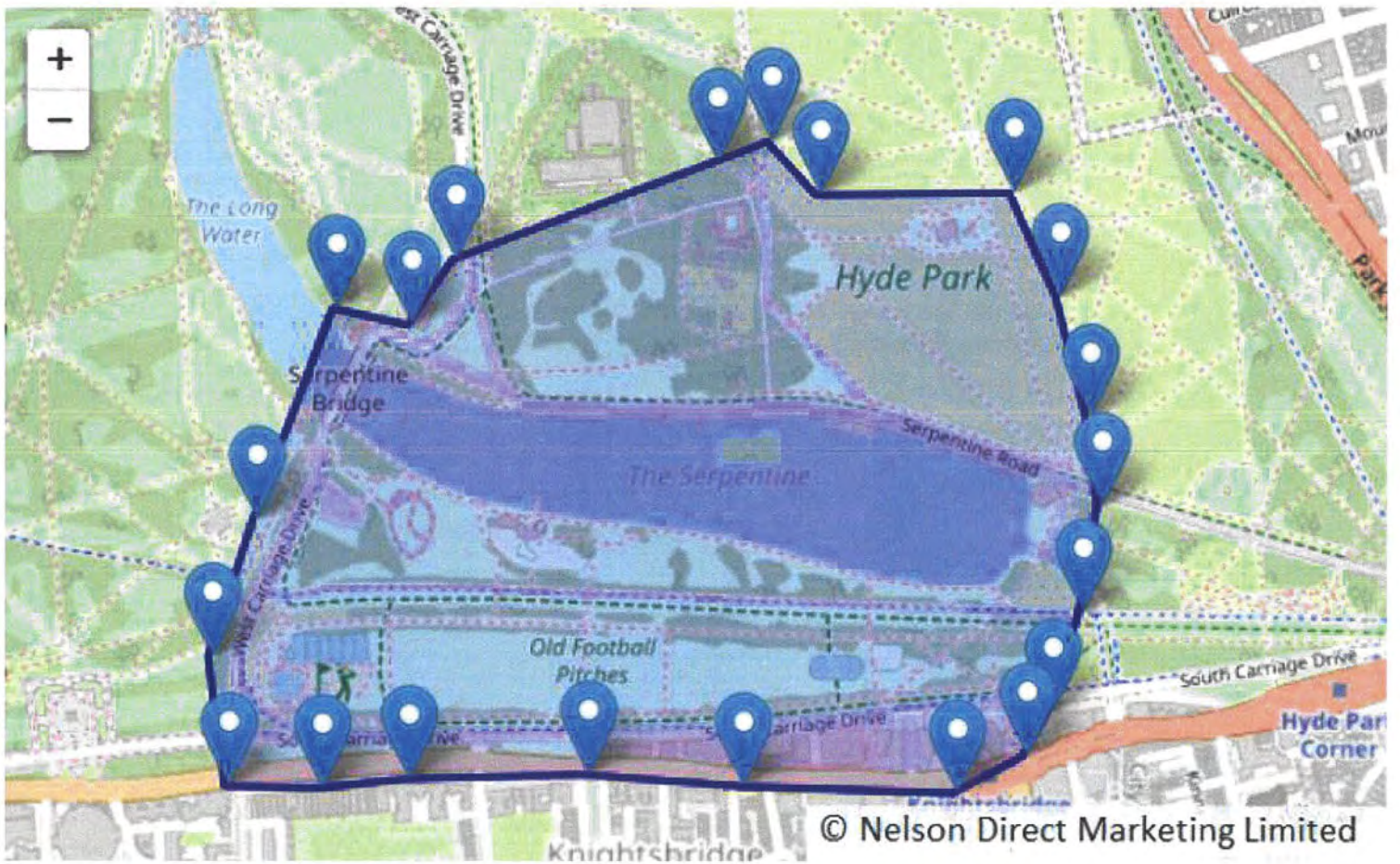
Saturday 6th May

The Coronation service at Westminster Abbey will be followed by a ceremonial procession with opportunities for the public to line the route or follow the events from various screening locations within The Royal Parks and Central London.

Sunday 7th May

Central London, including The Royal Parks, will host screenings of the BBC concert being held in Windsor.





Statement from Rob Colicci (Colicci)

Department for Culture, Media and Sport ("DCMS")
The Kings Coronation
Application for grant of premises licences
Westminster City Council
Application reference numbers
23/00844/LIPN (Green Park)
23/00891/LIPN (Hyde Park)



STATEMENT OF [REDACTED]

1. I [REDACTED] make this statement in support of the application by the DCMS for two premises licences in relation to His Majesty The King's Coronation (KC) celebrations.
2. This statement is true to the best of my knowledge and belief and I make it knowing that if it is tendered in evidence I shall be liable to prosecution if I have wilfully stated in anything that I know to be false or do not believe to be true.
3. The statement addresses the provision of hospitality (food and drink) within the proposed application site.

Background and experience

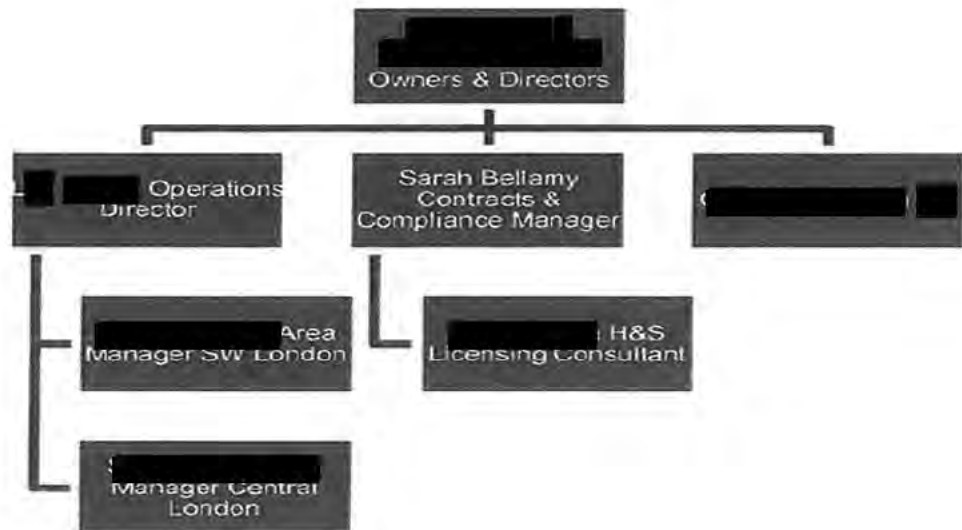
4. [REDACTED] Colicci is a family run hospitality business that was set up by [REDACTED] when he came over to England in 1982. The business started off with a single ice cream van. We now operate over 35 sites in parks across London which range from a number of licenced cafes and restaurants to mobile kiosks and vans. I attach at **RC1** a Company Structure. I have produced at **RC2** a site portfolio of some of the outlets that Colicci operates.

single ice cream van. We now operate over 35 sites in parks across London which range from a number of licenced cafes and restaurants to mobile kiosks and vans. I attach at **RC1** a Company Structure. I have produced at **RC2** a site portfolio of some of the outlets that Colicci operates.

5. I have worked in the family hospitality business from a very young age on a seasonal basis and full time for the last 15 years. I have been running the business for the last six years and in that time the business has grown considerably.
6. Colicci operates the current day to day mobile catering concession within the Royal Parks and as and when events come to St James's and Green Parks (amongst other parks), we deliver the catering for these events.
7. Colicci also run a number of licenced premises within the Royal Parks on a day to day basis. We run two licenced sites in St James's Park that operate off sales, one site operating off sales in Green Park, two sites operating off sales in Hyde Park and one site operating on sales in Kensington Gardens.
8. There are further sites operating licences in outer London parks where we have cafes and restaurants. We have multiple personal licence holders in all of the sites listed above, some of whom will come and act as bar managers for the KC. I deal with this below.
9. Colicci has, in the past, delivered catering for (but not limited to) the following events:
 - Queen's Platinum Jubilee 2022 – St James's Park and Green Park (QPJ)
 - VE Day Celebrations 1995
 - The Funeral of Diana Princess of Wales 1997
 - Golden Jubilee 2002
 - Live 8 (2005)
 - The Royal Wedding 2011
 - Diamond Jubilee 2012
 - Tour de France 2007 and 2014
 - London Marathon (every year)
 - Ride London (every year)
 - Battersea Fireworks (every year)
10. I am a personal licence holder and will be the designated premises supervisor (DPS) on any licence granted by virtue of these applications.

Colicci Key Personnel

11. I have set out a structure chart of the key personnel within Colicci below.



12. Whilst all members of the management team will clearly have roles to play in the delivery of the hospitality offering for the KC it is important that I highlight in particular the roles [REDACTED] [REDACTED] and [REDACTED].
13. [REDACTED] and [REDACTED] have between them in excess of 30 years' experience in running high profile events involving alcohol sales. [REDACTED] has worked with Colicci for over 10 years and was involved in delivering the 2022 QPJ event. She oversees all compliance for the business.
14. [REDACTED] joined the company in 2021 having worked for an events company specialising in operating bars. He has over 20 years' experience in bar work and has delivered bars at events such as Royal Ascot, Hampton Court Flower Show, Chelsea Flower Show, BBC Proms, Knebworth, Boardmasters and many more.
15. [REDACTED] and I have all been instrumental in pulling together the alcohol management plan (AMP) which I deal with in greater detail below.

Queens Platinum Jubilee (QPJ) – hospitality

16. Colicci was responsible for the delivery of the hospitality offering, in its totality across the St James's/Green Park application site last summer. We ran and operated all the licenced bar outlets with independent operators (with whom we had dealt in the past), running the food outlets.

17. That event took place across St James's Park, Green Park, The Mall and Queen Victoria's memorial. The St James's/Green Park site is slightly more extensive in this application than the application site last year but all the same key principles, strategies and procedures will apply.
18. The Queen's Platinum Jubilee event was a significant success. I attach here a link to a one minute video that illustrates a little of our engagement and involvement. [jubilee catering fc 16x9.MP4 - Google Drive](#) – also here - <https://www.instagram.com/reel/Ce59cislAXw/?igshid=YmMyMTA2M2Y=>
19. In the Queen's Platinum Jubilee event there was, of course, a significant concert site in addition to the publicly accessible parks which hosted the BBC produced musical concert in celebration of that auspicious occasion.
20. At this year's celebrations the Saturday event will predominantly involve the royal party going to Westminster, from Buckingham Palace, for the coronation ceremony, returning to the palace after the ceremony and we anticipate significant crowds attending in order to observe both the parties attending but also the event itself relayed on a number of large screens positioned throughout the parks.
21. This proposal is, absent the concert very much in line with last year's events and activities. I would say here that it is much reduced as a result of the absence of the live concert in the park and it being a procession. The bar requirement is significantly reduced as a result.
22. On the Sunday whilst there is proposed a significant music concert in celebration of the Coronation, that will take place at Windsor. However the concert will be relayed on screens across Green Park (+) and Hyde Park with large volumes of attendees expected.
23. The activities proposed in Hyde Park will mirror those in St James's but will be more in the nature of a communal experience viewed on screen rather than with any "live" (face to face) entertainment.

The applications

24. The applications have requested permission for the sale of alcohol (both on and off sales), regulated entertainment and late night refreshment to celebrate the celebrations for His Majesty The Kings Coronation.

Sale of alcohol

25. Saturday and Sunday 5th and 6th of May – St James's/Green Park and Hyde Park.

Late night refreshment

26. Friday 4th May from 11.00 pm to 5.00 am (the morning following). St James's/Green Park only.
27. I will deal with the requirement for late night refreshment later in this statement.

Hours of operation

28. The hours of operation are proposed from 10.00 am until 7.00 pm on the Saturday in St James's Park and from 4.00 pm until 10.30 pm in Hyde Park on the Sunday. It is fair to highlight that these hours are slightly precautionary, all stakeholders in the run up to the submission of this application felt that was the appropriate approach.
29. On the day of the QPJ concert whilst the concert itself did not start until 8.00 pm, and one might reasonably have expected therefore the concert arena to fill up some two plus hours before, in the event there were significant queues for attendees four plus hours before the event indeed more than one hour before the gates opened. The learning from last year's events is that interest in these auspicious occasions is very significant and we expect attendees to want to obtain the best possible place within the parks so as to view the activities and enjoy the day. We believe people will gather much earlier than Platinum Jubilee Saturday and finish mid to late afternoon. This is likely to be more akin to Trooping of the Colour as opposed to the Saturday Jubilee concert day.

Off sales

30. The authority will note that there is a requirement for an off sales provision in the applications. This has been included out of an abundance of caution. All sales of alcohol will be in open vessels. There will, for example, be no sales of commemorative bottles of champagne or gin (sold in sealed containers) for members of the public to take away with them. The location of the bars, which I deal with below, are deliberately located away from the periphery of the application site but there may be limited circumstances in which attendees take drinks that may have purchased on site outside the boundary of the application site.
31. I should also point out there will be nothing stopping members of the public bringing their own food and drink (in hampers/cool boxes for example) to the application site.

Location of hospitality units

32. For the sake of completeness, I attach a plan at **RC4** disclosing the proposed hospitality site locations.

34. On site build started on the 3 April We will start by building the infrastructure to support catering such as the services (generators and water). We will start welcoming catering trailers and kiosks on Wednesday 3rd May and site them up.

Hospitality compounds

35. There are proposed to be six hospitality compounds located within St James's/Green Park and along The Mall. 5 in St James Park (Saturday and Sunday) 1 in Green Park (Saturday only) and 4 in Hyde Park (likely to be Saturday Only)
36. These have been deliberately located away from the perimeter of the application site. See attached latest plan, albeit it is right to flag that this is a dynamic operation and so this should be understood to be a working document
37. These will be accessible to members of the public without the need to have purchased a ticket.
41. All sales of alcohol will be in non-glass containers save for some sales of cans of beer/lager. The pricing will be the same across each of the licenced outlets.

Alcohol management plan (AMP)

48. I will be on site for the duration of the KC celebrations and will oversee the delivery of the hospitality offering over the course of the weekend.
49. The operation of the bars is subject to the AMP which is one of the documents contained within the event management plan. The latest iteration of the AMP can be found at **RC3**. This has been developed by myself and the senior management team of Colicci drawing on our considerable experience of operating at events of this nature over many years which I have referenced above. A copy of the AMP has been sent to both the police and the licensing authority.
50. The AMP details how we intend to fulfil the four licensing objectives. Our business is very familiar with its responsibility for ensuring sale of alcohol.
51. The AMP is a living document and will continue to be reviewed and amended as necessary up to and if required during the KC celebrations.
52. Each hospitality compound will have a bar manager who will be a personal licence holder from an existing Colicci site. All senior management and bar managers will undergo ACT awareness training and Wave training prior to the event.

53. Every member of staff will undergo Challenge 25 training which will cover what is an acceptable form of ID, conflict management and dealing with intoxicated customers. There will be a refusals log book formed as part of the Challenge 25 pack and each bar will have onsite.
55. The bar managers will be responsible for this and will have assistance in conducting training and daily briefings from [REDACTED] and [REDACTED]. We will conduct our own test purchasing and ensure stock areas are stewarded so that there is no unauthorised access. All bar structures will be safe structures and offer welfare provision for bar staff.
57. Over the course of the weekend we will employ 50 staff to service our existing kiosks within the Royal Parks. Across the KC site we will employ a further 20 staff. These will be drawn from existing staff we employ and supplemented by staff recruited from a bar agency we have an existing relationship with. We have already been in contact with the agency to ensure that sufficient staff will be available to service the licenced facilities. All staff will receive training as set out above.
58. There will be a first aider and fire marshal on every bar. These will be detailed at each bar in the bar pack.
59. Outside of hours of operation, all catering, bar and food units and back of house areas will be secured to ensure that members of the public do not and cannot gain access.
60. At the end of every trading day the management team of Colicci will meet for a debrief on days trading and make and implement any changes to the AMP as are necessary (and as may be requested by the police and other responsible authorities).

Late night refreshment

61. The application includes the request for the provision of late night refreshment in St James's/Green Park on the night preceding the coronation. This has been included simply to provide a welfare facility for any members of the public who choose to camp in the Royal Parks the night before the celebrations and was included within the application following discussions between the applicant and the responsible authorities at Westminster City Council.
62. There will be a period of at least an hour before the hospitality units referred to above close and any other outlets open for the provision of late night refreshment. This is to assist with dispersal and to avoid a situation where members of the public are hanging around in the Royal Parks.
63. We anticipate that late night refreshment will not be offered be offered 23.30 pm in any event.

64. Late night refreshment will likely be provided from one or two of our existing kiosks within St James's Park serving hot food and cold drinks some sandwiches and bacon baps only. This will be serviced from fixed kiosks in St James Park, Marlborough Gate and Memorial Kiosk. There will be no alcohol served.

65. There will be no external advertising that the late night refreshment is being provided within the application site.

Conclusion

66. Colicci is delighted and honoured to have been appointed to provide the hospitality facilities in the Royal Parks as part of the Kings Coronation celebrations.

67. Colicci has many years of experience providing hospitality facilities within the Royal Parks and at similar high end celebratory events over recent years notably the Queen's Platinum Jubilee.

68. In light of this experience appropriate control measures has highlighted in the AMP will be put in place for the delivery of the hospitality offer over the course of the KC weekend.

69. We will continue to work with the responsible authorities and in particular the licensing department of Westminster City Council and the police, up to and during the weekend celebrations in relation to the successful delivery of the hospitality offering as set out in this statement.

TO BE SIGNED



Dated April 2023

Attachments

RC1 – Colicci Company Structure

RC2 – Colicci Site Portfolio

RC3 – Alcohol Management Plan

RC4 – Hospitality Site Plan Locations

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

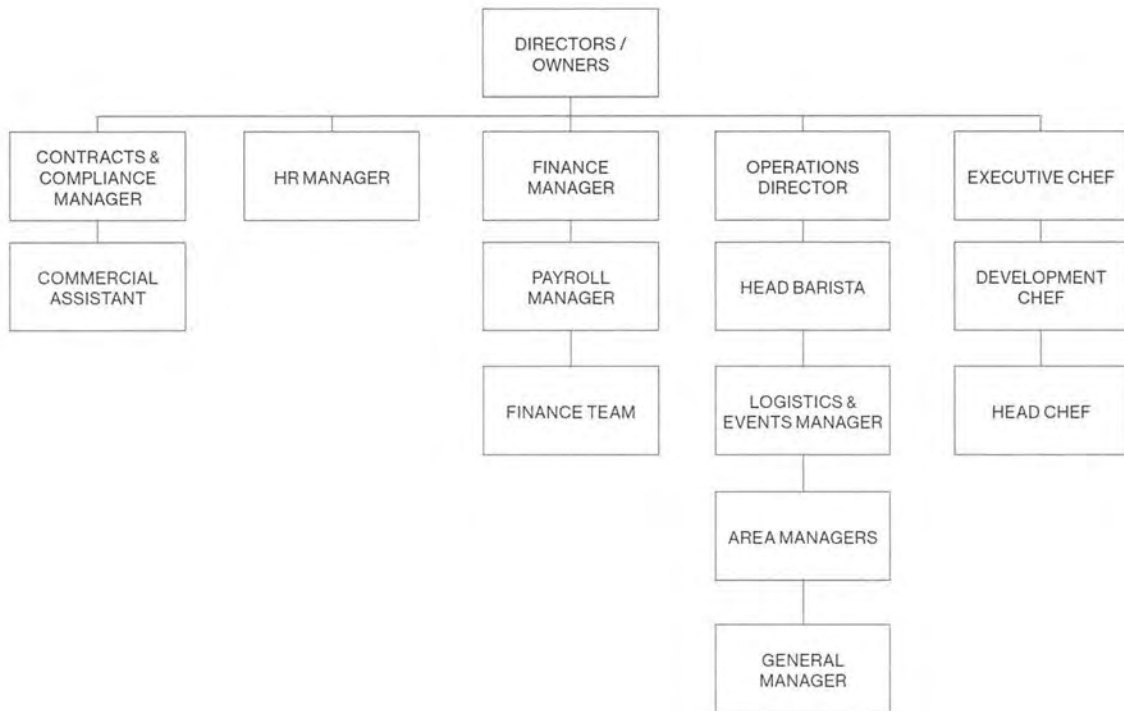
23/00891/LIPN (Hyde Park)



ATTACHMENT TO THE STATEMENT OF [REDACTED]

RC1 – Colicci Company Structure

Company Structure



Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)



ATTACHMENT TO THE STATEMENT OF [REDACTED]

RC2 – Colicci Site Portfolio

COLICCI



SITE PORTFOLIO

The National Portrait Gallery | 2021

Colicci has grown to an operation of over 30 fixed sites in London's most visited parks with a mixture of cafes, kiosks, restaurants & beautiful vintage ice cream trucks. It's important to us to make things ourselves using only the best ingredients - evidenced in our own dedicated kitchens and bakery. Colicci is still a family business steeped in history and today we believe that every customer should experience the family bond and taste the passion in our food and drink.

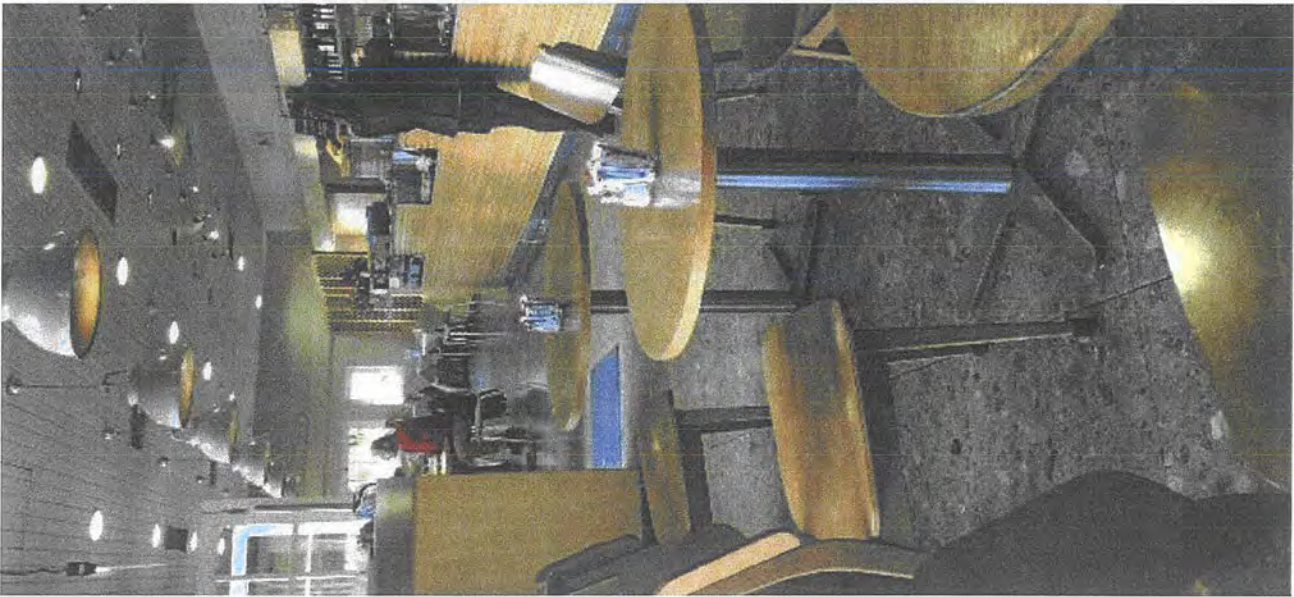
The Serpentine Lido Cafe

Details

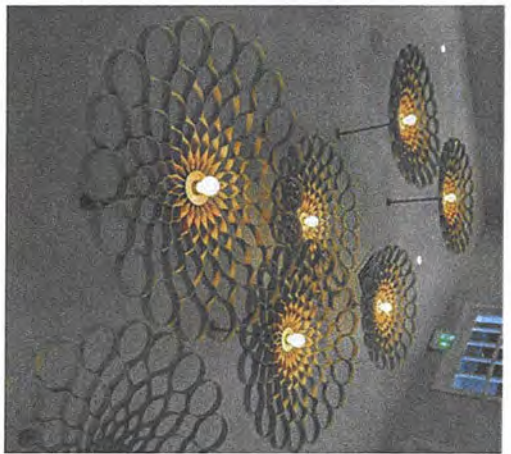
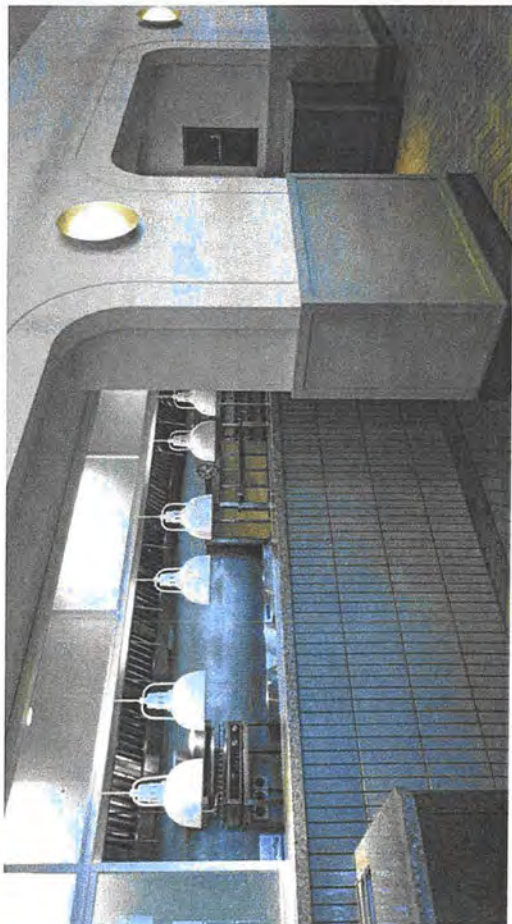
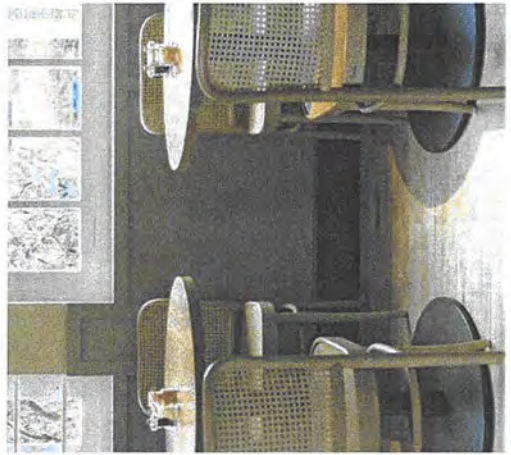
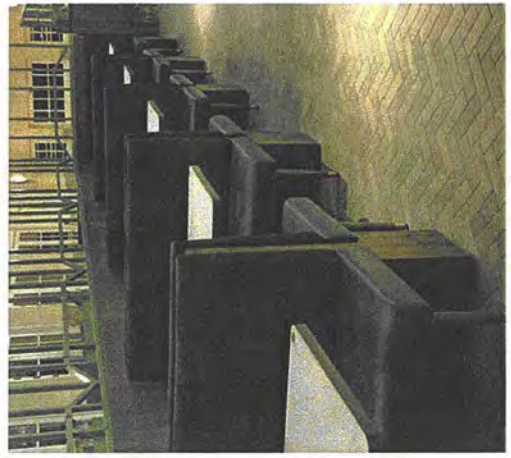
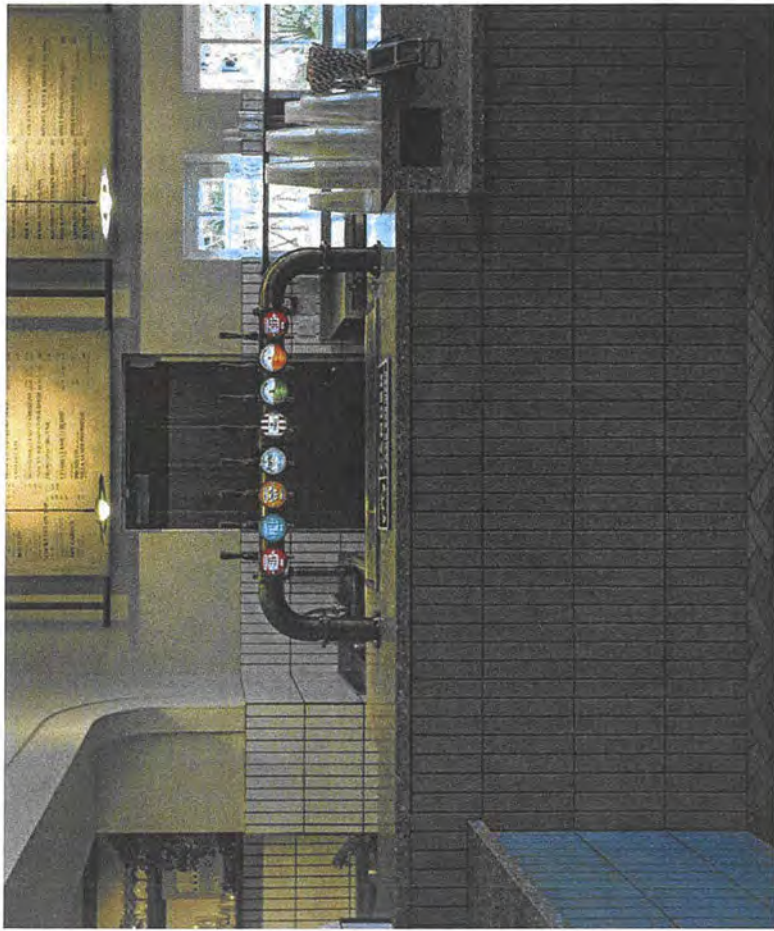
Location: Hyde Park
Designer: Article Design Studio
Date: Spring 2020
Construction Duration: 16 weeks



Pre
Renovation



Post Renovation



The Peckham Round

page 341



Details

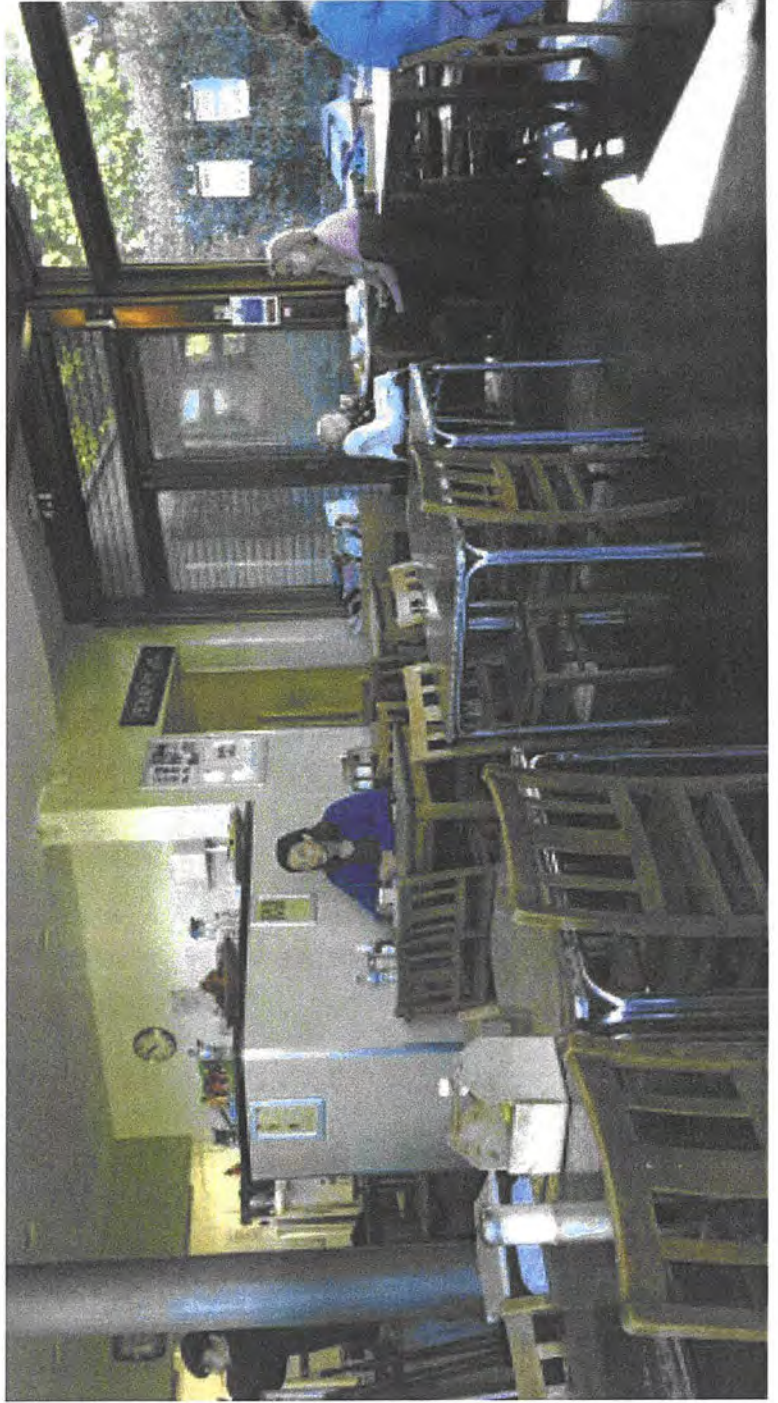
Location: Peckham Rye Park

Designer: Mizzi Studio

Date: Summer 2018

Construction Duration: 4.5 months

Pre Renovation



Post
Renovation

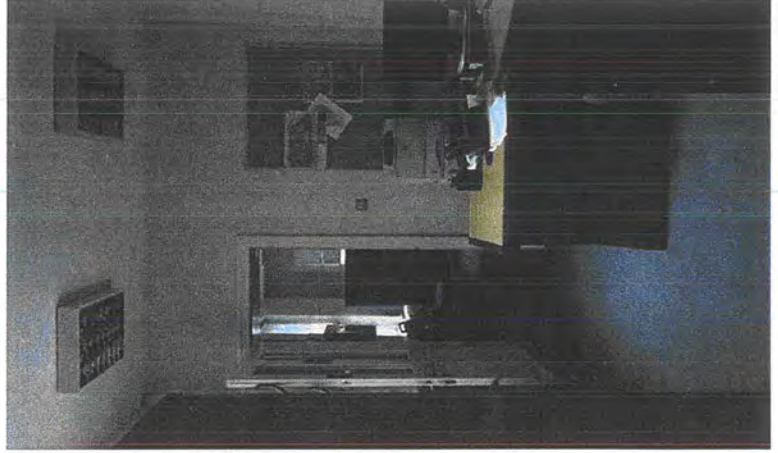
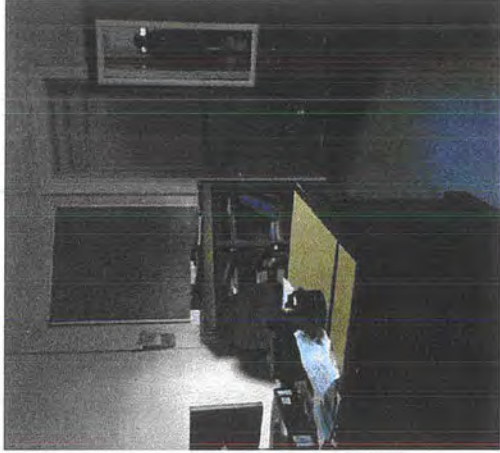


Storey's Gate Café



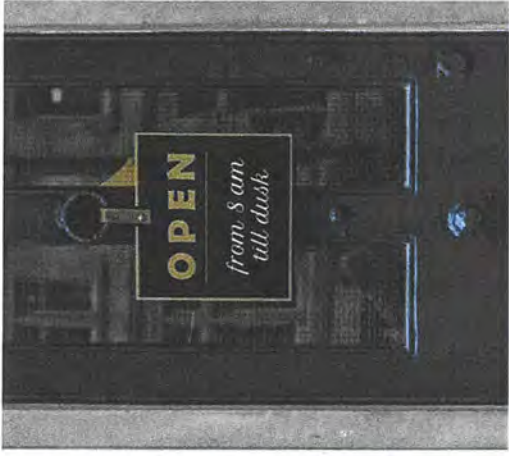
Details

Location: St James Park
Designer: Article Design Studio
Date: Autumn 2019
Construction Duration: 5 weeks



Pre
Renovation

Post Renovation



Dulwich Clock Cafe



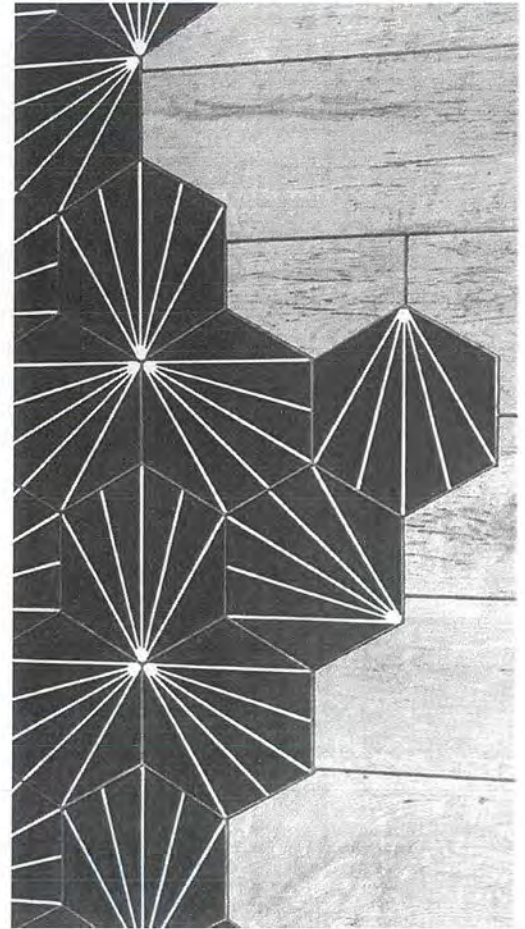
Details

Location: Dulwich Park
Designer: Mizzi Studio
Date: Spring 2017
Construction Duration: 14 weeks

Pre
Renovation



Post
Renovation



Westfield Stratford kiosk

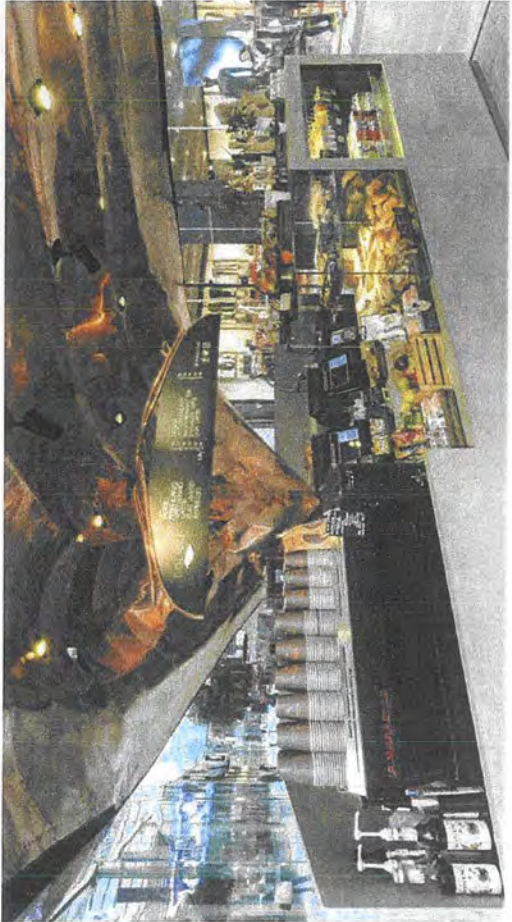
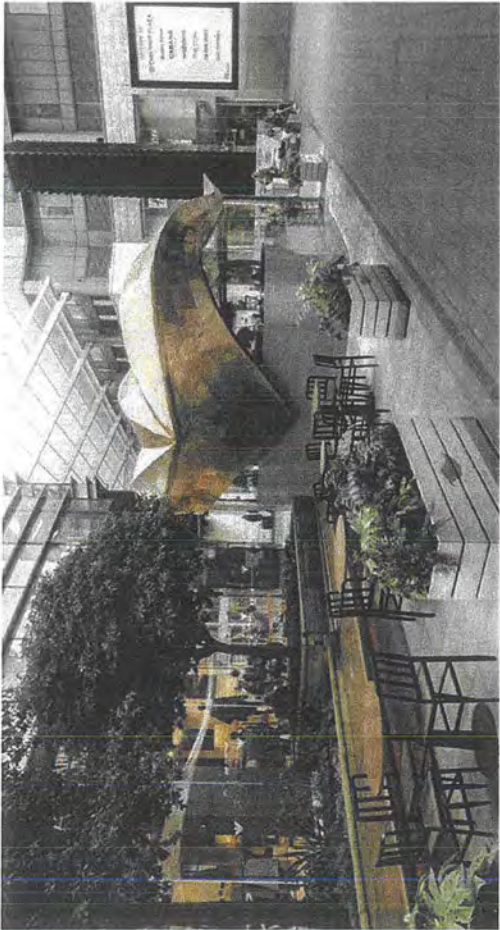
Details

Location: Westfield Stratford
Designer: Mizzi Studio
Date: Winter 2016
Construction Duration: 12 weeks



Restaurant & Bar Design Awards

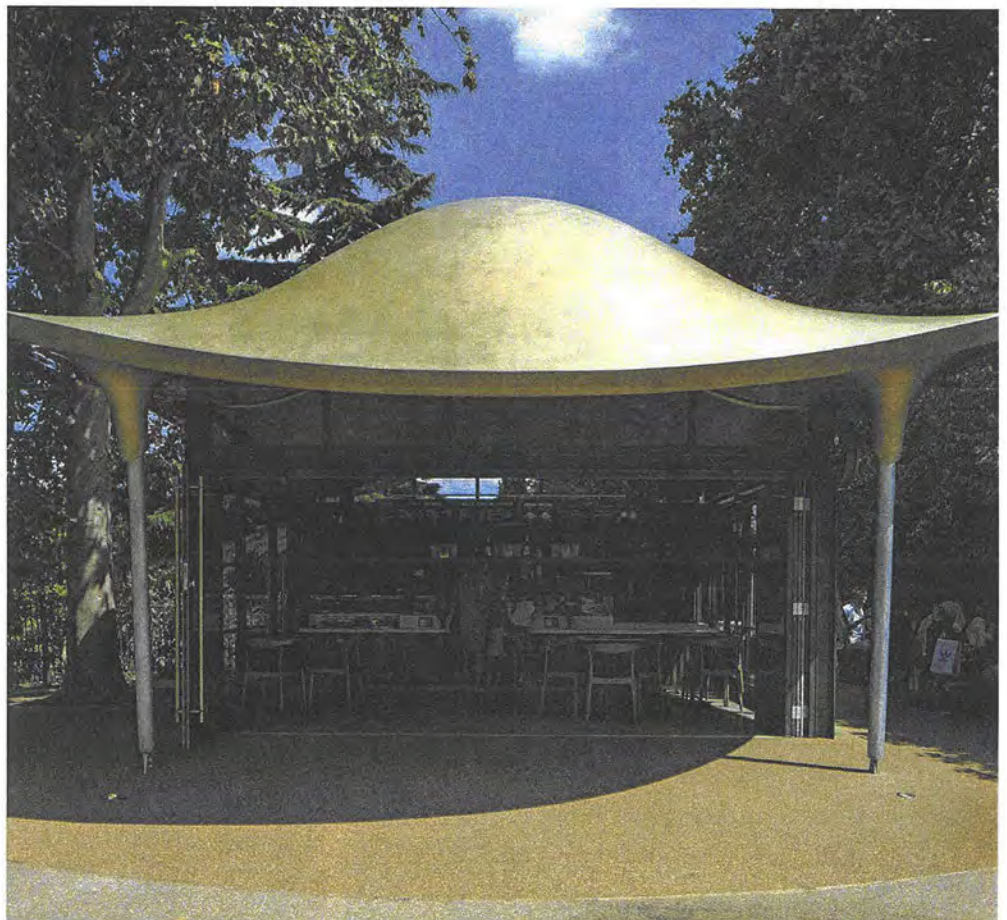
Winner

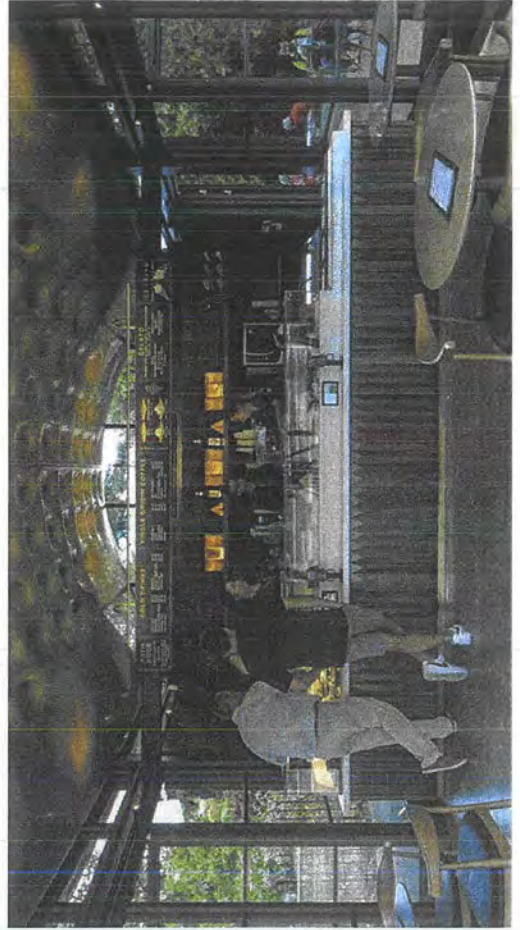


Serpentine Coffee House

Details

Location: Hyde Park
Designer: Mizzi Studio
Date: Summer 2019
Construction Duration: 4 months





The Royal Park Cafes

Details

Location: 8 kiosks across Hyde Park,
Green Park & St James Park

Designer: Mizzi Studio

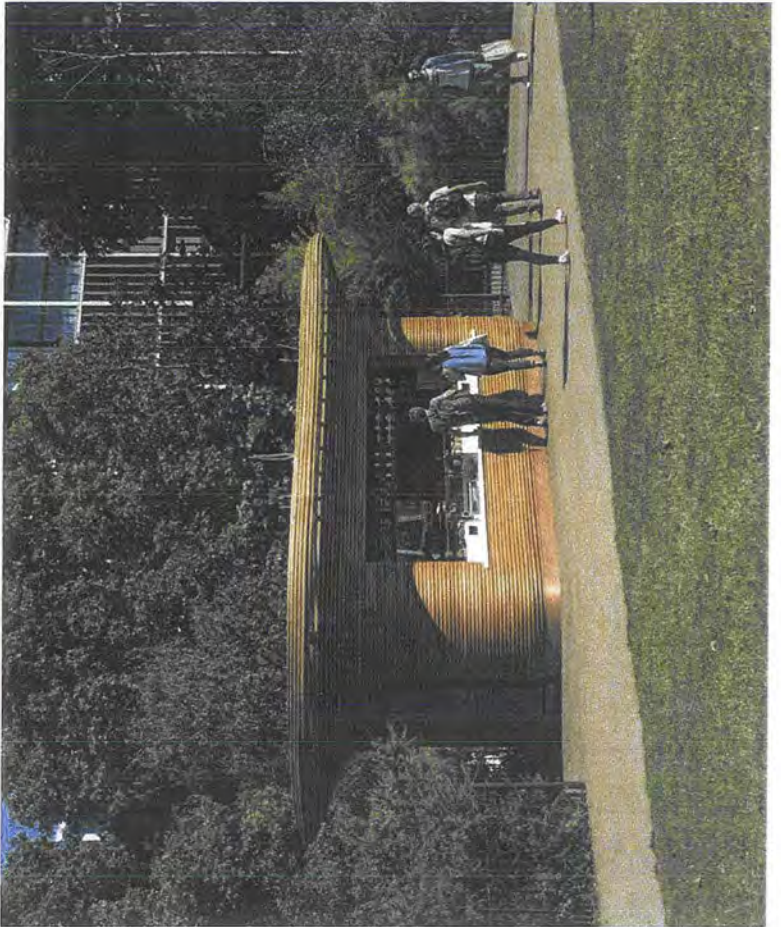
Date: Nov 2018 - Oct 2019

Construction Duration: 1 year



Restaurant & Bar Design Awards

Winner



COLICCI



THANK YOU

rob@colicci.co.uk

Department for Culture, Media and Sport (“DCMS”)

The Kings Coronation

Application for grant of premises licences

Westminster City Council

Application reference numbers

23/00844/LIPN (Green Park)

23/00891/LIPN (Hyde Park)



ATTACHMENT TO THE STATEMENT OF [REDACTED]

RC3 – Alcohol Management Plan

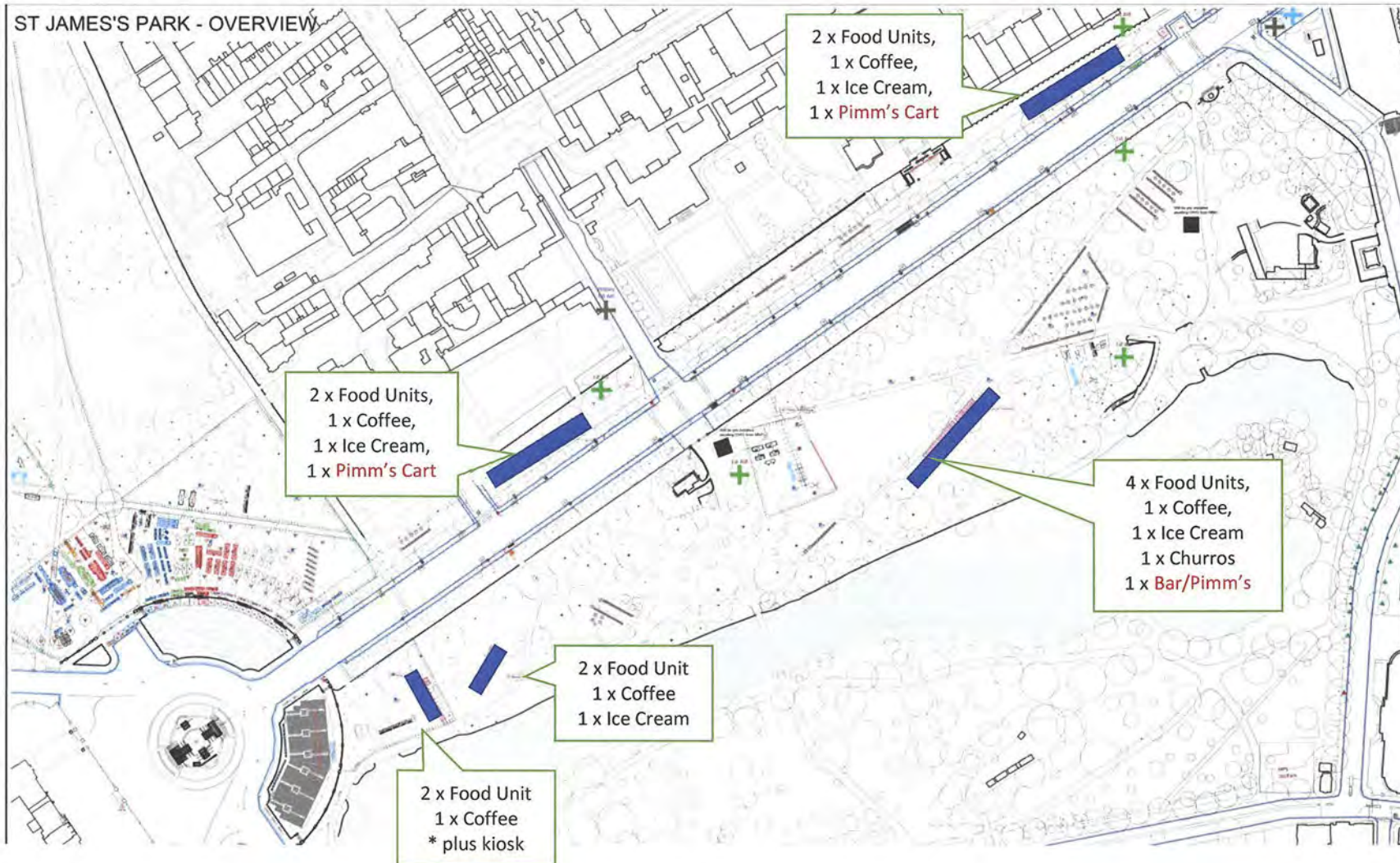
Department for Culture, Media and Sport (“DCMS”)
The Kings Coronation
Application for grant of premises licences
Westminster City Council
Application reference numbers
23/00844/LIPN (Green Park)
23/00891/LIPN (Hyde Park)



ATTACHMENT TO THE STATEMENT OF [REDACTED]

RC4 – Hospitality Site Plan Locations

St James Park



Green Park



Trading Times

Friday 5th May

Welfare overnight service from Marlborough Gate and Memorial permanent kiosk. Kiosks will continue trading from the usual close time of 18:00 to an opening time of 06:00 on the 6th.

Saturday 6th of May

Concession in St James and Green Park

Coffee Units – 05:00 to 17:00

Food Units – 06:00 to 17:00

Bars Open – 10:00 to 17:00

Concession in Hyde Park

Coffee Units – 07:00 to 17:00

Food Units – 08:00 to 17:00

Bars Open – 10:00 to 17:00

Saturday 7th of May

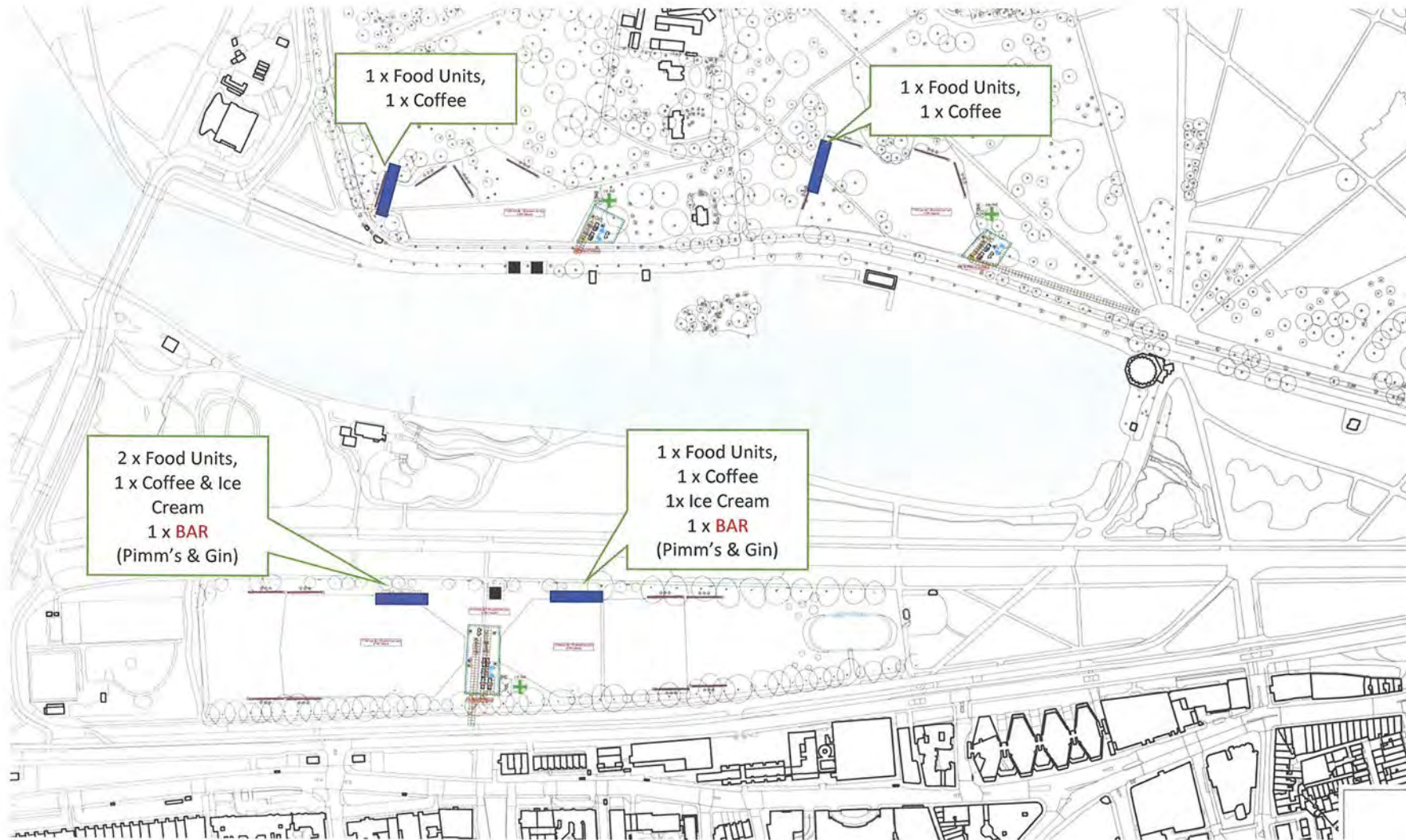
Concession in St James Park Screen Site

Coffee Units – 16:00 to 22:00

Food Units – 16:00 to 22:00

Bars Open – 16:00 to 22:00

Hyde Park Cockpit & Boathouse Screen sites



Statement from [REDACTED] (BBC Studio Events)

BEFORE THE CITY OF WESTMINSTER'S

LICENSING SUB-COMMITTEE

THEIR MAJESTIES CORONATION CELEBRATIONS

BBC STATEMENT

1. I, [REDACTED] Deputy Head of Production for BBC Studios Events
2. This statement is being made in support of the premises licence applications for the Royal Parks relating to their Majesties Coronation celebrations over the weekend of the 6th May when His Majesty King Charles III will be crowned alongside The Queen Consort in a historic Coronation at Westminster Abbey, and 7th May 2023, when a special Coronation Concert will take place at Windsor Castle (and relayed back to the application sites).
3. This statement is true to the best of my knowledge and belief, and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.

BBC Studio Events

4. BBC Studios Events is a department within BBC Studios. It is an award-winning production company, sitting independently from BBC Public Service as a commercial entity. We are an unrivalled creator of, and investor in, UK events and content reaching audiences around the globe.
5. BBC Studios Events has the skill, reputation, contacts and vision to ensure that The Coronation Celebrations are delivered to the highest standards to audiences both live, across the UK and around the world.

6. BBC Studio Events were responsible for producing the Platinum Jubilee 2022, Diamond Jubilee 2012 and Golden Jubilee 2002 Concerts. In Addition, we have been responsible for the following events staged and televised for national organisations (indicated in parenthesis below):

2022

- The Funeral of HM The Queen
- Earthshot Prize Awards 2022 – The Royal Foundation

2021

- The Funeral of HRH Duke of Edinburgh
- Earthshot Prize Awards 2021 – The Royal Foundation

2020

- VJ Day 75: The Nation's Tribute – The Ministry of Defence
- VJ Day 75: VJ Day 75: The Nation Remembers – The Royal British Legion
- VJ Day 75: The Friendship of Nations – DCMS
- VE Day 75: The People's Celebration – The Royal British Legion
- VE Day 75: The Announcement of Victory – DCMS
- Holocaust Memorial Day – The Holocaust Memorial Day Trust

2019

- D-Day 75: A Tribute to Heroes – The Ministry of Defence

2018

- HM The Queen's Birthday Party – The Royal Household
- The Wedding of Prince Harry and Meghan Markle

2017

- World War One Remembered: Passchendaele – For The Fallen – DCMS

2014 – 2021 (annual)

- The Festival of Remembrance - The Royal British Legion

Operational overview

7. Our technical team has extensive experience as the host broadcaster delivering major events ranging from opening and closing ceremonies for international sporting competitions, Jubilee concerts, to Royal weddings reaching a global audience of over two billion people. We oversee the specification, supply, and delivery of all technical, broadcast and production

services required for the successful delivery of the events. Our team has unrivalled expertise for combining complex logistics with high creative ambition.

8. Across our portfolio of regular and special events we work extensively with stakeholders in the British military, government departments, the Royal Household, and charity partners. Forging collaborative partnerships with event organisers has been the key to decades of success.
9. This experience ranges from through management of inter-site connectivity, stage and studio building, the construction of production compounds, lighting and power overlays and special effects and pyrotechnics.
10. Our team is accustomed to meticulous technical planning. This includes, cabling and onsite logistics, camera positioning, connectivity, audio, communications and liaison with domestic and international broadcasters and media for the distribution and coordination of broadcast feeds and presentation positions.
11. For previous celebrations and for example at The Platinum Jubilee concert, we worked with a variety of partners including the Royal Households, the DCMS and other UK broadcasters, and managed over 800 crew on location. We negotiated contracts and access agreements with the Royal Households for studio and camera positions. We led on the agreements with the other UK broadcasters to ensure resources were effectively managed. The complex rig and derig schedule was also led by our production management teams.

Logistical overview of The Coronation Coverage - Saturday 6th May 2023

12. On May 6th His Majesty King Charles III will be crowned alongside The Queen Consort in a historic Coronation at Westminster Abbey, the first to take place in nearly 70-years.
13. On Saturday 6th May the live broadcast will begin on BBC One at 07:30. BBC Studios Events will provide live coverage of all the ceremonial events as they unfold across the morning, from the early military movements to the formal processions that lead to the Westminster Abbey service.
14. Our presenter will be in a studio at Buckingham Palace, position in the Canada Gate compound, joined by guests providing analysis and insight into the day's events. A reporter will be speaking to members of the military as they prepare for one of the largest military parades in living history.

15. As the doors to Westminster Abbey open, we will hear commentary on the events as well as reporting from outside The Abbey speaking to guests as they arrive.
16. Our extensive camera coverage will give the audience the best view of the ceremonial route from Buckingham Palace to Westminster Abbey. Starting with our route commentary of the atmosphere on the streets of London as the street liners take position and the scene is set for the departure of The King and Queen Consort from Buckingham Palace.
17. Our reporter will join the crowds who have gathered to watch this moment of history. They will speak to people who have travelled from across the country to witness this unique day as we capture the celebratory mood of the nation and ensure our broadcast is as representational of all the UK as possible.
18. With our live route coverage and internal shots of Westminster Abbey we will hand seamlessly between our presentation team setting the scene across ceremonial London. Our studio discussions will pause for full ceremonial coverage of the military processions. In Westminster Abbey we will provide coverage as the congregation of thousands gather featuring the international elite, British politicians past and present, faith leaders and the royal family. With the arrival of His Majesty The King and Queen our cameras will capture the unique Coronation Service in all its majesty. The architectural splendour of The Abbey will be a breath taking backdrop to the words and music of the Order of the Service.
19. We will follow the Coronation service with full multicamera live coverage of the return procession to Buckingham Palace. As the King and Queen will travel back through ceremonial London to Buckingham Palace, we will provide full coverage of events at Buckingham Palace culminating in the balcony appearance. As the Royal Family are received by The Mall full of the public – our cameras will capture the moment that the nation welcomes its newly crowned monarch.
20. To end this remarkable day the Royal Air Force will salute the King from the sky with a specially devised coronation Fly Past. Our off air time is still to be finalised following confirmation of the ceremonial but is expected to be around 14:45.
21. The presentation is a fully BBC funded event. There is a team of 18 currently working on the event in terms of editorial, logistical and operational planning. This number will grow considerably once the build and technical rig commences, and the broadcast crew start in late April.
22. There will be a production village compound built in Green Park consisting of production offices, studio operation and all broadcast vehicles. This is a shared compound alongside other broadcasters and is managed by the DCMS.

23. BBCS Events will be on site in the Canda Gate compound from Friday 28th April. The majority of our production vehicles and Outside broadcast trucks will be off site on Sunday 7th May, with remaining production items (and cabins) leaving on Monday 8th May.
24. The Coronation presentation is being broadcast live on BBC One and across BBC Radio.
25. We will return on BBC One at 19:00 with a 90 minutes highlights show including all the key moments of the day. The highlights will form the main duration of the broadcast and will be introduced live from our Buckingham Palace studio by our presenter and guests. The programme will conclude with a live link to Windsor where rehearsals for the Coronation Concert will be in full swing.

Logistical overview of The Coronation Concert- Sunday 7th May 2023

26. On Sunday, 7th May 2023, HM The King's special Coronation Concert will take place at Windsor Castle. Produced, staged and broadcast live by the BBC and BBC Studios, the Coronation Concert will bring music icons and contemporary stars together in celebration of this historic occasion.
27. The pre-concert build-up show is expected to start at 2000 for 30 mins and will be hosted from a presentation area in Windsor. The concert is then expected to start at 2030 for 90 minutes with the event finishing at 2200.
28. The concert will be attended by a public audience including volunteers from The King and The Queen Consort's many charity affiliations. There will be a total of 20,000 audience at the Concert, most of which will be standing
29. It will see a world-class classical orchestra to include the strings of the Countess of Wessex String Orchestra and woodwind, brass and percussion sections from the Bands of the Household Division together with a house band including drums, bass, guitars and keyboards. They will play interpretations of musical favourites which will primarily be contemporary and pop music tracks re-arranged to compliment the orchestra. These will be fronted by some of the biggest entertainers from the worlds of pop, opera, and soul music
30. In addition, the concert will see performers from the world of dance and the arts creating collaborations that combine elements of musical theatre, ballet and dance.

31. The performances will be supported by staging and effects located on the Castle's East Lawn and will also feature a selection of spoken word sequences delivered by stars of stage and screen.
32. Alongside the stars of the concert, the show will also see an exclusive appearance from The Coronation Choir. This diverse group will be created from the nation's keenest community choirs and amateur singers from across the United Kingdom. The Coronation Choir will appear alongside The Virtual Choir, made up of singers from across the Commonwealth, for a special performance on the night.
33. The centrepiece of the Coronation Concert, 'Lighting up the Nation', will see the country join together in celebration as iconic locations across the United Kingdom are lit up using projections, lasers, potential drone displays and illuminations.
34. The show will be continuous with no stop/start.
35. The Coronation Concert will be produced by BBC Studios, broadcast live on BBC One, BBC iPlayer, BBC Radio 2 and BBC Sounds.

Concert Rehearsals

36. Rehearsals are integral to the success of The Concert. There will be various rehearsals both on and off site for both the artistic and technical elements of The Concert. We are envisioning the following rehearsal schedule:
 - a. Offsite rehearsals will take place the 2 weeks prior to the concert
 - b. Concert rehearsals start from 29th April in Windsor
37. A particular focus will be on ensuring that rehearsals are limited and designed to cause as little disruption or publicity as possible.
38. After 2200 sound will be kept to a minimum
39. The duration of the tests and rehearsals will be kept to a minimum as far as reasonably practical, and where possible; the rehearsals will use the on-stage monitoring systems rather than the main PA to ensure levels are kept to a minimum. We will ensure that all restrictions put in place are kept to.

Audience: ticketing for the Concert

40. The Concert will have an audience of around 20,000 people. 15,000 of the tickets will be standing and the rest seated. 10,000 tickets have been balloted to the general public as 5000 pairs, with the remainder of the tickets (seated and standing) being split between charities and royal patronages and VIP guests, including the Royal Family. Ballot winners and charity/patronage ticket holders will receive digital tickets for the event and VIPs will receive paper tickets with QR codes to be scanned on attendance.

41. The public ballot has no closed but was available to those who are resident in England, Scotland, Wales, Northern Ireland, the Channel Isles and the Isle of Man; and to those who have a BFPO address. The tickets have been randomly drawn in a way that fairly reflects population spread across the UK (England, Scotland, Wales, Northern Ireland), the Channel Isles and the Isle of Man, and BFPO.

Conclusion

42. We believe that BBC Studio Events, in conjunction with the other key stakeholders, have the experience and technical/ logistical expertise to be able to put on a safe and compliant event of national importance and global reach.

██

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Dated.....27th March 2023.....

There is no licence or appeal history for the premises.

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or

less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions consistent with the operating schedule

9. The Kings Coronation City Operations Group' (COG) shall be set up for this event at least 2 months prior to the event starting and chaired by a representative of the City Council's City Promotions, Events and Filming Team (CPEFT) . Meetings of the COG shall be held as often and be composed of as determined by the COG:
- i. Membership of the COG shall consist of invited representatives of the following, as well as any other appropriate and specialist advisor(s), as required by the Chair of the COG;
- The Royal Parks
 - Designated event organiser (where the licensee is not the event organiser)
 - Westminster City Council (Environmental Health Consultation Team (EHCT) and (CPEFT)
 - The Metropolitan Police Service (MPS)
 - The London Ambulance Service
 - London Fire Brigade
 - Transport for London (Underground and Surface Transport)
 - Department of Digital, Culture, Media and Sport.
- ii. The Chair of the COG may request additional sub-groups or working groups to report back on key elements as required.
- iii. The operational use of this licence to meet the licensing objectives of the Licensing Act for the major events shall be agreed through the COG process. Prior to the event starting EHCT shall provide feedback to the Licensee that the event can proceed based on canvassing carried out of the members of the COG
10. The Premises Licence Holder shall present a draft Event Management Plan (EMP) to authorised officers by 17th March 2023, or such later date as may be agreed with COG with a final version presented to the final meeting of the COG. The EMP shall include but not limited to the following:
- (a) Crowd Management Plan
 - (b) Command Control and Communication
 - (c) Wayfinding Signage, Branding and VMS Signs
 - (d) Business and Resident (B&R) Communications
 - (e) Accreditation Plan
 - (f) Ticketing
 - (g) Traffic Management Plan
 - (h) Licences and Permits
 - (i) Volunteer and Staffing
 - (j) Stakeholder Operations
 - (k) Team Structure
 - (l) Health and Safety
 - (m) Medical Operations Plan
 - (n) CAD Plans
 - (o) Infrastructure
 - (p) Radio Communications
 - (q) Insurance
 - (r) Cleansing Plans

11. Save for unanticipated occurrences or emergencies, and with the agreement of relevant officer(s) of the COG the hours when the licensable activities will be carried out will be no later than the hours set out below:
 - Regulated Entertainment:
Saturday 6 May 2023 – 0900 to 1900
Sunday 7 May 2023 – 1600 to 2230
 - Alcohol:
Saturday 6 May 2023 – 1000 to 1800
Sunday 7 May 2023 – 1600 to 2200
 - Late night refreshment:
Friday 5 May 2023 – 2300 to 0500 the following morning
12. All drinks sold, supplied or consumed shall only be in open polycarbonate or crushable vessels unless prior exemption has been obtained in writing or by e-mail from Westminster's Environmental Health Consultation Team and/or MPS Licensing Team for a specific event or site.
13. All staff involved in the sale or supply of alcohol shall be trained in the responsible sale of alcohol. The Designated Premises Supervisor and the Personal Licence Holders on duty at each bar shall in addition have ACT-E and WAVE training. The training log will be made available for inspection by the Police and licensing authority.
14. Any bars shall close immediately on the direction of the senior police officer engaged on the event.
15. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
16. In relation to the sale of alcohol, a Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
17. The Premises Licence Holder shall install a comprehensive CCTV system on site in accordance with the CCTV Plan agreed with COG and in particular with the MPS Licensing Team. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the minimum of delay when requested. All recordings shall be stored for a minimum period of 31 days with date and time stamping, and recordings should be made available upon the request of Police or authorised officer as soon as reasonable practicable throughout the entire 31 day period.
18. The Premises Licence holder shall comply with all reasonable requirements of MPS Licensing Team, the London Fire Brigade and Westminster City Council's EHCT and CPEFT.
19. Activities permitted under this licence are intended to be across His Majesty The Kings Coronation Bank Holiday Weekend from Friday 5 May 2023 until Sunday 7 May 2023 (a period of three days). Changes to the stated dates shall only be made with agreement of

COG. Should the event dates be changed then this licence does not permit activities to extend for a longer period than set out above.

20. Any special effects or mechanical installations shall be arranged, operated and stored so as to minimise any risk to the safety of those using the site. The following special effects will only be used if authorised through the COG process.
 - dry ice and cryogenic fog
 - smoke machines and fog generators
 - pyrotechnics including fireworks
 - firearms
 - lasers
 - explosives and highly flammable substances.
 - real flame.
 - strobe lighting.
21. The certificates listed below shall be submitted to the licensing authority upon written request:
 - Any permanent or temporary emergency lighting battery or system
 - Any permanent or temporary electrical installation
 - Any permanent or temporary emergency warning system
22. Additional plans will be submitted to COG for each of the days with details of where the licensable activities will be carried out.
23. Before any concessions stand for the sale of alcohol or food opens to the public under the licence, the final plans deposited to the COG will be checked by the Environmental Health Consultation Team to ensure they are an accurate reflection of the work carried out and these plans shall also be provided to the Licensing Authority. Where minor layout changes have occurred during the course of construction new plans shall be provided to the Environmental Health Consultation Team and the Licensing Authority

Conditions proposed by the Environmental Health

None

Conditions proposed by the Police

None

HM The Kings Coronation



28/03/2023, 11:33:25

Borough Boundary - Mask
 Ward Boundaries
 Ward Labels
 Borough Boundary

1:13,228
 0 0.1 0.2 0.4 mi
 0 0.17 0.35 0.7 km

Licensed premises within 75 metres of Open Space At Junction And Horse Guards Road And The Mall, London

| Licence Number | Trading Name | Address | Premises Type | Time Period |
|-----------------|--------------------------|---|---------------------------------|---|
| 22/09979/LIPDPS | Dukes Hotel | 35 - 36 St James's Place London SW1A 1NY | Hotel, 3 star or under | Sunday; 12:00 - 23:00 Monday to Saturday; 00:00 - 00:00 Monday to Saturday; 10:00 - 23:30 |
| 23/00027/LIPDPS | Spencer House | Spencer House 27 St James's Place London SW1A 1NR | Office | Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30 |
| 12/11097/LIPDPS | Stafford Hotel | Stafford Hotel 16 - 17 St James's Place London SW1A 1NJ | Hotel, 4+ star or major chain | Monday to Sunday; 00:00 - 00:00 Monday to Sunday; 09:00 - 01:30 |
| 22/06410/LIPDPS | St James Hotel And Club | 7-8 Park Place London SW1A 1LS | Club or nstitution | Monday to Sunday; 06:00 - 03:30 |
| 18/13298/LIPDPS | Institute For Government | 2 Carlton Gardens London SW1Y 5AA | Conference or exhibition centre | Monday to Sunday; 08:00 - 00:00 |
| 06/08890/WCCMAC | Royal Ocean Racing Club | 20 St James's Place London SW1A 1NN | Club or nstitution | Sunday; 19:00 - 23:00 Sunday; 12:00 - 15:30 |

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| | | | | Monday to Saturday; 11:00 - 23:30 |
| 21/04410/LIPDPS | Royal Over-Seas League | Overseas House Park Place London SW1A 1LR | Club or nstitution | Monday to Sunday; 07:00 - 01:30 |
| 10/04388/LIPV | Le Caprice | Ground Floor Part Arlington House 17 - 20 Arlington Street London SW1A 1RJ | Restaurant | Sunday; 10:00 - 00:30 Monday to Saturday; 10:00 - 01:30 |
| 19/17178/LIPVM | The Royal Academy Of Engineering | 3 Carlton House Terrace London SW1Y 5AF | Club or nstitution | Monday to Sunday; 08:00 - 23:00 |
| 11/11001/LICV | Turf Club | 5 Carlton House Terrace London SW1Y 5AQ | Club or nstitution | Thursday; 11:00 - 04:00 Sunday; 12:00 - 14:00 Sunday; 19:00 - 22:30 Monday to Saturday; 11:00 - 01:00 |
| 22/10328/LIPV | The Ritz Hotel | The Ritz Hotel 150 - 156 Piccadilly London W1J 9BR | Hotel, 4+ star or major chain | Monday; 00:00 - XXXX Tuesday; 00:00 - XXXX Wednesday; 00:00 - XXXX Thursday; 00:00 - XXXX Friday; 00:00 - XXXX Saturday; 00:00 - XXXX Sunday; 00:00 - XXXX |
| 18/00514/LIPDPS | The Royal Society | 6-9 Carlton House Terrace London SW1Y 5AG | Club or nstitution | Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30 |
| 06/11973/LIPN | Piccadilly Area | Piccadilly London | Not Recorded | Monday to Sunday; 00:00 - 00:00 |
| 07/00177/WCCMAP | Piccadilly Area | Piccadilly London | Park / Open Space | Monday to Sunday; 00:00 - 00:00 |
| 23/00435/LIPDPS | Obs Hotel | 73 Piccadilly London W1J 8HS | Hotel, 4+ star or major chain | Monday to Sunday; 00:00 - 00:00 |
| 22/02723/LIPN | Unit 1 | 73 Piccadilly London W1J 8HS | Restaurant | Monday; 09:00 - 01:30 Tuesday; 09:00 - 01:30 Wednesday; 09:00 - 01:30 Thursday; 09:00 - 01:30 Friday; 09:00 - 01:30 Saturday; 09:00 - 01:30 Sunday; 09:00 - 01:30 |
| 21/00588/LIPDPS | Marks & Spencer (Green Park) | 78 Piccadilly London W1J 8AQ | Shop (large) | Sunday; 10:00 - 22:30 Monday to Saturday; 07:00 - 23:00 |
| 19/17224/LIPT | Mayfair Club | Basement 49 - 50 Dover Street | Night clubs and discos | Sunday; 09:00 - 05:00 Monday to |

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| | | London W1J 8DJ | | Saturday; 09:00 - 06:00 |
| 23/00040/LIPDPS | Henrys Cafe Bar | 80 Piccadilly London W1J 8HX | Restaurant | Sunday; 07:00 - 00:00 Monday to Saturday; 07:00 - 00:30 |
| 06/09074/WCCMAP | Wellington Barracks | Wellington Barracks Birdcage Walk London SW1E 6HQ | Barracks | Monday to Sunday; 10:00 - 16:00 |
| 23/01371/LIPCH | Le Deli Robuchon | 82 Piccadilly London W1J 8JA | Restaurant | Sunday; 08:00 - 18:00 Monday to Saturday; 07:00 - 20:00 |
| 20/03366/LIPT | Holiday Inn Mayfair | 3 Berkeley Street London W1J 8NE | Hotel, 4+ star or major chain | Monday to Sunday; 00:00 - 00:00 |
| 22/07064/LIPRW | Langans Brasserie | Langans Brasserie Stratton Street London W1J 8LB | Restaurant | Sunday; 07:00 - 00:00 Monday to Saturday; 07:00 - 03:30 |
| 20/11133/LIPDPS | Langans Brasserie | Langans Brasserie Stratton Street London W1J 8LB | Restaurant | Sunday; 07:00 - 00:00 Monday to Saturday; 07:00 - 03:30 |
| 22/04860/LIPN | Not Recorded | 52 Stratton Street London W1J 8LN | Restaurant | Sunday; 09:00 - 23:00 Monday to Saturday; 09:00 - 01:30 |
| 06/11119/WCCMAC | The Kennel Club | 1 - 5 Clarges Street London W1J 8AB | Office | Monday to Saturday; 11:00 - 23:30 |
| 22/11074/LIPCH | Hide | 85 Piccadilly London W1J 7NB | Restaurant | Sunday; 08:00 - 23:30 Monday to Saturday; 07:30 - 01:00 |
| 22/06139/LIPDPS | The British Academy | 10 Carlton House Terrace London SW1Y 5AH | Club or institution | Monday to Sunday; 08:00 - 00:00 |
| 17/07499/LIPVM | Darshan Stores Gifts And Souvenirs | 91 Piccadilly London W1J 7NF | Shop | Monday to Sunday; 06:00 - 23:00 |
| 23/00453/LIPDPS | MOJ Canteen | 102 Petty France London SW1H 9AJ | Not Recorded | Monday to Sunday; 00:00 - 00:00 |
| 20/00333/LIPV | The Fox Club | 46 Clarges Street London W1J 7ER | Club or institution | Monday; 10:00 - 01:00 Tuesday; 10:00 - 01:00 Wednesday; 10:00 - 01:00 Thursday; 10:00 - 01:00 Friday; 10:00 - 01:00 Saturday; 10:00 - 01:00 Sunday; 12:00 - 01:00 |
| 22/04410/LIPCHT | Le Comptoir Robuchon | 6 Clarges Street London W1J 8AE | Not Recorded | Monday; 08:00 - 00:00 Tuesday; 08:00 - 00:00 |

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| | | | | Wednesday; 08:00 - 00:00 Thursday; 08:00 - 00:00 Friday; 08:00 - 00:00 Saturday; 08:00 - 00:00 Sunday; 08:00 - 23:30 |
| 20/04151/LIPRW | Not Recorded | Nash House 12 Carlton House Terrace London SW1Y 5AH | Educational | Monday to Sunday; 00:00 - 00:00 |
| 15/04287/LICN | The Kennel Club | 10 Clarges Street London W1J 8AB | Office | Sunday; 12:00 - 23:00 Monday to Saturday; 11:00 - 23:30 |
| 22/07812/LIPDPS | Flemings Mayfair Hotel | 7-12 Half Moon Street London W1J 7BH | Hotel, 4+ star or major chain | Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30 |
| 19/12937/LIPCH | Mall Galleries | 17 Carlton House Terrace London SW1Y 5AH | Museums & Art Galleries | Monday to Sunday; 11:00 - 00:30 Monday to Sunday; 10:00 - 17:00 |
| 23/00329/LIPVM | Two Chairmen Public House | Two Chairmen 39 Dartmouth Street London SW1H 9BP | Public house or pub restaurant | Monday; 10:00 - 00:30 Tuesday; 10:00 - 00:30 Wednesday; 10:00 - 00:30 Thursday; 10:00 - 00:30 Friday; 10:00 - 00:30 Saturday; 10:00 - 00:30 Sunday; 10:00 - 00:00 |
| 21/02259/LIPN | The Whitehorse | 5 White Horse Street London W1J 7LQ | Wine bar | Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 00:00 |
| 21/01846/LIPN | Storey's Gate Cafe | Storeys Gate Lodge Birdcage Walk London SW1H 9JH | Cafe | Monday to Sunday; 08:00 - 19:00 |
| 06/05460/WCCMAP | Institution Of Mechanical Engineers | 1 Birdcage Walk London SW1H 9JJ | Office | Sunday; 11:00 - 22:30 Monday to Thursday; 11:00 - 23:30 Friday to Saturday; 11:00 - 00:00 |
| 20/11698/LIPDPS | H M Treasury | 1 Horse Guards Road London SW1A 2HQ | HQs and institutional Offices | Monday to Sunday; 07:00 - 05:00 |
| 19/08655/LIPVM | Sheraton Grand London Park Lane | Park Lane Hotel Piccadilly London W1J 7BX | Hotel, 4+ star or major chain | Monday; 00:00 - 00:00 Monday; 00:00 - 00:00 Tuesday; 00:00 - 00:00 Tuesday; 00:00 - 00:00 Wednesday; 00:00 - |

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| 22/11990/LIPRW | Not Recorded | 2-4 Old Queen Street London SW1H 9HP | Club or nstitution | Monday; 07:30 - 00:00 Tuesday; 07:30 - 00:00 Wednesday; 07:30 - 00:00 Thursday; 07:30 - 00:00 Friday; 07:30 - 00:30 Saturday; 07:30 - 00:30 Sunday; 07:30 - 23:00 |
| 19/02060/LIPDPS | Athenaeum Hotel | Athenaeum Hotel 116 Piccadilly London W1J 7BJ | Hotel, 4+ star or major chain | Monday to Sunday; 00:00 - 00:00 |
| 22/09918/LIPCH | The Trafalgar Hotel | 2 Spring Gardens London SW1A 2TS | Hotel, 4+ star or major chain | Monday to Sunday; 00:00 - 00:00 |
| 08/08403/LIPT | Westminster Arms | 9 Storey's Gate London SW1P 3AT | Public house or pub restaurant | Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30 |
| 22/10294/LIPDPS | Coya | Newton House 118-119 Piccadilly London W1J 7NW | Restaurant | Monday to Sunday; 10:00 - 01:30 |
| 06/06389/WCCMAP | Mayfair Mini Mart | 24 Down Street London W1J 7AS | Shop | Sunday; 10:00 - 22:30 Monday to Saturday; 08:00 - 23:00 |
| 22/02022/LIPDPS | The Admiralty | 66 Trafalgar Square London WC2N 5DS | Public house or pub restaurant | Sunday; 07:00 - 00:00 Monday to Saturday; 07:00 - 01:00 |
| 22/00753/LIPDPS | Central Hall Westminster | Gallery Westminster Central Hall Storey's Gate London SW1H 9NH | Cafe | Monday to Sunday; 09:00 - 00:00 |
| 22/07057/LIPDPS | The Cavalry And Guards Club | 127 Piccadilly London W1J 7PX | Not Recorded | Monday to Sunday; 00:00 - 00:00 |
| 06/08928/WCCMAP | Institution Of Civil Engineers | Ground Floor To First Floor 1 Great George Street London SW1P 3AA | Club or nstitution | Monday to Sunday; 08:00 - 01:00 |
| 21/00454/LIPDPS | Queen Elizabeth II Conference | Queen Elizabeth II Conference Centre | Conference or exhibition | Monday to Sunday; 10:00 - 00:30 |

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| | Centre | Broad Sanctuary London SW1P 3EE | centre | |
| 12/10909/LIPN | Household Cavalry Museum | London District Horse Guards Whitehall London SW1A 2AX | Museums & Art Galleries | Sunday; 08:00 - 22:30 Monday to Saturday; 08:00 - 00:30 |
| 19/08987/LIPDPS | Caesars Mayfair | 14 Old Park Lane London W1K 1ND | Large Casino | Monday to Sunday; 00:00 - 00:00 |
| 22/11424/LIPDPS | Metropolitan Casino Mayfair | Ground Floor To Top Floor 14 Old Park Lane London W1K 1ND | Casino or gambling club | Monday to Sunday; 00:00 - 00:00 |
| 22/09486/LIPDPS | Trafalgar Theatre | Whitehall Theatre 14 Whitehall London SW1A 2DY | Theatre | Monday; 09:00 - 02:30 Tuesday; 09:00 - 02:30 Wednesday; 09:00 - 02:30 Thursday; 09:00 - 02:30 Friday; 09:00 - 02:30 Saturday; 09:00 - 02:30 Sunday; 09:00 - 02:30 |
| 21/14247/LIPRW | The Horse And Guardsman | Ground 16 - 18 Whitehall London SW1A 2DY | Pub or pub restaurant with odge | Sunday; 07:00 - 23:30 Monday to Thursday; 07:00 - 00:00 Friday to Saturday; 07:00 - 00:30 |
| 17/08394/LIPDPS | Drummonds | 49 Charing Cross London SW1A 2DX | Banks and Building Societies | Monday to Sunday; 00:00 - 00:00 |
| 06/09164/WCCMAP | The Royal Institution Of Chartered Surveyors | 12 Great George Street London SW1P 3AE | Office | Monday to Sunday; 00:00 - 00:00 |
| 23/00821/LIPDPS | Rose & Crown | 2 Old Park Lane London W1K 1QN | Public house or pub restaurant | Sunday; 07:00 - 23:00 Sunday; 07:00 - 00:00 Monday to Thursday; 07:00 - 23:30 Monday to Saturday; 07:00 - 00:30 Friday to Saturday; 07:00 - 00:00 |
| 15/09812/LIPDPS | Royal Air Force Club | 128 Piccadilly London W1J 7PY | Club or nstitution | Monday to Sunday; 00:00 - 00:00 |
| 17/10438/LIPCH | Hard Rock Cafe | 136 - 137 Piccadilly London W1K 1QZ | Restaurant | Sunday; 09:00 - 00:00 Monday to Saturday; 09:00 - 04:00 |
| 13/02492/LIPVM | The Back Room | Gloucester House 148 Old Park Lane London W1K 1QY | Wine bar | Monday to Sunday; 09:00 - 00:00 |
| 22/10418/LIPDPS | The Silver Cross Public House | 33 Whitehall London SW1A | Public house or pub | Sunday; 07:00 - 00:00 Monday to |

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| | | 2BX | restaurant | Saturday; 07:00 - 00:30 |
| 21/05276/LIPDPS | EURO 2020 Trafalgar Square Fan Zone | Open Space At Trafalgar Square London WC2N 5DS | Park / Open Space | Monday to Sunday; 11:00 - 23:00 |
| 22/04080/LIPN | Womens EURO 2022 Fan Zone | Open Space At Trafalgar Square London WC2N 5DS | Park / Open Space | Sunday; 11:00 - 23:30 Monday to Sunday; 11:00 - 22:30 |
| 15/05721/LIPDPS | Caffe Concerto | 43 Whitehall London SW1A 2BX | Restaurant | Monday to Sunday; 12:00 - 00:00 |
| 22/04355/LIPCH | Old Shades | Old Shades 37 Whitehall London SW1A 2BX | Pub or pub restaurant with oodge | Sunday; 10:00 - 23:30 Monday to Saturday; 10:00 - 00:30 |
| 22/10747/LIPVM | The Clarence | Ground Floor 53 Whitehall London SW1A 2HP | Public house or pub restaurant | Monday; 09:00 - 01:00 Tuesday; 09:00 - 01:00 Wednesday; 09:00 - 01:00 Thursday; 09:00 - 01:00 Friday; 09:00 - 01:00 Saturday; 09:00 - 01:00 Sunday; 09:00 - 01:00 |
| 22/05882/LIPCH | Walkers Of Whitehall | Basement And Ground Floor 15 Whitehall London SW1A 2DD | Pub or pub restaurant with oodge | Sunday; 10:00 - 22:30 Sunday; 10:00 - 00:00 Monday to Thursday; 10:00 - 23:30 Monday to Saturday; 10:00 - 01:00 Friday to Saturday; 10:00 - 00:00 Sundays before Bank Holidays; 10:00 - 00:00 |
| 22/00313/LIPT | Little Sicily | 7 Whitehall London SW1A 2DD | Restaurant | Sunday; 08:00 - 00:00 Monday to Saturday; 08:00 - 00:30 |
| 16/04833/LIPDPS | Churchill War Rooms | Clive Steps King Charles Street London SW1A 2AQ | Civic/public building | Monday to Sunday; 07:00 - 01:30 |
| 22/10685/LIPDPS | Tesco Express (03482) | 1-4 Charing Cross London SW1A 2DR | Shop | Monday to Sunday; 08:00 - 05:00 |
| 22/01080/LIPVM | Sambuca | 3 Northumberland Avenue London WC2N 5BW | Restaurant | Monday to Sunday; 07:00 - 00:30 |
| 15/05720/LIPDPS | Caffe Concerto | Ground Floor 4-5 Northumberland Avenue London | Cafe | Monday to Sunday; 07:00 - 23:30 |

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| | | WC2N 5BW | | |
| 17/04873/LIPDPS | Cafe On The Square | Cafe On The Square Trafalgar Square London WC2N 5DS | Restaurant | Monday to Sunday; 08:00 - 20:00 |
| 17/02628/LIPN | Dean's Yard | Dean's Yard London | Not Recorded | Monday to Sunday; 09:00 - 18:00 |
| 19/13735/LIPT | Not Recorded | 3 - 5 Great Scotland Yard London SW1A 2HW | Not Recorded | Monday; 00:00 - 00:00 Tuesday; 00:00 - 00:00 Wednesday; 00:00 - 00:00 Thursday; 00:00 - 00:00 Friday; 00:00 - 00:00 Saturday; 00:00 - 00:00 Sunday; 00:00 - 00:00 |
| 20/01778/LIPN | Waterstones | Basement And Ground Floor Grand Buildings Trafalgar Square London WC2N 5EL | Shop | Monday to Sunday; 08:00 - 23:30 |
| 19/06716/LIPDPS | National Portrait Gallery | National Portrait Gallery 2 St Martin's Place London WC2H 0HE | Museums & Art Galleries | Monday to Sunday; 08:00 - 01:00 |
| 22/10460/LIPN | The Gurkha At Raffles Hotel | Old War Office Whitehall London SW1A 2BX | Hotel, 4+ star or major chain | Monday to Sunday; 09:00 - 01:00 |
| 22/10455/LIPN | Pavilion At Raffles Hotel | Old War Office Whitehall London SW1A 2BX | Not Recorded | Monday to Sunday; 09:00 - 01:00 |
| 22/10514/LIPN | The Raffles Apartments | Old War Office Whitehall London SW1A 2BX | Hotel, 4+ star or major chain | Monday; 00:00 - 00:00 Tuesday; 00:00 - 00:00 Wednesday; 00:00 - 00:00 Thursday; 00:00 - 00:00 Friday; 00:00 - 00:00 Saturday; 00:00 - 00:00 Sunday; 00:00 - 00:00 |
| 22/10559/LIPVM | Red Lion | 48 Parliament Street London SW1A 2NH | Pub or pub restaurant with oodge | Monday; 08:00 - 00:30 Tuesday; 08:00 - 00:30 Wednesday; 08:00 - 00:30 Thursday; 08:00 - 00:30 Friday; 08:00 - 00:30 Saturday; 08:00 - 00:30 Sunday; 08:00 - 00:00 |
| 18/15530/LIPDPS | The National Gallery | Concession 3 Trafalgar Square London WC2N | Museums & Art Galleries | Monday; 00:00 - XXXX Tuesday; 00:00 - XXXX |

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| | | 5DN | | Wednesday; 00:00 - XXXX Thursday; 00:00 - XXXX Friday; 00:00 - XXXX Saturday; 00:00 - XXXX Sunday; 00:00 - XXXX |
| 17/04868/LIPDPS | Trafalgar Square | Concession 3 Trafalgar Square London WC2N 5DN | Park / Open Space | Monday to Sunday; 00:00 - 00:00 |
| 22/03661/LIPDPS | PREZZO RESTAURANT | Basement And Ground Floor Unit D Grand Buildings Northumberland Avenue London WC2N 5HR | Not Recorded | Sunday; 12:00 - 23:30 Monday to Saturday; 12:00 - 00:00 |
| 19/16400/LIPV | Not Recorded | Grand Buildings 1 3 Strand London WC2N 5HE | Restaurant | Monday; 07:00 - 00:30 Tuesday; 07:00 - 00:30 Wednesday; 07:00 - 00:30 Thursday; 07:00 - 02:30 Friday; 07:00 - 02:30 Saturday; 07:00 - 02:30 Sunday; 08:00 - 00:00 |
| 22/10726/LIPDPS | Tortilla | 460 Strand London WC2R 0RG | Restaurant | Sunday; 12:00 - 22:30 Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 |
| 13/01768/LIPDPS | The Cellarium | The Cloisters 1-2 Dean's Yard London SW1P 3PA | Miscellaneous | Sunday; 09:00 - 22:30 Monday to Thursday; 09:00 - 23:30 Friday to Saturday; 09:00 - 00:00 |
| 19/02644/LIPDPS | The Houses Of Parliament Shop | 12 Bridge Street London SW1A 2JX | Shop | Saturday; 10:00 - 17:30 Monday to Friday; 09:30 - 17:30 |
| 21/12718/LIPDPS | Co-Operative The Strand | Basement To Ground And Mezzanine Floor 456-459 Strand London WC2R 0RG | Shop (large) | Monday to Sunday; 00:00 - 00:00 |
| 22/01409/LIPDPS | Wellington Arch | Wellington Arch Apsley Way London W1J 7JZ | Cafe | Sunday; 10:00 - 00:00 Monday to Saturday; 08:00 - 00:00 |
| 20/10540/LIPCH | Halfway II Heaven | 7 Duncannon Street London WC2N 4JF | Wine bar | Sunday; 10:00 - 23:30 Monday to Thursday; 10:00 - 01:30 Friday to |

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| | | | | Saturday; 10:00 - 03:30 |
| 22/00389/LIPDPS | St Stephens Tavern | St Stephens Tavern 10 Bridge Street London SW1A 2JR | Public house or pub restaurant | Sunday; 12:00 - 22:30 Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sundays before Bank Holidays; 12:00 - 00:00 |
| 22/05082/LIPDPS | Courtyard Market | St Martin-In-The-Fields Church St Martin's Place London WC2N 4JJ | Markets (other than livestock) | Sunday; 12:00 - 23:00 Monday to Saturday; 09:00 - 03:00 |
| 20/08789/LIPDPS | Page 8 | 7 - 8 St Martin's Place London WC2N 4HA | Not Recorded | Sunday; 08:00 - 23:00 Monday to Thursday; 08:00 - 00:00 Monday to Sunday; 00:00 - 00:00 Friday to Saturday; 08:00 - 00:30 |
| 22/11227/LIPT | Bisushima | 7 - 8 St Martin's Place London WC2N 4HA | Hotel, 4+ star or major chain | Monday; 08:00 - 01:00 Tuesday; 08:00 - 01:00 Wednesday; 08:00 - 01:00 Thursday; 08:00 - 01:00 Friday; 08:00 - 01:00 Saturday; 08:00 - 01:00 Sunday; 08:00 - 01:00 |

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